

# **KANAWHA COUNTY COMMISSION**

## ***Agenda***

### **Thursday, July 27, 2023**

**5:00 P.M. CALL TO ORDER**

Pledge of Allegiance  
Commissioner Lance Wheeler

Moment of Silence and Recognition

**MINUTES**

Approval of the Minutes of the Regular Commission Meeting on July 6, 2023

**RESOLUTION/PROCLAMATION**

Resolution Honoring Firefighter Joshua Taylor

**NEW EMPLOYEES**

**Commission**

Melissa Garretson Smith, Deputy County Manager, Exempt Employee, Kanawha County Commission, Salary to be set and determined by the Commission, effective September 1, 2023, replacing Beth Thompson  
Jennifer Herrald, County Manager

**Sheriff**

John Michael Burrows, Kanawha County Deputy Sheriff, Kanawha County Sheriff's Law Enforcement, full-time employee, \$49,004.80 per year, replacing Shawn Layne, effective August 1, 2023  
The Honorable Mike Rutherford, Sheriff

Andrew Dayton Moles, Kanawha County Deputy Sheriff, Kanawha County Sheriff's Law Enforcement, full-time employee, \$49,004.80 per year, replacing Richard Lance, effective August 1, 2023  
The Honorable Mike Rutherford, Sheriff

Joshua Michael Martin, Kanawha County Deputy Sheriff, Kanawha County Sheriff's Law Enforcement, full-time employee, \$49,004.80 per year, replacing Christopher Marcum, effective August 1, 2023  
The Honorable Mike Rutherford, Sheriff

Eli Cox, Home Confinement Officer, Kanawha County Sheriff's Home Confinement, full-time employee, \$42,972.80 per hearing replacing Bernard Sparks, effective August 16, 2023  
The Honorable Mike Rutherford, Sheriff

### **CHANGE OF EMPLOYMENT STATUS**

#### **Sheriff**

Bernard William Sparks, Jr., Courthouse Security, from Home Confinement to Kanawha County Sheriff's Law Enforcement, full-time employee, \$40,560.00 per year, replacing Robert Carper, effective August 16, 2023  
The Honorable Mike Rutherford, Sheriff

Connor M. Dalton, from Summer Intern to Communications Specialist, Kanawha County Sheriff's Law Enforcement, full-time employee, \$34,694.40 per year, replacing Jason McCartney, effective August 7, 2023  
The Honorable Mike Rutherford, Sheriff

## **AGENDA ITEMS**

**5:00 P.M.**

Discussion regarding HB 2526, passed during the 2023 Legislative Session, which offers a rebate from personal property tax; the law takes effect January 2024 and how this affects Kanawha County Tax Payers and procedures for receiving the rebate. Discussion will also include Kanawha County Commission's potential position regarding redress and all other matters related thereto

Commission President Kent Carper  
Commissioner Ben Salango  
Commissioner Lance Wheeler  
Allen Bleigh, Chief Tax Deputy  
Steve Duffield, Assessor's office

Discussion regarding the Courthouse Facilities Improvement Authority Grant to include discussion regarding the recommendation to apply for funding for elevator replacement in the Courthouse in the main hallway; the application deadline is September 29, 2023, and the maximum amount that can be applied for is \$100,000 with a 20% match

Commission President Kent Carper  
Jennifer Herrald, County Manager  
Mike Moles, Maintenance Director  
Jerie Whitehead, Purchasing Director

Discussion regarding emergency funding request from Rand Community Center for a walk-in freezer and roof replacement totaling approximately \$50,000.00

Commission President Kent Carper  
Commissioner Ben Salango  
Commissioner Lance Wheeler

Discussion regarding potential precinct changes for the 2024 Primary Election and General Election

Commission President Kent Carper  
Commissioner Ben Salango  
Commissioner Lance Wheeler  
Marc Slotnick, County Attorney

**Discussion regarding Election Systems & Software, LLC contract in the amount of \$183,940.00**

**Commission President Kent Carper  
Commissioner Ben Salango  
Commissioner Lance Wheeler  
Marc Slotnick, County Attorney**

