

KANAWHA COUNTY COMMISSION

Agenda

Thursday, March 19, 2026

4:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Ben Salango

MINUTES

Approval of the Minutes of the Regular Commission Meeting on
March 5, 2025

RESOLUTION/PROCLAMATION

A Proclamation for American Red Cross Month 2026

Recognition of Dr. Cynthia Persily, American Red Cross Regional
Board Chair

Recognition of Kanawha County Students who participated in All
State Choir

NEW EMPLOYEES

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

4:00 P.M.

Discussion regarding approval of the County's FY 2026-2027 General County Budget in the amount of \$63,473,900, and approval of the County's FY 2026-2027 Coal Severance Budget in the amount of \$975,000.00, to include discussion regarding any and all budgetary issues

Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant
Jeremy Young, County Manager
Kim Fleck, Deputy County Manager/Director of Finance

Discussion regarding American Red Cross for the Sound the Alarm Campaign and funding request in the amount of \$25,000.00 for home fire preparedness as well as response and recovery during disasters

Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant
Erica Mani, Regional Chief Executive Officer
Jeff Hornyak, Chief Development Officer

Wrap-Up of the 2026 Legislative Session

Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant
Jeremy Young, County Manager
Christopher M. Settles, Deputy County Attorney

Kanawha County Commission meetings through May, 2026

Commissioner Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant

DATE	TIME
Thursday, April 9, 2026	4:00 p.m.
Tuesday, April 21, 2026	4:00 p.m. *
Tuesday, May 5, 2026	4:00 p.m.
Monday, May 18, 2026	12:00 p.m.

* The 2026-2027 Kanawha Co. Levy Rate will be set at this meeting

Discussion regarding Election and important dates
Commission President Ben Salango

DATE	TIME	EVENT/LOCATION
Tuesday, April 21, 2026	3:00 p.m.	Public Test, Early Voting, Voter's Registration Office
Tuesday, April 21, 2026		Last Day to Register to Vote
Wednesday, April 29, 2026, through Saturday, May 9, 2026	Mon. - Fri. 8:00am-5:00pm; & Sat. 9:00am-5:00pm	Early Voting for Primary Election
Tuesday, May 5, 2026	3:00 p.m.	Public Test, Christopher Street and Voter's Registration Office
Monday, May 11, 2026	7:00 a.m. – 4:00 p.m.	Voting Supplies, Voter's Registration Office
Tuesday, May 12, 2026	6:30 a.m. to 7:30 p.m.	Primary Election Day
Monday, May 18, 2026	7:00 a.m.	Canvass, Voter's Registration Office

PUBLIC HEARING

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Final Order (Estate and Will of Deepay Mukerjee)

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Harold Ruben Dotson)

Order Declaring Re-Opened Estate Closed (Estate of Pamela Hall Lukacs)

Order Declaring Re-Opened Estate Closed (Estate of Paul H. Snuffer)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Oliver Fuels (revised PO increase PO \$351.88)	Maintenance	\$11,348.14	Diesel fuel for backup generators
Jeffrey Gillis	Legal Process	\$10,000.00	Computer software
Metro Emergency Operations Center	Emergency Management	\$6,054.33	Reimbursement of salary & benefits for Patrick Coles – February 2026
Chesapeake VFD	Emergency Management	\$20,000.00	Reimbursement – purchased 14 SCBA bottles/packs
Brooks Network Services, LLC	Emergency Management	\$14,045.00	(5) Intel Core i5-1340 processor – South Charleston PD PSG
Elastec, Inc.	Emergency Management	\$6,010.00	Drug terminator – South Charleston D PSG
Civil & Environmental Consultants, Inc.	County Commission	\$17,500.00	UKV Inv through January 31, 2026
Hissam, Forman, Donovan, Ritchie PLLC	County Commission	\$19,177.00	2 invoices
Heritage Ridge Consulting, LLC	Shawnee	\$19,100.00	Dugout repairs related to the Dec. 2025 storm
All Quality, LLC	Shawnee	\$6,898.00	Shawnee Park fence repair from December 2025 storm

