

MINUTES OF A REGULAR SESSION OF THE COUNTY COMMISSION OF KANAWHA COUNTY, WEST VIRGINIA, HELD IN THE COMMISSION COURTROOM, LOCATED IN CHARLESTON, WEST VIRGINIA THEREOF ON MARCH 6, 2025.

A REGULAR MEETING OF THE COUNTY COMMISSION OF KANAWHA COUNTY, WEST VIRGINIA, WAS HELD ON MARCH 6, 2025, BEGINNING AT 4:00PM

THE FOLLOWING MEMBER WAS PRESENT:

**BEN SALANGO, PRESIDENT
LANCE WHEELER, COMMISSIONER
NATALIE E. TENNANT, COMMISSIONER**

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| 03/06/252025-085 | Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department |
| 03/06/252025-086 | Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund |
| 03/06/252025-087 | Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds |
| 03/06/252025-088 | Order Confirming and Approving Orders entered by the Clerk of County Commission of Kanawha County, West Virginia |
| 03/06/252025-089 | New Employee: Jennifer D. Singletary, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$75,000.00 per year, replacing Isaac Tinchler, effective March 17, 2025 |
| 03/06/252025-090 | Change in Status: Courtney Hansen |
| 03/06/252025-091 | Change in Status: Brenda K. Bonham |
| 03/06/252025-092 | Order authorizing the President of the Kanawha County Commission to sign the ZMM Inc., Change Order 05 for the Shawnee Welcome & Tourism Center extending the completion time to August 12, 2025 |
| 03/06/252025-093 | Order Approving the Enforcement Ordinance regarding Streams and Culverts |
| 03/06/252025-094 | Order authorizing the President of the County Commission to Execute an Emergency Management Performance Grant Award Application for the Kanawha County Emergency Management Office |

- 03/06/252025-095 Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$70,7143.46)
- 03/06/252025-096 Order appointing Tommy Clay to Metro Emergency Operations Center replacing Jennifer Herral (term to expire 8/18/29)
- 03/06/252025-097 Demolition Order: In the matter of the property owned by Shawn Love and Kimberly Love
- 03/06/252025-098 Demolition Order: In the matter of the Property owned by Francis M. Ray and Gary M. Ray
- 03/06/252025-099 Demolition Order: In the matter of the property owned by Ronald Vincent Gibson, Crystal Gail Cantrell, Mary Elizabeth Harper, Thomas David Beaver, Larry Joseph Beaver and Priscilla Jean McCormick
- 03/06/252025-100 Demolition Order: In the matter of the property owned by James Huffman and Martha Mullins
- 03/06/252025-101 Demolition Order: In the matter of property owned by Cecil Carl Varney II, secured by The Huntington National Bank and the Secretary of Housing & Urban Development
- 03/06/252025-102 Demolition Order: In the matter of property owned by Norma Holstine
- 03/06/252025-103 Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission of West Virginia (supplemental)

Documents not on the agenda but approved/processed at the 03/06/25 Commission Meeting:

- 03/06/252025-104 Order authorizing the President of the Kanawha County Commission to sign the agreement for extension to Grant 21cyKanaw2024 Courthouse Facilities Grant
- Purchase Order and Supplemental Check: Election Systems & Software (ES&S) in the amount of \$115,481.72 for 1) 22 Express Poll Systems, 2) Tabulator, report setup, transfer files, precinct scanner; and 3) report setup transfer files scanner – See Order No. 2025-085
- Purchase Order: Mid-State Ford in the amount of \$49,256.00 for 2025 Ford F-250 for Sheriff's Law Enforcement – See Order No. 2025-085
- Purchase Order: Mid-State Ford in the amount of \$80,060.00 for Two 2025 Chevrolet Traverse LT SUV's for Sheriff's Law Enforcement – See Order No. 2025-085

Budget Revisions approved/processed at 03/06/25 Commission Meeting:

- Fiscal Year 2024-2025 General Fund Line Item Revision
- Fiscal Year 2024-2025 Special Health Fund Line item Budget Revision

Fiscal Year 2024-2025 Parks & Recreation Fund

Minutes approved/processed at the 03/06/25 Commission Meeting:

Approval of the Minutes of Board of Review and Equalization of February 13, 2025

Approval of the Minutes of the Regular Commission Meeting on February 20, 2025

Approval of the Minutes of the Board of Review and Equalization Meeting on February 20, 2025

Documents on the agenda but not approved:

New employee: Haleigh Brown, Legal assistant for Prosecutor's office. She decided to take another job.