**Discussion regarding Mutual Aid Meeting of July 19<sup>th</sup> and a vote by the Mutual Aid Committee (Fire Departments) to request an additional \$5,000 from the County Commission, and then further requesting \$10,000 contribution for each fire department from this year's Public Safety Grant Committee Funds and to further include potential Countywide Radio Project**

**Commission President Kent Carper  
David Armstrong, Deputy Director, Emergency Management and Homeland Security**

**Discussion regarding letter from Regional Intergovernmental Council regarding Kanawha County Commission's statement for its share of contributions for membership in the B-C-K-P Regional Intergovernmental Council in the amount of \$28,074.16**

**Commission President Kent Carper  
Commissioner Ben Salango  
Commissioner Lance Wheeler**

**Discussion regarding Kanawha County Fall Clean-Up Dates**  
**-September 23, 2023 – Elkview (old Hoover High School site)**  
**-October 7, 2023 - Cabin Creek (AEP lot behind Go Mart)**  
**-October 21, 2023 - So. Charleston (Moses Parking Lot)**

**Commission President Kent Carper  
Commissioner Ben Salango  
Commissioner Lance Wheeler  
Dave Workman, Planning Director**

**Discussion regarding 2023 Special Session and 2024 Legislative Agenda**

**Commissioner Lance Wheeler  
Commission President Kent Carper  
Commissioner Ben Salango**

Kanawha County Commission meetings through December, 2023  
Commission President Kent Carper  
Commissioner Ben Salango  
Commissioner Lance Wheeler

DATE	TIME
Thursday, August 17, 2023	5:00 p.m.
Thursday, September 7, 2023	5:00 p.m.
Thursday, September 21, 2023	5:00 p.m.
Thursday, October 5, 2023	5:00 p.m.
Thursday, October 26, 2023	5:00 p.m.
Thursday, November 9, 2023	5:00 p.m.
Thursday, November 30, 2023	5:00 p.m.
Thursday, December 14, 2023	5:00 p.m.

**PUBLIC HEARING**

**AGENDA SETTING**

**PUBLIC COMMENT**

**COUNTY MANAGER'S REPORT**

**DIRECTOR OF FINANCE'S REPORT**

**COUNTY ATTORNEY'S REPORT**

**STAFF REPORTS**

**NEW BUSINESS**

**FIDUCIARY**

Dismissal Order (Estate of Franklin Alva Pierson)

Order Declaring Re-Opened Estate Closed (estate of Maggie P. Brown Campbell)

Order Declaring Re-Opened Estate Closed (Estate of Marvan Given Frame)

Order Declaring Re-Opened Estate Closed (Mary Elizabeth Frame)

Order Referring to a Fiduciary Commissioner (Estate of Howard Lee Fisher)

**PURCHASE ORDERS**

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

<b>Vendor</b>	<b>Department</b>	<b>Amount</b>	<b>Comments/Description</b>
Software Systems, Inc., Postage Escrow (ratify PO signed 7/11/23)	Sheriff's Tax Office	\$105,548.99	Postage for Tax Statements for the sheriff's tax office
Leaf	County Clerk	\$11,159.46	Copier lease 100-4760092-026 document fee and personal property taxes
TK Elevator	Maintenance	\$5,942.00	Annual elevator inspections to include six annual pressure valve safety tests and three five-year full load tests per quote
B.I. Inc.	Home Confinement	\$75,000.00	Maintenance, repair and GPS monitoring equipment – sole source
Robert Alford	Sheriff's Law Enforcement Div.	\$5,133.00	Per diem while attending polygraph school 8/15/23-11/10/23
Riverside High School	Kanawha Co. Commission	\$5,000.00	Contribution for Riverside Fusion Show Choir
ZMM Architects & Engineers	Kanawha Co. Commission	\$7,917.88	Shawnee Welcome Center June 2023 invoice
West Virginia University Cooperative Extension Service	WVU Kanawha Co. Extension office	\$15,000.00	Annual extension agenda match
International Business Information	Sheriff's Law Enforcement	\$5,554.87	Annual maintenance fee
Three Point Strategies LLC	Kanawha Co. Commission	\$30,000.00	Consulting WV legislative affairs July 2023-Dec 2023
Network Innovation Solutions Corp	Assessor's office	\$5,664.00	NIS fully managed services (annual)

