



State of West Virginia

5/24/2024

OSF-9  
Opioid Settlement Fund  
Application  
Status: Active  
Submitted On: 5/22/2024

Primary Location

No location

Applicant

Jennifer Goddard  
 304-414-3113  
cmcclung@ywcacharleston.org  
 1426 Kanawha Blvd, East  
Charleston, WV 25301

## Internal Section

**Decision**

-

**Award Amount**

-

**Additional Comments**

## Certification

**PLEASE CERTIFY THAT YOU HAVE REVIEWED THE SCHEDULE A CORE STRATEGIES AND SCHEDULE B-APPROVED USES**

**Digital Signature\***

Jennifer Goddard  
Apr 15, 2024

[Click here for more information.](#)

## Contact Information

Organization Name\*

YWCA of Charleston, West Virginia, Inc

Address\* 

1426 Kanawha Blvd, East

Website (if applicable)

www.ywcacharleston.org

Phone Number\* 

3043403564

Email Address\*

jgoddard@ywcacharleston.org

 Tax ID Number

Tax ID Type\*

TIN

Tax ID Number\*

\*\*\*-\*\*-7060

## Project Summary

**Please provide a narrative overview or summary of your proposal, including but not limited to the following:**

**1. Brief description of the proposal \***

Since 1982, the YWCA Sojourner's Shelter for Homeless Women and Families (Sojourner's) has been meeting a crucial and vital need within the community and throughout the Kanawha Valley. We provide comprehensive services which address both the short and long-term goals of our residents/participants to ensure that each individual reaches their full potential. Sojourner's is a comprehensive service delivery program that addresses the needs of the entire family. For 4 decades Sojourner's, a 75-bed certified facility providing shelter and direct supportive services 24 hours a day, 365 days a year, has been addressing homelessness within Charleston, West Virginia and the surrounding areas. Services are provided for single women, women with children, men with custody of their children, Veterans, and intact families. In addition to addressing their basic needs, we provide an array of comprehensive services to ensure financial and housing stabilization.

YWCA Resolve Family Abuse Program offers emergency shelter at Hope House, a pet shelter called The RUFFuge at Hope House, and a 24/7 help hotline and chat for victims/survivors of domestic violence. Providing services for the entire family in Kanawha, Clay and Boone counties, YWCA Resolve also offers case management, court advocacy, counseling, support groups, safety planning, monitored parent-child visitation/exchange, programs for children, and teen dating violence prevention programs. Licensed by the West Virginia Family Protection Services Board, our mission is to eliminate domestic violence through leadership, education, empowerment and community collaboration. YWCA Sojourner's and Resolve will collaboratively use the requested funding of \$250,000 to better our programs and provide proper referrals to help with Opioid Crisis Response.

## 2. Purpose and key anticipated outcomes\*

At YWCA Charleston we are dedicated to our mission: eliminating racism, empowering women and promoting peace, justice, freedom and dignity for all. Since 1912, the YWCA of Charleston has been fostering self-sufficiency and independence. Originally designed as safe lodging for young women from rural communities coming to Charleston to pursue careers, the YWCA has evolved into the city's most diverse and comprehensive network of social service programs. YWCA programs, facilities and services assist more than 5,000 individuals each year. The YWCA of Charleston, West Virginia, Inc. is a community-based organization and has over one hundred years of history creating and operating important community services, programs and projects in the Charleston area, Kanawha, Clay, Fayette, Lincoln, Putnam and Boone counties. The YWCA is a 501(c)(3) corporation that works for social change as a worldwide organization by empowering women and eliminating racism. The YWCA carries out its mission through direct supportive services and advocacy from a global perspective. A 29 member volunteer Board of Directors representing a wide, diverse spectrum of the community governs the YWCA of Charleston and appoints the Chief Executive Officer who is responsible for overseeing the five programs and one store (Past & Present Gently Used Clothing Store). Our five programs at the YWCA of Charleston include: Sojourner's Shelter for Homeless Women and Families, Resolve Family Abuse Program, Racial Equity and Inclusion Program, Mel Wolf Child Development Center, and Shanklin Senior Center for Senior Enrichment with Empowerment Homes for Women.

With your support YWCA Sojourner's and Resolve will be able to:

- o Provide approximately 2,033 unduplicated individuals with access to crucial needed services 24 hours a day, every day of the year through our Front-Line Staff
- o Provide residential and medication monitoring to over 2,033 unduplicated individuals and other support services as needed.
- o Reduce food insecurity by providing approximately 101,382 nutritious meals and healthy snacks through providing individuals with three meals and two healthy snacks daily.
- o Provide approximately 52,748 shelter nights providing a safe place of refuge by maintaining a clean and sanitary facility, while taking additional precaution as it relates to COVID19.
- o Provide over 5,000 bus tickets, cab vouchers, and assistance with transportation to allow residents to meet their medical, employment and/or housing needs.
- o Provide over 200 individuals with access to educational and employability skills training whereas individuals can become financially independent and stably housed.

For ensuring long-term independence, other supportive services include crisis intervention, advocacy, case management, professional supportive counseling (substance abuse/mental health disorders), referral for in-patient and out-patient treatment, education, employment skills training, housing preparation, aftercare/follow-up services, and enrichment/education activities for children. The ultimate goals of all of these services are to eliminate and prevent future homelessness.

