

MINUTES OF A REGULAR SESSION OF THE COUNTY COMMISSION OF KANAWHA COUNTY, WEST VIRGINIA, HELD IN THE COMMISSION COURTROOM, LOCATED IN CHARLESTON, WEST VIRGINIA THEREOF ON MARCH 9TH, 2023.

A REGULAR MEETING OF THE COUNTY COMMISSION OF KANAWHA COUNTY, WEST VIRGINIA, WAS HELD ON MARCH 9TH, 2023, BEGINNING AT 5:00pm

THE FOLLOWING MEMBER WAS PRESENT:

W. KENT CARPER, PRESIDENT  
BEN SALANGO, COMMISSIONER  
LANCE WHEELER, COMMISSIONER

03/09/2023	2023-110	Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department
03/09/2023	2023-111	Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department ( <i>contingent upon the approval and posting of a pending fiscal year 2022-2023 budget revision</i> )
03/09/2023	2023-112	Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund
03/09/2023	2023-113	Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds
03/09/2023	2023-114	Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$37,534.36)
03/09/2023	2023-115	Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia
03/09/2023	2023-116	Order authorizing Jennifer Herral, County Manager, to execute documents related to HUD-EDI Grant B-23-CP-WV-1605 – Shawnee Welcome Center, HUD-EDI Grant B-23-CP-1588-Kanawha County Fire Protection and HUD-EDI Grant B-23-CP 1587 – Kanawha County Mobile Command Unit
03/09/2023	2023-117	New Employee: Brady Ranson, Shawnee part-time employee, Shawnee Sports Complex, part-time employee, \$12.00 per hour, effective March 9th, 2023

03/09/2023	2023-118	New Employee: Alvin Bowers Shawnee part-time employee, Shawnee Sports Complex, part-time employee, \$12.00 per hour, effective March 9th, 2023
03/09/2023	2023-119	New Employee: Mason Ekstrom Shawnee part-time employee, Shawnee Sports Complex, part-time employee, \$12.00 per hour, effective March 9th, 2023
03/09/2023	2023-120	New Employee: Wendy L. Carte, Communications Specialist, Kanawha County Sheriff's Law Enforcement, full-time employee, \$35,692.80 per year, replacing Erica Gillenwater, effective March 16, 2023
03/09/2023	2023-121	New Employee: Samantha D. Ferrell-Hill, Investigator, Kanawha County Prosecuting Attorney's office, full-time employee, \$62,000 per year, filling an open position, effective March 20th, 2023
03/09/2023	2023-122	Demolition Order: In the matter of the property owned by RTM Properties, LLC (Tax Map 75, Montgomery District)
03/09/2023	2023-123	Demolition Order: In the matter of the property owned by NAJ (Thomas F. Johns and Robert L. Johns, members) (Tax Map 1 Parcel 177, Chesapeake District)
03/09/2023	2023-124	Demolition Order: In the matter of the property owned by NAJ LLC (Thomas F. Johns and Robert L. Johns) (Tax Map 9 Parcel 285, Dunbar District)
03/09/2023	2023-125	Demolition Order: In the matter of the property owned by Barbara Jean Taylor Willis and Glenn Eric Willis, secured by U.S. Bank Trust National Association not in its individual capacity, but solely as Trustee of Citigroup Mortgage Loan Trust 2018-B (Tax Map 3R Parcel 218, Jefferson District)
03/09/2023	2023-126	Demolition Order: In the matter of the property owned by Betty R. Barnett (Tax Map 1 Parcel 193, Chesapeake District)
03/09/2023	2023-127	Demolition Order: In the matter of the property owned by Linda Minnich, secured by United Bank (Tax Map 30 Parcel 43, Union District)
03/09/2023	2023-128	Demolition Order: In the matter of the property owned by Joyce Wandling (Tax Map 18 Parcel 64, Nitro District)
03/09/2023	2023-129	Demolition Order: In the matter of the property owned by Clarinda B. Adkins (Tax Map 3R Parcel 27, Jefferson District)
03/09/2023	2023-130	Demolition Order: In the matter of the property owned by Popcorn Properties, LLC (Tax Map 29G Parcel 46, Union District)

**AGENDA**  
**Meeting of March 9, 2023**  
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03/09/2023	2023-131	Demolition Order: In the matter of the property owned by Helen Renee Kirk, secured by Lendmark Financial Services, Inc. (Tax Map 8 Parcel 4, Nitro District)
03/09/2023	2023-132	Demolition Order: In the matter of the property owned by Richard S. McMinn secured by JPMorgan Chase Bank successor to Banc One Mortgage Corporation and Flagstar Bank, FSB (Tax Map 6 Parcel 78, Nitro District)
03/09/2023	2023-133	Demolition Order: In the matter of the property owned by Castile, LLC (Tax Map 3 Parcel 45, Handley District)
03/09/2023	2023-134	Order authorizing the President of the Kanawha County Commission to execute an Emergency Management Performance Grant (EMPG) for \$103,033 to the Office of Emergency Management (OEM) for 2020 salaries
03/09/2023	2023-135	Order amending the Kanawha County Purchasing Card Policy and Procedures Manual which defines the implementation and usage guidelines for the WV State Auditor's Purchasing Card Program, as it applies to Kanawha County. This amendment revises Paragraph 2 – Policy and Program Objective and Paragraph 3 – Program (Phase 1) Utilization – Ghost Account. The Revised Purchasing Card Policy and Procedures Manual shall be effective immediately
03/09/2023	2023-136	Authorization for the President of the Kanawha County Commission to Sign Certificates of Title & Affidavits of Transfer of Ownership without Consideration Transferring Two (2) Vehicles to the Kanawha County Parks & Recreation Commission
03/09/2023	2023-137	Authorization for the President of the Kanawha County Commission to Sign Service Agreements between the Kanawha County Commission and Waste Management
03/09/2023	2023-138	Order appointing Lisa Pack to the Central WV Regional Airport Authority filling the unexpired term of Priscilla M. Haden (term to expire 6/30/25)
03/09/2023	2023-139	Order authorizing the Clerk of the County Commission to issue a check from (Reallocated Coal - Account No. 039-401.00-5-68.00), in the amount of \$12,640.00, payable to the Kanawha County RDA for reimbursement for an expense to WV American Water in the Standard/Paint Creek/Collinsdale AML Water Project
03/09/2023	2023-140	The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2022-2023 General Fund Budget Revision #10