John P Slappe Painting Contractor	Maintenance – Christopher St.	\$10,151,65	Remove all damaged wood flooring in hallway and ceramic tile from women’s restroom install new subfloor, install laminate and VCT tile and cove base in hallway and women’s restroom
TK Elevator	Maintenance	\$14,400.00	Monthly elevator maintenance for courthouse, judicial building, W. Kent Carper Justice & Public Safety Complex, and Christopher Street (day report)
FIS Lockbox Operations, Pitney Bowes Bank Inc. Reserve	Microfilm	\$100,000.00	Postage for the postage machine
Andrews Food Equipment (ratify emergency PO signed 7/20)	Rand Senior Center	\$9,529.03	Emergency purchase order to provide and install a new Trenton walk-in freezer for the Rand Senior Center
Leaf	Sheriff’s Law Enforcement Div.	\$11,000.00	Copier lease for the Kanawha County Sheriff’s Department
East End Resource Center	Kanawha Co. Commission	\$5,000.00	Contribution for the expansion of the current senior program from one day per week to five
Rodney Loftis & Son (ratify PO signed 7/24/23)	Kanawha Co. Planning & Community Dev.	\$9,912.00	Demolition of 31 Cloverleaf Circle, Charleston, WV
Travelers	Kanawha Co. Commission	\$39,044.57	Cyber Policy renewal 23-24

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2023-2024 budget revision*):

<b>Vendor</b>	<b>Department</b>	<b>Amount</b>	<b>Comments/Description</b>
E. L. Robinson Engineering Co.	Kanawha Co. Commission	\$10,400.00	Engineering services rendered Elk River Clendenin Trailhead project
Monk Builders, LLC	Kanawha Co. Commission	\$62,974.08	Emergency repairs to Sheriff's Department Classroom Building located at Camp Virgil Tate due to frozen pipes in December 2022- insurance proceeds
Town of Clendenin	Kanawha Co. Commission	\$14,853.54	ARPA fund application 104 reimbursement for Town Celebration events to promote health and safety as part of Town's Revitalization plan
Selex ES, Inc.	Sheriff's Law Enforcement	\$8,750.00	Law enforcement engineering day field support, Engineering day field helpdesk
Camel Technologies	Kanawha Co. Commission	\$91,390.50	Replaces PO S231621 to provide and install replacement servers and license-free software for the CCVT cameras, access doors, and panic buttons for the courthouse complex per bids received due to clerical errors for invoices paid from the incorrect po

**ORDERS**

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of July 27, 2023*)

The Honorable Vera J. McCormick, Clerk of County the Commission



**Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of July 27, 2023*)**

**The Honorable Vera J. McCormick, Clerk of the County Commission**

**Order Confirming and Approving Orders entered by the Clerk of County Commission of Kanawha County, West Virginia**

**The Honorable Vera J. McCormick, Clerk of the County Commission**

**New Employee: Melissa Garretson Smith, Deputy County Manager, Exempt Employee, Kanawha County Commission, Salary to be set and determined by the Commission, effective September 1, 2023, replacing Beth Thompson**

**New Employee: John Michael Burrows, Kanawha County Deputy Sheriff, Kanawha County Sheriff's Law Enforcement, full-time employee, \$49,004.80 per year, replacing Shawn Layne, effective August 1, 2023**

**New Employee: Andrew Dayton Moles, Kanawha County Deputy Sheriff, Kanawha County Sheriff's Law Enforcement, full-time employee, \$49,004.80 per year, replacing Richard Lance, effective August 1, 2023**

**New Employee: Joshua Michael Martin, Kanawha County Deputy Sheriff, Kanawha County Sheriff's Law Enforcement, full-time employee, \$49,004.80 per year, replacing Christopher Marcum, effective August 1, 2023**

**New Employee: Eli Cox, Home Confinement Officer, Kanawha County Sheriff's Home Confinement, full-time employee, \$42,972.80 per hearing replacing Bernard Sparks, effective August 16, 2023**

