

KANAWHA COUNTY COMMISSION

Special Meeting Agenda

Tuesday, October 29, 2024

3:00 P.M. Public Test of Voting Equipment for General Election at 900 Christopher Street and then move to the Voter's Registration Office, at 415 Quarrier Street, Charleston

When the public tests are completed, the Commission will meet for a Special Meeting in the Henry C. Hoppy Shores Commission Courtroom

5:00 P.M. **AGENDA ITEMS**

Discussion and update regarding the Judicial Renovation Project
Commission President Lance Wheeler
Commissioner Ben Salango
Commissioner Marc J. Slotnick
Jennifer Herrald, County Manager
Christopher M. Settles, Acting County Attorney
Kim Fleck, Deputy County Manager/Director of Finance
Leslie Koepsel, Office Manager

MINUTES

Approval of the Minutes of the Commission meeting of October 16, 2024

Approval of the Minutes of the Public Test of October 16, 2024

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
City of South Charleston (increase PO \$1,000.00)	Kanawha Co. Planning & Community Dev.	\$6,000.00	Participation in Fall 2024 County Cleanups in Cabin Creek 6 trucks @\$500 and 10 workers @\$20/hour for 10 hours. Increase PO for additional services
Frontier (revised PO increase PO \$386.33)	Adult Probation	\$5,905.33	6-6940 IP phones @ \$330 ea; 4-6940 IP phones @ \$246 ea; 7-6940 IP phones (replaces PO S241868)
Smith Brothers Window Cleaning	Maintenance	\$20,750.00	Bi-annual interior and exterior window cleaning services for courthouse, judicial building & parking garage; and WKCJ&PS Complex A and B buildings
Paint Creek Watershed (ratify emergency PO signed 10/17/24)	Kanawha Co. Commission	\$14,000.00	Contribution for "Take a Kid Fishing Day," flooring installation and signage
BPI, Inc.	Kanawha Co. Commission	\$193,366.24	Elk River Trailhead Clendenin Project
Thaxton Construction	Kanawha Co. Commission	\$51,877.10	ARP Big Bend Golf Course flood damage repair project application #3 6/24/24-7/31/24
Downtown Ford	Sheriff's Law Enforcement Div.	\$12,377.11	Maintenance and repairs to KCSO vehicles
Hatfield McCoy Regional Recreation Authority	Kanawha Co. Commission	\$194,808.63	Tornado Single TRAX Trail labor and material reimbursement
FIS Lockbox Operations Pitney Bowes	Circuit Clerk	\$37,500.00	Circuit Clerk's postage for the postage machine
Magnet Forensics USA, Inc.	Prosecuting Attorney	\$14,422.49	GrayKey online advanced license renewal
Rea of Hope Fellowship Home	Kanawha Co. Commission	\$22,426.10	Opioid Settlement Drawdown #3

County Commissioners Association	Kanawha Co. Commission	\$5,725.00	Annual dues for FY 2024-2025
Travelers	Kanawha Co. Commission	\$10,010.00	Account #5695C6087 Audit Premium for Fiscal Yer 2024-2025
Eastern Kanawha Cougar Football Program	Kanawha Co. Commission	\$6,000.00	Local Economic Development Assistance Grant for the purchase of guardian caps
Alum Creek Alliance for Community Development	Kanawha Co. Commission	\$10,000.00	Local Economic Development Assistance Grant for the purchase of rubberized mulch

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department, *contingent upon the approval and posting of a pending fiscal year 2024-2025 budget revision.*

Vendor	Department	Amount	Comments/Description
Iron Mountain	Circuit Clerk	\$30,000.00	File storage and services for the Circuit Clerk's office
Silling Associates, Inc.	Kanawha Co. Commission	\$30,000.00	Design services for Prosecuting Attorney's office
Jim Shorkey	Kanawha Co. Sheriff's Law Enforcement Div.	\$389,606.00	Seven (7) 2024 Chevrolet Tahoe PPV Police Package vehicles per Public Safety Grant Letter of Intent

