

KANAWHA COUNTY COMMISSION

Agenda

Thursday, March 6, 2025

4:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Ben Salango

MINUTES

Approval of the Minutes of Board of Review and Equalization of February 13, 2025

Approval of the Minutes of the Regular Commission Meeting on February 20, 2025

Approval of the Minutes of the Board of Review and Equalization Meeting on February 20, 2025

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Prosecuting Attorney

Jennifer D. Singletary, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$75,000.00 per year, replacing Isaac Tincher, effective March 17, 2025

The Honorable Debra L. Rusnak, Prosecuting Attorney

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

4:00 P.M.

Discussion regarding 2025-2026 Budget to include but not be limited to budget presentations from:

- The Honorable Vera McCormick, County Clerk
Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant
Kim Fleck, Deputy County Manager/Director of Finance
Jeremy Young, County Manager

Discussion regarding funding request from Charleston Regatta, Inc., in the amount of \$100,000

- Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant
The Honorable Amy Shuler Goodwin, Mayor, City of Charleston

Discussion regarding funding request from Appalachian Outlaw Trails to expand operations in the Upper Kanawha Valley area

- Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant

Discussion regarding Enforcement Ordinance on stream and culvert blockages

- Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant
Christopher M. Settles, Deputy County Attorney
C.W. Sigman, Director of Homeland Security
and Emergency Management
Tom Blasingim, Planning Director

Discussion regarding potential restitution for Kanawha County from the Opioid Settlement Funds and potential disbursement of said restitution funds

**Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant
Jeremy Young, County Manager
Kim Fleck, Deputy County Manager/Director of Finance
Christopher M. Settles, Deputy County Attorney**

Discussion/Update on the OLCOTT water project

**Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant**

Discussion regarding the 2025-2026 Budget Presentation from Camp Virgil Tate and discussion regarding current year 2024-2025 funding for Camp Virgil Tate

**Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant
Kim Fleck, Deputy County Manager/Director of Finance
Jeremy Young, County Manager
Oscan Hutchinson, Camp Virgil Tate**

Discussion regarding 2025 Legislative Agenda

**Commission President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant
Jeremy Young, County Manager
Christopher M. Settles, Deputy County Attorney**

Kanawha County Commission meetings through April, 2025

**Commissioner President Ben Salango
Commissioner Lance Wheeler
Commissioner Natalie E. Tennant**

DATE	TIME
Tuesday, March 18, 2025	4:00 p.m.
Wednesday, April 2, 2025	4:00 p.m.
Tuesday, April 15, 2025	4:00 p.m.*

*The 2025-2026 Kanawha Co. Levy Rate will be set at this meeting

PUBLIC HEARING

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Declaring Re-Opened Estate Closed (Estate of Mary H. Boyd)

Order Declaring Re-Opened Estate Closed (Estate of Marjorie H. Rippetoe)

Order Declaring Re-Opened Estate Closed (Estate of Ray E. Taylor)

Recommended Order of Fiduciary Commissioner (Estate of Dominick Bria)

Recommended Order of Fiduciary Commissioner (Estate of Janet L. Edens)

Recommended Order of Fiduciary Commissioner (Estate of Ansis Swope)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Thermodyne (revised PO)		\$91,050.88	298 filters and filter replacement for WKC Justice and Public Safety Complex, sole source (revised PO, increase PO \$2,059 for shipping)
Field Turf USA Inc.	Shawnee Sport Complex	\$6,028.00	Field turf storm repair
BCM Electronic Services, Inc.	Handley Police Dept.	\$18,000.00	Provide and install police vehicle equipment per Public Safety Grant Letter of Intent
Cedar Grove VFD	Cedar Grove VFD	\$10,000.00	Reimbursement for turn-out gear per Public Safety Grant Letter of Intent
Kanawha County 4-H Foundation	Camp Virgil Tate	\$6,335.75	Reimbursement for January 2025 utilities
Regional Development Authority	Kanawha Co. Planning & Community Dev.	\$59,142.42	Non-Federal match on EPA award Leatherwood water project transfer to continued project expenses
Regional Development Authority	Kanawha Co. Planning & Community Dev.	\$31,609.64	Non-Federal match on EPA award Leatherwood water project transfer for continued project expenses
Rocky Fork Enterprizes LLC	Sheriff's Law Enforcement Div.	\$40,000.00	Vehicle maintenance and repairs for KCSO vehicles per county contract
BCM Electronic Services Inc.	Emergency Services	\$6,828.75	Whelen interior lightbar – equipment for OEM vehicle
Travelers	Kanawha Co. Commission	\$12,154.64	Deductibles insurance
Brown, Edwards, and Company, LLP (Emergency PO signed 2/24/25)	Kanawha Co. Planning and Community Dev.	\$12,890.00	Interim billing for recording transactions from 7/23-6/24
Indian Lake Wholesale LLC	Kanawha Co. Commission	\$6,000.00	1000 trout to be delivered to Clendenin and 1000 trout mix to be delivered to Meadowood