**Change in Status: Bernard William Sparks, Jr., Courthouse Security, from Home Confinement to Kanawha County Sheriff's Law Enforcement, full-time employee, \$40,560.00 per year, replacing Robert Carper, effective August 16, 2023**

**Change in Status: Connor M. Dalton, from Summer Intern to Communications Specialist, Kanawha County Sheriff's Law Enforcement, full-time employee, \$34,694.40 per year, replacing Jason McCartney, effective August 7, 2023**

**Order reappointing Wilma Davis to the Union Public Service District (term expiring October 1, 2029)**

**Order reappointing Gary Orr to the Union Public Service District (term expiring October 1, 2029)**

**Order Authorizing the President of the County Commission to sign Letter of Credit Payment Request-Federal Emergency Management Agency Hazard Grant Program 4517-WV-0008. Request payment to pay invoice for accounts 09-442.6-500-2-30.00 (FEMA NOI Contr. Services), in the amount of \$1,018.56**

**Order authorizing the President of the County Commission of Kanawha County to Execute a State of West Virginia Department of Environmental Protection Litter Control Grant Final Performance and Accounting Report for FY2023**

**Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$32,979.52)  
Marc Slotnick, County Attorney**

**Order authorizing the President of the Kanawha County Commission to execute the West Virginia Local Government Election and Release Form (Kroger)**

**Order appointing Dianna Graves to the Planning Commission (term to expire 7/31/26)**

**Order appointing the members of the Kanawha County Public Safety Grant Committee**

**Order authorizing the President of the Kanawha County Commission to execute an Equipment Lease Agreement with Superior Office Service, Inc. for a copies for the Planning office with an annual lease of \$2,616.00**

**Order Authorizing the President of the County Commission to sign the Hazard Mitigation Grant Program Agreement for Kanawha County A FEMA-DR-4517-0008 between the State of West Virginia and Kanawha County**

**Authorization for the President of the Kanawha County Commission to Sign an Agreement between the Kanawha County Commission and the South Charleston Community Center  
Jerie Whitehead, Purchasing Director**

**Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title and an Affidavit of Transfer of Ownership without Consideration Transferring a Vehicle Inadvertently Titled to the Kanawha County Commission to the Town of Chesapeake  
Jerie Whitehead, Purchasing Director**

**Readoption of the 2023 Kanawha County Floodplain Ordinance [Effective August 1, 2023 (Minor changes to the original version adopted on June 22, 2023, as requested by the Federal Emergency Management Agency)]**

**Order authorizing the Clerk of the County Commission to issue check payable to Jenna Armstrong in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00  
*(County Commission Contributions)***

**Order authorizing the Clerk of the County Commission to issue check payable to Andrew Ballard in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00  
*(County Commission Contributions)***

**Order authorizing the Clerk of the County Commission to issue check payable to Jessie Crawford in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00  
*(County Commission Contributions)***

Order authorizing the Clerk of the County Commission to issue check payable to Mason Ekstrom in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Bailey Gilbert in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Houston Fleck in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Sarah Harding in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Devin Hatfield in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Linsey Hackney in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Drew Hatfield in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Olivia Hindman in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00  
*(County Commission Contributions)*

Order authorizing the Clerk of the County Commission to issue check payable to Kailey Huffman in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00  
*(County Commission Contributions)*

Order authorizing the Clerk of the County Commission to issue check payable to Carter Jones in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00  
*(County Commission Contributions)*

Order authorizing the Clerk of the County Commission to issue check payable to Kyria Jones in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00  
*(County Commission Contributions)*

Order authorizing the Clerk of the County Commission to issue check payable to Mackenzie Meadows in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00  
*(County Commission Contributions)*

Order authorizing the Clerk of the County Commission to issue check payable to Shealyn Miller in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00  
*(County Commission Contributions)*

Order authorizing the Clerk of the County Commission to issue check payable to Caleb Montgomery in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00  
*(County Commission Contributions)*

Order authorizing the Clerk of the County Commission to issue check payable to Kaleigh Murphy in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Emma Pauley in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Brett Somerville in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Zion Suddeth in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Chloe Womack in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Kacie Womack in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order Authorizing the President of the Kanawha County Commission to sign the Election Systems & Software, LLC Hardware Maintenance and Software License, Maintenance and Support Services Agreement

