

KANAWHA COUNTY COMMISSION

Agenda

Thursday, October 1, 2026

4:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Ben Salango

MINUTES

Approval of the Minutes of the Kanawha County Commission meeting
on September 17, 2026

RESOLUTION/PROCLAMATION

Proclamation for Fire Prevention Month

NEW EMPLOYEES

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

4:00 P.M.

Discussion and Update from the Kanawha-Charleston Humane
Association. Discussion will include a request for funding in the
amount of \$27,000.00 from the Dog Fund

Commission President Ben Salango
Commissioner Natalie E. Tennant
Commissioner Austin Gessel
Bethany Hively, Executive Director

Discussion and approval regarding publication of annual unaudited
financial statements due October 15, 2026

Commission President Ben Salango
Commissioner Natalie E. Tennant
Commissioner Austin Gessel
Kim Fleck, Deputy County Manager/Finance Director

Kanawha County Commission meetings through December, 2026
Commission President Ben Salango
Commissioner Natalie E. Tennant
Commissioner Austin Gessel

DATE	TIME
Thursday, October 15, 2026	4:00 p.m.
Monday, November 9, 2026	12:00 p.m.
Thursday, December 3, 2026	4:00 p.m.
Thursday, December 17, 2026	4:00 p.m.

Discussion regarding Election and important dates
Commission President Ben Salango

DATE	TIME	EVENT/LOCATION
Tuesday, October 13, 2026		Last Day to Register to Vote
Thursday, October 15, 2026	3:00 p.m.	Public Test, Early Voting, Voter's Registration Office
Wednesday, October 21, 2026-Saturday, October 31, 2026	Mon. - Fri. 8:00am-5:00pm; & Sat. 9:00am-5:00pm	Early Voting for General Election
Tuesday, October 27, 2026	4:00 p.m.	Public Test, Christopher Street and Voter's Registration Office
Monday, November 2, 2026	7:00 a.m. – 4:00 p.m.	Voting Supplies, Voter's Registration Office
Tuesday, November 3, 2026	6:30 a.m. to 7:30 p.m.	General Election Day
Monday, November 9, 2026	7:00 a.m.	Canvass, Voter's Registration Office

PUBLIC HEARING

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Referring to a Fiduciary Commissioner (Estate of Freda Ellen Bradley)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Magnet Forensics (revised PO)	Sheriff LED	\$29,860.00	GrayKey (increase PO for split with Prosecuting Attorney's office)
Advizex Technologies, LLC	IT	\$9,975.00	Day Report program: MSSQL database migrated off Hostek Â Entra ID login Â audit trail logging enabled Â embedded SQL remediated
Xcitium, Inc.	IT	\$35,062.50	Renewal 250 endpoint security and device management
Waste Management Corporate Services	County Commission	\$8,193.00	August 2026 flood debris pick up
Kanawha-Charleston Humane Association	County Commission	\$45,000.00	Reimbursement request for \$10,000 from utilities \$35,000 from contributions
Tri-State Roofing & Sheet Metal Company	Maintenance	\$5,139.82	Courthouse roof and collector box repairs
Rodney Loftis & Son	Planning	\$9,931.95	KCC Demolitions
Travelers CL Remittance Center	County Commission	\$5,039.00	FY 25-26 automobile audit premium

Virginias Chapel Foundation	County Commission	\$6,100.00	Contribution to assist with repairs (roof, steeple, bell tower, gutters, painting/plaster, HVAC
Mountaineer Little League	County Commission	\$10,000.00	Contribution toward batting cage facility
Advantage Valley, Inc.	County Commission	\$20,000.00	2026-2027 Membership
Rocky Fork Enterprizes, LLC	Sheriff LED	\$40,000.00	Vehicle maintenance for Kanawha Co. Sheriff's office

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of October 1, 2026*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of October 1, 2026*)

The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Brooklyn Watts, Deputy Clerk, Kanawha County Circuit Clerk's office, full-time employee, \$31,000.00 per year, replacing Shannon Thomas, effective October 2, 2026

Approval of Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$41,882.92)

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Order authorizing the President of the Kanawha County Commission to sign the Contract for Demolition (Year 3) between the Kanawha County Commission and Rodney Loftis, II and Rodney Loftis and Son Contracting, Inc.

