

KANAWHA COUNTY COMMISSION

Agenda

Thursday, May 1, 2025

4:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Ben Salango

MINUTES

Approval of the Minutes of the Regular Commission Meeting on April 15, 2025

RESOLUTION/PROCLAMATION

Recognition of Charleston Catholic High School Girls Basketball for winning Class AA State Championship

NEW EMPLOYEES

New Employee: Tyler Sharp, Maintenance Supervisor, Shawnee Sports Complex

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

4:00 P.M.

Discussion regarding approval of the FY 2025-2026 Special Funds budgets in the aggregate amount of \$52,761,271 pursuant to West Virginia Code §7-1-9

Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant
Kim Fleck, Deputy County Manager/Director of Finance

Discussion regarding funding request from Children’s Theater of Charleston in the amount of \$80,000.00 for the down payment on a new building

Commissioner Lance Wheeler
Commission President Ben Salango
Commissioner Natalie E. Tennant

Discussion regarding, but not limited to, a contribution of \$100,000 to the Clay Center from the Table Games Fund, for annual support of Kanawha County Children to attend cultural and learning events at the facility

Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie Tennant

Discussion and update regarding the Opioid Settlement Funds.
The Proposed Use of Opioid Settlement Funds is as follows:

Name	Request
OSF-48 Kanawha County Day Report	\$61,208.00 - Funding for books and a vehicle for transportation to enhance the educational support services provided to individuals in the program
OSF-49 Kanawha County Home Confinement	\$65,000.00 - Funding for a transport vehicle for offenders to rehabilitation facilities, and making random checks of clients, and transportation to court

Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant

Kanawha County Commission meetings through August, 2025
Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant

DATE	TIME
Thursday, May 15, 2025	4:00 p.m.
Thursday, June 5, 2025	4:00 p.m.
Thursday, June 26, 2025	4:00 p.m.
Thursday, July 10, 2025	4:00 p.m.
Thursday, July 31, 2025	4:00 p.m.
Thursday, August 14, 2025	4:00 p.m.

PUBLIC HEARING

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Declaring Re-Opened Estate Closed (Estate of Homer H. Carter)

Order Declaring Re-Opened Estate Closed (Estate of Barbara Ellen Davis)

Order Declaring Re-Opened Estate Closed (Estate of David Thomas Kent)

Order Declaring Re-Opened Estate Closed (Estate of Calvin C. Parsons)

Order Declaring Re-Opened Estate Closed (Estate of Linda Ann Stewart)

Order Declaring Re-Opened Estate Closed (Estate of Trilby Mae Thompson)

Order Declaring Re-Opened Estate Closed (Estate of Harold Robert Wolfe)

Order Declaring Re-Opened Estate Closed (Estate of Jo Ann Wolfe)

Order Declaring Re-Opened Estate Closed (Estate of Robert L. Wolfe)

Order Referring to a Fiduciary Commissioner (Estate of Gregory A. Oxley aka Gregory Alan Oxley)

Recommendation and Order (Estate of Walter Douglas Hughart)

Recommendation and Order (Estate of Nancy Jo Lawrence)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Leaf – revised PO increase PO for additional copier expenses	Prosecuting Attorney	\$14,034.13	Copier lease and expenses
Advantage Valley, Inc.	Kanawha Co. Commission	\$12,000.00	Contribution for a Residential Site Assessment by Moonlight Engineering
Town of Cedar Grove	Kanawha Co. Commission	\$44,351.02	Contribution for concrete for the baseball field concourse area
FIS Lockbox Operations Pitney Bowes	Circuit Clerk	\$23,000.00	Postage for the Circuit Clerk's office

Rocky Fork Enterprises	Sheriff's Law Enforcement Div.	\$18,842.10	Emergency equipment installation and service of emergency equipment for Kanawha County Sheriff's office per county contract
Tyler Technologies, Inc.	Sheriff's Law Enforcement Div.	\$15,000.00	New World Software annual maintenance agreement partial pre-payment for 2025-2026
WV Prosecuting Attorneys Association	Prosecuting Attorney	\$5,100.00	WVPAI 2025 Summer Meeting at Snowshoe 6/11/25-6/13/25
Heritage Fire Equipment	Emergency Services	\$9,331.00	House for county fire engine
Gals, LLC	Sheriff's Law Enforcement Div.	\$7,000.00	Body armor and miscellaneous accessories and supplies
Tyler Mountain VFD	Tyler Mountain VFD	\$10,000.00	Reimbursement for the purchase of three sets of turnout gear
Charleston Area Alliance	Kanawha Co. Commission	\$26,137.35	UKV Trail Towns Nov. 2024-March 2025 Benedum \$8,869.56; ARC \$17,217.29. Travel costs \$50.40
Metro Emergency Operations Center	Metro Emergency Operations Center	\$28,673.68	Reimbursement for monthly reverse 911 expenses 7/1/24-6/30/25; and reimbursement for monthly data updates from Frontier \$673.68
Frame VFD	Frame VFD	\$10,000.00	Partial reimbursement for a fire truck purchased from Wilkins Township VFC #3
Federal Signal Corporation	Emergency Services	\$6,300.00	CommanderOne Outdoor Warning Siren Equipment
Rocky Fork Enterprises LLC	Sheriff's Law Enforcement Div.	\$21,832.29	Vehicle maintenance for KCSO vehicles per county contract
Optimum Business	Emergency Services	\$11,533.00	Tower lease through June 2025
United Bank	Kanawha Co. Commission	\$220,205.33	Semi-annual bond debt service judicial renovation
Metro Emergency Operations Center	Metro Emergency Operations Center	\$21,014.32	Addressing reimbursement