03/09/2023	2023-141	Order Authorizing the Clerk of the County Commission to certify the 2023-2024 General Fund and Coal Severance Fund Budgets, and for said Budgets to be submitted to the West Virginia State Auditor's Office, and for publication of same
03/09/2023	2023-142	Order Authorizing the Clerk of the County Commission to issue a check from the County Manager Fund (#019-401.00-5-68.00), in the amount of Three Hundred Thousand Dollars (\$300,000), to the Parks & Recreation Fund (#013-388) for the Shawnee Sports Complex operations
03/09/2023	2023-143	Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission of West Virginia (supplemental)
03/09/2023	2023-144	Order appointing Jill Oliver to Region III Workforce Development Board of Kanawha County, Inc. (term to expire 3/09/26)
03/09/2023	2023-145	Order appointing Sean Hill, KRT to Region III Workforce Development Board of Kanawha County, Inc. (term to expire 03/09/26)
03/09/2023	2023-146	Order appointing Tim Morris, to the Region III Workforce Development Board of Kanawha County, Inc. (term to expire 03/09/26)
03/09/2023	2023-147	Order appointing Ellen Maxwell-Hoffman to the Region III Workforce Development Board of Kanawha County, Inc. (term to expire 12/31/23)
03/09/2023	2023-148	Order appointing Shane Wilson to the Region III Workforce Development Board of Kanawha County, Inc. (term to expire 03/09/26)
03/09/2023	2023-149	Order appointing Travis Tarr to the Region III Workforce Development Board of Kanawha County, Inc. (term to expire 03/09/2026)
03/09/2023	2023-150	Order authorizing the President of the Kanawha County Commission to sign the Region III Workforce Development Board of Kanawha County, Inc. Nomination/Application Form for Workforce Development Board for John Haer
03/09/2023	2023-151	Order authorizing the President of the Kanawha County Commission to sign the Region III Workforce Development Board of Kanawha County, Inc. Nomination/Application Form for Workforce Development Board for Chanda Perry
03/09/2023	2023-152	Order authorizing the President of the Kanawha County Commission to sign the Region III Workforce Development Board of Kanawha County, Inc. Nomination/Application



Form for Workforce Development Board for V. Lee Roberts

03/09/2023      2023-153      Order authorizing the President of the Kanawha County Commission to sign the Region III Workforce Development Board of Kanawha County, Inc. Nomination/Application Form for Workforce Development Board for Derrick Thomas

03/09/2023      2023-154      Order authorizing the President of the Kanawha County Commission to sign the Region III Workforce Development Board of Kanawha County, Inc. Nomination/Application Form for Workforce Development Board for Carol Howerton

**Resolution approved/processed at the 03/09/23 Commission Meeting:**

03/09/2023      2023-155      Proclamation Recognizing March as Red Cross Month

**Documents not on the agenda but processed at the 03/09/23 Commission Meeting:**

Fiscal Year 2022-2023 ARPA Fund Line Item Budget Revision

**Documents on the agenda but not processed at the 03/09/23 Commission Meeting:**

Order authorizing the President of the Kanawha County Commission to sign the Region III Workforce Development Board of Kanawha County, Inc. Nomination/Application Form for Workforce Development Board for Carl Olian

**Budget Revisions approved/processed at 03/09/23 Commission Meeting:**

Fiscal Year 2022-2023 County Manager's Fund

Fiscal Year 2022-2023 General Fund Budget Revision #10

Fiscal Year 2022-2023 General Fund

**Minutes approved/processed at the 03/09/23 Commission Meeting:**

Approval of the Minutes of the Regular Commission meeting on February 16th, 2023

Approval of the Minutes of the Board of Review & Equalization meeting on February 16th, 2023

Approval of the Minutes of the Special Commission meeting on February 21st, 2023

Approval of the Minutes of the Board of Review & Equalization meeting on February 21st, 2023

**Fiduciary orders processed at 03/09/23 Commission Meeting:**

Administrative Closing Order (Estate of Cade Donald Roberts, Ward)

Order Granting Petition to Probate Will of Nicholas Winowich in Solemn Form

Objections and Exceptions

Order Declaring Re-Opened Estate Closed (Estate of Phyllis Madylne Knapp)

Order Declaring Re-Opened Estate Closed (Estate of Francelene Louise Goodall)

**Ratification of documents processed on February 13th, 2023:**

Regular payroll

**Ratification of documents processed on February 16th, 2023:**

Sheriff's LED outside overtime

Order authorizing the President of the Kanawha County Commission sign the "Walgreens – Exhibit C Election and Release Form" and the "WV Election and Release Form Final – combined for Fruth Pharmacy, Bypass Pharmacy, Rhonda's Pharmacy, "The" Pharmacy, and Clendenin Pharmacy" (Opioid)

**Ratification of documents processed on February 17th, 2023:**

Emergency Check: Dunbar Primary School in the amount of \$10,000.00 for contribution for swing set and basketball hoop

**Ratification of documents processed on February 21st, 2023:**

Order authorizing the President of the Kanawha County Commission sign Change Order for 60 day contract extension to May 1st, 2023 due to delays in shipping and manufacturing of the electrical equipment for the Kanawha County Judicial Building HVAC renovations

New Employee: Houston Fleck, Seasonal Employee/Intern, Kanawha County Commission, part-time employee, \$12.00 per hour, effective February 21st, 2023

Emergency checks to US Bank in the total amount of \$14,231.49 for p-card payments

**Ratification of documents processed on February 22nd, 2023:**

Emergency check to ALS Group USA, Corporation in the amount of \$10,000.00 for Paint Creek Spill Method Development No Testing

**Ratification of documents processed on February 24th, 2023:**

Regular payroll

**Ratification of documents processed on February 28th, 2023:**

Emergency check - Bream Memorial Presbyterian Church in the amount of \$5,000.00 for LEDA Grant for S.H.O.P. Program at Bream Memorial Presbyterian Church

Emergency Check- Capital City Striders, Inc., in the amount of \$2,000.00 for LEDA Grant for Capital City Striders for membership fees and supplies

**Ratification of document processed on March 4th, 2023:**

Resolution Honoring Julian Sockman



**5:00 P.M. CALL TO ORDER**

**Pledge of Allegiance  
Commissioner Lance Wheeler**

**Moment of Silence and Recognition**

**MINUTES**

Commissioner Salango moved to approve the minutes listed on the agenda.  
Commissioner Wheeler seconded. Motion carried.

**Approval of the Minutes of the Regular Commission meeting on  
February 16th, 2023**

**Approval of the Minutes of the Board of Review & Equalization  
meeting on February 16th, 2023**

**Approval of the Minutes of the Special Commission meeting on  
February 21st, 2023**

**Approval of the Minutes of the Board of Review & Equalization  
meeting on February 21st, 2023**

**RESOLUTION/PROCLAMATION**

Commissioner Wheeler moved to approve the Proclamation Recognizing March  
as Red Cross Month. Commissioner Salango seconded. Motion carried.

**Proclamation Recognizing March as Red Cross Month  
Erica Mani, Regional Chief Executive Officer  
Jeff Hornyak, Regional Philanthropy Officer**

**NEW EMPLOYEES**

**Prosecuting Attorney**

Commissioner Carper moved to approve Samantha D. Ferrell-Hill, Investigator,  
Kanawha County Prosecuting Attorney's office as listed on the agenda.  
Commissioner Salango seconded. Motion carried.

**Samantha D. Ferrell-Hill, Investigator, Kanawha County Prosecuting  
Attorney's office, full-time employee, \$62,000 per year, filling an  
open position, effective March 20th, 2023**

**The Honorable Charles T. Miller, Prosecuting Attorney**

### **Shawnee Sports Complex**

Commissioner Salango moved to approve the following employees for the Shawnee Sports Complex as listed on the agenda. Commissioner Wheeler seconded. Motion carried.

**Brady Ranson, Shawnee part-time employee, Shawnee Sports Complex, part-time employee, \$12.00 per hour, effective March 9th, 2023**

**Jennifer Herrald, County Manager**

**Alvin Bowers Shawnee part-time employee, Shawnee Sports Complex, part-time employee, \$12.00 per hour, effective March 9th, 2023**

**Jennifer Herrald, County Manager**

**Mason Ekstrom Shawnee part-time employee, Shawnee Sports Complex, part-time employee, \$12.00 per hour, effective March 9th, 2023**

**Jennifer Herrald, County Manager**

### **Sheriff's Law Enforcement**

Commissioner Salango moved to approve Wendy L. Carte, Communications Specialist, Kanawha County Sheriff's Law Enforcement, full-time employee, \$35,692.80 per year as listed on the agenda. Commissioner Wheeler seconded. Motion carried.

