

**KANAWHA COUNTY COMMISSION
407 Virginia Street, East
Charleston, WV 25301**

**Request for Quotations
ADDENDUM #1**

Re: Request for Quotations to Replace Five Natural Gas Roof Top Units at the Chesapeake VFD Fire Station

Date: February 26, 2024

Pre-Bid Conference: A Pre-Bid Conference will be held on Thursday, February 22, 2024, at 1:00 p.m. at the Chesapeake VFD Fire Station located at 12408 MacCorkle Avenue, Chesapeake, WV 25315

Bid Opening: Quotations must be received on or before Thursday, March 7, 2024, at 11:00 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

INSTRUCTIONS TO VENDORS:

***PLEASE USE THIS FORM AS THE COVER SHEET FOR YOUR BID**

1. Quotations must be received in a sealed envelope with the date and time bids are due on the outside of the envelope. Faxed or electronically transmitted bids will not be accepted.
2. Bid must be F.O.B. Delivery Point, unless otherwise indicated in bid.
3. All bids should be signed and in ink, showing all facts and the total amount of the bid.
4. The Kanawha County Commission reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the Chesapeake VFD.

ITEM	DESCRIPTION	BID AMOUNT
1	Request for Quotations to Replace Five Natural Gas Roof Top Units at the Chesapeake VFD Fire Station per the Attached Specifications Written Bid Amount: _____	\$ _____
2	ALTERNATE #1 – Five (5) Wi-fi Thermostats with new thermostat wire from the new unit to the thermostats. If this alternate is accepted, Chesapeake VFD is to be invoiced separately. Written Bid Amount: _____	\$ _____
3	ALTERNATE #2 – Size the new natural gas heat load to include the garage bay where the trucks are located. Written Bid Amount: _____	\$ _____

Vendor Name: _____

Address: _____

Telephone: _____ Signature: _____

WV Contractors License #: _____

E-Mail Address: _____

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LOCATION: Chesapeake VFD Fire Station
12408 MacCorkle Avenue
Chesapeake, WV 25315

CONTACT:

	<u>Bid Submission Inquiries</u>	<u>All Other Inquiries</u>
	Jerie Whitehead Purchasing Director Kanawha County Commission 407 Virginia St., East P.O. Box 3627 Charleston, WV 25336	Jeremy Hamilton, Chief Chesapeake VFD 12408 MacCorkle Avenue Chesapeake, WV 25315 Telephone 304-206-8618 cxfd.chief1401@gmail.com
	jeriewhitehead@kanawha.us	

Addendum # 1 is being issued to address the following:

1. The Bid Specifications dated February 6, 2024, are to be considered a part of this Addendum #1.
2. Clarification: Bid specifications require straight gas packs with a/c.
3. Test and balance TAB is not required.
4. The electrical for the heat strips does not need to be removed all the way back to the breaker boxes. Set new disconnects on the roof for each unit with proper over current protection per NEC.
5. **ALTERNATE #1:** Provide & install five (5) wi-fi thermostats with new thermostat wire from the new unit to the thermostats. If Alternate #1 is accepted, Chesapeake VFD is to be invoiced separately.
6. **ALTERNATE #2:** Size the new natural gas heat load to include the garage bay where the trucks are located.
7. The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informality in bidding. Once bids are opened, all documents become public record.