

KANAWHA COUNTY COMMISSION
Special Meeting Agenda
Monday, May 20, 2024

**Commission meeting will take at the
Voter Registration Office
415 Quarrier Street, Charleston,
in the room adjacent to
the Voter's Registration office**

(and will recess as circumstances require
due to canvass)

12:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Lance Wheeler

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting on May
7, 2024

Approval of the Minutes of the Public Test on May 7, 2024

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Prosecuting Attorney

Nancy McLaughlin, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$42,000.00 per year, replacing Melinda Martin, effective June 3, 2024

The Honorable Charles T. Miller, Prosecuting Attorney

Ethan A. Prichard, Summer Intern, Kanawha County Prosecuting Attorney's office, part-time employee, \$12.00 per hour, effective March 21, 2024

The Honorable Charles T. Miller, Prosecuting Attorney

Sheriff

Zachary Lee Bess, Kanawha County Deputy Sheriff, Kanawha County Sheriff's Law Enforcement, full-time employee, \$49,004.80 per year, replacing Bradley Bellamy, effective June 1, 2024

The Honorable Mike Rutherford, Sheriff

Sarah E. Harding, Office Assistant, Kanawha County Sheriff's Legal Process, full-time employee, \$30,576.00 per year, replacing Kelly Hughes, effective June 1, 2024

The Honorable Mike Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

12:00 P.M.

Discussion regarding timeline and procedure for filling vacant Commission seat effective May 12, 2024, to include but not be limited to, deadline of May 24, 2024, to receive resumes. Discussion will include rescinding order number 2013-309 in full or in part. Discussion will also include procedure per West Virginia Code §3-10-7 and §3-10-7

Commission President Lance Wheeler

Commissioner Ben Salango

Discussion regarding changes in Kanawha-Charleston Health Department Environmental Fees for Permits
Commission President Lance Wheeler
Commissioner Ben Salango
Steven Eshenaur, DO, MBA

Discussion regarding funding request from Rib Fest in the amount of \$10,000.00
Commission President Lance Wheeler
Commissioner Ben Salango
Aaron Wood

Discussion regarding funding request from the Town of Clendenin in the amount of \$79,950.00 for Phase II paving of Elk River Trail
Commissioner Ben Salango
Commission President Lance Wheeler

Discussion regarding the 2024 Primary Election, and all matters related thereto
Commission President Lance Wheeler
Commissioner Ben Salango

Kanawha County Commission meetings through September 2024
Commission President Lance Wheeler
Commissioner Ben Salango

DATE	TIME
Thursday, May 30, 2024	5:00 p.m.
Thursday, June 13, 2024	5:00 p.m.
Thursday, July 18, 2024	5:00 p.m.
Thursday, August 8, 2024	5:00 p.m.
Thursday, August 22, 2024	5:00 p.m.
Thursday, September 5, 2024	5:00 p.m.
Thursday, September 19, 2024	5:00 p.m.

PUBLIC HEARING

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Dismissal Order (Estate of Janieve Pringle)

Final Order (Estate and Will of Falaena P. Aldridge)

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Monika Ingeborg Humphrey)

Order Declaring Re-Opened Estate Closed (Estate of Pamela Lou Meade)

Order Referring to a Fiduciary Commissioner (Estate of Nancy Carol Waugh)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Network Innovation Solutions Corporation (revised PO)	Kanawha Co. Data Processing	\$25,581.16	Increased PO 5/2/24 for additional services in the amount of \$2,216.56

