

KANAWHA COUNTY COMMISSION

Special Meeting Agenda

Tuesday, November 12, 2024

7:00 A.M. The Kanawha County Commission will be meeting as the Board of Canvassers to conduct the Canvass for the General Election at 415 Quarrier Street, Charleston, WV

12:00 P.M. During Canvass, the Kanawha County Commission will meet (and will recess as circumstances require due to Canvass)

12:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commissioner Lance Wheeler

MINUTES

Approval of the Minutes of the Public Test on October 29, 2024

Approval of the Minutes of the Special Commission meeting on October 29, 2024

RESOLUTION / PROCLAMATION / RECOGNITION

NEW EMPLOYEES

County Commission

Jeremy Young, County Manager, Kanawha County Commission, salary to be determined by the Commission, effective December 1, 2024

Kim Fleck, Deputy County Manager/Director of Finance
Christopher M. Settles, Acting County Attorney

Sheriff's Law Enforcement

Joshua David Sergent, Deputy Sheriff, Kanawha County Sheriff's Law Enforcement, full-time employee, \$49,004.80 per year, filling a new position/Judicial Bailiff, effective January 6, 2025

The Honorable Mike Rutherford, Sheriff

Jonathan Bruce Murphy, Deputy Sheriff, Kanawha County Sheriff's Law Enforcement, full-time employee, \$49,004.80 per year, filling a new position/Judicial Bailiff, effective January 6, 2025

The Honorable Mike Rutherford, Sheriff

AGENDA ITEMS

12:00 P.M.

Presentation from Boone County Commission to Metro 911

Discussion Regarding Kanawha PSD's request to Extend its Boundaries into the Town of Pratt to Provide Sewer Services, as the Town of Pratt is in the Process of Selling Their Wastewater Treatment Plant and Sewer Services to the Kanawha PSD

Commission President Lance Wheeler

Commissioner Ben Salango

Commissioner Marc J. Slotnick

Discussion and Vote on Settlement Agreement Regarding Property Tax Valuation for Machinery and Equipment Owned by Liberty One Methanol LLC

Commission President Lance Wheeler

Commissioner Ben Salango

Commissioner Marc J. Slotnick

Discussion Regarding Submission of the Kanawha County Commission's EPA Brownfields Grant Application

Commission President Lance Wheeler

Commissioner Ben Salango

Commissioner Marc J. Slotnick

Discussion regarding Kanawha County Community Corrections Program and Day Report Program to include but not be limited to Community Corrections Board Oversight

Commission President Lance Wheeler
 Commissioner Ben Salango
 Commissioner Marc J. Slotnick

Discussion regarding Public Safety Grant Committee Allocations for Kanawha County Police Departments as recommended by the Law Enforcement Sub-Committee

Commission President Lance Wheeler
 Commissioner Ben Salango
 Commissioner Marc J. Slotnick

Department	Recommended Amount	Police Department Requests
Belle PD	\$15,000.00	outfit equipment for new police vehicle - 2024 ford explorer bought by town of belle
Cedar Grove	\$21,700.00	2025 Ford Interceptor
Charleston PD	\$27,231.00	Advance Camera (Pole Camera), Mavic 3T Drone, Drone Batteries, Drone Storage Locker, Nikon D7500 Camera
Chesapeake PD	\$20,000.00	Purchase of radios for department
Dunbar PD	\$15,000.00	Desktop computers
East Bank PD	\$4,815.00	2 watch guard in car camera systems, 2 watch guard body cameras,
Glasgow PD	\$7,959.17	Emergency equipment for 2024 Dodge Durango, portable radio for patrol officer
Handley PD	\$18,000.00	Installation of emergency lights and a siren, radar unit, in-car dash cam system
KC Parks Police	\$15,254.20	Next Edge Mobile Units (5), officer uniform and equipment, essential equipment for Police Vehicles
Marmet PD	\$21,700.00	New Police Cruiser
Montgomery PD	\$14,469.43	Body cameras, tasers, duty holsters/tactical lights

