

KANAWHA COUNTY COMMISSION

Amended Agenda

Thursday, January 19, 2023

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commissioner Lance Wheeler

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting on
January 5, 2023

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Assessor

Tyus Wood, Real Estate, Kanawha County Assessor's office, full-time employee, \$26,000.00 per year, replacing William Revercomb, effective January 23, 2023

The Honorable Sallie Robinson, Assessor

Emily Carter, Personal Property, Kanawha County Assessor's office, full-time employee, \$26,000.00 per year, replacing Cheryl Croye, effective January 23, 2023

The Honorable Sallie Robinson, Assessor

Commission

Christopher Settles, Deputy County Attorney, Kanawha County Commission, full-time exempt employee, Salary to be set and Determined by the Commission, effective February 1, 2023

Jennifer Herrald, County Manager

Prosecuting Attorney

Amber Huffman, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$30,000.00 per year, replacing Rachel Barnette, effective January 16, 2023

The Honorable Charles T. Miller, Prosecuting Attorney

Sheriff's Tax

Lisa Boner, Tax Deputy, Kanawha County Sheriff's Tax, full-time employee, \$25,000.00 per year, replacing Pamela Cooper, effective January 20, 2023

The Honorable Mike Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

Prosecuting Attorney

Rachel Barnette, Part-Time Legal Assistant, from full-time to part-time employee, Kanawha County Prosecuting Attorney's office, \$15.00 per hour, effective January 13, 2023

The Honorable Charles T. Miller, Prosecutor

AGENDA ITEMS

5:00 P.M.

Introduction of Congresswoman Carol Miller; Tyler Ohrn, Field Representative of Congresswoman Carol Miller; and staff
Commissioner Lance Wheeler

Discussion regarding Shawnee Welcome Center Project to include design of building and Congressional Directed Spending Award
Commissioner Ben Salango
Adam Krason, ZMM

Discussion regarding procurement of dash cams and body cameras for the Kanawha County Sheriff's Department
Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

- Discussion regarding Rand Community Center emergency repairs and other related matters

Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

Discussion regarding letter of request from West Dunbar Public Service District in the amount of \$67,412.40 for debt owed to Dunbar Sanitary Board

Commission President Kent Carper
Dr. John Fuller, Board Member

Discussion regarding funding request from Sissonville MultiPurpose Center Association in the amount of \$6,700 for necessary repairs to road to ensure services can continue

Commissioner Lance Wheeler
Commission President Kent Carper
Commissioner Ben Salango

Continued discussion regarding funding in the amount of \$750,000.00 for economic development at the WV Regional Tech Park Building 727 and the sale of MATRIC to AVN

Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Matt Ballard, Chief Executive Officer/Executive Director

Discussion regarding funding request from EnAct in the amount of \$13,000.00 for work camp project

Commission President Kent Carper

Discussion regarding funding request from The Fix 'Em Clinic in the amount of \$50,000.00 for low cost spay and neuter

Commissioner Lance Wheeler
Rachel Burgess, Executive Director

Discussion and update on matters related to Paint Creek spill including but not limited to completion of testing and potential abatement of Paint Creek

Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

Discussion regarding letter from Sallie Robinson, Assessor, in reference to Completion of Property Books, requesting permission to continue adding information on property books until the Board of Equalization and Review is adjourned *sine die*

Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
The Honorable Sallie Robinson, Assessor

Discussion regarding Fiscal Year 2023-2024 Budget including deadlines

Commissioner Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Kim Fleck, Director of Finance

Discussion regarding 2023 Legislative Agenda

Commissioner Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Jennifer Herrald, County Manager

Kanawha County Commission meetings through April, 2023
Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

DATE	TIME
Tuesday, January 31, 2023	8:30 a.m.≈
Thursday, February 2, 2023	5:00 p.m.◆
Tuesday, February 7, 2023	8:30 a.m.≈
Thursday, February 9, 2023	5:00 p.m.≈
Tuesday, February 14, 2023	8:30 a.m.≈
Thursday, February 16, 2023	5:00 p.m.◆
Tuesday, February 21, 2023	8:30 a.m.≈•
Thursday, March 9, 2023	5:00 p.m.Δ
Thursday, March 23, 2023	5:00 p.m.Δ
Tuesday, April 4, 2023	5:00 p.m.Δ
Tuesday, April 18, 2023	5:00 p.m.Δ0

- Δ Regularly Scheduled Commission Meeting
- ≈ Board of Review and Equalization Meeting
- ◆ Board of Review and Equalization Meeting and Commission Meeting
- * Mineral meeting
- Board of Review and Equalization– Adjourn Sine Die
- 0 The 2023-2024 Kanawha Co. Levy Rate will be set at this meeting