Demolition Order: In the matter of the property owned by Philemon H. Dillard and Brunetta Catherine Dillard – just received long overdue agreement

Demolition Order: In the matter of property owned by Kathryn Silverman – Sold at end of January, need to re-notice

Demolition Order: In the matter of the property owned by KN Real Estate LLC – currently tearing it down themselves

Fiduciary orders approved/processed at 03/06/25 Commission Meeting:

Objections and Exceptions

Order Declaring Re-Opened Estate Closed (Estate of Mary H. Boyd)

Order Declaring Re-Opened Estate Closed (Estate of Marjorie H. Rippetoe)

Order Declaring Re-Opened Estate Closed (Estate of Ray E. Taylor)

Recommended Order of Fiduciary Commissioner (Estate of Dominick Bria)

Recommended Order of Fiduciary Commissioner (Estate of Janet L. Edens)

Recommended Order of Fiduciary Commissioner (Estate of Ansis Swope)

Ratification of documents processed on February 20, 2025:

Change in Status: Jordan Goble

Order approving the Kanawha County Planning Commission's modifications/updates to the Wireless Telecommunication Facilities Ordinance

Amendment to the Countywide Enhanced Emergency Telephone System (E-911) Ordinance

Emergency Checks: US Bank in the total amount of \$12,442.04 for p-card payments

Ratification of document processed on February 21, 2025:

Special payroll

Ratification of document processed on February 24, 2025:

Emergency Check: Christopher Settles in the amount of \$414.00 for meal per diem 3/1-3/5/25 to attend NACo Conference

New Employee: Alex Mazelon, Shawnee Part-Time, Shawnee Sports Complex, temporary, part-time employee, \$12.00 per hour, effective March 7, 2025

New Employee: Za'Shawn Davis, Shawnee Part-Time, Shawnee Sports Complex, temporary, part-time employee, \$12.00 per hour, effective March 7, 2025

Emergency Check: Brown, Edwards, and Company, LLP, in the amount of \$12,890.00 for interim billing for recording transactions from 7/23-6/24

Ratification of documents processed on February 26, 2025:

Payroll

Ratification of document processed on February 27, 2025:

Resolution Honoring Julian Sockman

Ratification of document processed on March 3, 2025:

Election payroll in the amount of \$775.00

03/06/252025-105

New Employee: Nicole Jackson, Legal Assistant, Kanawha County Prosecutor's office, full-time employee, \$35,000.00 per year, replacing Caroline Miller, effective March 10, 2025

4:00 P.M. CALL TO ORDER

**Pledge of Allegiance
Commission President Ben Salango**

MINUTES

Commissioner Wheeler moved to approve the minutes listed on the agenda.
Commissioner Tennant seconded. Motion carried.

**Approval of the Minutes of Board of Review and Equalization of
February 13, 2025**

**Approval of the Minutes of the Regular Commission Meeting on
February 20, 2025**

Approval of the Minutes of the Board of Review and Equalization Meeting on February 20, 2025

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Prosecuting Attorney

Commissioner Wheeler moved to approve Jennifer D. Singletary, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$75,000.00 annually. Commissioner Tennant seconded. Motion carried.

Jennifer D. Singletary, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$75,000.00 per year, replacing Isaac Tincher, effective March 17, 2025

The Honorable Debra L. Rusnak, Prosecuting Attorney

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

4:00 P.M.

Discussion regarding 2025-2026 Budget to include but not be limited to budget presentations from:

- **The Honorable Vera McCormick, County Clerk**
Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant
Kim Fleck, Deputy County Manager/Director of Finance
Jeremy Young, County Manager

Vera McCormick informed the Commission that she submitted a flat budget. Mrs. McCormick stated that they run as frugally as possible. Commissioner Salango stated the Commission is closely watching our revenue and expenses to make sure we are balanced, and they appreciate the flat budget.

