

# SPECIFICATIONS

## COUNTY COMMISSION OF KANAWHA COUNTY CHARLESTON, WEST VIRGINIA

**ITEM:** Two (2) New ADA Compliant, Filtered Water Drinking Fountains for the Kanawha County Courthouse

**LOCATION:** Kanawha County Commission  
409 Virginia Street, East  
Charleston, WV 25301

<b>CONTACT:</b> Jerie Whitehead Purchasing Director Kanawha County Commission 407 Virginia St., East P.O. Box 3627 Charleston, WV 25336 Telephone (304) 357-0115	Darrell Savage Maintenance Supervisor Kanawha County Commission 111 Court Street Charleston, WV 25301 Telephone (304) 357-0106
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**BID OPENING:** Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before **Wednesday, March 6, 2002, at 11:00 a.m.**, in the **Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336).** *Faxed bids will not be accepted.*

**SPECIFICATIONS:** The following specifications are intended to describe the purchase and installation of two (2) drinking fountains for the Kanawha County Courthouse and the details contained in these specifications are not designed to exclude any vendor from bidding, but are offered as a means of describing the needs of the Kanawha County Commission. Where brand names may be used, the words *or equal* are assumed to follow. All specifications are minimum requirements.

1. Provide and install one (1) new drinking fountain outside the Kanawha County Commission Office and one (1) new drinking fountain outside the Kanawha County Clerk=s Office as follows:
  1. Units must be ADA compliant
  2. Units must dispense filtered drinking water
  3. Remove the condensate drain line, and install a new drain line and water line into existing system(s) as required
  4. Include any ceiling removal, ceiling replacement and electrical changes required to relocate the unit(s) down the wall as required
  5. State of West Virginia Prevailing Wage Rates, as established by the most recent publication of those rates, are required to be paid by the Contractor and all Sub-Contractors. The Kanawha County Commission reserves the right to request any and all payroll records.
  6. Proof of insurance is required by successful bidder.

**TERMS & CONDITIONS:**

1. Worker=s Compensation and Unemployment Premiums: Successful bidder must provide satisfactory certification from the Commissioner of Employment Security as to current status of vendor=s Workers Compensation and Unemployment Security premiums..
2. Substantial Completion: Final payment of 5% of the contract will be withheld pending substantial completion of the job.
3. Standards of Quality and Codes: All work, labor, materials and equipment specified, constructed and installed are to be of first class quality. To help insure this occurs, all work and equipment designed and specified shall conform to the latest applicable codes and standards:
  - A. Building Officials & Code Administrators (BOCA)
  - B. American Society of Testing Materials (ASTM)
  - C. American National Standards Institute (ANSI)
  - D. National Fire Protection Association (NFPA)
  - E. National Electric Code (NEC)

All work must also have the approval of all WV governmental authorities and agencies having jurisdiction of the project:

1. WV State Fire Marshall
2. WV Department of Health
3. WV Department of Natural Resources

For the Owner=s Record, submit copies of permits, licenses, certifications, inspection reports, releases, notices, receipt for fee payments, correspondence and records established in conjunction with compliance with standards and regulations bearing upon performance of work.

4. Safety & Job Site Requirements: All Federal Occupational Safety & Health Administration Regulations must be followed by all contractor personnel while performing work for the Kanawha County Commission. All work as described or required shall be executed in neat, skillful, workmanlike manner in accordance with best recognized trade practices. Only competent workmen who satisfactorily perform their duties shall be employed on this project. Contractor shall discharge and shall not re-employ on this project, any person who is disorderly, dangerous, insubordinate, incompetent or otherwise objectionable or who uses alcohol or illicit drugs on the jobsite

***REQUIREMENTS:***

**Real Estate and Personal Property Taxes:** A No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid. @

**Required Forms:** Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form. A registration form is being supplied for your convenience.

**Rejection of Bids:** The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informalities in bidding.