**3. Individuals or communities served\***

The target audiences are those served within our shelters as well as those experiencing homelessness, job insecurity and underemployment as well as those wishing to enhance their job readiness and literacy skills.

We recruit participants through outreach to shelter residents during case management as well as through outreach at community service providers, sharing information with community partners who might refer participants and brochures distributed in the community. We provide a welcoming, accessible environment with guest speakers and a supportive staff.

**4. Amount of funding requested\***

250000

**5. Amount of any bids or cost estimates received to date, if applicable**

-

**6. Amount of matching funds raised or committed by your organization\***

250000

**7. Source of matching funds raised or committed by your organization\***

American Rescue Plan Act and  
Department of Health and Human  
Resources

**8. How Opioid Settlement funds, if awarded, will be used\***

The YWCA of Charleston, West Virginia, Inc. respectfully requests \$250,000 to be used for the following programs: YWCA Sojourner's Shelter for Homeless Women and Families (Sojourner's) and YWCA Resolve Family Abuse Program (Resolve). At Sojourner's, these costs would be associated with Sojourner's frontline staff who work non-traditional hours providing access to shelter and other valuable services. Our Front-line Staff have a one-on-one rapport with each client/ individual as they are meeting them where they are at that moment in time. Immediate services provided include crisis intervention, the three basic essentials (food, clothing, and shelter), emergency referrals, basic medical assistance, medication and residential monitoring, and transportation assistance. Additionally, residents/clients have access to an array of comprehensive services to further ensure financial and housing stabilization including on-site case management, supportive counseling (substance abuse & mental health disorders), on-site therapy including a Licensed Therapist, in-patient and out-patient referrals, education and employment skills training/placement, community engagement, housing preparation/placement, outreach, aftercare, and follow-up services. Because we serve the entire family, children and youth residing in the shelter, as well as individuals having access to educational and enrichment programs, with a goal of strengthening their social, emotional, physical, and academic skills to ensure that they gain the skills needed to make better choices.

At Resolve, the funds requested would be used to support four Domestic Violence Advocates who work at Hope House, our Emergency Domestic Violence Shelter. Hope House provides safe, temporary shelter for up to sixteen individuals and children. The shelter operates 24 hours a day, 365 days a year by trained staff. During their stay, residents receive emergency housing, meals, case management, resource information and referrals, personal advocacy, transportation, and housing relocation/placement support. Domestic Violence Advocates assist clients by meeting their immediate needs upon entering Hope House. The Domestic Violence Advocates are also trained to answer our 24-Hour Crisis Hotline and Chat. The hotline and chat is staffed by advocates 24 hours a day, 365 days a year, provides crisis intervention, safety planning, and resource information and referrals.

Additionally, the funding will be used to support one full time licensed therapist and one part time support specialist. Resolve's licensed therapist offers one-on-one therapeutic counseling and support groups to victims and survivors. The therapist is also responsible for administering the Ending Violence through Education (EVE) program. This program is designed to help women understand the violence in their lives and relationships. Participants of EVE are those who have either chosen to use violence in the form of battering or as self-defense against their abusers. Participants learn the scope of violence, its impacts on emotional and physical well-being, and the skills to promote healthy change. Proper referrals are made when a client is experiencing further needs than our program has the capacity to provide.

**9. Which Core Strategies or approved uses will be met\***

Core Strategies include:

1. All staff will be trained on Naloxone Administration;
2. All staff will be trained on referrals to Medication Assistance Treatment (MAT) and other opioid related treatment;
3. Make referrals to MAT approved facilities, outpatient treatment, inpatient treatment, and our in-house Licensed Therapist;
4. We will support people in recovery by providing them an array wide of services including transportation, housing, job placement, therapy, assistance with finding childcare, case management services, and connection to community-based services;
5. We will help individuals with Opioid Use Disorder (OUD) connect to support transportation and community-support services including social and legal services;
6. Provide connections to care.

**10. How long it will take you to complete the project if awarded funding**

12-month period

## Proposal Details

**1. Please describe the problem or need which your project seeks to address\***

The longstanding correlation between homelessness, addiction, and mental health conditions continues to increase due to the drug epidemic that has continued to plague our community. Funds will be used to support the cost associated with:

1. One Full-time Mental Health and Substance Abuse Specialist
2. Four Front-Line Staff
3. Four Domestic Violence Advocates
4. One Full-time Licensed Therapist
5. One Part-time Support Specialist

These employees will provide crucial supportive counseling for individuals struggling with their addictions during the 2024-2025 year.

**2. Please provide the details regarding the design and strategy of your proposal\***

Resolve's program model can be broken down into four major service categories. Those are: Emergency Domestic Violence Shelter and Court Advocacy; Case Management and Counseling; Preventative Education; and Visitation and Exchange. Through Emergency Domestic Violence Shelter provided at Hope House and Court Advocacy, Resolve meets the urgent safety needs of domestic violence survivors and their children.

Survivors are provided with around the clock services at Hope House in a safety-centered environment. While at Hope House, through the guidance of advocates, Resolve ensures that survivors become more knowledgeable of resources available in their community, while also equipping them with strategies to enhance their safety in the future. Once the victim has made the decision to leave their abuser, Resolve is there to assist them in creating goals which often includes seeking safe refuge.

