

# **KANAWHA COUNTY COMMISSION**

## ***Special Meeting Agenda***

### **Tuesday, April 15, 2025**

**4:00 P.M. CALL TO ORDER**

**Pledge of Allegiance**  
Commission President Ben Salango

#### **MINUTES**

**Approval of the Minutes of the Regular Commission Meeting on April 2, 2025**

#### **RESOLUTION/PROCLAMATION**

#### **NEW EMPLOYEES**

##### **Prosecuting Attorney**

**Angela R. Cantrell, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office \$56,000.00 per year, full-time employee, filling a vacant position, effective April 16, 2025**

**The Honorable Debra L. Rusnak, Prosecuting Attorney**

**Nina Price, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office \$75,000.00 per year, full-time employee, filling an open position, effective May 1, 2025**

**The Honorable Debra L. Rusnak, Prosecuting Attorney**

#### **CHANGE OF EMPLOYMENT STATUS**

## **AGENDA ITEMS**

**4:00 P.M.**

Discussion regarding the Fiscal Year 2025-2026 Budget and Public Hearing to receive objections pursuant to W.Va. Code § 11-8-10a to include discussion regarding the 2025-2026 Kanawha County Levy Rate at a proposed rate of 14.30 cents per \$100.00 of valuation. Said levy to be set by the Kanawha County Commission upon receipt of public comment and/or objections, if any

Commission President Ben Salango

Commissioner Lance Wheeler

Commissioner Natalie E. Tennant

Kim Fleck, Deputy County Manager/Director of Finance

Discussion regarding funding request from Advantage Valley in the amount of \$12,000.00 to pay for residential site assessment by Moonlight Engineering

Commissioner Natalie E. Tennant

Commission President Ben Salango

Commissioner Lance Wheeler

Terrell Ellis, President & CEO, Advantage Valley

Discussion regarding Funding request from Town of Cedar Grove in the amount of \$44,351.02 for concrete at the baseball field concourse area

Commission President Ben Salango

The Honorable Melissa Young, Mayor of Cedar Grove

Discussion regarding 2025 Legislative Agenda

Commissioner Ben Salango

Commissioner Lance Wheeler

Commissioner Natalie E. Tennant

Jeremy Young, County Manager

Christopher M. Settles, Deputy County Attorney

**Kanawha County Commission meetings through June, 2025**

**Commissioner Ben Salango**  
**Commissioner Lance Wheeler**  
**Commissioner Natalie E. Tennant**

<b>DATE</b>	<b>TIME</b>
<b>Thursday, May 1, 2025</b>	<b>4:00 p.m.</b>
<b>Thursday, May 15, 2025</b>	<b>4:00 p.m.</b>
<b>Thursday, June 5, 2025</b>	<b>4:00 p.m.</b>
<b>Thursday, June 26, 2025</b>	<b>4:00 p.m.</b>

**PUBLIC HEARING**

**4:00 P.M. (or as soon after as it may be heard)**

**Demolition Hearing: In the matter of the property owned by Cecil Carl Varney II, 1536 Pinewood Park Cir, Dunbar, WV (Tax Map 35A, Parcel 38 Union District**