**Discussion regarding funding request from Charleston Regatta, Inc.,
in the amount of \$100,000**

Commission President Ben Salango

Commissioner Lance Wheeler

Commissioner Natalie E. Tennant

The Honorable Amy Shuler Goodwin, Mayor, City of Charleston

Mayor Goodwin said that people remember coming to the regatta because it was free. This is for families and kids. Mayor Goodwin stated that the Regatta impacts lives, especially little ones. Andy Richardson informed the Commission that the economic impact for 2024 is the largest single event in WV, with over 235,000 in attendance, of which 78% came from not just Kanawha County but Pittsburgh, PA. This would not be possible without the Commission's support. Commissioner Salango stated that the Commission has supported the Regatta for the past two years, and two years ago was his first regatta. He believes the City of Charleston and the Regatta board do a remarkable job. Andy Richardson said that the Regatta team, the board, and the City employees do an amazing job. Mr. Richardson said that the Regatta brought in under \$40M in economic impact throughout the Kanawha Valley. Commissioner Wheeler stated that everyone has done an outstanding job making the Regatta for the kids and that he enjoys bringing his children.

Commissioner Wheeler moved to approve the \$100,000 with money coming from Table Games. Commissioner Tennant seconded. Motion carried.

**Discussion regarding funding request from Appalachian Outlaw
Trails to expand operations in the Upper Kanawha Valley area.**

Commission President Ben Salango

Commissioner Lance Wheeler

Commissioner Natalie E. Tennant

Chris Ingram, Eric Larch & Barbie Wood

Eric Larch stated he would like to thank the Commission for the support. This will be located across from Riverside HS, about 2,000 acres. It will include outdoor trails, including ATV, bikes, horseback riding, and campgrounds. Mr. Larch stated they are happy to be a part of the Upper Kanawha Valley plan and have planned four phases. Phase 4 is about 35,000 acres. The total acres are 100,000 acres. Chris Ingram said at that point, it would make this the largest off-road park in America. Eric Larch informed the Commission that they grew up in this area and are excited to maintain these trails. Commissioner Salango asked how they go about getting the land. Mr. Larch said they lease through the landowners. Commissioner Salango asked how many leases are in phase 1. Mr. Larch said just one, and it is for 25 years. Mr. Larch stated he and Chris have invested \$300,000 in this project. Commissioner Salango stated they are requesting a Letter of Intent from the Commission to help get the funding from the State. Mr. Larch said yes, \$150,000 from the County and State would be \$250,000. Commissioner Salango stated if the State does not give them the money the Commission would not move forward with

the Letter of Intent. What would you do with the money from the State and Commission? Mr. Larch said they would have a welcome center, 12 RV spaces with hookups, a bathhouse, parking, signage, and primitive campsites. Mr. Larch stated they are also prepared to privately invest. Commissioner Wheeler stated both of them grew up in this area, which is important; this is a public-private partnership with people who know the trails, area, and culture. How are you going to facilitate people who currently use these trails, asked Commissioner Wheeler. Mr. Larch said they will offer in-state discount permits of \$25 annually for Kanawha County residents. Commissioner Wheeler said that money goes to maintain and clean those trails. Commissioner Wheeler asked if they were a corporation. Mr. Larch said they are an LLC foundation and a non-profit trail conservation. Commissioner Tennant asked what information you have on those who use the trails now. Mr. Larch said they had survey data. Commissioner Tennant asked what would happen if the state only gave them \$100,000. Mr. Larch said they can scale the campsites down.

Commissioner Wheeler moved to approve a \$150,000 Letter of Intent good for one year, with \$50,000 coming from UKAN (bypassing the UKAN application process) and \$100,000 from Coal Severance. Commissioner Tennant seconded. The motion carried.

Commissioner Wheeler asked staff to prepare a letter of support to the State for the Appalachian Outlaw Trails.

Discussion regarding Enforcement Ordinance on stream and culvert blockages

Commission President Ben Salango

Commissioner Lance Wheeler

Commissioner Natalie E. Tennant

Christopher M. Settles, Deputy County Attorney

**C.W. Sigman, Director of Homeland Security
and Emergency Management**

Tom Blasingim, Planning Director

Tom Blasingim informed the Commission that Chris Settles prepared a mitigation order and gives us a lot of movement and enforces what we can. I am working on filling the position within the next week. This ordinance allows us to go out to see who is responsible in a stream or culvert, either DOH or homeowner. If it is the homeowners, they have 30 days to have a plan. Sometimes, a drain is too small for a driveway and that puts it back on the property owner, and the Commission will give them the time to repair. Commissioner Salango said this is proactive and would stop flooding and if there is an issue they have 30 days. Tom said yes, that we had 30 days to give us a plan, and then if they didn't, we could seek other avenues. Commissioner Salango asked CW Sigman if they can target flood-prone areas. CW Sigman said yes, we can map that, and they know where the areas are. Commissioner Wheeler asked if the Commission will we have the equipment to do it ourselves. Tom Blasingim said no, the cost is too high for that. CW Sigman said