**Order approving and authorizing the President of the Kanawha County Commission to sign the Kanawha County Mutual Aid Memorandum of Understanding**

**Order Authorizing the Clerk of the County Commission to issue a check from the Magistrate Court I Fund (005-415.00-5-67.00) in the amount of Fifty Thousand Seven Hundred Ninety Seven Dollars (\$50,797), the eligible June 30, 2023 balance, to the General Fund, pursuant to West Virginia Code §50-3-4**

**Kim Fleck, Director of Finance**

**Order Authorizing the Clerk of the County Commission to issue a check from the Day Report Fund, #072-443.35-5-67.00, in the amount of Seven Thousand Eight Hundred Twenty One Dollars (\$7,821), the balance on June 30, 2023 to the General County Fund #001, as reimbursement for budgetary expenses**

**Kim Fleck, Director of Finance**

**Authorization for the Clerk of the County Commission to Create a New Fund #902; WVCPRB Clearing Fund**

**Kim Fleck, Director of Finance**

**Authorization for the Clerk of the County Commission to Create a New Fund #904; P-Card Clearing Fund**

**Kim Fleck, Director of Finance**

**Order amending the Kanawha County Purchasing Card Policy and Procedures Manual which defines the implementation and usage guidelines for the WV State Auditor's Purchasing Card Program, as it applies to Kanawha County. This amendment adds a Paragraph 9 – Payment Procedures, allowing for a clearing house account (Fund 904) as recommend by the WV State Auditor's Office. The Revised Purchasing Card Policy and Procedures Manual shall be effective immediately**

**Kim Fleck, Director of Finance**

**The Revision of the Levy Estimate (Budget) for the County of Kanawha – F. Y. 2023-2024 General Fund Budget Revision #1**

**Kim Fleck, Director of Finance**

1. **Fiscal Year 2023-2024 ARPA 2021 Fund Line item Budget Revision**

**REVENUES:**

207-299-0-00.00      APRA 2021 - Fund Balance      40,009

**EXPENDITURES:**

207-401.00-5-68.00      ARPA 2021 - Contributions      (64,854)  
207-401.01-5-68.14      ARPA 2021-Public Health - Other Public Health Services      50,000  
207-401.02-5-68.22      ARPA 2021 - Negative Econ Impact -Healthy Communities      14,854  
207-401.02-5-68.13      ARPA 2021 - Other Econ Support      40,009

2. **Fiscal Year 2023-2024 Capital Fund Line Item Budget Revision**

**REVENUES:**

090-299-0-00.00      CAPITAL FUND - Fund Balance      875,395  
090-382-0-00.00      CAITAL FUND - Refunds & Reimb      40,366

**EXPENDITURES:**

090-401.00-4-50.03      CAPITAL EQUIP - Annex Building      8,000  
090-401.00-4-51.00      CAPITAL EQUIP - County Comm Capital      110,119  
090-401.00-4-57.01      CAPITAL EQUIP - Co Comm Capital Buildings      566,819  
090-402.00-4-52.03      CAPITAL EQUIP - County Clerk Elections      184,080  
090-404.00-4-56.01      CAPITAL EQUIP - Sheriff Tax Equipment      16,966  
090-901.00-4-59.00      CAPITAL EQUIP - Shawnee Equipment      29,777

3. **Fiscal Year 2023-2024 General Fund Budget Revision #1**

**REVENUES:**

001-000.00-299-0-00.00      GENERAL FUND - FUND BALANCE      4,275,715  
001-000.00-298-0-00.00      GENERAL FUND - ASSIGNED FUND BALANCE      3,264,623

**EXPENDITURES:**

001-401.00-5-67.00      Co Comm - Transfers to other Funds      4,275,715  
001-401.00-1-05.01      Co Comm - Health Insurance      4,798  
001-401.00-4-57.00      Co Comm - Capital Outlay, Buildings      63,276  
001-402.00-1-05.01      Co Clerk - Health Insurance      10,708  
001-403.00-1-05.01      Circuit Clerk - Health Insurance      14,411  
001-404.00-1-05.01      Sheriff Tax - Health Insurance      11,423  
001-405.00-1-05.01      Prosecutor - Health Insurance      18,593  
001-406.00-1-05.01      Assessor - Health Insurance      20,980  
001-406.00-3-41.02      Assessor - Record Management Grant      16,500  
001-408.00-2-30.00      Reappraisal- Contracted Services      46,933  
001-413.00-2-23.00      Elections - Professional Services      19,000