**Wendy L. Carte, Communications Specialist, Kanawha County Sheriff's Law Enforcement, full-time employee, \$35,692.80 per year, replacing Erica Gillenwater, effective March 16th, 2023**

**The Honorable Mike Rutherford, Sheriff**



## **AGENDA ITEMS**

**5:00 P.M.**

**Discussion regarding approval of the County's FY 2023-2024 General County Budget in the amount of \$57,928,341 and approval of the County's FY 2023-2024 Coal Severance Budget in the amount of \$1,700,500, to include discussion regarding any and all budgetary issues**

**Commission President Kent Carper  
Commissioner Ben Salango  
Commissioner Lance Wheeler  
Jennifer Herrald, County Manager  
Kim Fleck, Director of Finance**

Kim Fleck stated the County's proposed budget is \$57,928,341. Kim Fleck stated that the Jail bill increased by \$525,000 for a total of \$4.3M, and PEIA increased by \$300,000. Commissioner Carper stated that we are running out of room because of the increase in the jail bill. Commissioner Carper stated he has carefully looked over this budget, and Kim Fleck has done an excellent job on this budget. It is balanced and fully funds the Sheriff's Department. Commissioner Wheeler stated that the last time the Commission had outside agencies come in the Commission did not vote on Charleston Area Alliance annual funding. Commissioner Wheeler moved to approve \$50,000 to CAA and the other \$50,000 as a Letter of Intent. Commissioner Carper seconded. Motion carried. Commissioner Wheeler moved to approve the County's FY 2023-2024 General County Budget in the amount of \$57,928,341 and the County's FY 2023-2024 Coal Severance Budget in the amount of \$1,700,500. Commissioner Carper seconded. Motion carried.

**Discussion regarding Congressionally Directed Spending Award funding of 100% for new County Fire Truck in the amount of \$520,000 and new Mobile Command Unit in the amount of \$720,000 authorized by Congress and provided by The Honorable United States Senator Joe Manchin**

**Commission President Kent Carper  
CW Sigman, Emergency Management Director**

Jennifer Herrald stated that this is a draw-down grant. CW Sigman stated that the Kanawha County Commission fire truck is 14yrs old, and almost every agency has borrowed it. When a fire department needs to borrow a truck, we provide this one. Commissioner Carper stated the Commission was able to receive this funding thanks to Senator Manchin. Commissioner Carper moved to start the bidding process for the fire truck. Commissioner Salango seconded. Motion carried.

Commissioner Carper asked Mr. Sigman if the mobile command center needed replacing. CW Sigman stated yes, sir. Commissioner Carper stated we had it since 9/11, about 20 years. Commissioner Carper suggested selling the one we have and would suggest we keep it in the County. We will need the money from the sale to cover the new one.

Commissioner Carper moved to start the bidding process for a new mobile command post. Commissioner Salango seconded. Motion carried.

Commissioner Carper moves to find out how much the current mobile command post is worth and start the process of selling. Commissioner Salango seconded. Motion carried.

**ALLKAN Small Business Assistance Grant requests from the following:**

- **1<sup>st</sup> Place Café in the amount of \$25,000**
- **Andrews Floor and Wall Covering in the amount of \$25,000**
- **Coal River Coffee Company in the amount of \$25,000**
- **Cyclops Industries in the amount of \$25,000**
- **JQ Dickinson Salt Works in the amount of \$25,000**
- **Providence Insurance Agency, LLC - \$25,000**

**Commission President Kent Carper**

**Commissioner Ben Salango**

**Commissioner Lance Wheeler**

Commissioner Salango stated that the Commission started this program with ARP funding modeled after the UKAN program. Commissioner Salango stated there are six businesses tonight that the committee approved for funding.

*1<sup>st</sup> Place Café* – Commissioner Salango asked what they would do with the funding. Ms. Lovonza Hairston stated she plans to extend our square footage and add an outdoor deck. We need more storage for refrigeration and dry storage. Commissioner Salango asked where the business was located. We are located in Nitro, and we opened on March 11th, 2022.

Commissioner Salango moved to approve the funding of \$25,000 to the 1<sup>st</sup> Place Café. Commissioner Wheeler seconded. Motion carried.

*Andrews Floor* – Linda Kelley informed the Commission that her family had owned this since 1950, and they are located at 5 Corners on the west side of Charleston. Ms. Kelley stated they would use the money to retain their employees, help with insurance, and for fuel & freight costs.

Commissioner Salango moved to approve the funding of \$25,000 to Andrews Floor & Wall Covering. Commissioner Wheeler seconded. Motion carried.

*Coal River Coffee* – Michael Ervin informed the Commission that his business started in 2018. Mr. Ervin received \$10,000 from PPP, and the community rallied around us to remain open during COVID. Mr. Ervin used that money to bring his employees back, and thankfully they survived covid. The business is in St Albans,



South Chas, and a kiosk in the Charleston Coliseum. Commissioner Wheeler stated this one is near and dear to his heart, starting in St Albans. Commissioner Wheeler stated that there had been a lot of growth in the area where this café is located. Commissioner Salango moved to approve \$25,000 for Coal River Coffee. Commissioner Wheeler seconded. Motion carried.

*Cyclops Industries* - Kim Mack stated the business started 63yrs ago, and they produce and manufacture safety glasses, viewport assemblies, sight flow indicators, spray rings, sight lights & sight glass replacements. Ms. Mack stated they would use the money to train employees. Commissioner Carper stated he met Ms. Mack during the Amendment 2 debate, and they were on opposite sides. Commissioner Carper stated she had an outstanding business. Commissioner Salango moved to approve the \$25,000 funding for Cyclops Industries. Commissioner Wheeler seconded. Motion carried.

*JQ Dickinson Salts Works*– Nancy informed the Commission that her business makes salt from a deep underground ocean, and we sell it all over the world. We also use the location for weddings, and COVID put a halt to that, and they had to lay off employees. Commissioner Salango asked what they would do with the money. Nancy stated they would expand the facility to create more salt and hire two more employees. Commissioner Carper stated this is a unique business and a nice location. Commissioner Salango moved to approve the \$25,000 funding for JQ Dickinson Salts Works. Commissioner Wheeler seconded. Motion carried.

*Providence Insurance Agency*– Tina White stated she is located in Spring Hill, and she opened in August 2021. Commissioner Salango asked if she was looking to hire a couple more employees with the money. Tina White stated that is correct, and she will use the money to bring in younger minorities to this career and train them. Commissioner Salango moved to approve the \$25,000 for Providence Insurance Agency. Commissioner Wheeler seconded. Motion carried.