CDW Government Inc.	Sheriff's Tax Office	\$5,134.68	54 Microsoft server 2025 licensing 2 cores each
Hill & Smith, Inc.	Emergency Services	\$37,228.00	Tow message boards per bids received 4/23/25
Malden VFD	Malden VFD	\$10,000.00	Reimbursement for roof replacement project
Horizon Structures LLC	South Charleston Police Dept.	\$26,582.50	Partial payment for commercial custom multiple dog kennel GSA contract holder
Tri-State Office Furniture	Prosecuting Attorney	\$25,000.00	Office furniture
Stephens Auto Center	Sheriff's Law Enforcement Div.	\$45,057.00	One 2025 Ford Police utility interceptor AWD silver in color per Ford Government fleet pricing
Kanawha Co. Solid Waste Authority	Kanawha Co. Commission	\$35,700.00	ARPA Funds Application 143 – reimbursement of costs associated with new processing building construction
Giannini Construction & Excavating	Kanawha Co. Commission	\$43,363.00	Equipment, labor and materials to replace the culvert on Upper Drive in Handley per letter of intent dated 12/12/24
David Howell, CPA	Kanawha Co. Planning & Community Dev.	\$6,700.00	2024 RDA audit

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (contingent upon the approval and posting of a pending fiscal year 2024-2025 budget revision):

Vendor	Department	Amount	Comments/Description
WV State Bar	Prosecuting Attorney	\$6,750.00	Bar dues
Rocky Fork Enterprizes	Sheriff's Dept.	\$9,427.00	Emergency vehicle equipment
ODP Business Solutions	Prosecuting Attorney	\$6,571.00	9 HP Laserjet printers

Stephens Auto Center	Home Confinement	\$45,057.00	One 2025 Ford Police Utility Interceptor AWD per Ford Government Fleet Pricing
----------------------	------------------	-------------	--

ORDERS

Order Confirming and Approving Cash Disbursements to be made the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of May 1, 2025*)
The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of May 1, 2025*)
The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Sophie Elizabeth Johnson, Seasonal Summer Intern, Kanawha County Sheriff's Tax Office, temporary employee, \$15.00 per hour, effective May 26, 2025

New Employee: Adam P. Kraus, Summer Law Clerk, Kanawha County Commission, temporary part-time employee, \$18.00 per hour, effective May 19, 2025

New Employee: Faith Johnson, Lifeguard, Shawnee Sports Complex, part-time/temporary employee, \$15.00 per hour, effective May 9, 2025

New Employee: Ethan Haynes, Lifeguard, Shawnee Sports Complex, part-time/temporary employee, \$15.00 per hour, effective May 10, 2025

New Employee: Madelyn Call, Shawnee Intern, Shawnee Sports Complex, temporary part-time employee, \$12.00 per hour, effective May 9, 2025

Order authorizing the President of the Kanawha County Commission to sign the Order Form between Airship Group, Inc.

Amendment to the Countywide Enhanced Emergency Telephone System (E-911) Ordinance (Correction of Scriveners Error)

Order authorizing the County Commission to submit a Grant Application to the Court Security Fund Grant Program under the WV Justice & Community Services (JCS) for Year 2025/2026. The Commission states that Sufficient Manpower will be used to operate and manage all equipment and other items requested

**Approval of Erroneous Assessment Exonerations submitted by the Kanawha County Assessor (\$38,426.14 decrease)
Marc J. Slotnick, County Attorney**

**Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia
Marc J. Slotnick, County Attorney**

**Order Authorizing the Clerk of the County Commission to issue a check from the General Fund, #001-696.00-5-67.00, in the amount of Two Million Two Hundred Thousand Dollars (\$2,200,000) to the Financial Stabilization Fund #058, as the budgeted transfer for FY 24-25
Kim Fleck, Deputy County Manager/Finance Director**

Change in Status: Jared Thornton, Personal Property Office Assistant, Kanawha County Assessor's office, from Part-time (\$14.00 per hour) to Full-time employee, \$28,000.00 per year, replacing Brittany Farley, effective May 1, 2025

Change in Status: Monroe Hairston from Part-time (407) to Part-time (406) Kanawha County Assessor's office effective May 1, 2025

