

MINUTES OF A REGULAR SESSION OF THE COUNTY COMMISSION OF KANAWHA COUNTY, WEST VIRGINIA, HELD IN THE COMMISSION COURTROOM, LOCATED IN CHARLESTON, WEST VIRGINIA, THEREOF ON OCTOBER 1, 2026.

A REGULAR MEETING OF THE COUNTY COMMISSION OF KANAWHA COUNTY, WEST VIRGINIA, WAS HELD ON OCTOBER 1, 2026, BEGINNING AT 4:00PM

THE FOLLOWING MEMBERS WERE PRESENT:

**BEN SALANGO, PRESIDENT
AUSTIN GESSEL, COMMISSIONER**

10/01/26	2026-542	Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department
10/01/26	2026-543	Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund
10/01/26	2026-544	Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds
10/01/26	2026-545	Approval of Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$41,882.92)
10/01/26	2026-546	Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia
10/01/26	2026-547	New Employee: Brooklyn Watts, Deputy Clerk, Kanawha County Circuit Clerk's office, full-time employee, \$31,000.00 per year, replacing Shannon Thomas, effective October 2, 2026
10/01/26	2026-548	Order authorizing the President of the Kanawha County Commission to sign the Contract for Demolition (Year 3) between the Kanawha County Commission and Rodney Loftis, II and Rodney Loftis and Son Contracting, Inc.
10/01/26	2026-549	Change in Status: Chris Kirvonyak
10/01/26	2026-550	Order authorizing the President of the Kanawha County Commission to sign the Grant Application for West Virginia Commission on Drunk Driving Prevention (CDDP) through the Governor's Highway Safety Program, for Kanawha County Sheriff's Office

10/01/26	2026-551	Order authorizing the President of the Kanawha County Commission to sign the FY27 Homeland Security Grant Program (HSGP) Subgrant Agreement for Kanawha County Sheriff's Office Swat Team for Ballistic Body Armor and Equipment
10/01/26	2026-552	Order authorizing the submission of the FY26 Edward Byrne Memorial Justice Assistance Grant (BJAG) Application, for Kanawha County Sheriff's Office
10/01/26	2026-553	Order authorizing the President of the Kanawha County Commission to execute the First Addendum to Lease Agreement for the Kanawha County Sheriff's Office Cross Lanes Detachment
10/01/26	2026-554	Order Granting Complaint for Demolition and Adopting the Recommendation of the Kanawha County Enforcement Agency (Tax District: Jefferson, Tax Map: 6B, Parcel: 15)
10/01/26	2026-555	Order Granting Complaint for Demolition and Adopting the Recommendation of the Kanawha County Enforcement Agency (Tax District: Malden, Tax Map: 16A, Parcel: 11)
10/01/26	2026-556	Order authorizing the Kanawha County Commission President to execute an agreement with Field Turf for the Shawnee Sports Complex Expansion Project
10/01/26	2026-557	Order Authorizing the Clerk of the County Commission to issue a check from the Day Report Fund, #072-443.35-5-67.00, in the amount of Fifty Thousand Dollars (\$50,000), to the General Fund; a portion of DHHR Drug Testing revenues, to assist with budgetary expenses
10/01/26	2026-558	The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2026-2027 General Fund Budget Revision #3
10/01/26	2026-559	Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission of West Virginia (supplemental)

Proclamation approved/processed at the 10/01/26 Commission Meeting:

10/01/26 2026-560 Proclamation for Fire Prevention Month

Documents not on the agenda but approved at the 10/01/26 Commission Meeting:

10/01/26	2026-561	New Employee: Sharon Waugh, Custodian, Kanawha County Commission Custodial Department, full-time employee, \$32,240.00 per year, replacing Autumn Weese, effective October 5, 2026
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Budget Revisions approved/processed at the 10/01/26 Commission Meeting:

Fiscal Year 2026-2027 General Fund Budget Revision #3

Minutes approved/processed at the 10/01/26 Commission Meeting:

Approval of the Minutes of the Kanawha County Commission meeting on September 17, 2026

Fiduciary orders approved/processed at 10/01/26 Commission Meeting:

Objections and Exceptions

Order Referring to a Fiduciary Commissioner (Estate of Freda Ellen Bradley)

Ratification of documents processed on September 17, 2026:

New Employee: Amber Lacey, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$33,920.00 per year, replacing Destiny Combs, effective September 21, 2026

