

# KANAWHA COUNTY COMMISSION

P. O. BOX 3627  
407 VIRGINIA STREET, EAST  
CHARLESTON, WEST VIRGINIA 25336  
(304) 357-0117

## Request for Bids

Re: Playground Equipment for Campbell=s Creek Park

Date: October 16, 2002

Fiscal Year: 2002-03

**Bid Opening:** Bids must be received on or before Friday, November 1, 2002, at 11:00 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

### INSTRUCTIONS TO BIDDERS:

#### **\*THIS FORM MUST BE THE COVER SHEET FOR YOUR BID**

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. Unsigned bids will not be accepted.
3. Bid must be F.O.B. Delivery Point, unless otherwise indicated in proposal.
4. All bids should be in ink, showing all facts and the total amount of the bid.
5. The County reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County.

Item No.		Amount
1	Playground Equipment for Campbell=s Creek Park per the Attached Specifications	\$

Vendor Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
Telephone: \_\_\_\_\_

#### \*\*\*ATTENTION VENDORS\*\*\*

Have you registered for the Kanawha County Commission Automatic Vendor EMail Notification System for bid specifications?  
Register by visiting our website @ [www.kanawhacounty.com/purchasing/alerts](http://www.kanawhacounty.com/purchasing/alerts).

# SPECIFICATIONS

## COUNTY COMMISSION OF KANAWHA COUNTY CHARLESTON, WEST VIRGINIA

**ITEM:** Playground Equipment for Campbell=s Creek Park

**LOCATION:** Campbell=s Creek Park  
714 Point Lick Terrace  
Charleston, WV 25306

<b>CONTACT:</b> Jerie Whitehead Purchasing Director Kanawha County Commission 407 Virginia St., East P.O. Box 3627 Charleston, WV 25336 Telephone (304) 357-0115	Ken Ellis President Campbell=s Creek Park Committee 714 Point Lick Terrace Charleston, WV 25306 Telephone (304) 925-4382
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**BID OPENING:** Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Friday, November 1, 2002, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed bids will not be accepted.*

**SPECIFICATIONS:** The following specifications are intended to describe the purchase of playground equipment for Campbell=s Creek Park and the details contained in these specifications are not designed to exclude any vendor from bidding, but are offered as a means of describing the needs of Campbell=s Creek Park. Where brand names may be used, the words *or equal* are assumed to follow. All specifications are minimum requirements.

1. Playground equipment for Campbell=s Creek Park as follows:
  1. **Model SportsPlay ACharlotte@ (#901-100) or equivalent**
  2. Must be able to accommodate a minimum of 16 children
  3. Equipment dimensions 22' x 14'
  4. Border dimensions 34' x 28'
  5. Galvanized hardware
  6. Posts 4" x 4" treated
  7. Decks 2" x 4" treated
  8. Age appropriate - lower/upper elementary
  9. Ship to 714 Point Lick Terrace, Charleston, WV 25306; telephone (304) 925-4382 to confirm delivery date



***REQUIREMENTS:***

**Real Estate and Personal Property Taxes:** A No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid. @

**Required Forms:** Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form. A registration form is being supplied for your convenience.

**Rejection of Bids:** The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informalities in bidding.