Nitro PD	\$25,925.10	15 Dell Laptops to replace current inventory
Pratt PD	\$5,909.75	All American Uniforms – body armor, cargo storage box
St. Albans PD	\$10,505.98	2 recon power bikes, interceptor power bikes
South Charleston PD	\$26,582.50	Housing for agency K-9s to be protected from weather during shifts until call out
WV International -Yeager Airport Police	\$19,924.68	Repurpose of an emergency gate for law enforcement gate to respond to emergencies at the Airport
WVSU Police	\$18,500.00	Handheld portable radio system (10 radios/accessories)
TOTAL	\$288,476.81	

Discussion regarding Thanksgiving Holiday (November 27 and 28) to include the following Christmas and New Year Holidays which were approved on January 11, 2024, in the Organizational of the Commission (Order No. 2024-001)

- Christmas Eve: Tuesday, December 24, 2024
- Christmas Day: Wednesday, December 25, 2024
- New Years Eve: Tuesday, December 31, 2024
- New Years Day: Wednesday, January 1, 2025

Commission President Lance Wheeler
Commissioner Ben Salango
Commissioner Marc J. Slotnick

Discussion and update regarding the ARP Funds. The Proposed Use of ARP Funds is as follows:

Name	Request
KC-142 Covenant House, WV	To repair extensive weather-related damage to their building, which includes ceiling tiles
KC-144 The University of Charleston	To repair and improve the river walkway along the Kanawha River on the University of Charleston’s river lawn that is used daily by the community
KC-145 Kanawha County Parks & Recreation Commission	To replace playgrounds at Coonskin Park, Meadowood Park, and Pioneer Park

Commission President Lance Wheeler
Commissioner Ben Salango
Commissioner Marc J. Slotnick

Kanawha County Commission meetings through December, 2024
Commission President Lance Wheeler
Commissioner Ben Salango
Commissioner Marc J. Slotnick

DATE	TIME
Thursday, December 12, 2024	5:00 p.m.

12:30 P.M. PUBLIC HEARING

Pursuant to W.Va. Code §24-6-6(e), Public Hearing and Vote regarding emergency 911 fee increase, to include proposal to increase residential fee from \$5.60 to \$7.95 per month and to increase commercial fee from \$8.96 to \$12.75 per month)

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Sonia Hope Gaviola)

Recommendation & Order (Revised) (Estate of June Thomas Wood)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Astar Abatement, Inc.	Kanawha Co. Planning & Community Dev.	\$32,746.56	Asbestos abatement services for demolition properties
Rodney Loftis & Son	Kanawha Co. Planning & Community Dev.	\$27,418.50	Demolition services for 1062 Lens Creek Road, \$7,474.50; 842 Four Mile Hollow Road, \$5,688.00; 351 3 rd Avenue, Handley \$14,256.00
Kanawha County 4-H Foundation	Camp Virgil Tate	\$7,849.80	Reimbursement for October 2024 utilities \$7,038.75; and Gas, Oil and tires \$811.05
WSB Insurance Services, Inc. (ratify PO signed 10/30/24)	Chesapeake Volunteer Fire Dept.	\$18,564.00	Insurance premium Chesapeake VFD
USI Insurance Services, Inc.	Kanawha Co. Commission	\$7,564.00	Liberty Mutual Insurance Company policy #5042324 renewal
Union Mission Ministries	Kanawha Co. Commission	\$50,000.00	Opioid settlement drawdown payment for custom building Invoice #106
Riverside Sod Farm	Shawnee Sports Complex	\$5,060.00	Fertilizer or lime; prepping/bags of seed for the Shawnee Sports Complex
BPI, Inc.	Ken Ellis Memorial Park	\$80,000.00	Provide and install two (2) ADA accessible bathrooms & a storage structure for the Ken Ellis Memorial Park per bids received 9/25/24
BPI, Inc.	Ken Ellis Memorial Park	\$50,000.00	Local Economic Development Assistance Grant to be used for ADA compliant restrooms at Ken Ellis Park per bids received 9/25/24
Encova Insurance	Kanawha Co. Commission	\$75,091.00	Audit premium FY 2024-2025

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department, contingent upon the approval and posting of a pending Fiscal Year 2024-2025 budget revision:

Vendor	Department	Amount	Comments/Description
Axon Enterprises	Sheriff's Law Enforcement Div.	\$572,830.36	Axon Body Cam Project – Annual payment

