

MINUTES OF A REGULAR SESSION OF THE COUNTY COMMISSION OF KANAWHA COUNTY, WEST VIRGINIA, HELD IN THE COMMISSION COURTROOM, LOCATED IN CHARLESTON, WEST VIRGINIA, THEREOF ON JANUARY 8, 2026.

A REGULAR MEETING OF THE COUNTY COMMISSION OF KANAWHA COUNTY, WEST VIRGINIA, WAS HELD ON JANUARY 8, 2026, BEGINNING AT 4:00PM

THE FOLLOWING MEMBER WAS PRESENT:

**BEN SALANGO, PRESIDENT
LANCE WHEELER, COMMISSIONER
NATALIE E. TENNANT, COMMISSIONER**

01/08/26	2026-001	Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department
01/08/26	2026-002	Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund
01/08/26	2026-003	Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds
01/08/26	2026-004	Organization of the Commission
01/08/26	2026-005	Notice of General and Special Meetings of the County Commission of Kanawha County
01/08/26	2026-006	Order appointing Justin Williams to the Kanawha County Planning Commission, filling the unexpired term of Andre Sappington (term to expire 7/31/28)
01/08/26	2026-007	Order reappointing Mara Boggs to the Central WV Regional Airport Authority (term to expire 1/31/29)
01/08/26	2026-008	Order: In the matter of the Public Hearing on the Authorization of Eminent Domain Proceedings on Property Owned by Mayford F. Cantrell
01/08/26	2026-009	Change in Status: Craig Tabit, Kanawha County Circuit Clerk's Office
01/08/26	2026-010	Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (additional)

Resolution approved/processed at the 01/08/26 Commission Meeting:

01/08/26	2026-011	Proclamation Honoring Emilee Hughes of Department of Human Services for her Incredible Work with Children
01/08/26	2026-012	West Virginia Certified Development Community (CDC) Program Resolution of Participation and Coordination

Documents not on the agenda but approved at the 01/08/26 Commission Meeting:

01/08/26	2026-013	New Employee: Gracie Y. Hodge, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$33,920.00 per year, replacing Tawny Burdette, effective January 16, 2026
01/08/26	2026-014	Notice of the Kanawha County Commission Sitting as a Board of Review and Equalization for Consideration of 2026 Tax Assessment Appeals

Purchase Order: The Health Plan, in the amount of \$15,000.00, for new employee HSA plan contributions (Commission) (See Order No. 2026-001)

Purchase Order: Titan Manufacturing & Distributing Inc., in the amount of \$6,644.64, for dumbbells and squat machine for St. Albans PD PSG (Emergency Management) (See Order No. 2026-001)

Letter: Authorizing the Kanawha County Assessor's office to continue working on the property books for the 2026 tax year until we go Sine Die on February 19 (President's signature)

Minutes approved/processed at the 01/08/26 Commission Meeting:

Approval of the Minutes of the Commission Meeting on December 18, 2025

Letter of Intent approved/processed at the 01/08/26 Commission Meeting:

Regional Intergovernmental Council in the amount of \$1,000,000.00 for contribution for construction costs only for the Tornado Sewer Project - Amending letter of intent dated December 18, 2024, to extend deadline to expend funds an additional 12 months

Fiduciary orders approved/processed at 01/08/26 Commission Meeting:

Dismissal Order (Estate of Bert Wade Huffman)

Objections and Exceptions

Order Declaring Re-Opened Estate Closed (Estate of Karen Bowling)

Order Declaring Re-Opened Estate Closed (Estate of John A. Damous aka John Alan Damous)

Order Declaring Re-Opened Estate Closed (Estate of Mary Ellen Miles)

Ratification of documents processed on December 17, 2026:

Emergency check: Nitro Construction Services, Inc., in the amount of \$20,538.00 to provide and install new Trane 5-ton rooftop unit with an economizer at the WKC Complex

Ratification of documents processed on December 18, 2025:

Purchase Order and Emergency Check: BCM Electronic Services, in the amount of \$24,792.00 for six (6) Viking UHF radios for KCSO per bids received by Glasgow VFD for a US DHS FEMA Assistance Grant

Emergency Check: Regional Development Authority, in the amount of \$43,021.42 for Leatherwood Drawdown #5

Ratification of documents processed on December 19, 2025:

Emergency Check: Travelers CL Remittance Center, in the amount of \$412,210.22 for premium

Ratification of documents processed on December 29, 2025:

Emergency Check to U.S. Bank in the total amount of \$11,981.52 for p-card payments

Ratification of documents processed on December 30, 2025:

Payroll

4:00 P.M. CALL TO ORDER

**Pledge of Allegiance
Commissioner Ben Salango**

MINUTES

Commissioner Wheeler moved to approve the minutes listed on the agenda.
Commissioner Tennant seconded. Motion carried.