Quite often the survivor's first need is for shelter. Hope House is a 16-bed emergency shelter used to aid in the protection of domestic violence survivors. It provides safe refuge for survivors and their children from violence. Domestic Violence Advocates provide case management, employment resources, referrals to housing, and assistance in applying for benefits and resources. Resolve offers a 24-hour crisis hotline and chat, counseling services, support groups, and a children's group that includes tutoring, recreation, and supportive services, all at no charge to participants.

At Resolve, we understand it is difficult for anyone to make positive life choices while fleeing an abuser. Advocates for Resolve assist survivors with locating safe, affordable, permanent housing. Resolve advocates work closely with other mainstream community resources such as housing authorities, the Kanawha Valley Collective, WV Health Right, Covenant House, REACH, and The Counseling Connection to name a few. The Hope House Manager provides warm referrals to the YWCA's Transitional Housing program and Resolve's Rapid Rehousing program.

The Hope House Manager provides intensive one-on-one housing focused case management which emphasizes permanent housing options that best fit the particular program participant. With domestic violence and homelessness at an all-time high, Resolve's Rapid Rehousing program takes a housing first approach to quickly rehouse or relocate people who are actively fleeing domestic violence. The Rapid Rehousing program is a U.S. Department of Housing and Urban Development initiative developed to meet the needs of those fleeing domestic violence who also have a history of homelessness and multiple barriers to finding housing on their own. Resolve's Rapid Rehousing program projects to house 50 families in 2023, while already having housed families in its two years of operation thus far.

Counseling services are offered as a way to keep survivors engaged in the continuance of their pursuit of independence and safety. Sessions are offered one-on-one with trained Domestic Violence Counselors, free of any financial burden to the survivor. Support group sessions are used to promote interaction between survivors. It is the desire of Resolve that through support group, survivors will find support from their peers that they can turn to when they leave the shelter.

Group domestic violence counseling through support group can be an enormous help to survivors, especially if the group is filled with survivors in different stages of their exit from their relationships. This benefits survivors because it not only shows them that leaving is possible, but they will also have a network of support that includes people who are or who have been in similar situations. That network of support can also help survivors in planning their exit from the relationship, providing them with safety planning, and acting as emotional support during the difficult process of leaving the relationship. Court Advocacy is the second part of this category, and it is a program element that Resolve takes great pride in. Resolve's Court Advocates have offices in each courthouse of all three counties in our catchment area. Court Advocates assist

with completing the extensive documentation needed when requesting a Domestic Violence Protective Order (DVPO). This is a critical service offered to anyone trying to obtain a DVPO because, for many, it is their first time filing a DVPO. Escaping a domestic violence situation is already emotionally draining enough, without having to struggle through sixteen pages of technical documents.

Resolve's Court Advocates work closely with other system-based advocates in law enforcement, prosecutor's offices, and other organizations. Court Advocates also work closely with their county's magistrates and know the unique documentation expectations of each magistrate. In Kanawha County, Resolve currently has three full-time advocates in Magistrate Court, and one part-time advocate in Family Court.

A critical component offered by the Court Advocates is survivor accompaniment to court proceedings. Resolve has a full-time domestic violence court advocate in Boone County and a part-time domestic violence advocate in Clay County. These counties are rural, have extremely high poverty rates, and no public transportation. Both counties have very few community resources and the needs of victims in Boone and Clay Counties can vary greatly when compared to victims in Kanawha County. Therefore, Court Advocates in these counties also serve as liaison between the victim and available resources offered by YWCA, and other local organizations.

The Ending Violence through Education Program (EVE) uses the nationally recognized Turning Points Curriculum to help women understand the connection between violence they endure in relationships with the violence they carry out within their relationships. The comprehensive goal of the program is to eliminate both forms of violence from the life of the client. The effectiveness of the EVE program is measured by a post-program survey and weekly feedback from participants.

Another key component that help Resolve ultimately achieve its goals is prevention education. With prevention education, Resolve shifts its focus from adult domestic violence victims to young children in the communities we serve. In partnership with the Boards of Education in Kanawha, Boone, and Clay Counties, the Youth Services Coordinator provides interactive domestic violence presentations at local schools within the service area. Through these presentations and workshops, young children and teens learn about resources available to help domestic violence victims and appropriate behavior towards their peers. Teens are taught the basics of healthy relationships, how to set boundaries, and proper dating behavior. Through empowering young people, it is the aspiration of Resolve that future domestic violence can be reduced by teaching children and teens about healthy relationships today.

The Youth Services Coordinator also facilitates a children's support group session for children who are part of a family fleeing domestic violence. Topics are age-appropriate and range from learning to share and identifying feelings to healthy relationships and healthy boundaries. The Youth Services Coordinator works with each child in Hope House to ensure their physical, mental, and emotional needs are being met. Resolve is committed to teaching children about healthy relationships and violence-free living. The COVID pandemic is affecting the Youth Services programs as access to schools and youth groups in the community is limited. However, upon the rollout of the vaccine in 2021, our Youth Services Coordinator had begun to collaborate with local schools and create programs that could be delivered virtually to smaller, more concentrated groups of children. In recent months, in-person programs have been slowly reintroduced into the community, on the condition of safety before all else. Children who witness domestic violence, or are the victims of abuse themselves, are at serious risk for long-term physical and mental health problems. The Centers for Disease Control and Prevention reports that among women and men who have experienced intimate partner violence, 26% of women and 15% of men first experienced violence by a partner before they turned 18. Resolve addresses this concern with its Teen Dating/Youth Services Program.