PUBLIC HEARING

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Declaring Re-Opened Estate Closed (Estate of Calvin Leadmon aka Calvin Arnold Leadmon)

Order Declaring Re-Opened Estate Closed (Estate of Eleanor Burr Stogden Taylor)

Order Declaring Re-Opened Estate Closed (Estate of Randolph Wayne Yarbrough)

Order Referring to a Fiduciary Commissioner (Estate of Barbara Ellen Conley)

Recommendation & Order (Estate of Janet L. Edens aka Janet Louise Edens)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Cimco, Inc. (revised PO increase PO \$1,478.30)	Maintenance Annex	\$16,206.80	Emergency chiller repairs to the Judicial Building
Waste Management (revised PO: increase PO \$7,959)	Kanawha Co. Planning & Community Dev.	\$12,958.00	Participation in 2022 fall cleanups
Northern Kentucky Emergency Medical	Kanawha Co. Commission	\$7,300.00	Four (4) new AED Units
Southern Appalachian Labor School (ratify PO signed 1/6/23)	Kanawha Co. Commission	\$25,000.00	Contribution for materials to help low income families in the UKV with home repairs
City of Dunbar (ratify PO signed 1/10/23)	Kanawha Co. Commission	\$27,000.00	Upgrade to police equip to SIRN and replace outdated equip

Kanawha County Emergency Ambulance Authority (Commissioner Wheeler is on this board)	Kanawha Co. Commission	\$34,437.10	SWAT medics gear
City of Montgomery	Montgomery Police Dept.	\$9,342.57	Reimbursement for the purchase of tasers, medical bags, SED's and rescue raft per Public Safety Grant Letter of Intent
Kanawha- Charleston Humane Association	Kanawha Charleston Humane Assoc.	\$33,684.00	Reimbursement for Oct & Nov 2022 utilities \$10,265.00; and contributions \$23,419.00
Galls	Sheriff's Law Enforcement Div.	\$11,357.00	2 each paraclete SRV laser w/ALBIIIA ballistics – complete set – male custom vest; 2 each SRV quick release system; 4 each speed plus multi-curve shooter's cut place; 2 each USI specs op delta operator elite cover; 3 each operator elite helmet; 2 each 3 M Meltor Swattac V NIB headset foldable single lead STD DYN MIC MI input NATO wiring; 2 each 3M Peltor NATO wired small PT adapter APX series; shipping and handling
Inderpal Saluja	Kanawha Co. Commission	\$7,524.00	Professional services for KCSD re: civil service exams
Hissam Forman Donnovan Ritchie PLLC	Kanawha Co. Commission	\$7,311.35	Legal services
AJ-Allegheny Systems LLC	Circuit Clerk	\$5,925.00	5,000 color band file folders as follows: 3500 yellow: petitioner/respondent 1,000 purple: plaintiff/defendant 500 light green: plaintiff/defendant
Rodney Loftis & Son	Kanawha Co. Commission	\$60,000.00	Stream clean-up

North-South WVSACA	Kanawha Co. Commission	\$5,000.00	Contribution to North-South Football Classic
*Jonathan Coleman	Kanawha Co. Planning & Community Dev.	\$6,375.00	Emergency equipment for 2022 Ford F-150

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon approval and posting of a pending Fiscal Year 2022-2023 budget revision*):

Vendor	Department	Amount	Comments/Description
City of Nitro	Kanawha Co. Commission	\$350,000.00	Contribution for purchase of two trash trucks

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of January 19, 2023*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of January 19, 2023*)

The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Tyus Wood, Real Estate, Kanawha County Assessor's office, full-time employee, \$26,000.00 per year, replacing William Revercomb, effective January 23, 2023

New Employee: Emily Carter, Personal Property, Kanawha County Assessor's office, full-time employee, \$26,000.00 per year, replacing Cheryl Croye, effective January 23, 2023

New Employee: Christopher Settles, Deputy County Attorney, Kanawha County Commission, full-time exempt employee, Salary to be set and Determined by the Commission, effective February 1, 2023

New Employee: Lisa Boner, Tax Deputy, Kanawha County Sheriff's Tax, full-time employee, \$25,000.00 per year, replacing Pamela Cooper, effective January 20, 2023

Order appointing Jenna Green to the Capitol Market Board of Directors as Commission President's Designee

New Employee: Amber Huffman, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$30,000.00 per year, replacing Rachel Barnette, effective January 16, 2023