**Discussion regarding American Red Cross for the Sound the Alarm Campaign and funding request in the amount of \$50,000.00 (ARP Local Assistance and Tribal Consistency Fund)**

**Commissioner Lance Wheeler**

**Commission President Kent Carper**

**Commissioner Ben Salango**

**Erica Mani, Regional Chief Executive Officer**

**Jeff Hornyak, Regional Philanthropy Officer**

Erica Mani stated that the Red Cross disaster work is focused on home fires. More than seven people die a day of home fires. The Red Cross has been working with the Commission since 2014 on this program. Saving lives is key; this program has



saved 10 in Kanawha County and over 100 in our broader region. Mrs. Mani stated this program helps make homes safer lives saved. Commissioner Carper stated that the Commission has been funding this project for almost ten years and what is the request for this year. Mrs. Mani stated they are asking for \$50,000 and for the Commission to be their key partner. Commissioner Wheeler stated that this is a large jump from past years, can you guarantee that money will be spent in Kanawha County? Mrs. Mani stated Kanawha County is where their headquarters sits, and she can guarantee that. Commissioner Wheeler asked if this money is used to buy smoke detectors. Mrs. Mani stated ye, but it goes to our entire home fire response broad umbrella. Mrs. Mani stated they do get some donations of alarms, and we purchase at \$15 alarm. The Red Cross gives out \$500-\$1000 in fire cases and education materials. Mrs. Mani stated that we could put 500 to 1500 alarms annually. Commissioner Wheeler asked if they would ask for this much next year. Mrs. Mani stated no, they are looking at doing a big splash for their Sound The Alarm campaign, and this money will cover the work for this program. Commissioner Wheeler stated that this is not ARP eligible but about safety. Commissioner Wheeler moved to approve the \$50,000 from Public Safety Money. Commissioner Carper seconded. Motion carried.

**Discussion regarding funding request from Multi-Fest 33 in '23, August 3-6, 2023, in the amount of \$30,000**

**Commission President Kent Carper  
Tamara G. Eubanks, Executive Director**

Dr. Prison stated that they would like to thank the Commission for backing Multifest since the beginning, and they are requesting an increase of \$30,000. This festival is known throughout the nation, and we are making a mark for Charleston. Tamara Eubanks stated that the Commission had been our number one sponsor in the past years. This year Multi-Fest is Aug 3-6, which is increased by one day this year.

Commissioner Carper moved to approve the \$30,000 and to process the check as an emergency. Commissioner Salango seconded. Motion carried.

**Discussion regarding funding request from Mountaineer Little League in the amount of \$30,000 to install new service panel, pull new feeders to six light poles, install new wire up to existing lights due to vandalism and theft**

**Commissioner Ben Salango  
Commission President Kent Carper  
Commissioner Lance Wheeler**

Elijah Young informed the Commission that he is the President of the League, and they recently had some vandalism. Someone ripped all the cables out of the electrical system. Commissioner Salango asked how much insurance money was available. Mr. Young stated \$35,000, and the total damage was \$57,350. Mr. Young stated he plans to purchase more insurance in the future besides what the



little League gives them. Commissioner Carper asked where the field was located. Mr. Young said behind Alum Creek Elementary School. Mr. Young stated they need to get the lights operational, and his biggest concern is a security system. Mr. Young stated he had an estimate that was around \$33,000. Commissioner Wheeler asked if the field had internet access. Mr. Young stated yes, we got that last week. Commissioner Carper asked Jennifer Herrald to see if Metro 911 could look over a security system for the League at a much lower price. Jennifer Herrald stated yes. Commissioner Carper asked if the Commission gives \$25000 and does some type of security system will that work. Mr. Young stated yes, that would work for the lighting. Commissioner Salango stated he intended to suggest \$30,000 to install the panel and lighting and look at something for security. Commissioner Carper asked how many kids were in this League. Mr. Young stated a little over 250. Commissioner Salango moved to a funding request of \$30,000 to process as an emergency. Commissioner Wheeler seconded. Motion carried.

**Discussion regarding accepting the bid and awarding the contract total of \$129,775.00 to Camel Technologies LLC, to provide and install replacement servers and license-free software for the CCTV cameras, access doors and panic buttons in the Kanawha County Courthouse Complex**

**Commission President Kent Carper**

**Commissioner Ben Salango**

**Commissioner Lance Wheeler**

**Steve Neddo, Planning & Maintenance Director**

Steve Neddo informed the Commission that this is security for all buildings and the current system is 20yrs old. This is a non-licensed system, and the County will own it and will not have to pay out yearly license fees. Commissioner Carper stated the Commission has the money budgeted for this, and it needs to be done.

Commissioner Salango moved to approve the contract total of \$129,775.00 to Camel Technologies LLC. Commissioner Wheeler seconded. Motion carried.

**Discussion regarding Region III, Workforce Development Board of Kanawha County, to include but not be limited to any and all matters relating to recent board meetings, new appointments to the board, proposed request for renominations to the board, and Workforce WV Demand for Repayment of Sub-Grant Funds**

**Commission President Kent Carper**

Commissioner Carper stated there is a Region III meeting tomorrow at 10:30am. Technically the Commission does not have to vote; Commissioner Carper is the CLEO. Commissioner Carper stated there are several positions that are open on the board, and he recommends the following: Shane Wilson, Esquire – McGlothlin Legal, PLLC, Tim Morris, West Virginia Radio Corporation, Jill Oliver, Oliver Fuels, Ellen Maxwell-Hoffman, Esquire – Bowles Rice, LLP, Sean Hill, KRT.



Commissioner Carper moved to approve the above names for the Region III Workforce Board. Commissioner Wheeler seconded. Motion carried.

Commissioner Carper stated several members want renominations: Carol Howerton, John Haer, Chandra Perry, Lee Roberts ,Derrick Thomas.

Commissioner Carper moved to approve Carol Howerton, John Haer, Chandra Perry, Lee Roberts ,Derrick Thomas for reappointment to the Region III board. Commissioner Salango seconded. Motion carried.

**Discussion regarding a request from the WV Department of Homeland Security regarding Mitigation Program Grants and the request for matching funds for buyouts**

**Commission President Kent Carper**

**Steve Neddo, Planning & Maintenance Director**

Commissioner Carper stated that we need to contact the State on this. Steve Neddo stated that this has been going on since 2016. Commissioner Carper stated that the State has always paid the total match, and without warning, we received an email that the State would have to pay 25%. Commissioner Carper stated there is no money in the budget for this and believes we need to protest this.

Commissioner Carper moves to approve and send a letter along with sending a copy of the letter to other counties. Commissioner Salango seconded. Motion carried.

**Discussion regarding upgrading the Accounting Software System from GEMS to CitySuite for an estimated cost of \$481,070**

**Commission President Kent Carper**

**Jennifer Herrald, County Manager**

**Kim Fleck, Director of Finance**

Jennifer Herrald stated that the Commission voted to pay for the upgrade from the Financial Stabilization Fund. Rather than taking from there, should it come from the County Manager Fund. We don't want to reduce the Financial Stabilization Fund.

Commissioner Carper moved to take the money from the County Managers Fund. Commissioner Salango seconded. Motion carried.

**Discussion and update on matters related to Paint Creek spill**

**Commission President Kent Carper**

**Commissioner Ben Salango**

**Commissioner Lance Wheeler**

**Jennifer Herrald, County Manager**

**Chris Settles, Deputy County Attorney**

Jennifer Herrald informed the Commission that the Commission received a letter regarding Paint Creek this afternoon. On February 17<sup>th</sup> Potesta & Associates observed foaming that appeared to be associated with the chemical spill on the hillside, bench, and ditch near the spill site. The foam was also observed in Paint Creek both up and downstream of the site. The water and foam appear to have been



flowing over the filter socks. Commissioner Carper stated that it is impossible the trucking company told us they did not detect any foaming. Commissioner Carper wants a copy of that letter sent to every resident in the area. Commissioner Carper asked when did the engineers with DEP see foaming. Jennifer Herrald stated just last month on February 17<sup>th</sup>. Commissioner Carper stated based on this new information our lawyer needs to ask for a remediation plan. They know there is a problem.