City of Montgomery	Emergency Management	\$16,265.00	Reimbursement for 5 outdoor security cameras with mounting equipment, cabling and licenses for the Montgomery PD per Public Safety Grant
Tyler Mountain VFD	Emergency Management	\$10,000.00	Public Safety Grant – reimbursement for insurance bill
Malden VFD	Emergency Management	\$10,000.00	PSG reimbursement – purchase of auto extrication tools
American Red Cross Central WV Chapter	County Commission	\$25,000.00	Sound the Alarm Project contribution
ZMM Architects & Engineers, Inc.	County Commission	\$6,387.00	Shawnee Welcome Center plaques
Mullen Plumbing Heating & Cooling	Emergency Management	\$10,000.00	Handley FD PSG – scop of work includes: run new 4’ metal double wall flue through the roof, add drain pain with safety switches, running copper, etc.
Dunbar Police Department	Emergency Management	\$20,971.14	Dunbar PD, Public Safety Grant FY 26, reimbursement 3 computers & 6 monitors; 19 level III retention duty holsters & open top mag pouch; 26 Holosun 508T-GR-X2 series; 42 Glock 17/34 9mm mags
Asphalt Contractors & Site Work, Inc.	County Commission	\$773,468.00	Shawnee Parking Project ARP #148 base bid (\$698,648) and alternate #6 (\$74,820)
Pray Construction Company	County Commission	\$1,543,058.70	Balance of the Judicial Annex first floor renovation not included in bond financing (Total contract \$8,643,353)
Glasgow VFD	Emergency Management	\$10,000.00	Glasgow VFD PSG reimbursement – insurance payment

Yeager Airport	Emergency Management	\$9,998.44	Public Safety Grant Reimbursement for various pieces of fire equipment – Yeager Airport Fire Department
Stephens Auto Center	County Commission	\$44,267.00	2025 Jeep Grand Cherokee for Home Confinement
Appalachian Outlaw Trails	County Commission	\$12,000.73	AOT reimbursement March 2026
Kanawha County Regional Development Authority	County Commission	\$10,271.64	RDA Leatherwood Draw #6
CDW Government, Inc.	Sheriff LED	\$12,036.40	Synology HAT5300 Synology Disk station per Sourcewell Contract
CDW Government, Inc.	Sheriff LED	\$17,003.32	Synology RackStation Synology HATS5300 Sourcewell Contract

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of March 19, 2026*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of March 19, 2026*)

The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Carolyn Pugh, Deputy Clerk, Kanawha County Circuit Clerk's office, temporary/part-time employee, \$15.69 per hour, effective April 12, 2026

New Employee: Blair K. Hudnall, Communications Specialist, Kanawha County Sheriff's Law Enforcement, full-time employee, \$40,280.096 per year, replacing Kerri Kisamore, effective March 29, 2026

New Employee: Jonathan Harris, Manager on Duty, Shawnee Sports Complex, temporary/part-time employee, \$15.00 per hour, effective March 23, 2026

New Employee: Hayden Tharp, Shawnee Part-time, Shawnee Sports Complex, temporary/part-time employee, \$12.00 per hour, effective May 11, 2026

Order Authorizing the Clerk of the County Commission to certify the 2026-2027 General Fund and Coal Severance Fund Budgets, and for said Budgets to be submitted to the West Virginia State Auditor's Office, and for publication of same

Kim Fleck Deputy County Manager/Director of Finance

New Employee: Kerri Kisamore, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$33,920.00 per year, replacing Kama Howard, effective March 23, 2026

Order creating the Kanawha County Jail Bill Reduction & Opioid Diversion Task Force

Order appointing Julie Miller to the Metro Emergency Operations Center

Order authorizing the Deputy County Attorney Christopher M. Settles to execute the Six Remnant Defendants' Combined Subdivision Participation and Release Form (Opioid Litigation)

Order authorizing the Kanawha County Planning Director; Tom Blasingim to sign the Hold Harmless Agreement between the County Commission and Rodney Loftis & Son Contracting Inc., for the purpose of the Kanawha County Cleanups and the use of the property owned by Rodney Loftis & Son Contracting Inc., located at 3298 Sissonville Drive Charleston, WV 25312

Order Authorizing the Clerk of the County Commission to issue a check from the Opioid Settlement Fund, 040-401.00-5-67.00, in the amount of Three Hundred Thousand Dollars (\$300,000) to the General Fund #0001, to be used for the establishment of the Jail Bill Reduction and Opioid Diversion Task Force

Order approving the Employee and Employer share of Dental and Vision Insurance Premiums, as budgeted for the fiscal year 2026-2027

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2025-2026 General Fund Budget Revision #13

Order Approving the City of South Charleston’s Application for Annexation by Petition, Pursuant to W. Va. Code §8-6-4, of Property Located on Hickory Street in Kanawha County, West Virginia

1. Fiscal Year 2025-2026 Parks & Recreation Fund

EXPENDITURE:

0013-901.00-108.001	Parks & Recreation – Overtime	(12,000)
0013-901.00-221.000	Parks & Recreation – Training and Education	(1,250)
0013-901.00-241.000	Parks & Recreation – Supplies	13,250

2. Fiscal Year 2025-2026 Opioid Settlement Fund Line Item Budget Revision

EXPENDITURES:

0040-401.00-567.000	Opioid Settlement - Transfers to other Funds	300,000
0040-401.00-568.000	Opioid Settlement - Contributions	(300,000)