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission of West Virginia (additional supplemental) [CMRS-FP in the amount of \$159,000 for postage for the postage machine for mailing of (certified mail) Sheriff's Tax delinquent business and personal property notices and Waste Management in the amount of \$2,000.00 for Shawnee

Purchase Order: Magnet Forensics, LLC, in the amount of \$14,930.00 for GrayKey \$29,860.00 split with Prosecutor's office (Sheriff's LED)

Purchase Order: Pinnacle Supply LLC, in the amount of \$53,900.00 for Custodial supplies per bids received 9/15/26

Purchase Order: CMRS-FP in the amount of \$159,000 for postage for the postage machine for mailing of (certified mail) Sheriff's Tax delinquent business and personal property notices

Ratification of document processed on September 22, 2026:

New Employee: Brayden Lindley, Shawnee Part-Time, Shawnee Sports Complex, temporary/part-time employee, \$15.00 per hour, effective September 26, 2026

Sheriff's Outside overtime in the amount \$46,920.02

Emergency Checks to US Bank in the total amount of \$7,947.26 for p-card payments

Ratification of documents processed on September 25, 2026:

New Employee: Sabine M. Meadows, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$48,500.00 per year, replacing Christopher Littlefield, effective October 1, 2026

Ratification of documents processed on September 28, 2026:

Payroll

4:00 P.M. CALL TO ORDER

**Pledge of Allegiance
Commission President Ben Salango**

MINUTES

Commissioner Gessel moved to approve the minutes listed on the agenda.
Commissioner Salango seconded. Motion carried.

**Approval of the Minutes of the Kanawha County Commission meeting
on September 17, 2026**

RESOLUTION/PROCLAMATION

Commissioner Gessel moved to approve the Proclamation listed on the agenda.
Commissioner Salango seconded. Motion carried.

Proclamation for Fire Prevention Month

NEW EMPLOYEES

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

4:00 P.M.

Discussion and Update from the Kanawha-Charleston Humane Association. Discussion will include a request for funding in the amount of \$27,000.00 from the Dog Fund

Commission President Ben Salango

Commissioner Natalie E. Tennant

Commissioner Austin Gessel

Bethany Hively, Executive Director

Bethany Hively informed the Commission that, as of January 1, they have taken in 3,582 animals, of which 2,500 have been adopted. The Shelter has donated 14,000 pounds of food to owners in need. The Shelter hired a second veterinarian in late July, reopened Fixed Charleston, and 189 have been spayed. The Shelter is taking their mobile unit to vaccinate and neuter stray cats. Ms. Hively stated that she reached out to Kim to see what was in the dog fund; there was about \$27,000, which the Commission had previously discussed as funding for the Shelter. Ms. Hively stated they have secured property for a new shelter and built a road to access it. The total budget for the new shelter is \$20M, and it will be much bigger and designed for disease prevention. It is on the hill behind the Capitol Market and out

of the flood zone, and there is room for growth. There was a feasibility study to determine how much can be raised from donors in the area, and it said \$15M. The rest will be grants, government funding, and loans if necessary. Commissioner Salango asked if the Shelter owned the new land. Ms. Hively stated yes that it was purchased outright.

Discussion and approval regarding publication of annual unaudited financial statements due October 15, 2026

Commission President Ben Salango

Commissioner Natalie E. Tennant

Commissioner Austin Gessel

Kim Fleck, Deputy County Manager/Finance Director

Kim Fleck informed the Commission that the same firm as last year, Perry & Associates, is handling this, and that this is just to approve the publication.

Commissioner Salango moved to approve the publication of the annual unaudited financial statements. Commissioner Gessel seconded. Motion carried.

Kanawha County Commission meetings through December, 2026

Commission President Ben Salango

Commissioner Natalie E. Tennant

Commissioner Austin Gessel

DATE	TIME
Thursday, October 15, 2026	4:00 p.m.
Monday, November 9, 2026	12:00 p.m.
Thursday, December 3, 2026	4:00 p.m.
Thursday, December 17, 2026	4:00 p.m.