001-418.00-1-03.02	Purchasing - Part time Salaries	(20,000)
001-418.00-1-04.00	Purchasing - FICA	(1,530)
001-418.00-1-05.01	Purchasing - Health Insurance	1,011
001-420.00-1-05.01	Custodial - Health Insurance	6,449
001-424.00-1-03.01	Courthouse - Fulltime Salaries	(8,840)
001-424.00-1-04.00	Courthouse - FICA	(677)
001-424.00-1-06.00	Courthouse - Retirement	(796)
001-424.00-1-05.01	Courthouse - Health Insurance	2,709
001-424.00-2-16.00	Courthouse - M & R Equipment	4,400
001-425.00-3-41.03	Annex - Equipment, Probation	2,066
001-425.00-3-41.05	Annex - Supplies, Juvenile Drug Court	(20,747)
001-425.00-2-15.00	Annex - M & R Building & Grounds	8,940
001-425.03-1-03.01	Parking - Fulltime Salaries	33,000
001-425.03-1-03.02	Parking - Part time Salaries	(15,970)
001-425.03-1-04.00	Parking - FICA	1,530
001-425.03-1-06.00	Parking - Retirement	2,970
001-427.00-3-47.00	Microfilm- Purchases for inventory	9,000
001-428.00-1-05.01	Data Processing - Health Insurance	453
001-429.01-5-68.00	RDA- RIC Contributions	186
001-430.00-1-03.01	Planning - Fulltime Salaries	8,840
001-430.00-1-04.00	Planning - FICA	677
001-430.00-1-06.00	Planning - Retirement	796
001-430.00-1-05.01	Planning - Health Insurance	1,989
001-430.00-5-68.35	Planning - Countywide Cleanup	15,837
001-442.03-1-05.01	VOCA - Health Insurance	1,957
001-442.28-2-30.00	Fed Grant- USDA - Contracted Services	8,825
001-442.32-2-30.00	Fed Grant - Brown Fields, Contracted Services	519,643
001-442.33-1-05.01	Drug Court - Health Insurance	673
001-442.34-2-30.00	Fed Grant - ARC Power- Valley Project, Contracted Srvcs	621,487
001-442.35-2-30.00	Fed Grant - DOH/DOT, Contracted Services	145,000
001-443.35-1-05.01	State Grant - Day Report, Health Insurance	3,023
001-443.38-2-68.00	State Grant - Local Eon Dev Asst, Contributions	50,000
001-444.34-2-30.00	Other Grant - Benedum - Valley Project, Contracted Srvcs	336,490
001-700.00-1-05.01	Sheriff LED - Health Insurance	53,825
001-700.00-1-06.00	Sheriff LED - Retirement	199,695
001-700.00-3-41.02	Sheriff LED - Operating Grant	19,940
001-700.00-3-41.08	Sheriff LED - Supplies & Materials, IT	35,502
001-700.00-3-45.01	Sheriff LED - Bullet Proof Vests	5,000
001-701.00-1-05.01	Sheriff Legal Process- Health Insurance	4,616

**AGENDA**  
**Meeting of July 27, 2023**  
**Page 17 of 20**

001-704.00-2-30.00	Regional Jail - Contracted Services	297,317
001-711.00-1-05.01	Emer Services - Health Insurance	1,285
001-711.00-2-16.00	Emer Services - M & R Equipment	12,915
001-711.00-3-41.00	Emer Services - Supplies & Materials	3,699
001-972.13-4-59.00	Fed Grant - Homeland Security- Capital Outlay, Equip	437,775
001-974.21-4-59.00	State Grant - Courthouse Improvement- Capital Outlay	79,845
001-987.00-4-59.00	Co Courthouse - Capital Outlay	167,196