some of them we can do, but otherwise, we would have to call in heavy equipment. Commissioner Wheeler asked if the Planning Department demo contract could be used for that. Tom Blasingim said we could, and we would know the cost before we sent them out. Commissioner Wheeler asked if a lien would be placed on the property. Tom Blasingim said if not repaired, yes, but we are really going to work with the owner to be responsible for fixing their property. Commissioner Salango asked if the ordinance allows us to force action from AEP. Chris Settles said yes. Commissioner Tennant asked how this information will go out to the public. CW Sigman said social media and a media blitz to encourage people to do the right thing. Chris Settles said this ordinance falls under 7-1-3KK and it just needs to be voted on and approved.

Commissioner Wheeler moved to approve the Enforcement Ordinance on stream and culvert blockages. Commissioner Tennant seconded. Motion carried.

Discussion regarding potential restitution for Kanawha County from the Opioid Settlement Funds and potential disbursement of said restitution funds

Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant
Jeremy Young, County Manager
Kim Fleck, Deputy County Manager/Director of Finance
Christopher M. Settles, Deputy County Attorney

Jeremy Young informed the Commission that approximately \$590,000 remains, and staff has a list of multiple things this could be spent on. Two suggestions are for the tower repair: \$153,320; Day Report: \$62,720; and \$50,000 Home Confinement van. Commissioner Salango asked what the payoff is for the body cameras. Jeremy Young stated \$700,280 and that the quote for the tower expires soon.

Commissioner Wheeler moved to approve the \$153,320 tower from the restitution fund & the AXON for the Prosecuting Attorney's Office. Commissioner Tennant seconded. Motion carried.

Discussion/Update on the OLCOTT water project

Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant

Chris Settles informed the Commission that Mark Sancioff and Terry Martin are here. Terry Martin said they are at a standstill. They finished the design in December 2024 and went through identifying the property and getting approval from PSC. Mr. Martin stated the problem is there are no loan funds at this time. We are waiting on July 1st, when the Intracultural Council gets federal funding and lottery funding. They may hear something in May. Commissioner Salango stated he is not sure what else we can do. Mr. Martin said it would cost more to look in the

open market and force us to go back through the PSC. Commissioner Wheeler said everything possible has been done at this time.

Discussion regarding the 2025-2026 Budget Presentation from Camp Virgil Tate and discussion regarding current year 2024-2025 funding for Camp Virgil Tate

Commission President Ben Salango

Commissioner Lance Wheeler

Commissioner Natalie E. Tennant

Kim Fleck, Deputy County Manager/Director of Finance

Jeremy Young, County Manager

Oscan Hutchinson, Camp Virgil Tate

Oscar Hutchinson informed the Commission that they were requesting a flat budget of \$60,000 to continue to help with the camp's utilities. Commissioner Salango stated there is a utility reimbursement on the agenda tonight for \$6,335.75, which is just for utilities in January. Commissioner Salango stated over the last ten years, the Commission has contributed \$1.4M to Camp Virgil Tate. Commissioner Salango asked how Mr. Hutchinson thought the relationship between the Commission and the Camp Virgil Tate board is. Mr. Hutchinson stated he thought it was extremely well, and he has been on the board for the last 5 years. Commissioner Salango stated that she has voted to approve \$1.2M for Camp Virgil Tate just since he was a Commissioner. Commissioner Salango stated that the annual amount used to be \$100,000 and that went down due to some issues in 2015/16. Then, in 2017, the Commission had to lower it again due to across-the-board budget cuts. The relationship soured in 2017 when the President of your board told us it was their money, not ours. Then we found out that CVT has been housing CPS kids, which we had no idea about. Did you ask Commissioner Salango? Mr. Hutchinson said yes, Jason Young, the director, had informed him, and they were housed in one of the cabins. Commissioner Salango asked if the cabin was on county or 4-H property and if there was any type of indemnity agreement with the State. Mr. Hutchinson said they have an agreement with the state but don't believe so. Commissioner Salango stated if you have an indemnity agreement the State only has to pay \$1M. Commissioner Salango added that the County does not have that and say there is a death, fire, we are on the hook for all of it. Commissioner Salango asked how many times the police were called in February. Jason Young stated he did not know, and no one had notified the Camp when they were called. Commissioner Salango stated there was one day in February when they were called three times in just one day. Commissioner Salango asked if they knew why they went there instead of hotels. Jason Young said no. Commissioner Salango said they destroyed the hotels and got kicked out. Commissioner Salango stated one child threatened to kill another child on county property. Did anyone on the board know this? Jason Young said no. Commissioner Salango stated that the Commission looked through the last two years of minutes and never found where it was discussed or voted on to house the

