

KANAWHA COUNTY COMMISSION

P. O. BOX 3627
407 VIRGINIA STREET, EAST
CHARLESTON, WEST VIRGINIA 25336
(304) 357-0117

Request for Bids

Re: Provide and Program up to Thirty (30) Minitor IV Pagers/Amplifiers for the Dunbar Community Fire Department and a Three-year Contract, to be Renewed Annually, for Minitor IV Pagers/Amplifiers for the Kanawha County Public Safety Department/Kanawha County Volunteer Fire Departments, as Needed

Date: November 4, 2002

Fiscal Year: 2002-03

Bid Opening: Bids must be received on or before Tuesday, November 19, 2002, at 11:00 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

INSTRUCTIONS TO BIDDERS:

***THIS FORM MUST BE THE COVER SHEET FOR YOUR BID**

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. Unsigned bids will not be accepted.
3. Bid must be F.O.B. Delivery Point, unless otherwise indicated in proposal.
4. All bids should be in ink, showing all facts and the total amount of the bid.
5. The County reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County.

Item No.	Description	Amount
1	Provide and Program up to Thirty (30) Minitor IV Pagers for the Dunbar Community Fire Department	\$ Each
2	Amplifiers for the above Minitor IV Pagers, as Needed	\$ Each
3	Three-Year Contract, to be Renewed Annually, to Provide and Program Minitor IV Pagers for the Kanawha County Public Safety Department/Kanawha County Volunteer Fire Departments, as Needed	\$ Each 1 st Yr. \$ Each 2 nd Yr. \$ Each 3 rd Yr.
4	Three-Year Contract, to be Renewed Annually, to Provide an Amplifier for the Above Minitor IV Pagers for the Kanawha County Public Safety Department/Kanawha County Volunteer Fire Departments, as Needed	\$ Each 1 st Yr. \$ Each 2 nd Yr. \$ Each 3 rd Yr.

Vendor Name: _____
Address: _____

Signature: _____
Date: _____
Telephone: _____

ATTENTION VENDORS

Have you registered for the Kanawha County Commission Automatic Vendor E-Mail Notification System for bid specifications? Register by visiting our website @ www.kanawha.us/purchasing/alerts .

**SPECIFICATIONS
COUNTY COMMISSION OF KANAWHA COUNTY
CHARLESTON, WEST VIRGINIA**

ITEM: Provide and Program up to Thirty (30) Minitor IV Pagers for the Dunbar Community Fire Department, and a Three-Year Contract, to be Renewed Annually, for Minitor IV Pagers for the Kanawha County Public Safety Department/Kanawha County Volunteer Fire Departments, as Needed

LOCATION: Kanawha County Public Safety Department
407 Virginia Street, East, Room 229
Charleston, WV 25301

CONTACT:

Jerie Whitehead	Bill White
Purchasing Director	Public Safety Director
Kanawha County Commission	Kanawha County Commission
407 Virginia St., East	407 Virginia Street, East, Room 229
P.O. Box 3627	Charleston, WV 25301
Charleston, WV 25336	Telephone (304) 357-0111
Telephone (304) 357-0115	

BID OPENING: Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Tuesday, November 19, 2002, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed bids will not be accepted.*

SPECIFICATIONS: The following specifications are intended to describe the purchase of up to thirty (30) Minitor IV Pagers for the Dunbar Community Fire Department and a three-year contract, to be renewed annually, for Minitor IV Pagers for the Kanawha County Public Safety Department/Kanawha County Volunteer Fire Departments, as needed, and the details contained in these specifications are not designed to exclude any manufacturer from bidding, but are offered as a means of describing the needs of the Kanawha County Commission. Where brand names may be used, the words "or equal" are assumed to follow. All specifications are minimum requirements.

1. Provide up to thirty (30) Minitor IV Pagers for the Dunbar Community Fire Department.
2. Pagers are to be Programmed as follows:
Frequency 154.965
CAP Code 360
Tone One - 979.9
Tone Two - 1092.4
3. Price separately an amplifier for the above Minitor IV Pagers, as needed.
4. Three-year contract, to be renewed annually, to provide and program Minitor IV Pagers and amplifiers, as needed, for the Kanawha County Public Safety Department and/or the Kanawha County Volunteer Fire Departments.

TERMS & CONDITIONS:

Real Estate and Personal Property Taxes: “No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid.”

Required Forms: Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form.

Rejection of Bids: The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informalities in bidding.