**4. Fiscal Year 2023-2024 Public Safety Grant Fund Line Item Budget Revision**

**REVENUES:**

029-000.00-298-0-00.00	Public Safety - Assigned Fund Balance	287,418
------------------------	---------------------------------------	---------

**EXPENDITURES:**

029-711.00-5-68.00	Public Safety- Contributions other entity	91,904
029-711.00-5-68.54	Public Safety - Yeager Airport	25,824
029-711.00-5-68.58	Public Safety - D Adkins Memorial Training	28,000
029-711.00-5-68.62	Public Safety - KCOEM Smoke Alarms	633
029-711.01-5-68.00	Public Safety - Dedicated to KCSO	141,057

**5. Fiscal Year 2023-2024 Emergency Response Fund Line Item Revision**

**REVENUE:**

021-000.00-299-0-00.00	EMERGENCY RESPONSE - FUND BALANCE	91,284
------------------------	-----------------------------------	--------

**EXPENDITURE:**

021-401.00-3-41.00	EMERGENCY RESPONSE - SUPPLIES & MATERIALS	91,284
--------------------	---	--------

**6. Fiscal Year 2023-2024 General Fund Line Item Revision**

001-404.00-2-20.00	Sheriff Tax - Legal Publications	(60,000)
001-404.00-2-23.00	Sheriff Tax - Professional Services	60,000

**CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:**

Robert Alford in the amount of \$5,133.00 for per diem while attending polygraph school 8/15/23-11/10/23

Riverside High School in the amount of \$5,000.00 for contribution for Riverside Fusion Show Choir

ZMM Architects & Engineers Inc in the amount of \$7,917.88 for Shawnee Welcome Center June 2023 Invoice

Three Point Strategies LLC in the amount of \$5,000.00 for consulting WV Legislative Affairs July 2023-Dec 2023

John P Slappe Painting Contractor in the amount of \$10,151.65 to remove all damaged wood flooring in hallway and ceramic tile from women's restroom install new subfloor, install laminate and VCT tile and cove base in hallway and women's restroom

TK Elevator in the amount of \$1,050.00 for Monthly elevator maintenance for courthouse, judicial building, W. Kent Carper Justice & Public Safety Complex, and Christopher Street (day report)

East End Recourse Center in the amount of \$5,000.00 for contribution for the expansion for the current senior program from one day per week to five

FIS Lockbox Operations/Pitney Bowes Bank Inc Reserve in the amount of \$100,000.00 for postage for the postage machine

Travelers in the amount of \$39,044.57 for Cyber Policy renewal 23-24

#### **LETTER OF INTENT**

Tyler Mountain VFD in the amount of \$50,000 for roof replacement

#### **Ratification of order processed on June 29, 2023:**

New Employee: Sydney Christina Krivonyak, Summer Intern, Kanawha County Prosecuting Attorney's office, part-time employee, \$12.00 per hour, effective July 5, 2023

#### **Ratification of emergency check processed on July 6, 2023:**

U.S. Postal Service in the amount of \$27,796.67 for postage for the assessor's personal property mailing

Ratification of emergency checks processed on July 7, 2023:

West Dunbar PSD in the amounts of \$98.00 and \$98.00 for water to be turned on at Shawnee water service

Elk District Little League in the amount of \$3,000.00 for contribution

The Health Plan in the amount of \$219,000.00 for HSA funding

Katie Arthur in the amount of \$910.60 for reimbursement of lost items during office flood in December 2002

**Ratification of order processed on July 10, 2023:**

New Employee: James Thaxton, Deputy Clerk-Part-time, Kanawha County Circuit Clerk's office, \$25.00 per hour, effective July 12, 2023

**Ratification of order processed on July 11, 2023:**

New Employee: Angela J. Cannon, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$65,000 per year, filling, replacing Justin A. Marlowe, effective July 17, 2023

**Ratification of documents processed on July 12, 2023:**

Payroll

**Ratification of emergency checks processed on July 20, 2023:**

US Bank for P-card payments totaling \$34,565.75

**Ratification of check processed on July 24, 2023:**

Rodney Loftis & Son in the amount of \$9,912.00 for demolition of 31 Cloverleaf Circle – three-day turn-around check