children from CPS. Mr. Hutchinson stated Jason sends the board a manager's update, and that's not read during the minutes. Commissioner Salango asked when was the first time you were aware law enforcement was called. Jason Young stated that on the 17th of February, he was there for roof repair, and he saw an ambulance there. Commissioner Salango asked now that you do know, have you assessed your liability. Jason Young said he is researching and looking into it. Commissioner Salango asked if Mr. Young spoke to anyone with the State, or get the police reports. Jason Young said he has not done any of that. Commissioner Salango said this is why he is concerned and called Mr. Young. Commissioner Salango asked if Mr. Young called him after they first spoke. Jason Young said no. Commissioner Salango asked if Mr. Hutchinson or anyone on the board had called him. Mr. Hutchinson stated no. Commissioner Salango said, yet the media knew you were concerned about the Commission cutting the budget. Mr. Hutchinson stated the media called him. Commissioner Tennant stated there are several issues here and the Commission has the funding the annual contribution on the budget, not the issues with the CPS children being there. Commissioner Tennant informed the Commission that the media contacted her last night and the folks from CVT did contact her. Commissioner Tennant stated that CVT serves hundreds of children across Kanawha County, and we need to have a 4-H camp in Kanawha County. Commissioner Tennant stated whether or not some have messed up in communication. Commissioner Tennant stated she cannot worry about 2023 and we can only move forward. Commissioner Tennant stated what she could tell the Commission that for the last 3 months, these folks have been trying not to ask for more money but to obtain grants with the Greater Kan Valley Foundation, but now because there are these questions about the grant. Commissioner Tennant stated she was placed on this board and is standing up for 4-H. Commissioner Tennant stated she would work with the board and create an Action Plan for CVT. Commissioner Salango stated he did not call the press, and he did not call a "public hearing". Commissioner Salango stated he did have a telephone discussion with the Director regarding the liability and what their plan was. Mr. Hutchinson said that the DHHR has been uninvited and will not be permitted until it is fully approved. Mr. Hutchinson said when the camp has other groups like 4-H or church groups, what additional paperwork do they need to ensure that the Commission and we are in order? Commissioner Salango stated the Commission cannot give legal advice without becoming equally liable. Commissioner Salango stated the problem is the way the property is mingled, and the county attorney is looking at it to see if the Commission could be bought out. Commissioner Salango said his question is who is running this and why this wasn't thought of and has the damage to the property has been repaired. Jason Young said the repairs are ongoing. Commissioner Tennant said all of this is run by one person who is an Executive Director and, thankfully, is a handyman. Commissioner Tennant said, thankfully, these folks volunteer their time at the camp. Commissioner Wheeler stated he is not against 4-H or CVT but like Commissioner Salango, he has a loss of confidence in the leadership. Bringing in the at-risk kids should never have been allowed, and that is

Commissioner Wheeler’s concern. Commissioner Wheeler said that the decision making in the leadership at CVT is very questionable. Commissioner Tennant said that perhaps CPS had taken advantage of the board. Mr. Hutchinson said all the camp was provided was housing. Commissioner Wheeler stated that he believes Commissioner Tennant's suggestion of an Action Plan is a good idea. Commissioner Wheeler said this conversation is about the budget that starts in July, and he will feel more comfortable voting on an annual contribution after an action plan. As Commissioner Salango said, we have always helped CVT in the past financially, stated Commissioner Wheeler. Commissioner Wheeler said there have been many issues with CVT, such as when they chose the highest bid for ARP funding. Commissioner Wheeler would like to see more diligence from the board due to several hiccups. Until he sees that, he is uncertain. Mr. Hutchinson asked when the Commission would like for them to come back. Kim Fleck said the Commission can do a budget revision after July 1 if not completed by March 18th.

