

# KANAWHA COUNTY COMMISSION

P. O. BOX 3627  
407 VIRGINIA STREET, EAST  
CHARLESTON, WEST VIRGINIA 25336  
(304) 357-0117

## Amended Request for Bids

Re: Two (2) Zetron Model 4010R Dispatch Consoles for Metro Emergency Operations Center (9-1-1)

Date: January 24, 2002

Fiscal Year: 2001-02

Bid Opening: Bids must be received on or before Wednesday, February 6, 2002, at 11:00 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

### INSTRUCTIONS TO BIDDERS:

#### **\*THIS FORM MUST BE THE COVER SHEET FOR YOUR BID**

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. Unsigned bids will not be accepted.
3. Bid must be F.O.B. Delivery Point, unless otherwise indicated in proposal.
4. All bids should be in ink, showing all facts and the total amount of the bid.
5. The County reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County.

Quantity	Description	Amount
2	Zetron Model 4010R Dispatch Consoles per the Attached Specifications	\$ _____

Vendor Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
Telephone: \_\_\_\_\_

## AMENDED SPECIFICATIONS

COUNTY COMMISSION OF KANAWHA COUNTY  
CHARLESTON, WEST VIRGINIA

**ITEM:** Two (2) Zetron Model 4010R Dispatch Consoles for Metro Emergency Operations Center (9-1-1)

**LOCATION:** Metro Emergency Operations Center (9-1-1)  
Court & Virginia Streets  
Charleston, WV 25301

**CONTACT:** Jerie Whitehead  
Purchasing Director  
Kanawha County Commission

Carolyn Charnock  
Director  
Metro Emergency Operations Center (9-1-1)

407 Virginia St., East  
P.O. Box 3627  
Charleston, WV 25336  
Telephone (304) 357-0115

Court & Virginia Streets  
Charleston, WV 25301  
Telephone (304) 357-0775

**BID OPENING:** Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Wednesday, February 6, 2002, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). ***Faxed bids will not be accepted.***

**SPECIFICATIONS:** The following specifications are intended to describe Zetron Model 4010R Dispatch Consoles for Metro Emergency Operations Center (9-1-1) and the details contained in these specifications are not designed to exclude any vendor from bidding, but are offered as a means of describing the needs of the Metro Emergency Operations Center (9-1-1). The Consoles **must** be compatible with the existing equipment.

1. Provide and Install two (2) Zetron Model 4010R Dispatch Consoles as follows:
  - A. Minimum 6-channel capacity with both Tone and DC control
  - B. Console must include the following options:
    1. Gooseneck Microphone
    2. Telephone/headset Interface
    3. Foot Switch
    4. Protected Punch Down Block
    5. Cable for Connection to Radio Phone Lines.
  - C. Installation and training as necessary
  - D. Provide warranty details with bid documents
  - E. Local service support required
  - F. One source for sales, installation, training & maintenance
  - G. **Must be compatible with Metro Emergency Operations Center (9-1-1)'s existing equipment**

**TERMS & CONDITIONS:**

**Real Estate and Personal Property Taxes:** No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid.

**Required Forms:** Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form. A registration form is being supplied for your convenience.

**Rejection of Bids:** The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informality in bidding.