The fourth and final programmatic element Resolve addresses is the Monitored Visitation and Exchange program. Resolve's Monitored Visitation and Exchange allows children in high conflict custody situations safe access to both parents, through the utilization of a monitored visitation center. Monitored Visitation and

Exchange staff facilitate all visitations and exchanges so parents and guardians have no personal interaction with each other. This reduces the tension from the situation, and makes the exchange or visitation less stressful for the child. Resolve anticipates serving 2,050 clients, across all programs during the 2024 fiscal year. Once the survivor is safe, they receive comprehensive support services, even after they move on to permanent housing. Resolve is dedicated to eliminating domestic violence. Methods used to accomplish this goal are encouraging social and institutional change through leadership, education, and collaborative community efforts.

For 4 decades Sojourner's, a 75-bed certified facility providing shelter and direct supportive services 24 hours a day, 365 days a year, has been addressing homelessness within Charleston, West Virginia and the surrounding areas.

Services are provided for single women, women with children, men with custody of their children, Veterans, and intact families. In addition to addressing their basic needs, we provide an array of comprehensive services to ensure financial and housing stabilization. Each year, Sojourner's serves approximately 450 individuals a year.

Sojourner's participants have access to the following services:

1. Front Line Staff (Shelter Assistants) providing access to supportive services no matter the date or time.
2. Case Managers assisting individuals in developing their personalized service plan, which lists their goals and responsibilities, and meeting with residents weekly (or more often if needed) as they implement that plan. The Case Managers work to eliminate housing barriers that have hindered residents from being successfully housed. The Case Managers assist shelter residents with researching and locating affordable housing, completing housing assessments and applications, advocates on clients' behalf, and provides transportation assistance, furniture, and/or financial support such as rent, deposits, and arrears expenses.
3. Supportive Counseling for residents dealing with substance abuse and mental health issues. Links to additional services and long-term treatment as deemed appropriate are offered. Aftercare services are offered to all individuals exiting the program, especially those dealing with substance abuse and/or mental health disorders.
4. The Aftercare Specialist assesses the emotional status and ensures participants have adequate food, are taking their prescribed medications, attending doctor's appointments, fulfilling financial obligations, and becoming involved in their community. This allows individuals to maintain their independence and prevents future homelessness.
5. Sojourner's Education and Job Readiness Center Program is designed to empower Program Participants by providing instruction in all areas based on grade level. We make free education and skill training accessible to anyone who becomes homeless and provide the tools needed to become financially stable. Each participant plan is tailored to meet their desired needs for future success. The program is open five days a week with two staff members assisting clients to prepare for and find meaningful employment opportunities. The staff have also formed partnerships with local businesses in order to help qualified clients find employment as quickly as possible.
6. The Education and Enrichment Program for Children provides an environment that is conducive for learning including a non-site supportive counselor providing supportive, hands-on activities, tutoring and academic skills. Other services includes stress, medical issues, behavioral issues, and/or substance abuse while residing in the facility. The tutoring program promotes parental involvement and we anticipate having a positive impact on the Program Narrative education of approximately 150 school-age youth each year.
- YWCA Sojourner's provides services without regard to race, color, national origin, religion, age, disability, political beliefs, sexual orientation, marital status, or socio-economic status.

**3. Please provide your project timeline\* **

12-month-period

**4. Please provide your project's total proposed budget.\***

The YWCA of Charleston, West Virginia, Inc. respectfully requests \$250,000 to be used for the following programs: YWCA Sojourner's Shelter for Homeless Women and Families (Sojourner's) and YWCA Resolve Family Abuse Program (Resolve). At Sojourner's, these costs would be associated with Sojourner's frontline staff who work non-traditional hours providing access to shelter and other valuable services. Our Front-line Staff have a one-on-one rapport with each client/ individual as they are meeting them where they are at at that moment in time. Immediate services provided include crisis intervention, the three basic essentials (food, clothing, and shelter), emergency referrals, basic medical assistance, medication and residential monitoring, and transportation assistance. Additionally, residents/clients have access to an array of comprehensive services to further ensure financial and housing stabilization including on-site case management, supportive counseling (substance abuse & mental health disorders), on-site therapy including a Licensed Therapist, in-patient and out-patient referrals, education and employment skills training/placement, community engagement, housing preparation/placement, outreach, aftercare, and follow-up services. Because we serve the entire family, children and youth residing in the shelter, as well as individuals having access to educational and enrichment programs, with a goal of strengthening their social, emotional, physical, and academic skills to ensure that they gain the skills needed to make better choices.

At Resolve, the funds requested would be used to support four Domestic Violence Advocates who work at Hope House, our Emergency Domestic Violence Shelter. Hope House provides safe, temporary shelter for up to sixteen individuals and children. The shelter operates 24 hours a day, 365 days a year by trained staff. During their stay, residents receive emergency housing, meals, case management, resource information and referrals, personal advocacy, transportation, and housing relocation/placement support. Domestic Violence Advocates assist clients by meeting their immediate needs upon entering Hope House. The Domestic Violence Advocates are also trained to answer our 24-Hour Crisis Hotline and Chat. The hotline and chat is staffed by advocates 24 hours a day, 365 days a year, provides crisis intervention, safety planning, and resource information and referrals.