**Discussion and update on all water projects in Kanawha County to include discussion regarding funding submission of Laurel Fork and Spring Fork water projects to Congresswoman Miller for Congressionally Directed Spending**

**Commission President Kent Carper**

**Commissioner Ben Salango**

**Commissioner Lance Wheeler**

**Cassidy Riley, Director of Project Management/Grants Manager**

Olcott: Mark Sankoff, Potesta & Associates, stated that they are still trying to get easements and continuing to obtain permits and clearance letters.

Crestwood: Mark Sankoff, Potesta & Associates, stated that the goal at this point is to ask for a binding commitment for permission to go to bid in April. There are 32 customer hookups confirmed.

Standard Paint Creek: Cassidy informed the Commission that Terry Moran, Potesta & Associates, stated that the pipe placement in the ground is 99% complete. The 2 pump stations and hydropneumatics station in place have had power established except for one location. The WV Parkway Authority has approved using their water supply. The temporary system should be erected within the next few weeks. Once that is done, they will begin demolishing the old water tank and construct a new water storage tank. Commissioner Carper stated this will bring water to everyone that asked for it. Cassidy Riley stated they are just waiting for the last hydromatic tank to be delivered.

Leatherwood: Cassidy informed the Commission that Mark Sankoff, Potesta & Associates, stated that they have identified 3 river crossings. A meeting with WVAWC will be scheduled next week. This project is a priority.

Upper Rambling hills and Relation Road: Cassidy Riley informed the Commission that Mark Sankoff, Potesta & Associates, stated that the engineer has been looking at this to give an estimate. They also looked at Relation Road and it is his intention to have WVAWC agree to an alternate route to bring the costs down. Cassidy Riley stated there are 30 customers and it estimated be around \$2.1M. Commissioner Carper asked if she requested funding from Congresswoman Miller. Ms. Riley stated yes they are in the process of working on that request.

**Discussion regarding 2023 Legislative Agenda**

**Commissioner Kent Carper  
Commissioner Ben Salango  
Commissioner Lance Wheeler  
Jennifer Herrald, County Manager  
Beth Thompson, Deputy County Manager**

Commissioner Carper stated that the Legislation ends Saturday at midnight.  
Commissioner Wheeler stated that unfortunately Metro bill due to lack of language in the bill died. Commissioner Wheeler has been told it will be rewritten and on the next agenda to get passed.

**Discussion regarding American Rescue Plan Funds to include but not be limited to Proposed Use of American Rescue Plan Funds as follows:**

<b>Name</b>	<b>Request</b>
<b>Kanawha Public Service District</b>	<b>\$480,000 to provide sanitary sewer services to 281 residents of the Hernshaw/Lens Creek area.</b>
<b>Kanawha County Regional Development Authority</b>	<b>\$199,104 to provide water to approximately 36 customers in the Crestwood Area (in addition to the \$678,000 previously awarded)</b>
<b>Camp Virgil Tate</b>	<b>\$98,000.00 for water line replacement and stormwater mitigation</b>

**Commissioner Kent Carper  
Commissioner Ben Salango  
Commissioner Lance Wheeler  
Beth Thompson, Deputy County Manager**

**Kanawha PSD ARP application #KC112**

Randy Hutchinson stated this project has already received funding from a loan of \$2.5M, another loan of \$2.3M, and some grants. Army Corp gave \$2M in grants. Grant and loan from USDA \$2m. The Kanawha PSD is requesting money from the Commission to match the State grant. Commissioner Carper stated that ARP is eligible if you match State funding. Commissioner Carper asked how much is needed. Mr. Hutchinson stated \$480,000, and it is the last money in. Commissioner Wheeler asked if it goes over budget, you will not ask for more money from the Commission. Mr. Hutchinson stated that was correct. Commissioner Carper stated the ARP request we had received far outreach what the amount of ARP the Commission received.



Commissioner Wheeler moved to approve a Letter of Intent for the ARP grant for the Kanawha PSD for \$480,000. Commissioner Salango seconded. Motion carried.

**RDA ARP application #K45 Crestwood #KC116**

Cassidy Rily informed the Commission that the Crestwood water project is about to go to bid, and a part of this is a final estimate for the project to be completed. This final estimate has increased by \$599,000.00. They have asked that the Commission contribute an additional \$199,104.00, bringing our total contribution to the project to \$877,104.00. The rest of the money will be secured through a WDA EEG grant through the State. Cassidy stated this is 30 customers and has been vetted.

Commissioner Carper stated the Commission previously gave \$678,000 from ARP (K45) funding. Commissioner Wheeler asked what the total overage of the project is. Cassidy Riley stated \$699,000, Potesta revived the estimate so it can hopefully begin construction this year. Commissioner Carper asked how much is WVAWC putting in. Cassidy Riley stated a little over \$6,000 per customer, and the PSC sets their contribution. Commissioner Carper stated that the Commission was over budget, and asked who did go over the budget? Cassidy stated Mark with Potesta. Commissioner Salango stated this was just under-estimated and asked if Potesta gets more money from the increase. Commissioner Wheeler said yes, but Mark did lower his percentage on this increase.

Commissioner Wheeler moved to approve ARP application #KC116 for Crestwood. Commissioner Carper seconded. Motion carried.

Commissioner Carper stated he would vote yes but believes it is ridiculous that we don't go back to WVACO and ask for more money due to the increase, especially overage money. Commissioner Wheeler stated that Mark had insured him and that this is the last increase. Commissioner Salango stated he would vote yes, but a 33 percent to be off by is a lot.

**Camp Virgil Tate ARP application #KC115**

Jennifer Herrald informed the Commission that this is eligible for ARP funding. Commissioner Carper stated this needs to be done because the pipes are very old. Commissioner Salango moved to approve the ARP application for Camp Virgil Tate. Commissioner Wheeler seconded. Motion carried.

**Kanawha County Commission meetings through July, 2023**

**Commission President Kent Carper  
Commissioner Ben Salango  
Commissioner Lance Wheeler**

DATE	TIME
Thursday, March 23rd, 2023	5:00 p.m.
Tuesday, April 4th, 2023	5:00 p.m.
Tuesday, April 18th, 2023	5:00 p.m.*

Thursday, May 4th, 2023	5:00 p.m.
Thursday, May 18th, 2023	5:00 p.m.
Thursday, June 22nd, 2023	5:00 p.m.
*Thursday, July 6th, 2023	5:00 p.m.
Thursday, July 20th, 2023	5:00 p.m.

The 2023-2024 Kanawha Co. Levy Rate will be set at this meeting

**PUBLIC HEARING**

**AGENDA SETTING**

**PUBLIC COMMENT**

**COUNTY MANAGER'S REPORT**

Commissioner Salango moved to approve the out of state travel for Bruce White and Stephanie Petruso as listed on the agenda. Commissioner Wheeler seconded. Motion carried.