Discussion regarding Election and important dates

Commission President Ben Salango

DATE	TIME	EVENT/LOCATION
Tuesday, October 13, 2026		Last Day to Register to Vote
Thursday, October 15, 2026	3:00 p.m.	Public Test, Early Voting, Voter's Registration Office
Wednesday, October 21, 2026-Saturday, October 31, 2026	Mon. - Fri. 8:00am-5:00pm; & Sat. 9:00am-5:00pm	Early Voting for General Election
Tuesday, October 27, 2026	4:00 p.m.	Public Test, Christopher Street and Voter's Registration Office
Monday, November 2, 2026	7:00 a.m. – 4:00 p.m.	Voting Supplies, Voter's Registration Office

MINUTES

Meeting of October 1, 2026

Tuesday, November 3, 2026	6:30 a.m. to 7:30 p.m.	General Election Day
Monday, November 9, 2026	7:00 a.m.	Canvass, Voter's Registration Office

PUBLIC HEARING

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Commissioner Gessel moved to approve the Fiduciary orders listed on the agenda.
Commissioner Salango seconded. Motion carried.

Objections and Exceptions

Order Referring to a Fiduciary Commissioner (Estate of Freda Ellen Bradley)

PURCHASE ORDERS

Commissioner Gessel moved to approve the Purchase Orders listed on the agenda.
Commissioner Salango seconded. Motion carried.

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Magnet Forensics (revised PO)	Sheriff LED	\$29,860.00	GrayKey (increase PO for split with Prosecuting Attorney's office

Advizex Technologies, LLC	IT	\$9,975.00	Day Report program: MSSQL database migrated off Hostek Â Entra ID login Â audit trail logging enabled Â embedded SQL remediated
Xcitium, Inc.	IT	\$35,062.50	Renewal 250 endpoint security and device management
Waste Management Corporate Services	County Commission	\$8,193.00	August 2026 flood debris pick up
Kanawha-Charleston Humane Association	County Commission	\$45,000.00	Reimbursement request for \$10,000 from utilities \$35,000 from contributions
Tri-State Roofing & Sheet Metal Company	Maintenance	\$5,139.82	Courthouse roof and collector box repairs
Rodney Loftis & Son	Planning	\$9,931.95	KCC Demolitions
Travelers CL Remittance Center	County Commission	\$5,039.00	FY 25-26 automobile audit premium
Virginia's Chapel Foundation	County Commission	\$6,100.00	Contribution to assist with repairs (roof, steeple, bell tower, gutters, painting/plaster, HVAC
Mountaineer Little League	County Commission	\$10,000.00	Contribution toward batting cage facility
Advantage Valley, Inc.	County Commission	\$20,000.00	2026-2027 Membership
Rocky Fork Enterprizes, LLC	Sheriff LED	\$40,000.00	Vehicle maintenance for Kanawha Co. Sheriff's office

Commissioner Gessel moved to approve the Orders, Budget Revisions and Ratifications listed on the agenda. Commissioner Salango seconded. Motion carried.

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund *(documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of October 1, 2026)*

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of October 1, 2026*)

The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Brooklyn Watts, Deputy Clerk, Kanawha County Circuit Clerk's office, full-time employee, \$31,000.00 per year, replacing Shannon Thomas, effective October 2, 2026

Approval of Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$41,882.92)

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The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2026-2027 General Fund Budget Revision #3

1. **Fiscal Year 2026-2027 General Fund Budget Revision #3**

REVENUES:

0001-388.00-000.388	Co Comm - Transfers from other Funds	50,000
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EXPENDITURES:

0001-401.00-567.000	Co Comm - Transfers to other funds	(155,000)
0001-405.00-103.001	Pros Atty - Fulltime Salaries	134,025
0001-405.00-104.000	Pros Atty - FICA	10,253
0001-405.00-106.000	Pros Atty - Retirement	10,722
0001-443.35.230.000	Day Report - Contracted Services	25,000
0001-443.35-341.000	Day Report - Supplies and Materials	25,000

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Kanawha-Charleston Humane Association, in the amount of \$45,000.00 for reimbursement for utilities (\$10,000) and contributions (\$35,000)

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Payroll

THE KANAWHA COUNTY REGULAR COMMISSION MEETING OF OCTOBER 1ST, 2026, ADJOURNED AT 4:08PM UNTIL THE 15TH DAY OF OCTOBER 2026.

THE FOREGOING MINUTES ARE APPROVED ON THIS 15TH DAY OF OCTOBER 2026.



Ben Salango, President



Natalie E. Tennant, Commissioner



Austin Gessel, Commissioner



Marc J. Slotnick, County Attorney