Additionally, the funding will be used to support one full time licensed therapist and one part time support specialist. Resolve's licensed therapist offers one-on-one therapeutic counseling and support groups to victims and survivors. The therapist is also responsible for administering the Ending Violence through Education (EVE) program. This program is designed to help women understand the violence in their lives and relationships. Participants of EVE are those who have either chosen to use violence in the form of battering or as self-defense against their abusers. Participants learn the scope of violence, its impacts on emotional and physical well-being, and the skills to promote healthy change. Proper referrals are made when a client is experiencing further needs than our program has the capacity to provide.

**5. Please list any partners in this proposal, and the partner's role and your relationship with them. \***

YWCA Sojourner's collaborating partners as it related this project are:

- Cabin Creek Health - provided education, referrals, and shares information and resources; Liaison: Jake VanHorn
- City of Charleston – Emergency Operation Center (EOC), provides COVID-related and other funding; Liaison: Kevin Johnson
- Facing Hunger Food Bank -- Provides food to the Shelter; Liason: Tyler Fuller
- Department of Health and Human Resources (DHHR) – provided funds to assist with the operation of shelter; Liaison: Damron Iarossi
- West Virginia Health Right – Provide onsite COVID testing, made referrals, shared information, and addressed the medical need of our residents; Liaison: Brandi O'Neal
- We work closely with all local hospitals, mental health facilities, local schools, colleges, employers, and faith-based programs.

YWCA Resolve Family Abuse Program and partnering agencies have organized a system of collaborative task forces to avoid duplication of services and to improve program outcomes. Our partnerships include:

1. STOP Team: Kanawha County Prosecutor's Office, Kanawha County Sheriff's Office, Charleston Police Department; Resolve, Air National Guard. Respond to violence against women, training, exchange appropriate referrals, provide service coordination for survivors and their children, participate in program awareness, provide court advocacy, provide outreach services, participate in case reviews.
2. Victims of Crime Act (VOCA) Taskforce: REACH, Child Advocacy Center, Kanawha County Prosecutor's Office, Kanawha County Sheriffs Advocates, Charleston Police Department Victim's Advocate, Legal Aid of West Virginia- All VOCA funded agencies meet quarterly to discuss trends, trainings, and joint funding proposals.
3. West Virginia Victims of Crime Compensation Fund – Referrals
4. Department of Health and Human Resources – Referrals

**6. Please identify the anticipated leadership of the proposal and upload/attach their resume(s) or CVs\***

Jennifer Goddard's, Chief Executive Officer, resume' is attached.

**7. Please describe your plan for sustainability of the project or initiative after the grant award has been exhausted**

YWCA Sojourner's and Resolve will produce long-term change within a 12-month period by providing families and individuals with the tools needed to foster long-term permanent placement in homes throughout the valley. Our program, with the help from Opioid Response Grant and so many others, eliminates barriers and streamlines the housing process effectively giving opportunities to those who would otherwise have none. Not only do we provide shelter on a temporary basis, but we provide long-term housing options, opportunities to further their education, ways to obtain and maintain employment and keep striving for better, assistance with substance abuse issues and mental health issues, and long-term goal setting through after-care services. The YWCA is on a mission!

## Organization Information

**1. Please provide your organization's mission statement. \***

At YWCA of Charleston, we are dedicated to our mission: eliminating racism, empowering women, and promoting peace, justice, freedom, and dignity for all.

**2. Describe the history of your organization, tell us about your current programs and activities\***

The YWCA is a 501(c)(3) corporation that works for social change as a worldwide organization by empowering women and eliminating racism. The YWCA carries out its mission through direct supportive services and advocacy from a global perspective. A 29 member volunteer Board of Directors representing a wide, diverse spectrum of the community governs the YWCA of Charleston and appoints the Chief Executive Officer who is responsible for overseeing the five programs and one store (Past & Present Gently Used Clothing Store). Our five programs at the YWCA of Charleston include: Sojourner's Shelter for Homeless Women and Families, Resolve Family Abuse Program, Racial Equity and Inclusion Program, Mel Wolf Child Development Center, and Shanklin Senior Center for Senior Enrichment with Empowerment Homes for Women. Since 1982, the YWCA Sojourner's Shelter for Homeless Women and Families (Sojourner's) has been meeting a crucial and vital need within the community and throughout the Kanawha Valley. We provide comprehensive services which address both the short and long-term goals of our residents/participants to ensure that each individual reaches their full potential. Sojourner's is a comprehensive service delivery program that addresses the needs of the entire family. YWCA Resolve Family Abuse Program offers emergency shelter at Hope House, a pet shelter called The RUFFuge at Hope House, a 24/7 help hotline and chat, for victims/survivors of domestic violence. Providing services for the entire family in Kanawha, Clay and Boone counties, YWCA Resolve also offers case management, court advocacy, counseling, support groups, safety planning, monitored parent-child visitation/exchange, programs for children, and teen dating violence prevention programs. Licensed by the West Virginia Family Protection Services Board, our mission is to eliminate domestic violence through leadership, education, empowerment and community collaboration.

