

KANAWHA COUNTY COMMISSION

P. O. BOX 3627
407 VIRGINIA STREET, EAST
CHARLESTON, WEST VIRGINIA 25336
(304) 357-0117

Request for Bids

Re: Three-Year Contract (to be Renewed Annually) to Provide, Install and Maintain Communications Equipment for the Kanawha County Sheriff=s Department Law Enforcement Vehicles

Date: October 16, 2002

Fiscal Year: 2002-03

Bid Opening: Bids must be received on or before Monday, November 4, 2002, at 11:15 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

INSTRUCTIONS TO BIDDERS:

***THIS FORM MUST BE THE COVER SHEET FOR YOUR BID**

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. Unsigned bids will not be accepted.
3. Bid must be F.O.B. Delivery Point, unless otherwise indicated in proposal.
4. All bids should be in ink, showing all facts and the total amount of the bid.
5. The County reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County.

| Item No. | Description |
|----------|--|
| 1 | Three-Year Contract to be Renewed Annually to Provide, Install and Maintain Communications Equipment for the Kanawha County Sheriff's Department per the attached Specifications |

Vendor Name: _____

Signature: _____

Address: _____

Date: _____

Telephone: _____

ATTENTION VENDORS

Have you registered for the Kanawha County Commission Automatic Vendor E-Mail Notification System for bid specifications?
Register by visiting our website @ www.kanawhacounty.com/purchasing/alerts .

SPECIFICATIONS

**COUNTY COMMISSION OF KANAWHA COUNTY
CHARLESTON, WEST VIRGINIA**

ITEM: Three Year Contract, to be Renewed Annually, to Provide, Install and Maintain Communications Equipment for the Kanawha County Sheriff=s Department Law Enforcement Vehicles

LOCATION: Kanawha County Sheriff=s Department
409 Virginia Street, East
Charleston, WV 25301

CONTACT: Jerie Whitehead
Purchasing Director
Kanawha County Commission 409 Virginia Street, East
P.O. Box 3627
Charleston, WV 25336
Telephone (304) 357-0115

Sgt.. J. S. Bailes
Kanawha County Sheriff=s Department
Charleston, WV 25301
Telephone (304) 357-0200

BID OPENING: Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Monday, November 4, 2002, at 11:15 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed bids will not be accepted.*

SPECIFICATIONS: The following specifications are intended to describe the purchase, installation and maintenance of communications equipment for the Kanawha County Sheriff=s Department Law Enforcement vehicles and the details contained in these specifications are not designed to exclude any vendor from bidding, but are offered as a means of describing the needs of the Kanawha County Sheriff=s Department. Where brand names may be used, the words *or equal* are assumed to follow. All specifications are minimum requirements.

1. The Kanawha County Commission is requesting bids for communications equipment and installation for the Law Enforcement vehicles for the Kanawha County Sheriff=s Department. As a separate item, the vendor is to include monthly maintenance for each item listed for the vehicles. The Sheriff=s Department, in order to maintain consistency in the vehicle appearance and performance, will not accept any equipment substitutions. The custom console is to be constructed exactly as the console in the existing vehicles. ***To schedule a time to inspect an existing law enforcement vehicle and avoid any misunderstandings of the written specifications, please contact Sgt. Jess Bailes or Lt. Jim Akers at 357-0200.***
2. Turnkey installation is required.
3. Please state time frame for equipment delivery and installation.
4. Please bid on the equipment and services (per vehicle) which includes, but it is not limited to, the following:

| Quantity | Equipment | Installation Cost | Material Cost | Monthly Maintenance |
|----------|------------------------------------|-------------------|---------------------------|---------------------|
| 1 | Federal Signal Vista Light Bar | \$ | \$ With Trade-in \$ | \$ |
| 1 | Federal Signal Strobe Power Supply | \$ | \$ | \$ |
| 1 | Federal Signal Blue Deck Light | \$ | \$ | \$ |
| 1 | Federal Signal Corner Strobe | \$ | \$ | \$ |
| 1 | Code 3 Dash Light | \$ | \$ | \$ |
| 1 | Code 3 RMS Dual Strobe Dash Light | \$ | \$ | \$ |
| 1 | Federal Signal PA300 Siren | \$ | \$ | \$ |