3. Fiscal Year 2025-2026 General Fund Line Item Revision

EXPENDITURES:

0001-401.00-567.000	Co Comm- Transfers to other funds	(100,000)
0001-401.00-568.000	Co Comm - Contributions	100,000
0001-406.00-103.001	Assessor - Fulltime Salaries	(30,000)
0001-406.00-108.001	Assessor - Overtime	(15,000)
0001-406.00-109.000	Assessor - Temporary Salaries	45,000

4. Fiscal Year 2025-2026 General Fund Budget Revision #13

REVENUES:

0001-388.00-000.388	Co Comm - Transfers from other funds	300,000
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EXPENDITURES:

0001-401.00-567.000	Co Comm - Transfers to other funds	17,800
0001-703.00-103.001	Jail - Non Reimb; Task Force Full-time Salaries	200,000
0001-703.00-104.000	Jail - Non Reimb; Task Force FICA	15,300
0001-703.00-106.000	Jail - Non Reimb; Task Force Retirement	16,000
0001-703.00-105.001	Jail - Non Reimb; Task Force Health Ins	34,076
0001-703.00-105.002	Jail - Non Reimb.; Task Force Dental/Vision Insurance	2,120
0001-703.00-341.000	Jail - Non Reimb.; Task Force Supplies	14,704

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

American Red Cross Central WV Chapter, in the amount of \$25,000.00 for Sound the Alarm Project

Stephens Auto Center, in the amount of \$44,267.00 for 2025 Jeep Cherokee for Home Confinement

Appalachian Outlaw Trails, in the amount of \$12,000.73 for AOT Reimbursement

Kanawha County Regional Development Authority, in the amount of \$10,271.64 for RDA Leatherwood Draw #6

Ratifications of documents processed on March 6, 2025:

Order authorizing the President of the Kanawha County Commission to sign the agreement for extension to Grant 21cyKanaw2024 Courthouse Facilities Grant

Purchase Order and Supplemental Check: Election Systems & Software (ES&S) in the amount of \$115,481.72 for 1) 22 Express Poll Systems, 2) Tabulator, report setup, transfer files, precinct scanner; and 3) report setup transfer files scanner

Purchase Order: Mid-State Ford in the amount of \$49,256.00 for 2025 Ford F-250 for Sheriff's Law Enforcement

Purchase Order: Mid-State Ford in the amount of \$80,060.00 for Two 2025 Chevrolet Traverse LT SUV's for Sheriff's Law Enforcement

Letter of Intent: Appalachian Outlaw Trails in the amount of \$150,000 for expansion of operations in the Upper Kanawha Valley contingent upon receipt of \$250,000 State Funding

New Employee: Nichole Jackson, Legal Assistant, Kanawha County Prosecutor's office, full-time employee, \$35,000.00 per year, replacing Caroline Miller, effective March 10, 2025

Ratification of documents processed on March 9, 2025:

Emergency Check: Appalachian Power in the amount of \$13,252.63

Emergency Check: Mountaineer Gas in the amount of \$654.78

Emergency Check: West Virginia American Water in the amount of \$1,147.78

Emergency Check: West Dunbar PSD in the amount of \$240.08

Ratification of documents processed on March 12, 2025:

Emergency Check: US Bank, in the amount of \$1,429.31 for p-card payment

Ratification of documents processed on March 13, 2025:

Payroll

Ratification of documents processed on March 5, 2026:

Sheriff's LED Outside Overtime

New Employee: Christine Wirts, Victim Advocate, Kanawha County Prosecuting Attorney's office, full-time employee, \$39,000.00 per year, replacing Brittany Leavitt, effective March 9, 2026

Order Authorizing the President of the Kanawha County Commission to sign the Memorandum of Understanding between the Kanawha County Commission and The State of West Virginia's Emergency Management Division

Revised Letter of Intent: Appalachian Offroad Trails letter of intent in the amount of \$150,000 for expansion of operations in the Upper Kanawha Valley Contingent upon receipt of \$250,000 State Funding (request to extend deadline six months from March 6, 2026)

Letter of Intent: Kanawha County Parks & Recreation Commission in the amount of \$100,000 to replace the Clubhouse roof

Ratification of documents processed on March 6, 2026:

Emergency Checks to US Bank in the total amount of \$12,003.22 for p-card payments

Ratification of documents processed on March 11, 2026:

Payroll

Ratification of documents processed on March 13, 2026:

New Employee: Kayla Stover, Shawnee Part-time, Shawnee Sports Complex, temporary/part-time employee, \$12.00 per hour, effective March 16, 2026

New Employee: Hannah White, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$33,920.00 per year, replacing Kama Howard, effective March 16, 2026

Emergency Check: American Red Cross Central WV Chapter, in the amount of \$25,000.00 for FY2026 Sound the Alarm Project contribution