Change in Status: Rachel Barnette, Part-Time Legal Assistant, from full-time to part-time employee, Kanawha County Prosecuting Attorney's office, \$15.00 per hour, effective January 13, 2023

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$21,823.74)

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Order appointing Andy Barker to the Kanawha County Building Commission replacing Vaughn Shaffer (term to expire June 30, 2028)

Order appointing Betty Ireland to the Kanawha County Building Commission filling a vacancy (term to expire June 30, 2028)

Order reappointing Mara Boggs to the Central WV Regional Airport Authority (term to expire January 31, 2026)

Order reappointing Jarl Taylor to the Kanawha Co. Deputy Sheriffs' Civil Service Commission (term to expire February 5, 2025)

Order to Remove Authorized Signer

Order Declaring Tuesday, December 26, 2023, and Tuesday, January 2, 2024, to be Full Day Holidays for employees

Order Authorizing the Sheriff of the County of Kanawha to transfer all remaining receipts received through December 31, 2022, from the Special Revenue FUND #004 (GENERAL SCHOOL FUND) to the General Fund #001-394-0-00.00

Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from the General Fund (#001-911.00-5-68.00), in the amount of Fifty Nine Thousand Eight Hundred Thirty Two Dollars Forty Seven Cents (\$59,832.47), to the Debt Service Fund #244, for the 2nd quarter distribution of Hotel-Motel taxes for FY 22-23

Kim Fleck, Director of Finance

The Revision of the Levy Estimate (Budget) for the County of Kanawha - F.Y. 2022-2023 General Fund Budget Revision #8

Kim Fleck, Director of Finance

Order approving Kanawha County Commission In Re: Dennis West and Gadsden, Gaillard, and West, LLC Findings of Fact and Conclusions of Law

*Order Ratifying the President of the Kanawha County signature on the Nitro Construction agreement for work on the Belle Community Center Unit Heater Installation

1. Fiscal Year 2022-2023 ARPA 2021 Fund Line Item Budget Revision

EXPENDITURES:

207-401.00-5-68.00	ARPA 2021 - Contributions	(2,052)
207-401.02-5-68.22	ARPA 2021 - NEI; Healthy Communities	2,052

2. Fiscal Year 2022-2023 County Managers Fund

REVENUE:

019-000.00-366-0-00.00	Co Manager's Fund - Misc Revenue	834,232
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EXPENDITURE:

019-401.00-5-68.00	Co Manager's Fund - Contributions	834,232
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3. Fiscal Year 2022-2023 General Fund Budget Revision #8

REVENUES:

001-000.00-322-0-21.00 Fed Grant - Homeland Security 198,000

EXPENDITURES:

001-401.00-5-67.00 Co Comm - Transfer to other Funds (50,000)

001-424.00-2-15.00 Courthouse- M & R Building and Grounds 25,000

001-425.00-2-15.00 Annex - M & R Building and Grounds 25,000

001-972.13-4-59.00 Fed Grt - Homeland Security Capital Outlay, Equip 198,000

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Kanawha County Emergency Ambulance in the amount of \$34,437.10 for SWAT Medics Gear

Kanawha Charleston Humane Association in the amount of \$33,684.00 for reimbursement for October and November 2022 utilities and contributions

City of Montgomery in the amount of \$9,342,57 for reimbursement for the purchase of tasers, medical bags, SED's and rescue raft per Public Safety Grant Letter of Intent

North-South WVSACA in the amount of \$5,000.00 for contribution for North-South Football Classic

Ratification of documents approved/processed on January 5, 2023:

Order authorizing the President of the Kanawha County Commission to sign the State of West Virginia Emergency Management Division FY 2022 Homeland Security Grant Program Award in the amount of \$198,000.00 for bomb squad robot upgrade

Emergency Check: Kanawha Valley Senior Services, Inc., in the amount of \$80,000.00 for annual contribution

Ratification of documents processed on January 6, 2023:

Emergency Check: Southern Appalachian Labor School in the amount of \$25,000.00 for contribution for materials to help low income families in the UKV with home repairs

Ratification of documents processed on January 10, 2023:

Emergency Check: City of Dunbar, in the amount of \$27,000.00 for upgrade to police equipment to SIRN & replace outdated equipment

Ratification of documents processed on January 11, 2023:

Regular payroll

* **AND BOLD DENOTES CHANGE TO THE AGENDA** (Example, typographical error, addition, change and/or omission from the first version of Agenda)

• **AND BOLD PRINT DENOTES EMERGENCY ITEM**