Change in Status: Chris Kirvonyak

Order authorizing the President of the Kanawha County Commission to sign the Grant Application for West Virginia Commission on Drunk Driving Prevention (CDDP) through the Governor's Highway Safety Program, for Kanawha County Sheriff's Office

Order authorizing the President of the Kanawha County Commission to sign the FY27 Homeland Security Grant Program (HSGP) Subgrant Agreement for Kanawha County Sheriff's Office Swat Team for Ballistic Body Armor and Equipment

Order authorizing the submission of the FY26 Edward Byrne Memorial Justice Assistance Grant (BJAG) Application, for Kanawha County Sheriff's Office

Order authorizing the President of the Kanawha County Commission to execute the First Addendum to Lease Agreement for the Kanawha County Sheriff's Office Cross Lanes Detachment

Order Granting Complaint for Demolition and Adopting the Recommendation of the Kanawha County Enforcement Agency (Tax District: Jefferson, Tax Map: 6B, Parcel: 15)

Order Granting Complaint for Demolition and Adopting the Recommendation of the Kanawha County Enforcement Agency (Tax District: Malden, Tax Map: 16A, Parcel: 11)

Order authorizing the Kanawha County Commission President to execute an agreement with Field Turf for the Shawnee Sports Complex Expansion Project

Order Authorizing the Clerk of the County Commission to issue a check from the Day Report Fund, #072-443.35-5-67.00, in the amount of Fifty Thousand Dollars (\$50,000), to the General Fund; a portion of DHHR Drug Testing revenues, to assist with budgetary expenses

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2026-2027 General Fund Budget Revision #3

1. **Fiscal Year 2026-2027 General Fund Budget Revision #3**

REVENUES:

0001-388.00-000.388	Co Comm - Transfers from other Funds	50,000
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EXPENDITURES:

0001-401.00-567.000	Co Comm - Transfers to other funds	(155,000)
0001-405.00-103.001	Pros Atty - Fulltime Salaries	134,025
0001-405.00-104.000	Pros Atty - FICA	10,253
0001-405.00-106.000	Pros Atty - Retirement	10,722
0001-443.35.230.000	Day Report - Contracted Services	25,000
0001-443.35-341.000	Day Report - Supplies and Materials	25,000

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Kanawha-Charleston Humane Association, in the amount of \$45,000.00 for reimbursement for utilities (\$10,000) and contributions (\$35,000)

Ratification of documents processed on September 17, 2026:

New Employee: Amber Lacey, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$33,920.00 per year, replacing Destiny Combs, effective September 21, 2026

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission of West Virginia (additional supplemental) [CMRS-FP in the amount of \$159,000 for postage for the postage machine for mailing of (certified mail) Sheriff's Tax delinquent business and personal property notices and Waste Management in the amount of \$2,000.00 for Shawnee

Purchase Order: Magnet Forensics, LLC, in the amount of \$14,930.00 for GrayKey \$29,860.00 split with Prosecutor's office (Sheriff's LED)

Purchase Order: Pinnacle Supply LLC, in the amount of \$53,900.00 for Custodial supplies per bids received 9/15/26

Purchase Order: CMRS-FP in the amount of \$159,000 for postage for the postage machine for mailing of (certified mail) Sheriff's Tax delinquent business and personal property notices

Ratification of document processed on September 22, 2026:

New Employee: Brayden Lindley, Shawnee Part-Time, Shawnee Sports Complex, temporary/part-time employee, \$15.00 per hour, effective September 26, 2026

Sheriff's Outside overtime in the amount \$46,920.02

Emergency Checks to US Bank in the total amount of \$7,947.26 for p-card payments

Ratification of documents processed on September 25, 2026:

New Employee: Sabine M. Meadows, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$48,500.00 per year, replacing Christopher Littlefield, effective October 1, 2026

Ratification of documents processed on September 28, 2026:

Payroll