

REQUEST FOR EXPRESSIONS OF INTEREST, STATEMENT OF QUALIFICATIONS, PERFORMANCE DATA AND PROPOSED METHODS OF APPROACH

COUNTY COMMISSION OF KANAWHA COUNTY CHARLESTON, WEST VIRGINIA

- ITEM:** Architectural Services for the Design and Construction of the Metro Emergency Operations Center of Kanawha County
- LOCATION:** Lot A of the Southridge Business Park located on Peyton Way, Charleston, West Virginia
- CONTACT:**
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| Jerie Whitehead
Purchasing Director
Kanawha County Commission
407 Virginia St., East
P.O. Box 3627
Charleston, WV 25336
Telephone (304) 357-0115 | Caroline Karr Charnock
Executive Director
Metro Emergency Operations Center
501 Virginia Street, East
Charleston, WV 25301
Telephone (304) 357-0760 |
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- DUE DATE:** Expressions of interest, statement of qualifications, performance data and proposed methods of approach must be received in a sealed envelope, with the due date and time on the outside of the envelope, on or before Thursday, August 1, 2002, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed bids will not be accepted.*
- SCOPE OF WORK:** Provide expressions of interest, statement of qualifications, performance data, which may include anticipated concepts and proposed methods of approach for the construction of the Metro Emergency Operations Center and public safety communications for emergency services in Kanawha County.
1. Design and construct a new building and radio tower to house the administrative offices, emergency command center and public safety communications for emergency services in Kanawha County.
 2. Provide references of previous work including experience in designing communications centers.
 3. Provide a list of credentials.
 4. Provide proof of errors and omissions and liability insurance and amount of coverage.
 5. Provide proof that workers compensation and unemployment premiums are current.
 6. Submit six (6) copies of the proposal.

TERMS & CONDITIONS:

"No proposal will be accepted or opened on any County contract if the vendor is listed on the last list of delinquent real or personal property taxes in Kanawha County; provided, however, that the Commission will accept bids by vendors who provide the Commission with satisfactory proof of payment of current taxes or certification from the Sheriff that no taxes are due prior to submission of said proposal."

Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement.

The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informalities in bidding.