**3. List any federal, state, local or private grant awards or funding received in the last three years and the current status of those funds. If your organization has previously received funds from Kanawha County, please list the amount, nature of the project(s) and current status of the funding and project(s). \***

Mayor's Office of Economic and Community Development, City of Charleston, Community Development Block Grant.  
Mayor's Office of Economic and Community Development, City of Charleston, Community Development Block Grant COVID funding.  
American Rescue Plan Act funding passed through the City of Charleston  
Department of Education ARPA4 Homeless Funds  
Department of Education After-School Funds  
Kanawha County Eleventh Family Circuit Court Bench Bar Committee funding  
Dollar General Adult Literacy Foundation  
Federal Home Loan Bank of Pittsburgh Home4Good Program  
Bernard McDonough Foundation  
Pallottine Foundation of Huntington Program  
United Methodist Foundation of West Virginia  
Charles and Mary Fayne Glotfelty Foundation, Inc.  
WV Child and Adult Care Food Program  
FEMA, administered by United Way of Central West Virginia, Emergency Food and Shelter Program  
FEMA, administered by United Way of Central West Virginia, Emergency Food and Shelter Program CARES funding  
FEMA, administered by United Way of Central West Virginia, Emergency Food and Shelter Program ARPA-R funding  
United Way of Central West Virginia  
United Way of Central West Virginia COVID Relief funds  
First Presbyterian Church: Mission Division  
West Virginia Supreme Court Access and Visitation Grant  
Department of Health and Human Resources  
Division of Justice and Community Services VOCA Grant  
US Department of Housing and Urban Development CoC Rapid Rehousing Grant  
WV CAD Emergency Solutions Grant for Rapid Rehousing  
WV CAD Emergency Solutions COVID Grant  
Boone County Community Foundation  
CARES Act funds passed through Mountaineer Food Bank from State of WV for food expenses.  
Posey Perry Grant from Mountaineer Food Bank  
The Greater Kanawha Valley Foundation Grant  
The Greater Kanawha Valley Foundation COVID Grant  
Emmy Lou Tompkins fund passed through The Greater Kanawha Valley Foundation  
WVCADV – WEAVE WV project stipend  
Centering Survivors Grant – YWCA USA

**4. Please list your Owner(s), Board of Directors, senior staff members, or other key members of your organization:\***

YWCA of Charleston Board President: Leah Glover  
YWCA of Charleston Board Vice President: Belinda Fuller  
YWCA of Charleston Board Treasurer: Jessi Mills  
YWCA of Charleston Board Secretary: Gabriele Wohl  
Maria Belcher -- Executive Director, AIA WV  
Sarah Brown -- Managing Attorney, Mountain State Justice  
Sara Busse -- Community Volunteer, Trinity's Table  
Amy King Condaras -- Attorney and CPA, Spilman Thomas & Battle  
Gretchen Frankenberg -- Entrepreneur, Thrive Collaborative LLC  
Belinda Fuller -- Director of Alumni Relationship, West Virginia State University  
Leah Glover -- Fundraising Strategist and Community Volunteer  
Kenyatta Grant -- Community Organizing Coordinator, WV Coalition Against Domestic Violence  
Ruby Greenhowe -- Senior Regulatory Consultant, Appalachian Power  
Megan Hannah -- External Affairs Manager, West Virginia American Water  
Tricia Kingery -- Entrepreneur, Kingery & Company, LLC  
Melinda Kiss -- Assistant Commissioner of Finance, West Virginia Offices of the Insurance Commissioner  
Dr. Patricia Kusimo -- Retired Educator  
Jeri Matheney -- Retired Communications Expert  
Kameron Miller -- Attorney, Littler Mendelson  
Jessi Mills -- Vice President and Institutional Services Advisor, United Wealth Management  
Azita Misaghi -- Dentist, Ghareeb Dental Group  
Morgandy Nichols -- Student, St. Albans High School  
Samantha Nygaard -- WV Program Manager, National Parks Conservation Association  
Emily Rogers -- Director of Gas Control and Planning, TC Energy  
Marisa Skaff -- Community Development Relationship Manager, Huntington National Banks in WV  
Ellen Slotnick -- Community Volunteer  
Kristen Vieweg -- Teacher, Weberwood Elementary  
Kate White -- Attorney & Access to Services Manager, Legal Aid of WV  
Michelle Wittekind -- Vice President & Area Manager, Chase Bank  
Gabriele Wohl -- Attorney, Bowles Rice, LLP  
Dr. Sherri Young -- Interim Cabinet Secretary, WV DHHR  
  
Jennifer Goddard -- Chief Executive Officer, YWCA of Charleston, WV Inc.  
Kyla Nichols, Chief Program Officer, YWCA of Charleston, WV, Inc.  
Krista Casto, Chief Financial Officer, YWCA of Charleston, WV, Inc.  
Jennifer Fleshman, Program Director for YWCA Sojourner's Shelter for Homeless Women and Families  
Julie Britton, Program Director for YWCA Resolve Family Abuse Program

**5. Please list the staff involved with this project and describe their roles and responsibilities:\***

The Shelter Assistant works closely with their peers under the direction of the Program and Assistant Directors. The SA will work directly with struggling current and new residents to provide support, promote health and safety, provide growth opportunities, and encourage resilience, recovery, and self-sufficiency while working to ensure the long-term success of individuals and/or families seeking shelter.