Out of State Travel for Bruce White and Stephanie Petruso to attend National Conference for Flood Pain Managers in Raleigh, NC, May 7th, 2023 to May 11th, 2023. Total cost per person appx. \$1,340.00

**DIRECTOR OF FINANCE'S REPORT**

**COUNTY ATTORNEY'S REPORT**

**STAFF REPORTS**

**NEW BUSINESS**

**FIDUCIARY**

Commissioner Salango moved to approve the Fiduciary Orders listed on the agenda. Commissioner Wheeler seconded. Motion carried.

Administrative Closing Order (Estate of Cade Donald Roberts, Ward)

Order Granting Petition to Probate Will of Nicholas Winowich in Solemn Form

Objections and Exceptions



Order Declaring Re-Opened Estate Closed (Estate of Phyllis MadyIne Knapp)

Order Declaring Re-Opened Estate Closed (Estate of Francelene Louise Goodall)

**PURCHASE ORDERS**

Commissioner Salango moved to approve the Purchase Orders listed on the agenda. Commissioner Wheeler seconded. Motion carried.

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Dunbar Primary School (ratify PO signed 2/17/23)	Kanawha Co. Commission	\$10,000.00	Contribution for swing set and basketball hoop
Bream Memorial Presbyterian Church (ratify PO signed 2/28/23)	Kanawha Co. Commission	\$5,000.00	LEDA Grant for S.H.O.P. Program at Bream Memorial Presbyterian Church
Omega Commercial Interiors LLC	Sheriff's Law Enforcement	\$7,949.80	Five (5) X-Chairs in black per Omnia Contract #A947
Federal Signal Corporation	Emergency Services	\$63,197.37	Sirens for Malden and Rand
Astar Abatement Inc.	Kanawha Co. Planning & Community Dev.	\$15,312.00	Asbestos abatement services
Astar Abatement Inc.	Kanawha Co. Planning & Community Dev.	\$9,504.00	Asbestos Abatement Services
Travelers	Kanawha Co. Commission	\$20,462.78	Account deductibles
GALLS LLC	Sheriff's Law Enforcement Div.	\$15,000.00	Uniform items and services for Kanawha Co. Sheriff's Office Law Enforcement Division. State Contract
Frontier	Kanawha Co. Purchasing	\$13,230.07	Telephone equipment: Two (2) Switch streamline 48 Port 2 Wire \$3,732.86 each;

			Fifteen (15) 6940 IP Phones @ \$384.29 each; replacement equipment for inventory
E. L. Robinson Engineering Co.	Kanawha Co. Commission	\$5,000.00	Engineering services rendered 8/31/22-12/7/22
Advantage Valley Inc.	Kanawha Co. Commission	\$15,000.00	2023 Membership Investment
Kanawha County 4-H Foundation	Camp Virgil Tate	\$6,591.04	Utility reimbursement: AEP Feb. 2023 \$4,238.62; Mountaineer Gas Dec. \$1,422.52; Mountaineer Gas Feb. 2023 \$929.90
Alpha Technologies	Sheriff's Tax Office	\$7,915.50	One Sophos XGS 2100 Network Security Firewall including 3 year support. Sole Source
Camel Technologies	Maintenance – Christopher St.	\$6,014.65	Day Report security equipment repairs/replacement
Kanawha-Charleston Humane Association	Kanawha Charleston Humane Assoc.	\$120,000.00	Contribution for the purchase of two (2) animal control trucks with animal transport units
Charleston Regatta Inc.	Kanawha Co. Commission	\$100,000.00	Contribution for annual Regatta
Charlotte Riestenberg	Kanawha Co. Commission	\$15,000.00	Services provided for Camp Virgil Tate as the development coordinator and event planner for March 2023 through June 2023
Shuman, McCuskey and Slicer	Kanawha Co. Commission	\$5,100.00	Legal services for ALLKAN Invoice #79734
Nitro Construction Services, Inc.	Kanawha Co. Commission	\$14,000.00	Provide and install unit heaters at the Rand Community Center
Kanawha-Charleston Humane Association	Kanawha Charleston Humane Assoc.	\$35,802.00	Reimbursements for Dec 2022 & Jan 2023: Utilities \$12,638.00; and Contributions \$23,164.00

WV Outdoor	Kanawha Co. Planning & Community Dev.	\$5,575.00	Billboards for Spring 2023 Clean-ups
Rocky Fork Enterprizes LLC	Sheriff's Law Enforcement	\$7,560.00	Forty (40) USB-C Power Supply's for new Dell 5430



			computers per county contract
Stoltzfus Structures	Kanawha Valley Astronomical Society	\$26,450.14	One (1) 12'x14' vinyl Observatory Building \$ 12'x7' deck with partial warm room per bids received 2/10/23 for the Kanawha Valley Astronomical Society/Letter of Intent dated 6/16/22
Cyclops Industries Inc.	Kanawha Co. Commission	\$25,000.00	Approved ALLKAN Grant
Coal River Coffee Company	Kanawha Co. Commission	\$25,000.00	Approved ALLKAN Grant
Andrews Floor & Wall Covering Company	Kanawha Co. Commission	\$25,000.00	Approved ALLKAN Grant
Providence Insurance Agency LLC	Kanawha Co. Commission	\$25,000.00	Approved ALLKAN Grant
First Place Café	Kanawha Co. Commission	\$25,000.00	Approved ALLKAN Grant
WV Public Safety Expo	Emergency Services	\$30,000.00	Additional \$30,000 approved for 2023 WV Public Safety Expo
BHM CPA Group Inc.	Kanawha Co. Commission	\$41,000.00	Audit year ended June 30th, 2022
Rocky Fork Enterprizes LLC	WVSU Police Department	\$5,189.00	Prisoner partitions with fire extinguisher mounts, dual weapons mount, shotgun lock, rifle lock, weapon lock timer per Public Safety Grant Letter of Intent
Metro Emergency Operations Center of Kanawha County	Metro Emergency Operations Center	\$28,673.68	Reimbursement for monthly reverse 911 expenses Rave Mobile Safety and Monthly data updates provided by Frontier

Flora's Concrete Contracting	Ken Ellis Memorial Park	\$31,500.00	Provide and install two concrete pavilion foundations at the Ken Ellis Memorial Park per bids received 3/3/23
Northern Kentucky Emergency Medical	Kanawha Co. Commission	\$7,420.00	Four (4) new Power Heart G5 AED units per quote dated 1/24/23
JQ Dickinson Salt-	Kanawha Co.	\$25,000.00	Approved ALL KAN Grant

Works LLC	Commission		
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**PURCHASE ORDERS**

Commissioner Salango moved to approve the Purchase Orders listed on the agenda. Commissioner Wheeler seconded. Motion carried.

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2022-2023 budget revision*):

Vendor	Department	Amount	Comments/Description
HON c/o Omega Commercial Interiors	Kanawha Co. Sheriff's Dept.	31,358.83	Fifty (50) HON Office Chairs & installation

**ORDERS**

Commissioner Salango moved to approve the Orders listed on the agenda. Commissioner Wheeler seconded. Motion carried.