SHI International	Sheriff's Tax Office	\$6,319.55	18 HP CF258X high yield black toner \$3,998.68; and 2 MSI Pro AP 242 12M-217US \$1,037.05 each; one Logitech G305 mouse \$59.00; One Logitech F845CH cherry mix blue mechanical keyboard \$79.99; three Logitech MK345 wireless keyboard and mouse \$35.53
Town of East Bank	Kanawha Co. Commission	\$225,000.00	Town of East Bank sewer project – Ghosh Engineers EB-WSSI-2420-02 ARP KC-122; and EB-WSSI-2420-03 ARP KC-122
Mechlenburg Roofing	Shawnee Sports Complex	\$11,509.00	Temporary dug out roof repair due to April 2024 storm wind damage at Shawnee Sports Complex
Charleston Area Alliance (Commissioner Wheeler is on this board)	Kanawha Co. Commission	\$50,000.00	FY2023-2024 annual contribution remainder to be applied to the Charleston LIFT Center
City of St. Albans	Kanawha Co. Commission	\$10,000.00	Contribution for YAKFEST 2024
Magnet Forensics USA Inc.	Sheriff's Law Enforcement Div.	\$5,250.00	One DVR examiner. One year subscription
Town of Pratt	Kanawha Co. Commission	\$7,000.00	Invoice #1 Mini Grant Round 2
Capitol Electronics	Emergency Services	\$6,639.75	Six chargers for sirens \$891 each; one amplifier \$979; and shipping \$314.75 (replaces PO #S230762)

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of May 20, 2024*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of May 20, 2024*)

The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Nancy McLaughlin, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$42,000.00 per year, replacing Melinda Martin, effective June 3, 2024

New Employee: Ethan A. Prichard, Summer Intern, Kanawha County Prosecuting Attorney's office, part-time employee, \$12.00 per hour, effective March 21, 2024

New Employee: Zachary Lee Bess, Kanawha County Deputy Sheriff, Kanawha County Sheriff's Law Enforcement, full-time employee, \$49,004.80 per year, replacing Bradley Bellamy, effective June 1, 2024

New Employee: Sarah E. Harding, Office Assistant, Kanawha County Sheriff's Legal Process, full-time employee, \$30,576.00 per year, replacing Kelly Hughes, effective June 1, 2024

Change in Status: Kateland Brand

Declaration of Results of the Primary Election Held on May 14, 2024

**Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (\$32,008.92 decrease)
Marc Slotnick, County Attorney**

Authorization for the President of the County Commission to execute a Drunk Driving Prevention Grant Application for 07/01/2024-09/30/2024

Kellie Baker-Harding, Grant Coordinator

Order authorizing the Sheriff's office to submit a Homeland Security Grant (HSGP) application through the West Virginia OASIS System for the Kanawha County Sheriff's Office for a Real Time Robotics HERA Drone System

Order authorizing the Sheriff's office to submit a Homeland Security Grant (HSGP) application through the West Virginia OASIS System for the Kanawha County Sheriff's Office for the Purchase of two new bomb suits for the KCSO Bomb Squad

Order authorizing the President of the Kanawha County Commission execute an Agreement between the Department of Arts, Culture and History for and on behalf of the Records Management and Preservation Board and the Kanawha County Commission for the Assessors Office's Grant Project totaling \$20,000

Order appointing Audrey Kirksey to the Regional Intergovernmental Council filling the unexpired term of Melissa Smith (term to expire August 24, 2024)

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Charleston Area Alliance, in the amount of \$50,000.00 for FY2023-24 annual contribution remainder to be applied to the Charleston LIFT Center

City of St. Albans, in the amount of \$10,000.00 for contribution for YAKFEST 2024

Town of Pratt, in the amount of \$7,000.00 for Invoice #1 Mini Grant Round 2

Ratification of order processed on May 2, 2024:

Order authorizing the County Commission to submit a Grant Application to the Court Security Fund Grant Program under the WV Justice & Community Services (JCS) for Year 2024/2025. The Commission states that Sufficient Manpower will be used to operate and manage all equipment and other items requested

Ratification of documents processed on May 9, 2024:

Proclamation Honoring Cailey Allen

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds

Ratification of documents processed on May 10, 2024:

Regular payroll

Ratification of documents processed on May 15, 2024:

New Employee: Ella Cox, Shawnee Part-time, Shawnee Sports Complex, part-time employee, \$12.00 per hour, effective May 15, 2024

New Employee: Sylvana Kirtley, Shawnee Part-time, Shawnee Sports Complex, part-time employee, \$12.00 per hour, effective May 15, 2024

Special payroll check