Essential Duties and Responsibilities include, but are not limited to, the following:

- Be committed to and follow the YWCA of Charleston Employee Handbook as well as the Rules, Procedures and Protocols governing the YWCA Sojourner's Shelter Program including, but not limited to, maintenance of professional boundaries with the clients and residents.
- Enforce all rules and regulations of the YWCA Sojourner's Shelter Program in a professional manner
- Coordinate, cooperate, and communicate with other agencies in a positive, effective, and professional manner
- Accepts crisis referrals and makes appropriate arrangements
- Conduct intake and follow preventative procedures with all individuals entering the facility during your shift
- Provide supportive services to participants as needed in support of their goals toward self-sufficiency
- Complete required documentation during the scheduled shift
- Assist all donors with the completion of a donation form
- Assist with meal preparation including all aspects of the kitchen, monitoring temperature in the freezer, and dry storage areas, labeling food, and cleaning
- Assign resident appreciation tasks, provide instruction/education if residents are having difficulty completing their tasks and monitor to ensure task completion
- Clean common areas of the building, empty rooms, make beds, washing linens, and ensure that the outside of the facility is presentable
- Maintain assignment sheets and other required records such as voucher and meal sheets and appreciation lists
- Conduct room inspections in accordance with protocols
- Be consistent with program guidelines. Be solution driven with general knowledge and understanding of the YWCA Sojourner's Policy and DHHR homeless Policy
- Other duties as assigned

The Mental Health & Substance Abuse Specialist (MHSA) is a full-time position who will work closely with their peers, under the direction of the Program and Assistant Directors. The MHSA specialist will work directly with struggling current and former residents to provide support, promote growth, encourage recovery and resilience and provide if necessary mainstream resources to ensure long-term success.

Essential Duties and Responsibilities include, but are not limited to, the following:

- Be committed to and follow the YWCA Of Charleston Employee Handbook as well as the Rules, Procedures, and Protocols governing the YWCA Sojourner's Shelter Program including, but not limited to, maintenance of professional boundaries with clients and residents
- Assistant in handling crises and providing crisis intervention
- Assess individual physical, mental health, and emotional needs
- Provide individual and group supportive counseling to participants experiencing/ struggling with mental health and substance abuse disorders issues
- Provide advocacy, make appropriate calls and referrals on behalf of participant
- Assist participants in developing his/her service/recovery plan with regard to their disorders to achieve short and term goals
- Meet with participants at least once a week and more if desired
- Assist in accepting all appropriate referrals to and/or from hospitals, mental

health providers, community, and streets

- Work closely with the housing coordinator, participant's assigned case manager, and/or service coordinator, to address appropriate housing needs
- Work closely with aftercare services to ensure long-term independence and housing stability
- Accompany and assist aftercare services with in-home visits if a specific need has been identified and approved by the assistant director
- Update the file weekly after each visit and revise original service plans as needed
- Accompany participant to medical appointments if participant desired (transport only by van, taxi, authorized staff vehicle)
- Participate in interagency meetings, management, staffing, attend training, and network with agencies and groups providing similar services
- Provide support to participants in carrying out his/her social service plans without overstepping professional boundaries
- Prepare written progress reports, maintain statistical information, and prepare monthly and quarterly reports
- Maintain a team approach with regard to assisting participants in implementing and achieving their desired goals (recovery)
- Attend and participate in HMIS training and utilize the system daily to maintain and update files
- Attend meetings and training as required
- Participate in Street Outreach activities and Kanawha Valley Collective (KVC) Point-In-Time count twice a year • Assist Sojourner's staff in times of emergencies
- Other duties, as assigned.

6. Please upload/attach the following financial documents, if applicable:

**Cash flow statement for applicant's most recent fiscal year**



No File Uploaded

**Two years of audited financial statements**



Audit.pdf

**Current operating budget**



Current Operating Budget.xlsx

If the applicant has not been audited, please include an unaudited balance sheet and income statement as prepared by the applicant



No File Uploaded

7. If you have made an application for funding for this project from other sources (city, state, private or non-profit organizations) please list the same here.\*

American Rescue Plan Act funding passed through the City of Charleston  
Department of Education ARPA4 Homeless Funds  
United Way of Central West Virginia  
First Presbyterian Church: Mission Division  
Department of Health and Human Resources  
WV CAD Emergency Solutions Grant for Rapid Rehousing  
The Greater Kanawha Valley Foundation Grant

**8. Please describe three significant accomplishments of your organization within the last three years**

In addition to cultivating programs to increase accessibility for survivors, YWCA Resolve has recently created a new outreach position. The Domestic Violence Outreach Specialist has a flexible position, allowing opportunities for Resolve's services to be readily available on-site at a local non-profit clinic, to build and maintain new partnerships in the community, as well as offer trainings to individuals with different workforce backgrounds to educate how they can play a part in recognizing, ending, and preventing domestic violence, human trafficking, and other forms of abuse. The Domestic Violence Outreach Specialist position was created in the year 2022 when conversations started surrounding accessibility to services. The need was evident for Resolve to have an advocate stationed in a neutral location to provide face-to-face advocacy for individuals who may not be sure what they need in that moment. A provider saying, "I've got an advocate right down the hall you could speak with," versus handing over a hotline number to call is a more trauma-informed approach. Resolve partnered with West Virginia Health Right, who offered free use of an office in their behavioral health quad. Resolve's Domestic Violence Outreach Specialist has been in action since January 2023. In between doing outreach in the community and conducting training presentations, Resolve's outreach specialist utilizes the office space to meet with potential clients whom have disclosed they are in an abusive relationship, as well as to prepare materials and tools for outreach and training purposes.