Municipal Emergency Services	St. Albans Fire Dept.	\$9,999.68	One Hurst Tool per Public Safety Grant Letter of Intent
Newtech Systems Inc.	Maintenance Annex	\$5,475.71	Provide and install equipment for access control for Voters Registration
Advizex	County Clerk	\$6,623.00	Dell R360 web server per Omnia Cooperative Purchasing Contract
Astar Abatement Inc.	Kanawha Co. Planning & Community Dev.	\$19,894.84	Asbestos abatement services per contract
Ambe Charleston Hospitality LLC	Kanawha Co. Commission	\$17,920.08	Paid hotel motel tax in error. Should have been paid to the City of Charleston

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of March 6, 2025*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of March 6, 2025*)

The Honorable Vera J. McCormick, Clerk of the County Commission

Order Confirming and Approving Orders entered by the Clerk of County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Jennifer D. Singletary, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$75,000.00 per year, replacing Isaac Tincher, effective March 17, 2025

New Employee: Haleigh Brown, Legal Assistant, Kanawha County Prosecutor's office, full-time employee, \$35,000 per year, replacing Caroline Miller, effective March 17, 2025

Change in Status: Courtney Hansen

Change in Status: Brenda K. Bonham

Order authorizing the President of the Kanawha County Commission to sign the ZMM Inc., Change Order 05 for the Shawnee Welcome & Tourism Center extending the completion time to August 12, 2025

Order Approving the Enforcement Ordinance regarding Streams and Culverts

Order authorizing the President of the County Commission to Execute an Emergency Management Performance Grant Award Application for the Kanawha County Emergency Management Office

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$70,7143.46)

Order appointing Tommy Clay to Metro Emergency Operations Center replacing Jennifer Herrald (term to expire 8/18/29)

Demolition Order: In the matter of the property owned by Shawn Love and Kimberly Love

Demolition Order: In the matter of the Property owned by Francis M. Ray and Gary M. Ray

Demolition Order: In the matter of the property owned by Ronald Vincent Gibson, Crystal Gail Cantrell, Mary Elizabeth Harper, Thomas David Beaver, Larry Joseph Beaver and Priscilla Jean McCormick

Demolition Order: In the matter of the property owned by James Huffman and Martha Mullins

Demolition Order: In the matter of the property owned by KN Real Estate LLC

Demolition Order: In the matter of the property owned by Philemon H. Dillard and Brunetta Catherine Dillard

Demolition Order: In the matter of property owned by Kathryn Silverman

Demolition Order: In the matter of property owned by Cecil Carl Varney II, secured by The Huntington National Bank and the Secretary of Housing & Urban Development

Demolition Order: In the matter of property owned by Norma Holstine

1. Fiscal Year 2024-2025 General Fund Line Item Revision

EXPENDITURES:

001-406.00-1-03.01	Assessor - Fulltime Salaries	(7,000)
001-406.00-1-08.01	Assessor - Overtime Wages	7,000

2. Fiscal Year 2024-2025 Special Health Fund Line item Budget Revision

EXPENDITURES:

372-423.02-1-05.01	Special Health - HSA Funding	(5,000)
372-423.02-2-23.00	Special Health - Health Plan Admin Costs	5,000

3. Fiscal Year 2024-2025 Parks & Recreation Fund

EXPENDITURE:

013-901.00-1-05.01	Parks & Recreation - Health Insurance	(10,000)
013-901.00-1-06.00	Parks & Recreation - Retirement	(7,000)
013-901.00-2-13.00	Parks & Recreation - Utilities	22,000
013-901.00-3-53.00	Parks & Recreation - Software	(5,000)

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Travelers, in the amount of \$12,154.64 for insurance deductibles

Ambe Charleston Hospitality LLC, in the amount of \$17,920.08 paid hotel motel tax in error. Should have been paid to the City of Charleston

Ratification of documents processed on February 20, 2025:

Change in Status: Jordan Goble

Order approving the Kanawha County Planning Commission's modifications/updates to the Wireless Telecommunication Facilities Ordinance

Amendment to the Countywide Enhanced Emergency Telephone System (E-911) Ordinance

Emergency Checks: US Bank in the total amount of \$12,442.04 for p-card payments

Ratification of document processed on February 21, 2025:

Special payroll

Ratification of document processed on February 24, 2025:

Emergency Check: Christopher Settles in the amount of \$414.00 for meal per diem 3/1-3/5/25 to attend NACo Conference

New Employee: Alex Mazelon, Shawnee Part-Time, Shawnee Sports Complex, temporary, part-time employee, \$12.00 per hour, effective March 7, 2025

New Employee: Za'Shawn Davis, Shawnee Part-Time, Shawnee Sports Complex, temporary, part-time employee, \$12.00 per hour, effective March 7, 2025

Emergency Check: Brown, Edwards, and Company, LLP, in the amount of \$12,890.00 for interim billing for recording transactions from 7/23-6/24

Ratification of documents processed on February 26, 2025:

Payroll

Ratification of document processed on February 27, 2025:

Resolution Honoring Julian Sockman

Ratification of document processed on March 3, 2025:

Election payroll in the amount of \$775.00