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of March 9th, 2023*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of March 9th, 2023*)

The Honorable Vera J. McCormick, Clerk of the County Commission

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$37,534.36)

Marc Slotnick, County Attorney

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Marc Slotnick, County Attorney



Order authorizing Jennifer Herral, County Manager, to execute documents related to HUD-EDI Grant B-23-CP-WV-1605 – Shawnee Welcome Center, HUD-EDI Grant B-23-CP-1588-Kanawha County Fire Protection and HUD-EDI Grant B-23-CP 1587 – Kanawha County Mobile Command Unit

New Employee: Brady Ranson, Shawnee part-time employee, Shawnee Sports Complex, part-time employee, \$12.00 per hour, effective March 9th, 2023

New Employee: Alvin Bowers Shawnee part-time employee, Shawnee Sports Complex, part-time employee, \$12.00 per hour, effective March 9th, 2023

New Employee: Mason Ekstrom Shawnee part-time employee, Shawnee Sports Complex, part-time employee, \$12.00 per hour, effective March 9th, 2023

New Employee: Wendy L. Carte, Communications Specialist, Kanawha County Sheriff's Law Enforcement, full-time employee, \$35,692.80 per year, replacing Erica Gillenwater, effective March 16th, 2023

New Employee: Samantha D. Ferrell-Hill, Investigator, Kanawha County Prosecuting Attorney's office, full-time employee, \$62,000 per year, filling an open position, effective March 20th, 2023

Demolition Order: In the matter of the property owned by RTM Properties, LLC (Tax Map 75, Montgomery District)

Demolition Order: In the matter of the property owned by NAJ (Thomas F. Johns and Robert L. Johns, members) (Tax Map 1 Parcel 177, Chesapeake District)

Demolition Order: In the matter of the property owned by NAJ LLC (Thomas F. Johns and Robert L. Johns) (Tax Map 9 Parcel 285, Dunbar District)

Demolition Order: In the matter of the property owned by Barbara Jean Taylor Willis and Glenn Eric Willis, secured by U.S. Bank Trust National Association not in its individual capacity, but solely as Trustee of Citigroup Mortgage Loan Trust 2018-B (Tax Map 3R Parcel 218, Jefferson District)

Demolition Order: In the matter of the property owned by Betty R. Barnett (Tax Map 1 Parcel 193, Chesapeake District)

Demolition Order: In the matter of the property owned by Linda Minnich, secured by United Bank (Tax Map 30 Parcel 43, Union District)

Demolition Order: In the matter of the property owned by Joyce Wandling (Tax Map 18 Parcel 64, Nitro District)

Demolition Order: In the matter of the property owned by Clarinda B. Adkins (Tax Map 3R Parcel 27, Jefferson District)

Demolition Order: In the matter of the property owned by Popcorn Properties, LLC (Tax Map 29G Parcel 46, Union District)

Demolition Order: In the matter of the property owned by Helen Renee Kirk, secured by Lendmark Financial Services, Inc. (Tax Map 8 Parcel 4, Nitro District)

Demolition Order: In the matter of the property owned by Richard S. McMinn secured by JPMorgan Chase Bank successor to Banc One Mortgage Corporation and Flagstar Bank, FSB (Tax Map 6 Parcel 78, Nitro District)

Demolition Order: In the matter of the property owned by Castile, LLC (Tax Map 3 Parcel 45, Handley District)

Order authorizing the President of the Kanawha County Commission to execute an Emergency Management Performance Grant (EMPG) for \$103,033 to the Office of Emergency Management (OEM) for 2020 salaries

Pam Carte, Grant Coordinator

Order appointing Jill Oliver to Region III Workforce Development Board of Kanawha County, Inc. (term to expire 3/09/26)

Order appointing Sean Hill, KRT to Region III Workforce Development Board of Kanawha County, Inc. (term to expire 03/09/26)



Order appointing Tim Morris, to the Region III Workforce Development Board of Kanawha County, Inc. (term to expire 03/09/26)

Order appointing Ellen Maxwell-Hoffman to the Region III Workforce Development Board of Kanawha County, Inc. (term to expire 12/31/23)

Order appointing Shane Wilson to the Region III Workforce Development Board of Kanawha County, Inc. (term to expire 03/09/26)

Order appointing Travis Tarr to the Region III Workforce Development Board of Kanawha County, Inc. (term to expire 03/09/2026)

Order authorizing the President of the Kanawha County Commission to sign the Region III Workforce Development Board of Kanawha County, Inc. Nomination/Application Form for Workforce Development Board for John Haer

Order authorizing the President of the Kanawha County Commission to sign the Region III Workforce Development Board of Kanawha County, Inc. Nomination/Application Form for Workforce Development Board for Carl Olian

Order authorizing the President of the Kanawha County Commission to sign the Region III Workforce Development Board of Kanawha County, Inc. Nomination/Application Form for Workforce Development Board for Chanda Perry

Order authorizing the President of the Kanawha County Commission to sign the Region III Workforce Development Board of Kanawha County, Inc. Nomination/Application Form for Workforce Development Board for V. Lee Roberts

Order authorizing the President of the Kanawha County Commission to sign the Region III Workforce Development Board of Kanawha County, Inc. Nomination/Application Form for Workforce Development Board for Derrick Thomas

Order authorizing the President of the Kanawha County Commission to sign the Region III Workforce Development Board of

**Kanawha County, Inc. Nomination/Application Form for Workforce Development Board for Carol Howerton**

**Order amending the Kanawha County Purchasing Card Policy and Procedures Manual which defines the implementation and usage guidelines for the WV State Auditor's Purchasing Card Program, as it applies to Kanawha County. This amendment revises Paragraph 2 – Policy and Program Objective and Paragraph 3 – Program (Phase 1) Utilization – Ghost Account. The Revised Purchasing Card Policy and Procedures Manual shall be effective immediately**

**Authorization for the President of the Kanawha County Commission to Sign Certificates of Title & Affidavits of Transfer of Ownership without Consideration Transferring Two (2) Vehicles to the Kanawha County Parks & Recreation Commission**

**Jerie Whitehead, Purchasing Director**

**Authorization for the President of the Kanawha County Commission to Sign Service Agreements between the Kanawha County Commission and Waste Management**

**Jerie Whitehead, Purchasing Director**

**Order appointing Lisa Pack to the Central WV Regional Airport Authority filling the unexpired term of Priscilla M. Haden (term to expire 6/30/25)**

**Order authorizing the Clerk of the County Commission to issue a check from (Reallocated Coal - Account No. 039-401.00-5-68.00), in the amount of \$12,640.00, payable to the Kanawha County RDA for reimbursement for an expense to WV American Water in the Standard/Paint Creek/Collinsdale AML Water Project**

**Order Authorizing the Clerk of the County Commission to issue a check from the County Manager Fund (#019-401.00-5-68.00), in the amount of Three Hundred Thousand Dollars (\$300,000), to the Parks & Recreation Fund (#013-388) for the Shawnee Sports Complex operations**

**Kim Fleck, Director of Finance**

**Order Authorizing the Clerk of the County Commission to certify the 2023-2024 General Fund and Coal Severance Fund Budgets, and for said Budgets to be submitted to the West Virginia State Auditor's Office, and for publication of same**



Kim Fleck, Director of Finance

The Revision of the Levy Estimate (Budget) for the County of  
Kanawha – F.Y. 2022-2023 General Fund Budget Revision #10  
Kim Fleck, Director of Finance