Discussion regarding 2025 Legislative Agenda

- Commission President Ben Salango**
- Commissioner Lance Wheeler**
- Commissioner Natalie E. Tennant**
- Jeremy Young, County Manager**
- Christopher M. Settles, Deputy County Attorney**

Chris Settles informed the Commission that the change of address for early voting under bill HB2709 has passed the House and is now moving to the Senate. There are a total of 85 election bills currently in consideration. Additionally, the new bill HB360 aims to streamline the demolition process, and we are hopeful it will gain traction soon. Lastly, we are watching HB27878 regarding the lease space on the Commission towers.

Kanawha County Commission meetings through April, 2025

- Commissioner President Ben Salango**
- Commissioner Lance Wheeler**
- Commissioner Natalie E. Tennant**

DATE	TIME
Tuesday, March 18, 2025	4:00 p.m.
Wednesday, April 2, 2025	4:00 p.m.
Tuesday, April 15, 2025	4:00 p.m.*

*The 2025-2026 Kanawha Co. Levy Rate will be set at this meeting

PUBLIC HEARING

AGENDA SETTING

PUBLIC COMMENT

Ashley senior at Sissonville HS – CVT has become her second home. This past summer she worked at CVT. Kids from all over the state come here not just the county and without proper funding this camp won't survive.

Sarah – 4-H mom and all kids are at risk kids if they don't have programs like CVT. Her family has been involved since 2014, and she uses them for childcare during the summer. Nothing is more important than spending money on kids. She agrees that, from a liability standpoint, there is a major concern and is it possible the underfunding has reached critical levels? It has decreased by 40%, and the camp deserves to be invested in. With an executive director wearing twelve different hats, the underfunding is at critical mass.

Maddie – has been with 4-H since Kindergarten. Maddie has social anxiety and 4-H has helped her to make friends. There used to be two summer camps, but with the number of attendees dropping, there is now only one. We don't have enough funding to make the camp better.

Makenzie – has been attending 4-H past 4 years. Before, she hardly left her house, and her life changed forever when she attended an event there. It taught her how to find her voice, it is somewhere kids can go for a safe place. Makenzie is asking on behalf of all 4-H campers not to cut the funding.

Rida – has worked at 4-H for about a year & half now. She moved here about 5 years ago and didn't know CVT existed. A lot goes on there that most don't know about. Some of the problems that the Commission is bringing up are due to the small staff.

Alexander – he found Space Camp at 4-H, and it's a really good place to find where you fit in and find friends. When you have nothing else, you have there.

Zoey – been in 4-H since 2016 and learned so many lessons including leadership.

Mary - grew up at 4-H and went to camp, and she is now an adult volunteer at 4-H. Volunteers play a huge role at CVT, and we ask you to continue conversing with us, using your power to help us move forward.

The gentleman did not state his name - He has been on the board for a couple of years now. Came in with the partnership program. We provide star parties, which is a nonprofit. His wife is the president of Kanawha Valley Astrological, and 4-H has a club for astronomy. CVT offers so much more than just 4-H. There are horse camps, weddings, and family reunions held there. There is only one employee out there who works 24/7. How can you put that all on one or even two people? The

very wrong move is to cut funding. If you want to serve the public, you must pour back into the community. Natalie is a great addition to the board. The camp has a shoe-string budget, and he would suggest you increase the funding.

Jonathan Bailey – is a new member of the board. Mr. Bailey volunteered at the facility, and if you came there, you would see the people there are willing to help. Mr. Bailey was unaware of all the financial support the Commission has given the camp over the years and wished to thank the Commission. The main problem is the lack of communication and maybe a little bit of the relationship with the Commission, and we should be allies. Please approve the budget allotment and move forward with working on the problems.

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Commissioner Wheeler moved to approve the Fiduciary Orders listed on the agenda. Commissioner Tennant seconded. Motion carried.

Objections and Exceptions

Order Declaring Re-Opened Estate Closed (Estate of Mary H. Boyd)

Order Declaring Re-Opened Estate Closed (Estate of Marjorie H. Rippetoe)

Order Declaring Re-Opened Estate Closed (Estate of Ray E. Taylor)

Recommended Order of Fiduciary Commissioner (Estate of Dominick Bria)

Recommended Order of Fiduciary Commissioner (Estate of Janet L. Edens)

Recommended Order of Fiduciary Commissioner (Estate of Ansis Swope)

PURCHASE ORDERS

Commissioner Wheeler moved to approve the Purchase Orders listed on the agenda. Commissioner Tennant seconded. Motion carried.