Change in Status: Peter Gallo from Part-time (407) to Part-time (406), from \$15.00 per hour to \$17.00 per hour, Kanawha County Assessor's office effective May 1, 2025

Change in Status: Linda Wiseman, from Part-time (407) to Part-time (406) Kanawha County Assessor's office, effective May 1, 2025

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2024-2025 General Fund Budget Revision #10

1. **Fiscal Year 2024-2025 General Fund Budget Revision #10**

EXPENDITURES:

001-401.00-5-67.00	Co Comm - Transfers to other Funds	(1,217,000)
001-696.00-5-67.00	Transfers to Financial Stabilization	1,100,000
001-424.00-2-13.00	Courthouse - Utilities	50,000
001-425.00-2-13.00	Annex -Utilities	32,000
001-425.01-2-13.00	Christopher Street - Utilities	5,000
001-425.02-2-13.00	Project 301 - Utilities	25,000
001-425.03-2-13.00	Parking Garage - Utilities	5,000

2. **Fiscal Year 2024-2025 General Fund Line Item Revision**

EXPENDITURES:

001-405.00-1-03.01	Pros Atty - Full-time Salaries	(11,700)
001-405.00-1-03.02	Pros Atty - Part-time Salaries	11,700
001-405.00-2-16.00	Pros Atty - M & R Equipment	(4,850)
001-405.00-3-41.01	Pros Atty - Equipment	4,850
001-405.00-2-19.00	Pros Atty - Bldg/Equip Rental	(3,900)
001-405.00-2-23.00	Pros Atty - Professional Services	(2,300)
001-405.00-3-41.00	Pros Atty - Supplies	6,200
001-405.00-2-14.00	Pros Atty - Travel	(8,150)
001-405.00-3-43.00	Pros Atty - Gas, Oil, Tires	700
001-405.00-2-17.00	Pros Atty - M & R Auto	600
001-405.00-2-21.00	Pros Atty - Training /Education	100
001-405.00-2-22.00	Pros Atty - Dues & Subscriptions	6,750
001-700.00-2-23.00	Sheriff LED - Professional Services	(4,233)
001-700.00-2-30.00	Sheriff LED - Contracted Services	(4,170)
001-700.00-3-41.02	Sheriff LED - Operating Grant	8,403

3. **Fiscal Year 2024-2025 Home Confinement Fund Line Item Revision**

REVENUE:

008-000.00-299-0-00.00	Home Conf - Fund Balance	45,057
------------------------	--------------------------	--------

EXPENDITURES:

008-705.00-4-59.00	Home Conf - Supplies & Materials	45,057
--------------------	----------------------------------	--------

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

FIS Lockbox Operations, in the amount of \$23,000, for postage for the Circuit Clerk's office

Advantage Valley, Inc., in the amount of \$12,000.00, for Contribution for a Residential Site Assessment by Moonlight Engineering

United Bank, in the amount of \$220,205.33 for semi-annual bond debt service judicial renovation

Metro Emergency Operations Center, in the amount of \$21,014.32 for addressing reimbursement

Ratification of documents processed on April 14, 2025:

Payroll

Ratification of documents processed on April 15, 2025:

Purchase Order and Supplemental Check: Axon Enterprises, in the amount of \$70,396.77 for 50 Justice Premier Program and PSO Fast Pass PSO non-agency ingestion (Kanawha Co. Commission)

Change of Status: Jordyn Young, Counselor, from Drug Court to Kanawha County Day Report, full-time employee, from \$39,998.40 to \$45,000 per year, effective April 16, 2025

Supplemental Check: Tyler Technologies, in the amount of \$65,000.00 for One each New World Software annual maintenance agreement for New World System, partial pre-payment for 2025-2026 (Sheriff's Law Enforcement)

Supplemental Check: Mid-State Chevrolet in the amount of \$80,060.00 for Two (2) 2025 Chevy Traverse LT SUVs For Sheriff's Law Enforcement

Emergency Check: GAI Consultants in the amount of \$4,780.00 for Strawberry Rd., - 3 day turn around

Emergency Check: US Bank in the total amount of \$8,432.16 for Prosecutor p-card payments

Ratification of documents processed on April 16, 2025:

Town of Cedar Grove, in the amount of \$44,351.00, for contribution for concrete at the baseball field concourse area

Kanawha County Courthouse will be closing at Noon on Friday, April 18, 2025

Ratification of documents processed on April 21, 2025:

Emergency Check: Transunion Risk, in the amount of \$263.80

New Employee: Tyler Sharp, Maintenance Supervisor, Shawnee Sports Complex, full-time employee, \$45,000 per year, replacing Richard Ray, effective April 22, 2025

Ratification of documents processed on April 22, 2025:

Thornhill Ford Lincoln, in the amount of \$43,916.00 for One 2025 Ford F150 crew cab for Emergency Services Motor vehicle Purchase Agreement dated 12/18/24

Ratification of documents processed on April 24, 2025:

Emergency checks to US Bank in the total amount of \$21,072.52 for p-card payments