**AGENDA SETTING**

**PUBLIC COMMENT**

**COUNTY MANAGER'S REPORT**

**DIRECTOR OF FINANCE'S REPORT**

**COUNTY ATTORNEY'S REPORT**

**STAFF REPORTS**

**NEW BUSINESS**

**FIDUCIARY**

**Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports**

**Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports**

## **PURCHASE ORDERS**

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

<b>Vendor</b>	<b>Department</b>	<b>Amount</b>	<b>Comments/Description</b>
Pray Construction Company (increase PO \$3,648.00 for Prosecuting Attorney Renovation Project)	Kanawha Co. Commission	\$238,601.00	Prosecuting Attorney renovations – revise PO: increase PO 4/7/25 for additional renovation expenses
Rocky Fork Enterprises (increase PO \$9,000 for additional vehicle maintenance and repair)	Sheriff's Legal Process	\$12,000.00	Vehicle maintenance, repairs and equipment
Arrowhead Forensics, Inc.	Sheriff's Law Enforcement Div.	\$6,993.51	Various crime scene/crime lab supplies
B&H Photo-Video	Sheriff's Law Enforcement Div.	\$7,454.61	Various crime scene camera supplies
Civil & Environmental Consultants	Kanawha Co. Commission	\$10,200.51	Engineering services for Gravitate to WV per Coal Severance letter of intent
Jennifer Herrald Oakley	Kanawha Co. Commission	\$10,000.00	Consulting services for April 2025
Harris Enterprise Resource Planning	Kanawha Co. Data Processing	\$37,443.92	GEMS Read only May to December 2025
Norman A. Fisher	Sheriff's Law Enforcement Div.	\$8,800.00	Bi-weekly lawn care for KCSO Firearms Range
Travelers	Kanawha Co. Commission	\$9,204.70	Insurance deductibles
Davis Creek VFD	Davis Creek VFD	\$5,287.00	Reimbursement for bunker gear extractor and intake valves per Public Safety Grant Letter of Intent
West Side #2 VFD	West Side #2 VFD	\$10,000.00	Reimbursement for fire fighting equipment and cutoff saw kit per Public Safety Grant letter of intent

Town of Belle	Belle Police Dept.	\$15,000.00	Reimbursement for vehicle equipment per Public Safety Grant letter of intent
BPI, Inc.	Kanawha Co. Commission	\$30,137.55	Elk River Trailhead Clendenin Project
BCM Electronic Services Inc.	WVSU Police Dept.	\$17,827.00	Radios & equipment per Public Safety Grant letter of intent
Kanawha Valley Fellowship Home	Kanawha Co. Commission	\$6,239.06	Final opioid settlement drawdown construction materials and labor for apartment Quarrier Street
Tyler Technologies	Sheriff's Law Enforcement Div.	\$65,000.00	One each New World Software annual maintenance agreement for New World System. Partial pre-payment for 2025-2026
Elco Mechanical Contractors Inc.	Maintenance Annex	\$11,794.00	Repair second floor storm water piping in parking garage
Leadsonline.com	Sheriff's Law Enforcement	\$5,507.00	CellHawk Subscription – Tier 3 - Unlimited Storage Service Package – renewal contract dates 05/01/2025-04/30/2026
Judicial Dialog Systems	Prosecuting Attorney	\$16,758.00	Renewal of Judicial Dialog subscription
Rocky Fork Enterprizes, LLC	Sheriff's Law Enforcement Div.	\$14,368.00	Emergency equipment installation and service for BJAG
Rocky Fork Enterprizes, LLC	Sheriff's Law Enforcement Div.	\$9,236.00	Emergency equipment installation and service of emergency equipment for the Kanawha County Sheriff's office per county contract 2025 Ford Crime Scene Vehicle
Rocky Fork Enterprizes, LLC	Sheriff's Law Enforcement Div.	\$13,086.00	Emergency equipment installation and service for two Chevrolet Traverse vehicles per contract
East Bank VFD	East Bank VFD	\$10,000.00	Reimbursement for fire truck repairs, equipment and software per Public Safety Grant letter of intent

**AGENDA**  
**Meeting of April 15, 2025**  
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Sissonville VFD	Sissonville VFD	\$10,000.00	Reimbursement for utilities per Public Safety Grant letter of intent
Software Systems, Inc.	Sheriff's Tax Office	\$7,500.00	Annual/monthly maintenance and supplies
Yeager Airport	Yeager Airport Police	\$29,924.68	Reimbursement for installation of GA emergency gate and card readers for the Yeager Airport police; reimbursement for chain link fence and gate for the Yeager Airport Fire Department
City of Charleston	Charleston Police Department	\$27,231.00	Reimbursement for Pole Camera Drone kit, locking storage cabinet and Nikon camera and accessories for the Charleston Police Department per Public Safety Grant letter of intent
North-South WVSACA	Kanawha Co. Commission	\$5,000.00	Contribution to North-South Football Classic
Shuttle & Stalnaker CPA's	County Clerk	\$24,665.00	Preparation of corrected W-2 and W-3 forms \$815; professional services rendered during 2024 financial statements \$20,000; and preparation of W-2 ad W-3 year ending 12/31/24
Complied Technologies	County Clerk	\$6,300.00	Consulting services
City of South Charleston	Kanawha Co. Planning & Community Dev.	\$5,000.00	Participation in 2025 Spring Cleanups – Coal Severance
City of South Charleston	Kanawha Co. Planning & Community Dev.	\$5,000.00	Participation in 2025 Spring Cleanups – Sissonville
Waste Management	Kanawha Co. Planning & Community Dev.	\$5,000.00	Participation in 2025 Spring Cleanups – Coal Severance
Waste Management	Kanawha Co. Planning & Community Dev.	\$5,000.00	Participation in 2025 Spring Cleanups – Sissonville