Approval of the Minutes of the Commission Meeting on December 18, 2025

RESOLUTION/PROCLAMATION

Proclamation Honoring Emilee Hughes of Department of Human Services for her Incredible Work with Children

West Virginia Certified Development Community (CDC) Program Resolution of Participation and Coordination

NEW EMPLOYEES

CHANGE OF EMPLOYMENT STATUS

4:00 P.M. AGENDA ITEMS

Discussion regarding General and Special Meetings of 2026 and Organization of the Commission to include, but not be limited to, the selection of Commission President, President Pro Tempore, and approval of Board Appointments for the Commissioners. Discussion to include setting Christmas Eve, New Years Eve Holiday Schedule and Juneteenth

Commissioner Ben Salango

Commissioner Natalie E. Tennant

Commissioner Lance Wheeler

Jeremy Young, County Manager

Commissioner Wheeler moved to appoint Ben Salango as President of the County Commission. Commissioner Tennant seconded. Motion carried.

Commissioner Salango moved to appoint Lance Wheeler President Pro Tempore. Commissioner Tennant seconded. Motion carried.

Commissioner Salango moved to keep all board appointments the same for 2026. Commissioner Wheeler seconded. Motion carried.

Commissioner Wheeler moved to keep the Commission meetings at 4:00pm. Commissioner Tennant seconded. Motion carried.

Commissioner Wheeler moved to close the Courthouse on the following dates: June 19th, observing WV Day; November 26 & 27; December 24 & 25; December 31 & January 1, 2027. Commissioner Tennant seconded. Motion carried.

Discussion regarding Fiscal Year 2026-2027 Budget including deadlines

Commissioner Ben Salango

Commissioner Natalie E. Tennant

Commissioner Lance Wheeler

Kim Fleck, Deputy County Manager/Director of Finance

Kim Fleck informed the Commission that key dates that are coming: January 20th, preliminary numbers from Assessors; February 19th meeting for elected officials to come in. Final numbers on March 3rd; Approve the budget at one of the March meetings; and submit it to the State by March 28th. Commissioner Salango asked if a formal presentation was required. Kim Fleck stated no. Commissioner Salango said that unless they are requesting an increase, they do not need to come in.

MINUTES

Meeting of January 29, 2026

Page 4 of 10

Kanawha County Commission meetings through February, 2026
Commissioner Ben Salango
Commissioner Natalie E. Tennant
Commissioner Lance Wheeler

DATE	TIME
Thursday, January 29, 2026	4:00 p.m. Δ≈
Tuesday, February 3, 2026	8:30 a.m. ≈
Thursday, February 5, 2026	8:30 a.m. Δ≈
Tuesday, February 10, 2026	8:30 a.m. ≈
Thursday, February 12, 2026	4:00 p.m. ≈
Tuesday, February 17, 2026	8:30 a.m. ≈
Thursday, February 19, 2026	4:00 p.m. Δ≈ •

- Δ Regularly Scheduled Commission Meeting
- ≈ Board of Review and Equalization Meeting
- * Mineral meeting
- Board of Review and Equalization— Adjourn Sine Die

4:00 P.M. (or as soon after as it may be heard)
PUBLIC HEARING

Public Hearing — Authorization for Condemnation (Leatherwood Road Water Project)

Public Hearing to receive public comments before a vote on whether to authorize the Kanawha County Regional Development Authority to condemn property needed for the Leatherwood Road potable water project.

Property: Tax Map 25, Parcel 65.1

Owner: Mayford F. Cantrell (Deceased)

Address: 1134 Left Fork Leatherwood Rd., Clendenin, WV 25045

Parcel ID: 20-01-0025-0065-0001

4:26pm: Chris Settles stated that they have obtained all water easements except for one that is in heirship. Commissioner Salango asked if anyone was here for public comment. There were none.

Commissioner Wheeler moved to approve the Authorization for Condemnation.

Commissioner Tennant seconded. Motion carried.

Chris Settles stated that the next step is to file it with the Circuit Court.

4:00 P.M. (or as soon after as it may be heard)
PUBLIC HEARING

~~Public Hearing Regarding Demolition of LT 6 BK 1 Pioneer And,
District: Malden, Tax Map: 18B, Parcel:40, 142 Azalea Lane
Charleston owned by Jordan N. McKinley~~

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT
DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Commissioner Wheeler moved to approve the Fiduciary Orders listed on the agenda. Commissioner Tennant seconded. Motion carried.