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Thermodyne (revised PO)		\$91,050.88	298 filters and filter replacement for WKC Justice and Public Safety Complex, sole source (revised PO, increase PO \$2,059 for shipping)
Field Turf USA Inc.	Shawnee Sport Complex	\$6,028.00	Field turf storm repair
BCM Electronic Services, Inc.	Handley Police Dept.	\$18,000.00	Provide and install police vehicle equipment per Public Safety Grant Letter of Intent
Cedar Grove VFD	Cedar Grove VFD	\$10,000.00	Reimbursement for turn-out gear per Public Safety Grant Letter of Intent
Kanawha County 4-H Foundation	Camp Virgil Tate	\$6,335.75	Reimbursement for January 2025 utilities
Regional Development Authority	Kanawha Co. Planning & Community Dev.	\$59,142.42	Non-Federal match on EPA award Leatherwood water project transfer to continued project expenses
Regional Development Authority	Kanawha Co. Planning & Community Dev.	\$31,609.64	Non-Federal match on EPA award Leatherwood water project transfer for continued project expenses
Rocky Fork Enterprizes LLC	Sheriff's Law Enforcement Div.	\$40,000.00	Vehicle maintenance and repairs for KCSO vehicles per county contract
BCM Electronic Services Inc.	Emergency Services	\$6,828.75	Whelen interior lightbar – equipment for OEM vehicle
Travelers	Kanawha Co. Commission	\$12,154.64	Deductibles insurance

Brown, Edwards, and Company, LLP (Emergency PO signed 2/24/25)	Kanawha Co. Planning and Community Dev.	\$12,890.00	Interim billing for recording transactions from 7/23-6/24
Indian Lake Wholesale LLC	Kanawha Co. Commission	\$6,000.00	1000 trout to be delivered to Clendenin and 1000 trout mix to be delivered to Meadowood
Municipal Emergency Services	St. Albans Fire Dept.	\$9,999.68	One Hurst Tool per Public Safety Grant Letter of Intent
Newtech Systems Inc.	Maintenance Annex	\$5,475.71	Provide and install equipment for access control for Voters Registration
Advizex	County Clerk	\$6,623.00	Dell R360 web server per Omnia Cooperative Purchasing Contract
Astar Abatement Inc.	Kanawha Co. Planning & Community Dev.	\$19,894.84	Asbestos abatement services per contract
Ambe Charleston Hospitality LLC	Kanawha Co. Commission	\$17,920.08	Paid hotel motel tax in error. Should have been paid to the City of Charleston

ORDERS

Commissioner Wheeler moved to approve the Orders listed on the agenda. Commissioner Tennant seconded. Motion carried.

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of March 6, 2025*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of March 6, 2025*)

The Honorable Vera J. McCormick, Clerk of the County Commission

Order Confirming and Approving Orders entered by the Clerk of County Commission of Kanawha County, West Virginia
The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Jennifer D. Singletary, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$75,000.00 per year, replacing Isaac Tincher, effective March 17, 2025

~~New Employee: Haleigh Brown, Legal Assistant, Kanawha County Prosecutor's office, full-time employee, \$35,000 per year, replacing Caroline Miller, effective March 17, 2025~~

Change in Status: Courtney Hansen

Change in Status: Brenda K. Bonham

Order authorizing the President of the Kanawha County Commission to sign the ZMM Inc., Change Order 05 for the Shawnee Welcome & Tourism Center extending the completion time to August 12, 2025

Order Approving the Enforcement Ordinance regarding Streams and Culverts

Order authorizing the President of the County Commission to Execute an Emergency Management Performance Grant Award Application for the Kanawha County Emergency Management Office

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$70,7143.46)

Order appointing Tommy Clay to Metro Emergency Operations Center replacing Jennifer Herral (term to expire 8/18/29)

Demolition Order: In the matter of the property owned by Shawn Love and Kimberly Love

Demolition Order: In the matter of the Property owned by Francis M. Ray and Gary M. Ray

Demolition Order: In the matter of the property owned by Ronald Vincent Gibson, Crystal Gail Cantrell, Mary Elizabeth Harper, Thomas David Beaver, Larry Joseph Beaver and Priscilla Jean McCormick

Demolition Order: In the matter of the property owned by James Huffman and Martha Mullins