**AGENDA**  
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Kanawha County Sheriff's Department	Kanawha Co. Planning & Community Dev.	\$6,000.00	Reimbursement for deputies working Spring cleanups
Nitro Construction	Maintenance	\$12,381.02	Installation of 4-ton heat pump in the Assessor's office – emergency – unit is down
Andrews Floor & Wall Covering	Sheriff's Law Enforcement Div.	\$6,942.92	Provide and install 9 cartons of Tarkett VCT I KCSO training room; provide and install 8 cartons Mohawk Rule Breaker color charcoal in KCSO training room
Multi-Cultural Festival of WV, Inc.	Kanawha Co. Commission	\$35,000.00	Contribution for 2025 Festival Diamond Level Sponsor

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2024-2025 budget revision*):

Vendor	Department	Amount	Comments/Description
ServPro	Kanawha Co. Commission	\$16,803.74	Water restoration and rug cleaning Judicial Annex water leak
Clayman & Associates	Kanawha Co. Prosecuting Atty.	\$26,580.00	State of WV v. Whitefeather & Lants

## ORDERS

Order Confirming and Approving Cash Disbursements to be made the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of April 15, 2025*)

The Honorable Vera J. McCormick, Clerk of County the Commission

**Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of April 15, 2025)**

The Honorable Vera J. McCormick, Clerk of the County Commission

**Order Confirming and Approving Orders Entered by the Clerk of the County Commission of Kanawha County, West Virginia**

The Honorable Vera J. McCormick, Clerk of the County Commission

**Order approving the 2025-2026 Levy Rate of 14.30 cents per \$100.00 of valuation**

Kim Fleck, Deputy County Manager/Director of Finance

**Order approving the 2025-2026 Excess Levy Rate of 6.09 cents per \$100.00 of valuation**

Kim Fleck, Deputy County Manager/Director of Finance

**Approval of Erroneous Assessment Exonerations submitted by the Kanawha County Assessor (\$25,059.54 decrease)**

Marc J. Slotnick, County Attorney

**New Employee: Pamela Carte, Deputy Clerk, Kanawha County Circuit Clerk's office, full-time employee, \$30,000.00 per year, replacing Natalie Stricker, effective May 1, 2025**

**New Employee: Gracie Y. Hodge, Seasonal Summer Intern, Kanawha County Sheriff's Law Enforcement, Seasonal/Temporary employee, \$15.00 per hour, effective May 12, 2025**

**New Employee: Aiden A. Ellis, Seasonal Summer Intern, Kanawha County Sheriff's Law Enforcement, Seasonal/Temporary employee, \$15.00 per hour, effective May 12, 2025**

**New Employee: Rachel Elkins, Summer Intern, Kanawha County Prosecuting Attorney's office, \$12.00 per hour (20 hours a week), temporary part-time employee, effective May 26, 2025**

**New Employee: Nathan Price, Legal Intern, Kanawha County Prosecuting Attorney's office \$15.00 per hour (25 hours a week), temporary part-time employee, effective May 27, 2025**

New Employee: Joyce Lin, Legal Intern, Kanawha County Prosecuting Attorney's office \$12.00 per hour (30 hours a week), temporary part-time employee, effective June 2, 2025

New Employee: Angela R. Cantrell, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office \$56,000.00 per year, full-time employee, filling a vacant position, effective April 16, 2025

New Employee: Nina Price, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office \$75,000.00 per year, full-time employee, filling an open position, effective May 1, 2025

New Employee Autumn Weese, Custodian, Kanawha County Commission Custodial Department, full-time employee, \$30,000.00 per year, replacing Brandi Estep, effective April 16, 2025

Change in Status: Richard Ray, from Maintenance Supervisor (Shawnee Sports Complex) to Waterway Enforcement Officer, Kanawha County Commission Planning & Development office, \$50,000 per year, filling a new position, effective April 21, 2025

Order Authorizing the President of the Kanawha County Commission to execute the "Contract of Lease" between the Kanawha County Commission and Betty Duffey