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of November 12, 2024*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of November 12, 2024*)

The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Jeremy Young, County Manager, Kanawha County Commission, salary to be determined by the Commission, effective December 1, 2024

New Employee: Joshua David Sergent, Deputy Sheriff, Kanawha County Sheriff's Law Enforcement, full-time employee, \$49,004.80 per year, filling a new position/Judicial Bailiff, effective January 6, 2025

New Employee: Jonathan Bruce Murphy, Deputy Sheriff, Kanawha County Sheriff's Law Enforcement, full-time employee, \$49,004.80 per year, filling a new position/Judicial Bailiff, effective January 6, 2025

New Employee: Katarina Price, Shawnee Part-time, temporary part-time employee, \$12.00 per hour, effective November 12, 2024

Change in Status: Jeffrey Dale Meadows, from Sworn Member to Chief of Home Confinement, Sheriff's Home Confinement, full-time employee, \$54,953.60 per year, replacing Christopher Gregory, effective December 1, 2024

Change in Status: Chelsea Gibson from Victim Advocate on the VOCA Grant to Juvenile Paralegal, Kanawha County Prosecuting attorney's office, full-time employee, \$42,000 per year, replacing Grace Peterson, effective November 18, 2024

Change in Status: Brittany Leavitt, from part-time Victim Advocate on the VOCA Grant to full-time Victim Advocate, on the VOCA Grant at \$41,685, Kanawha County Prosecuting Attorney's office, replacing Chelsea Gibson, effective November 18, 2024

New Employee: Annette Buirge, Magistrate Legal Secretary, Kanawha County Prosecuting Attorney's office, full time employee, \$34,000 per year, filling a vacancy, effective November 18, 2024

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$29,465.52)

Order ratifying the Kanawha County Commission President's signature on the West Virginia Records Management and Preservation Board Grant Application 2025-2026

Order Authorizing the Clerk of the County Commission to issue a check from the ARPA 2021 Fund #207-401.03-5-68.16, in the amount of One Million Dollars (\$1,000,000) to the Capital Fund #090, for the costs associated with previously approved Kanawha County Sheriff's Department Body Cam Project

Order ratifying the President's signature for the Non-Federal Match Request for \$2.5M to the Governor's Office

Order authorizing the President of the Kanawha County Commission to sign the contract of services agreement with Jennifer Herrald Oakley

Order ratifying the Kanawha County Commission President's signature on the Appalachian Power Company – WV, Contribution-In-Aid-Of-Construction Agreement for Electric Distribution Service

Declaration of Results of the General Election Held on November 12, 2024

Order authorizing Kim Fleck, Deputy County Manager/Director of Finance to be the Authorized County Representative and to execute requisitions and certificate relating to the Bond Indenture and Security Agreement for the Kanawha County Commission Judicial Building Project Series 2024

Amendment to Countywide Enhanced Emergency Telephone System (E-911) Ordinance

Order ratifying the signature of the President of the Kanawha County Commission on the Kanawha County Judicial Annex Additions and Renovations Project – Intent to Award

Order appointing David Armstrong to the Metro 911 Executive Committee replacing Jennifer Herrald, effective December 1, 2024

Order reappointing Steve Koepsel to the Kanawha County Parks & Recreation Commission (term to expire 02/10/28)

Order reappointing Crescent Gallagher to the Kanawha County Parks & Recreation Commission (term to expire 02/10/28)

Order reappointing Jarl Taylor to the Kanawha County Deputy Sheriffs' Civil Service Commission (term to expire 02/05/27)

Order Acknowledging the Appointment of Kristi Sarrett with Bridge Valley Community and Technical College (Higher Education Representative) to the Region III Workforce Development Board of Kanawha County replacing Todd Jones

Order Acknowledging the Appointment of Chris Morris, Senior VP at Citynet to the Region III Workforce Development Board of Kanawha County

Order voiding Order No. 2024-631

Order Authorizing the President of the County Commission to sign Letter of Credit Payment Request-Federal Emergency Management Agency Hazard Grant Program 4517-WV-0008. Request payment to pay invoice for accounts 009-442.60-500-2-30.00 (FEMA NOI Contr. Services), in the amount of \$7,272.50