~~Demolition Order: In the matter of the property owned by KN Real Estate LLC~~

~~Demolition Order: In the matter of the property owned by Philemon H. Dillard and Brunetta Catherine Dillard~~

~~Demolition Order: In the matter of property owned by Kathryn Silverman~~

Demolition Order: In the matter of property owned by Cecil Carl Varney II, secured by The Huntington National Bank and the Secretary of Housing & Urban Development

Demolition Order: In the matter of property owned by Norma Holstine

1. Fiscal Year 2024-2025 General Fund Line Item Revision

EXPENDITURES:

001-406.00-1-03.01	Assessor - Fulltime Salaries	(7,000)
001-406.00-1-08.01	Assessor - Overtime Wages	7,000

2. Fiscal Year 2024-2025 Special Health Fund Line Item Budget Revision

EXPENDITURES:

372-423.02-1-05.01	Special Health - HSA Funding	(5,000)
372-423.02-2-23.00	Special Health - Health Plan Admin Costs	5,000

3. Fiscal Year 2024-2025 Parks & Recreation Fund

EXPENDITURE:

013-901.00-1-05.01	Parks & Recreation - Health Insurance	(10,000)
013-901.00-1-06.00	Parks & Recreation - Retirement	(7,000)
013-901.00-2-13.00	Parks & Recreation - Utilities	22,000
013-901.00-3-53.00	Parks & Recreation - Software	(5,000)

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Commissioner Wheeler moved to approve the CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY as listed on the agenda. Commissioner Tennant seconded. Motion carried.

Travelers, in the amount of \$12,154.64 for insurance deductibles

Ambe Charleston Hospitality LLC, in the amount of \$17,920.08 paid hotel motel tax in error. Should have been paid to the City of Charleston

Ratification of documents processed on February 20, 2025:

Commissioner Wheeler moved to approve Ratification of documents processed on February 20, 2025. Commissioner Tennant seconded. Motion carried.

Change in Status: Jordan Goble

Order approving the Kanawha County Planning Commission's modifications/updates to the Wireless Telecommunication Facilities Ordinance

Amendment to the Countywide Enhanced Emergency Telephone System (E-911) Ordinance

Emergency Checks: US Bank in the total amount of \$12,442.04 for p-card payments

Ratification of document processed on February 21, 2025:

Commissioner Wheeler moved to approve the Ratification of document processed on February 21, 2025. Commissioner Tennant seconded. Motion carried.

Special payroll

Ratification of document processed on February 24, 2025:

Commissioner Wheeler moved to approve the Ratification of document processed on February 24, 2025. Commissioner Tennant seconded. Motion carried.

Emergency Check: Christopher Settles in the amount of \$414.00 for meal per diem 3/1-3/5/25 to attend NACo Conference

New Employee: Alex Mazelon, Shawnee Part-Time, Shawnee Sports Complex, temporary, part-time employee, \$12.00 per hour, effective March 7, 2025

New Employee: Za'Shawn Davis, Shawnee Part-Time, Shawnee Sports Complex, temporary, part-time employee, \$12.00 per hour, effective March 7, 2025

Emergency Check: Brown, Edwards, and Company, LLP, in the amount of \$12,890.00 for interim billing for recording transactions from 7/23-6/24

Ratification of documents processed on February 26, 2025:

Commissioner Wheeler moved to approve the Ratification of documents processed on February 26, 2025. Commissioner Tennant seconded. Motion carried.

Payroll

Ratification of document processed on February 27, 2025:

Commissioner Wheeler moved to approve the Ratification of document processed on February 27, 2025. Commissioner Tennant seconded. Motion carried.

Resolution Honoring Julian Sockman

Ratification of document processed on March 3, 2025:

Commissioner Wheeler moved to approve the Ratification of document processed on March 3, 2025. Commissioner Tennant seconded. Motion carried.

Election payroll in the amount of \$775.00

THE KANAWHA COUNTY SPECIAL COMMISSION MEETING OF MARCH 6, 2025, ADJOURNED AT 6:13PM UNTIL THE 18TH DAY OF MARCH 2025.

THE FOREGOING MINUTES ARE APPROVED ON THIS 18TH DAY OF MARCH 2025.



Ben Salango, President



Lance Wheeler, Commissioner



Natalie E. Tennant, Commissioner



Marc J. Slotnick, County Attorney