

# KANAWHA COUNTY COMMISSION

P. O. BOX 3627  
407 VIRGINIA STREET, EAST  
CHARLESTON, WEST VIRGINIA 25336  
(304) 357-0117

## Request for Bids

Re: Purchase Surplus Vehicles from the Kanawha County Commission

Date: September 13, 2002

Fiscal Year: 2002-03

Pre-Bid: A Pre-Bid Conference will be held on Tuesday, October 1, 2002, at 11:00 a.m. at the Dunbar Warehouse, 2605 Charles Avenue, Dunbar, WV 25064.

Bid Opening: Bids must be received on or before Tuesday, October 8, 2002, at 11:00 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

### INSTRUCTIONS TO BIDDERS:

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. All bids should be in ink, showing all facts and the total amount of the bid.
3. The County reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County.

Item	Description	Amount
1	1989 Chevrolet Caprice VIN 1G1BL5175KR208228	\$
2	1989 Chevrolet Caprice VIN 1G1BL5175KR209041	\$
3	1989 Chevrolet Caprice VIN 1G1BL5176KR207427	\$
4	1989 Chevrolet Celebrity VIN 1G1AW51R7K6229703	\$
5	1992 Chevrolet Caprice VIN 1G1BL537XNR133608	\$
6	1993 Dodge Caravan VIN 2P4GH2531PR344146	\$
7	1993 Chevrolet Caprice VIN 1G1BL5371PW145506	\$
8	1995 GMC Yukon VIN 1GKEK1851SJ706326	\$
9	1996 Ford Crown Victoria VIN.2FALP71W6TX202194	\$
10	1997 Ford Crown Victoria VIN 2FALP7W3TX19698	\$

Bidder's Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# SPECIFICATIONS

COUNTY COMMISSION OF KANAWHA COUNTY  
CHARLESTON, WEST VIRGINIA

**ITEM:** Purchase Surplus Vehicles from the Kanawha County Commission

**LOCATION:** Kanawha County Commission  
407 Virginia Street, East  
Charleston, WV 25301

**CONTACT:**

Jerie Whitehead Purchasing Director Kanawha County Commission 407 Virginia St., East P.O. Box 3627 Charleston, WV 25336 Telephone (304) 357-0115	Dan Blue County Manager 407 Virginia Street, East Charleston, WV 25301 Telephone (304) 357-0101
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**PRE-BID:** A Pre-Bid Conference will be held on Tuesday, October 1, 2002, at 11:00 a.m. at the Dunbar Warehouse located at 2605 Charles Avenue, Dunbar, WV 25064

**BID OPENING:** Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Tuesday, October 8, 2002, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed bids will not be accepted.*

**SPECIFICATIONS:** The following property has been declared surplus property by the Kanawha County Commission:

Item	Description
1	1989 Chevrolet Caprice VIN 1G1BL5175KR208228
2	1989 Chevrolet Caprice VIN 1G1BL5175KR209041
3	1989 Chevrolet Caprice VIN 1G1BL5176KR207427
4	1989 Chevrolet Celebrity VIN 1G1AW51R7K6229703
5	1992 Chevrolet Caprice VIN 1G1BL537XNR133608
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9	1996 Ford Crown Victoria VIN.2FALP71W6TX202194
10	1997 Ford Crown Victoria VIN 2FALP7W3TX19698

1. Successful bidder is to provide payment in the form of cash, cashier's check or money order prior to taking possession of the surplus property.
2. Successful bidder is required to make arrangements for pickup by calling (304) 357-0115 and to remove the surplus property on or before Friday, October 25, 2002.

**TERMS & CONDITIONS:**

The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informalities in bidding.