

**REQUEST FOR BIDS
FOR PRINTING & MAILING SERVICES
FOR THE KANAWHA COUNTY SHERIFF'S TAX
DEPARTMENT**

**COUNTY COMMISSION OF KANAWHA COUNTY
CHARLESTON, WEST VIRGINIA**

Take notice that on Monday, April 22, 2002, at 10:00 a.m., the Kanawha County Commission will open sealed bids in the Kanawha County Commission Purchasing Department, 407 Virginia Street, East, Room 229, Third Floor, Charleston, West Virginia 25301, for the Kanawha County Sheriff's Tax Department for the following:

Printing of statement envelopes, counter statements, mailer receipts, counter receipts and return envelopes

Mailing services for approximately 200,000 yearly tax statements

All vendors interested in submitting a bid may obtain specifications and printing samples by contacting the Kanawha County Commission Purchasing Department, Kanawha County Courthouse, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301; Telephone (304) 357-0115.

The Kanawha County Commission reserves the right to reject any and/or all bids that do not meet bid requirements.

COUNTY COMMISSION OF KANAWHA COUNTY, WEST VIRGINIA