Authorization for the President of the Kanawha County Commission to sign HMGP-4891 WV-2025 FEMA Hazard Mitigation Grant Program Application

Resolution (Kanawha County Hazard Mitigation Grant Kanawha County Commission Acquisition/Demolition Project)

Order Authorizing the President of the Kanawha County Commission to execute the "Lease Agreement" with Leaf for a copier for the Prosecuting Attorney's office

1. **Fiscal Year 2024-2025 Sheriff's Accident Photo Fund Line Item Revision**

**REVENUE:**

020-000.00-327-0-00.00	Accident Photo - Charges for Services	19,160
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**EXPENDITURE:**

020-700.00-3-41.00	Accident Photo - Supplies and Materials	19,160
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2. **Fiscal Year 2024-2025 Special Health Fund Line Item Budget Revision**

**EXPENDITURES:**

372-423.02-1-05.01	Special Health - HSA Funding	(12,000)
372-423.01-1-05.03	Special Health - PEIA Life Insurance	5,000
372-423.02-2-23.00	Special Health - Health Plan Admin Costs	500
372-423.04-2-23.00	Special Health - Vision Admin Costs	6,500

3. **Fiscal Year 2024-2025 General Fund Line Item Revision**

**EXPENDITURES:**

001-403.00-1-03.01	Circuit Clerk - Fulltime Salaries	(15,000)
001-403.00-1-09.00	Circuit Clerk - Temporary Salaries	15,000
001-412.00-2-19.00	WVU Ext - Equipment	(3,500)
001-412.00-2-14.00	WVU Ext - Travel	500
001-412.00-2-30.00	WVU Ext - Contracted Services	3,000
001-701.00-2-17.00	Legal Process - M & R Auto	(600)
001-701.00-3-41.01	Legal Process - Equipment	600

4. **Fiscal Year 2024-2025 Capital Fund Line Item Budget Revision**

**REVENUES:**

090-000.00-366-0-01.00	Capital Fund - Misc Revenue, Insurance Claims	15,127
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**EXPENDITURES:**

090-401.00-4-50.03	Capital Fund - Annex Buildings	15,127
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**CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:**

Kanawha Valley Fellowship Home, in the amount of \$6,239.06 for final Opioid settlement drawdown construction material and labor for apartment Quarrier Street

North-South WVSACA, in the amount of \$5,000.00 for contribution to North-South Football Classic

Multi-Cultural Festival of WV, Inc., in the amount of \$35,000.00 for contribution for 2025 Festival Diamond Level Sponsor

**Ratification of documents processed on April 2, 2025:**

Resolution Honoring Seilah Stanley as a Kanawha County Hero

Order authorizing the President of the Kanawha County Commission to sign the Right-Of-Entry Permit between the Kanawha County Commission and Appalachian Power Company (for cleanup at Chelyan)

Purchase Order: Vertex Unmanned Solutions, LLC, in the amount of \$14,950.00 for 1 each DJI Matrice 30T Enterprise Drone; 1 each DJI Matrice 309T Intelligent Flight Battery; and 1 each LP12 speaker and spotlight by CZI

Check to Joseph Crawford, Kanawha County Sheriff, in the amount of \$15,000 for annual collection of 85% of the combined total of all taxes assessed on real and personal property in accordance with W.Va. Code §11A-1-17

Emergency Check: The Health Plan in the amount of \$4,800.00 for HSA Admin FY 24-25

**Ratification of documents processed on April 4, 2025:**

Sheriff's LED outside overtime

**Ratification of documents processed on April 7, 2025:**

Emergency Checks to US bank in the total amount of \$1,670.36 for p-card payments

Change of Status: Za-Shawn Davis from Shawnee Part-Time to Manager on Duty, Shawnee Sports Complex, part-time employee, from \$12.00 per hour to \$15.00 per hour, effective April 7, 2025

Change of status: Gracesyn Looper from Shawnee Part-Time to Manager on Duty, Shawnee Sports Complex, part-time employee, from \$12.00 per hour to \$15.00 per hour, effective April 10, 2025

**Ratification of document processed on April 8, 2025:**

**New Employee: Amanda Crowder, Part-time employee, Kanawha County Commission Custodial, \$15.00 per hour, effective April 14, 2025**