As previously mentioned, another major component of the work of the Domestic Violence Outreach Specialist is to build and maintain new partnerships in the community. The outreach specialist has created weekly, bi-weekly, and monthly outreach rotation schedules, and is always making efforts to expand the number of facilities in which Resolve's program services are made available. On a weekly basis, the outreach specialist is available at the Kanawha Dreamers Family Support Center, as well as the Switzer Center at Orchard Manor. Monthly, Resolve's outreach specialist is available at the West Virginia Health Right EquaHealth Clinic, a program designating specific clinic hours to serve members of the LGBTQ+ community in order to provide a safe and inclusive healthcare experience. Resolve has recently started participating in SOAR, WV's Monthly Mutual Aid Event, an evening where anyone in need can come get a hot meal, harm reduction and hygiene supplies, clothing, and community resource information. Throughout any given month, the outreach specialist also frequents West Virginia State University, in coordination with their Peer Education class, for events surrounding mental health, sexual assault, healthy relationships, and suicide prevention awareness. The outreach specialist is working towards partnering with the CAMC Ryan White Program in their street outreach, as well as connecting with more community centers. The outreach specialist strives to participate and have a presence in an array of environments in order to connect with individuals of all backgrounds, given that domestic violence does not discriminate.

Furthermore, the Domestic Violence Outreach Specialist has a newfound role of training staff from different workforce backgrounds to educate, raise awareness, and identify ways to serve survivors and meet their needs. Throughout all service environments such as healthcare, family services and government benefits, or insurance agencies, the signs that someone may be experiencing domestic violence can present differently. Not many people know that it is very uncommon for someone experiencing domestic violence to blatantly disclose and ask for help due to fear, stigma, and other factors. The outreach specialist discusses these barriers, the signs to look for, and how to be proactive in meeting survivors where they are when presenting to staff. Groups that have been trained include the staff team of WV Health Right West Side Clinic and CommUNITY Wellness Center, as well as the staff of a local OB/GYN office. The Domestic Violence Outreach Specialist has also presented on the topic of Human Trafficking to a group of insurance agents, assessors and representatives from Encova Insurance. Given that Encova's staff often go out to

inspect offices, public facilities, and even construction sites, they asked for information regarding what human trafficking looks like on the West Virginia level, the different types of trafficking, the signs someone may in a trafficking situation, and how to report. The Domestic Violence Outreach Specialist continues to seek new opportunities to spread awareness and educate on how to best serve domestic violence survivors.

A second accomplishment of YWCA Resolve is our program became one of the first sites in the state of West Virginia to host the West Virginia Supreme Court Remote Participation Program in 2021. One of the first COVID Hot Spots in Charleston was the Kanawha County Courthouse. None of Resolve's Domestic Violence Court Advocates were allowed in the courthouse within a week of the first case and would not be allowed back into their office until the second week of January 2021. Resolve saw the number of domestic violence safety orders requests for from an average of 275 per month to 7 within the first month. This project was fully realized because of the issues victims were having accessing the court system when many courthouses were closed to the public even if they were opened for emergencies. People often do not realize that having access to apply for a protective order is an emergency – even victims.

The project allows victims of domestic violence and sexual assault to file petitions for protective orders without going to a courthouse. The pilot also allows victims of domestic violence and sexual assault to file petitions for protective orders without going to a courthouse. The pilot also allows victims to attend follow-up hearings in magistrate court and family court virtually from a Resolve advocacy office, rather than in person, so they do not have to be in the same room with their abusers.

A third accomplishment for YWCA Sojourner's and Resolve is hiring a Licensed Therapist for both of our programs. Since the pandemic, it has become more apparent that providing supportive counseling was not enough and that a more in-depth approach was needed if we were going to be successful with individuals entering our facilities who were experiencing serious mental illness, including those with co-occurring substance abuse use disorders, who became homeless, or are at risk of becoming homeless. We were seeing more individuals entering our facilities experiencing these disorders, whereas we needed Licensed Therapists, with focus on providing one-on-one sessions that promote emotional well-being, evidence-based programs, participant engagement in services, community-based prevention approaches, person-centered treatment intervention, and self-directed and/or recovery driven support services. These employees work flexible hours in order to meet the needs of those we serve. Without this service the streets of Charleston and other areas will be filled with untreated homelessness.

## Supplementary Information

**1. Please enter contact information (name, email, and phone) for at least one third-party reference. \***

Kyla Nichols, Chief Program Officer  
knichols@ywcacharleston.org  
(304) 340-3555

2. Please include any supplementary information or documentation (such as letters of support, newspaper articles, etc) which you feel will be essential to the County's review.



WVGazette Mail Article.html

## Attachments



### Optional: Additional Proposal Leadership resume(s) or CVs

JGoddardResume April 2024.pdf

Uploaded by Jennifer Goddard on Apr 24, 2024 at 9:05 AM

## History

Date	Activity
5/22/2024, 11:22:08 AM	changed the deadline to May 23, 2024 on approval step Application Review on Record OSF-9
5/22/2024, 11:22:04 AM	Jennifer Goddard submitted Record OSF-9
4/15/2024, 3:09:59 PM	Jennifer Goddard started a draft of Record OSF-9

## Timeline

Label	Activated	Completed	Assignee	Due Date	Status
✓ Application Review	5/22/2024, 11:22:06 AM	-	-	5/22/2024	Active
❑ Request Letter of Acknowledgement	5/22/2024, 11:22:06 AM	5/22/2024, 11:22:06 AM	-	-	Completed