Dismissal Order (Estate of Bert Wade Huffman)

Objections and Exceptions

Order Declaring Re-Opened Estate Closed (Estate of Karen Bowling)

Order Declaring Re-Opened Estate Closed (Estate of John A. Damous aka John Alan Damous)

Order Declaring Re-Opened Estate Closed (Estate of Mary Ellen Miles)

PURCHASE ORDERS

Commissioner Wheeler moved to approve the Purchase Orders as listed on the agenda. Commissioner Tennant seconded. Motion carried.

**Order Confirming and Approving Purchase Orders in Excess of
\$4,999.99 to be issued by the Kanawha County Commission
Purchasing Department:**

Vendor	Department	Amount	Comments/Description
State Auditor's office	County Commission	\$27,120.00	Invoice #25185 CY2023 Kanawha County Magistrate Court AUP
East Bank VFD	Emergency Management	\$10,000.00	Partial reimbursement for four (4) Glasgow Green Kenwood VP-8000 radios per public safety grant reimbursement
Axon Enterprises	County Commission	\$579,869.165	Officer Safety Plan 7 installment and fleet 3 advanced payment
Nitro Construction Services (ratify emergency PO signed 12/17/25)	Maintenance	\$20,538.00	provide and install new Trane 5-ton rooftop unit with an economizer at the WVC Complex per quote dated 12/11/25 (emergency)
Travelers	County Commission	\$21,986.37	Insurance deductibles
Compiled Technologies	County Clerk	\$24,000.00	Consulting services and software support services (24/7 365 days a year)
Barcodes	Sheriff LED	\$9,848.43	9 Mobile Printers

ORDERS

Commissioner Wheeler moved to approve the Orders, Letters of Intent, Ratifications and Budget Revisions listed on the agenda. Commissioner Tennant seconded. Motion carried.

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of January 8, 2026*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of January 8, 2026*)

**The Honorable Vera J. McCormick, Clerk of the County Commission
Organization of the Commission**

**Commissioner Ben Salango
Commissioner Natalie E. Tennant
Commissioner Lance Wheeler
Jeremy Young, County Manager**

**Notice of General and Special Meetings of the County Commission
of Kanawha County**

**Commissioner Ben Salango
Commissioner Natalie E. Tennant
Commissioner Lance Wheeler
Jeremy Young, County Manager**

Order appointing Justin Williams to the Kanawha County Planning Commission, filling the unexpired term of Andre Sappington (term to expire 7/31/28)

Order reappointing Mara Boggs to the Central WV Regional Airport Authority (term to expire 1/31/29)

Order: In the matter of the Public Hearing on the Authorization of Eminent Domain Proceedings on Property Owned by Mayford F. Cantrell

Change in Status: Craig Tabit, Kanawha County Circuit Clerk's office

LETTER OF INTENT

Regional Intergovernmental Council in the amount of \$1,000,000.00 for contribution for construction costs only for the Tornado Sewer Project - Amending letter of intent dated December 18, 2024, to extend deadline to expend funds an additional 12 months

Ratification of documents processed on December 17, 2026:

Emergency check: Nitro Construction Services, Inc., in the amount of \$20,538.00 to provide and install new Trane 5-ton rooftop unit with an economizer at the WKC Complex

Ratification of documents processed on December 18, 2025:

Purchase Order and Emergency Check: BCM Electronic Services, in the amount of \$24,792.00 for six (6) Viking UHF radios for KCSO per bids received by Glasgow VFD for a US DHS FEMA Assistance Grant

Emergency Check: Regional Development Authority, in the amount of \$43,021.42 for Leatherwood Drawdown #5

Ratification of documents processed on December 19, 2025:

Emergency Check: Travelers CL Remittance Center, in the amount of \$412,210.22 for premium

Ratification of documents processed on December 29, 2025:

Emergency Check to U.S. Bank in the total amount of \$11,981.52 for p-card payments

Ratification of documents processed on December 30, 2025:

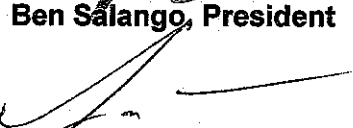
Payroll

THE KANAWHA COUNTY REGULAR COMMISSION MEETING OF JANUARY 8, 2026, ADJOURNED AT 4:29PM UNTIL THE 29TH DAY OF JANUARY 2026.

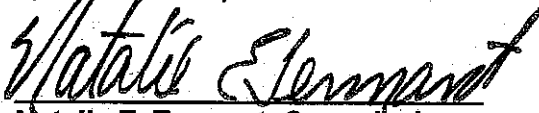
THE FOREGOING MINUTES ARE APPROVED ON THIS 29TH DAY OF JANUARY 2026.



Ben Salango, President



Lance Wheeler, Commissioner



Natalie E. Tennant, Commissioner



Marc J. Slotnick, County Attorney