| | | | | |
|--------|---|----|----|----|
| 1 | Federal Signal SW300 Switch Box | \$ | \$ | \$ |
| 1 | Federal Signal MS100 Speaker | \$ | \$ | \$ |
| 1 Pair | Whelen Mirror Lights | \$ | \$ | \$ |
| 1 | Power Supply for Mirror Lights | \$ | \$ | \$ |
| 1 | Dome Light | \$ | \$ | \$ |
| 1 | Custom Made Console | \$ | \$ | \$ |
| 1 | Consolidator Console | \$ | \$ | \$ |
| 1 | Consolidator Console with Arm Rest | \$ | \$ | \$ |
| 1 | Consolidator Console without Arm Rest | \$ | \$ | \$ |
| 1 | Arm Rest | \$ | \$ | \$ |
| 1 | Proguard Wire Mesh Screen with Hocker Stopper | \$ | \$ | \$ |
| 1 | DC Box/3 Outlight Female | \$ | \$ | \$ |
| 1 | Maglight with Vehicular Adaptor | \$ | \$ | \$ |
| 1 | Maglight Flashlight Bulbs | \$ | \$ | \$ |
| 1 | Maglight Flashlight Battery | \$ | \$ | \$ |
| 1 | Maglight Flashlight Charger | \$ | \$ | \$ |
| 1 | Replacement Fuse | \$ | \$ | \$ |
| 1 | 12 Volt Relay | \$ | \$ | \$ |
| 1 | VHF Antenna | \$ | \$ | \$ |
| 1 | Low Band Antenna | \$ | \$ | \$ |
| 1 | Quarter Wave Antenna | \$ | \$ | \$ |
| 1 | Scanner Antenna | \$ | \$ | \$ |
| 1 | CB Antenna | \$ | \$ | \$ |
| 1 | Window Mount CB Antenna | \$ | \$ | \$ |
| 1 | Window Mount Cellular Antenna | \$ | \$ | \$ |
| 1 | L Bracket | \$ | \$ | \$ |
| 1 | Large Fuse Holder w/ Fuse | \$ | \$ | \$ |
| 1 | Universal Mounting Bracket | \$ | \$ | \$ |
| 1 | Hardware Mounting Kit | \$ | \$ | \$ |
| 1 | Uniden Scanner | \$ | \$ | \$ |
| 1 | Uniden CB Radio | \$ | \$ | \$ |
| 1 | Cobra CB Radio | \$ | \$ | \$ |
| 1 | Kenwood Mobile Two-Way Radio | \$ | \$ | \$ |
| 1 | HT1000 Porta Clips | \$ | \$ | \$ |
| | | | | |

| | | | | |
|--|--------|----|----|----|
| | TOTALS | \$ | \$ | \$ |
|--|--------|----|----|----|

4. Other Labor:

- A. Complete new vehicle install \$
Wiring is to be run under the carpet and spliced wire is unacceptable.
- B. Video system install \$
- C. Non-contract labor (per hour) \$
- D. Non-contract emergency call out labor per hour \$
- E. Old car equipment removals \$
- F. Non-contract labor (per hour) \$
- G. Non-contract emergency call out labor (per hour) \$
- H. Car stereo install without speakers \$
- I. Car stereo install with speakers \$

REQUIREMENTS:

The above items describe the general services required to equip a vehicle. It is the sole responsibility of the maintenance contractor to determine and to understand the full requirements of the vehicle system.

The successful bidder must show evidence of experience with the equipment in use, and possess appropriate service manuals, repair parts and test equipment for all units used.

The successful bidder must have a service facility located in the Charleston Metropolitan area, having been in business a minimum of 4 years.

The service facility must have technicians with a minimum of four years field experience.

The Kanawha County Sheriff=s Department reserves the right to employ alternate vendors to perform needed services if the contractor fails to deliver the services in a timely manner as agreed upon prior to these services being performed.

The Kanawha County Sheriff=s Department reserves the right to cancel this agreement, without prejudice, with thirty days written notice or, with satisfactory performance, to extend the contract for three years at the rates quoted by Commission approval of an annual Purchase Order. The contractor may elect, on an annual basis, to have the agreed rates reviewed. In the event the contractor wishes to change the rates, the County may elect to re-issue a new R.F.Q. or allow the proposed changes.

TERMS & CONDITIONS:

ΔNo bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid.Δ

Worker=s Compensation and Unemployment Premiums: Final payment of the contract will be withheld pending satisfactory certification from the Commissioner of Employment Security as to current status of vendor=s Workers Compensation and Unemployment Security premiums. Successful Bidder is to provide to the Owner proof of insurance and is responsible for obtaining all necessary licenses and permits

Required Forms: Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form. A registration form is being supplied for your convenience.

Rejection of Bids: The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informalities in bidding.