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of October 29, 2024*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of October 29, 2024*)

The Honorable Vera J. McCormick, Clerk of the County Commission

Order authorizing the President of the Kanawha County Commission to sign the Grant Application for the Kanawha County Prosecutor's office for the West Virginia Records, Management and Preservation Board Grant Fiscal Year 2025-2026

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$17,772.38)

Change in Status: Amy King

Order authorizing the President of the Kanawha County Commission to sign the Grant Contract for Victims of Crime (VOCA) Victim Assistance Program, 25-VA—037 – Prosecutor's office

Order authorizing the President of the Kanawha County Commission to sign the Grant Contract for Victims of Crime (VOCA) Victim Assistance Program, 25-VA-038 – Sheriff Department

Order authorizing the President of the Kanawha County Commission to sign a demolition contract with Rodney Loftis & Son Contracting, Inc.

1. F.Y. 2024-2025 Capital Fund Line Item Budget Revision

REVENUES:

090-000.00-299-0-00.00	Capital Fund - Fund Balance	125,000
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EXPENDITURES:

090-901.01-4-59.00	Capital Fund - Shawnee Welcome Center	(125,000)
090-401.01-4-50.07	Capital Fund - Prosecutor Renovation	250,000

2. F.Y. 2024-2025 ARPA 2021 Fund Line Item Budget Revision

REVENUES:

207-000.00-382-0-00.00	ARPA 2021 – Refunds & Reimbursements	2,486
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EXPENDITURES:

207-401.00-5-68.00	ARPA 2021- Contributions	47,876
207-401.08-5-68.11	ARPA 2021 – ER Relief Natural Disaster	(45,390)

3. F.Y. 2024-2025 General Fund Line Item Revision

EXPENDITURES:

001-401.00-5-67.00	Co Commission - Transfer to other funds	(80,000)
001-401.00-2-26.00	Co Commission - Insurance	80,000
001-403.00-2-18.00	Circuit Clerk - Postage	(30,000)
001-403.00-2-19.00	Circuit Clerk - Building/Equipment Rental	30,000
001-403.00-3-42.00	Circuit Clerk - Record Books	(1,000)
001-403.00-2-22.00	Circuit Clerk - Dues & Subscriptions	1,000
001-442.03-1-05.01	Federal Gant - VOCA Health Insurance	(227)
001-442.03-2-41.00	Federal Grant - VOCA Supplies	127
001-442.03-2-21.00	Federal Gant - VOCA Training	100

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Smith Brothers Window Cleaning, in the amount of \$20,750.00 for bi-annual interior and exterior window cleaning services

Thaxton Construction, in the amount of \$51,877.10 for ARP Big Bend Golf Course flood damage repair project

Hatfield McCoy Regional Recreation, in the amount of \$194,808.63 for Tornado Single TRAX Trail labor and materials reimbursement

FIS Lockbox Operations Pitney Bowes, in the amount of \$37,500.00 for Circuit Clerk's postage for the postage machine

Travelers, in the amount of \$10,010.00, for Account #5695C6087 audit premium for fiscal year 2024-2025

Eastern Kanawha Cougar Youth Football Program, in the amount of \$6,000.00 for Local Economic Development Assistance Grant for the purchase of guardian caps

Alum Creek Alliance for Community Development, in the amount of \$10,000.00 for Local Economic Development Assistance Grant for the purchase of rubberized mulch

LETTERS OF INTENT

Parents Auxiliary, Inc./Ken Ellis Park (amended), in the amount of \$80,000 for ADA restrooms

Charleston Fire Department in the amount of \$20,000.00 for annual contribution

Chesapeake Volunteer Fire Department in the amount of \$20,000.00 for annual contribution

Nitro Fire Department in the amount of \$20,000.00 for annual contribution

South Charleston Fire Department in the amount of \$20,000.00 for annual contribution