1. Fiscal Year 2022-2023 County Manager's Fund

**REVENUE:**

019-000.00-366-0-00.00 Co Manager's Fund - Misc Revenue 85,698

**EXPENDITURE:**

019-401.00-5-68.00 Co Manager's Fund - Contributions 85,698

2. Fiscal Year 2022-2023 General Fund Budget Revision #10

**REVENUES:**

001-323-0-38.00 State Grant - Local Econ Dev Asst 50,000  
001-366-0-01.00 Misc Revenue- Insurance Claims 35,520

**EXPENDITURES:**

001-401.00-5-67.00 Co Comm - Transfers to other funds (9,000)  
001-424.00-1-08.01 Courthouse - Overtime Salaries 7,000  
001-443.38-5-68.00 State Grant - Local Econ Deb Asst; Contribution 50,000  
001-700.00-2-17.00 LED - M & R Auto 35,520  
001-711.00-1-08.01 Emer Services - Overtime Salaries 2,000

3. Fiscal Year 2022-2023 General Fund

**EXPENDITURES:**

001-403.00-3-42.00 Circuit Clerk - Record Books (1,300)  
001-403.00-2-14.00 Circuit Clerk - Travel 300  
001-403.00-2-12.00 Circuit Clerk - Printing 1,000  
001-403.00-2-18.00 Circuit Clerk - Postage (6,500)  
001-403.00-2-22.00 Circuit Clerk - Dues & Subscriptions 1,500  
001-403.00-3-41.00 Circuit Clerk - Supplies 5,000  
001-404.00-1-03.01 Sheriff Tax - Fulltime Salaries (7,000)  
001-404.00-2-20.00 Sheriff Tax - Legal Publications (18,000)  
001-404.00-1-08.01 Sheriff Tax - Overtime 5,000  
001-404.00-1-09.00 Sheriff Tax - Temporary Salaries 2,000  
001-404.00-2-23.00 Sheriff Tax - Professional Services 6,000  
001-404.00-3-41.00 Sheriff Tax - Supplies & Materials 12,000

001-412.00-2-19.00	WVU Extension - Equipment Rental	(2,000)
001-412.00-2-14.00	WVU Extension - Travel	2,000
001-420.00-1-03.01	Custodial - Fulltime salaries	(30,000)
001-420.00-1-08.01	Custodial - Overtime salaries	30,000
001-428.00-1-08.01	Data Processing - Overtime salaries	1,000
001-428.00-3-53.00	Data Processing - Software	(1,000)
001-700.00-1-03.01	LED - Fulltime Salaries	(162,900)
001-700.00-2-16.00	LED - M & R Equipment	(12,400)
001-700.00-2-22.00	LED - Dues & Subscriptions	(3,000)
001-700.00-2-33.00	LED - Investigative Expenses	(5,000)
001-700.00-3-41.03	LED - Mental Health Supplies	(500)
001-700.00-1-09.00	LED - Temporary Salaries	23,000
001-700.00-2-11.01	LED - Telephone MDT	12,000
001-700.00-2-13.00	LED - Utilities	4,500
001-700.00-3-41.02	LED - Operating Grant	65,800
001-700.00-3-41.08	LED - Supplies & Material I/T	78,500

**CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:**

Commissioner Salango moved to approve the Check Registers listed on the agenda. Commissioner Wheeler seconded. Motion carried.

**Cyclops Industries Inc., in the amount of \$25,000.00 for ALLKAN Grant**

**Coal River Coffee Company, in the amount of \$25,000.00, for ALLKAN Grant**

**Andrews Floor & Wall Covering Company, in the amount of \$25,000.00, for ALLKAN Grant**

**Providence Insurance Agency LLC, in the amount of \$25,000.00, for ALLKAN Grant**

**First Place Café, in the amount of \$25,000.00, for ALLKAN Grant**

**BHM CPA Group Inc. in the amount of \$41,000.00 for audit year ended June 30th, 2022**

**JQ Dickinson Salt-Works LLC, in the amount of \$25,000.00 for ALLKAN Grant**



**Ratification of documents processed on February 13th, 2023:**

Commissioner Salango moved to approve the Ratification of documents processed on February 13th, 2023. Commissioner Wheeler seconded. Motion carried.

**Regular payroll**

**Ratification of documents processed on February 16th, 2023:**

Commissioner Salango moved to approve the Ratification of documents processed on February 16th, 2023. Commissioner Wheeler seconded. Motion carried.

**Sheriff's LED outside overtime**

**Order authorizing the President of the Kanawha County Commission sign the "Walgreens – Exhibit C Election and Release Form" and the "WV Election and Release Form Final – combined for Fruth Pharmacy, Bypass Pharmacy, Rhonda's Pharmacy, "The" Pharmacy, and Clendenin Pharmacy" (Opioid)**

**Ratification of documents processed on February 17th, 2023:**

Commissioner Salango moved to approve the Ratification of documents processed on February 17th, 2023. Commissioner Wheeler seconded. Motion carried.

**Emergency Check: Dunbar Primary School in the amount of \$10,000.00 for contribution for swing set and basketball hoop**

**Ratification of documents processed on February 21st, 2023:**

Commissioner Salango moved to approve the Ratification of documents processed on February 21st, 2023. Commissioner Wheeler seconded. Motion carried.

**Order authorizing the President of the Kanawha County Commission sign Change Order for 60 day contract extension to May 1st, 2023 due to delays in shipping and manufacturing of the electrical equipment for the Kanawha County Judicial Building HVAC renovations**

**New Employee: Houston Fleck, Seasonal Employee/Intern, Kanawha County Commission, part-time employee, \$12.00 per hour, effective February 21st, 2023**

**Emergency checks to US Bank in the total amount of \$14,231.49 for p-card payments**

**Ratification of documents processed on February 22nd, 2023:**

Commissioner Salango moved to approve the Ratification of documents processed on February 22nd, 2023. Commissioner Wheeler seconded. Motion carried.

**Emergency check to ALS Group USA, Corporation in the amount of \$10,000.00 for Paint Creek Spill Method Development No Testing**

**Ratification of documents processed on February 24th, 2023:**

Commissioner Salango moved to approve the Ratification of documents processed on February 24th, 2023. Commissioner Wheeler seconded. Motion carried.

**Regular payroll**

**Ratification of documents processed on February 28th, 2023:**

Commissioner Salango moved to approve the Ratification of documents processed on February 28th, 2023. Commissioner Wheeler seconded. Motion carried.

**Emergency check - Bream Memorial Presbyterian Church in the amount of \$5,000.00 for LEDA Grant for S.H.O.P. Program at Bream Memorial Presbyterian Church**

**Emergency Check- Capital City Striders, Inc., in the amount of \$2,000.00 for LEDA Grant for Capital City Striders for membership fees and supplies**

**Ratification of document processed on March 4th, 2023:**

Commissioner Salango moved to approve the Ratification of document processed on March 4th, 2023. Commissioner Wheeler seconded. Motion carried.

**Resolution Honoring Julian Sockman**



THE KANAWHA COUNTY REGULAR COMMISSION MEETING OF MARCH 9<sup>th</sup>, 2023, ADJOURNED AT 6:39pm UNTIL THE 23<sup>rd</sup> DAY OF MARCH 2023.

THE FOREGOING MINUTES ARE APPROVED THIS 23<sup>rd</sup> DAY OF MARCH 2023.



COMMISSION PRESIDENT



COMMISSIONER



COMMISSIONER

  
COUNTY ATTORNEY