1. F.Y. 2024-2025 Capital Fund Line Item Budget Revision

REVENUES:

090-000.00-388-0-00.00	Capital Fund - Transfers from other funds	1,000,000
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EXPENDITURES:

090-700.00-4-56.03	Sheriff - LED Equipment	1,000,000
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2. F.Y. 2024-2025 General Fund Line Item Revision

EXPENDITURES:

001-420.00-2-30.00	Custodial- Contracted Services	(2,500)
001-420.00-3-45.00	Custodial - Uniforms	2,500

3. F.Y. 2024-2025 Public Safety Grant Fund Line Item Budget Revision

EXPENDITURES:

029-711.00-5-68.00	Public Safety- Contributions other entity	(288,481)
029-711.00-5-68.32	Public Safety - Belle PD	15,000
029-711.00-5-68.33	Public Safety - Cedar Grove PD	21,700
029-711.00-5-68.34	Public Safety - Charleston PD	27,231
029-711.00-5-68.35	Public Safety - Chesapeake PD	20,000
029-711.00-5-68.38	Public Safety - Dunbar PD	15,000
029-711.00-5-68.39	Public Safety - East Bank PD	4,815
029-711.00-5-68.40	Public Safety - Glasgow PD	7,960
029-711.00-5-68.41	Public Safety - Handley PD	18,000
029-711.00-5-68.48	Public Safety - Kan Co Parks PD	15,255
029-711.00-5-68.46	Public Safety - Montgomery PD	14,470
029-711.00-5-68.47	Public Safety - Nitro PD	25,926
029-711.00-5-68.49	Public Safety - Pratt PD	5,910
029-711.00-5-68.51	Public Safety - St. Albans PD	10,506
029-711.00-5-68.50	Public Safety - So Charleston PD	26,583
029-711.00-5-68.54	Public Safety - Yeager Airport PD	19,925
029-711.00-5-68.55	Public Safety - Marmet PD	21,700
029-711.00-5-68.78	Public Safety - WVSU Police	18,500

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Union Mission Ministries, in the amount of \$50,000.00 for opioid settlement drawdown payment for custom building invoice #106

Encova Insurance, in the amount of \$75,091.00 for audit premium FY 2024-2025

Ratification of document processed on October 9, 2024:

US Bank in the amount of \$606.00 for p-card payment

Ratification of documents processed on October 16, 2024:

Order authorizing the President of the Kanawha County Commission to sign the Grant Agreement for West Virginia Commission on Drunk Driving Prevention (CDDP) through the Governor's Highway Safety Program Grants

Order authorizing the President of the Kanawha County Commission to sign letter of credit payment request-federal emergency management agency hazard grant program 4517-WV-0008. Request payment to pay invoice for accounts 009-442.60-500-2-30.00 (FEMA NOI Contr. Services), in the amount of \$995.00

New Employee: Isaac Grace, Part-Time Employee, Kanawha County Commission, \$15.00 per hour, effective October 21, 2024

New Employee: Jordyn Young, Drug Court Case Manager, Kanawha County Sheriff's Day Report Center, \$39,998.40 per year, replacing Tonya Swayne, effective October 17, 2024

Fiscal Year 2024-2025 ARPA 2021 Fund Line Item Budget Revision

Emergency Check: US Bank in the amount of \$3,922.08 for P-card payment

Ratification of documents processed on October 17, 2024:

Emergency Check: Paint Creek Water Shed, in the amount of \$14,000.00 for Take a Kid Fishing Day 2025, Contribution for "Take a Kid Fishing Day," flooring installation and signage

Ratification of documents processed on October 22, 2024:

Emergency Check: US Bank, in the amount of \$75.00 for p-card payment

Ratification of documents processed on October 28, 2024:

Emergency Checks: US Bank, in the total amount of \$17,294.79

Purchase Order and Emergency Check: American Electric Power, in the amount of \$13,193.05 to remove existing UG service, install new UG service permanent electric switchover Shawnee Welcome Center

Ratification of documents processed on October 29, 2024:

Payroll

Ratification of documents processed on October 30, 2024:

Emergency Check to WSB Insurance Services Inc., in the amount of \$18,564.00 for insurance premium Chesapeake VFD