

KANAWHA COUNTY COMMISSION

Agenda

Thursday, January 6, 2022

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commissioner Lance Wheeler

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting on
December 16, 2021

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Commission

Robert W. Maupin, IT Coordinator, Kanawha County Commission IT
Department, salary to be determined and set by the Commission,
replacing Aaron Ooten, effective January 7, 2022
Jennifer Herrald, County Manager

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Kanawha TEAM Vaccinate Successful Vaccination Presentations:

**Riverside High School E-sport Club
Commissioner Ben Salango
Robert David McCloud, E-sports Coach**

Discussion regarding General and Special Meetings of 2022 and Organization of the Commission to include, but not be limited to, the selection of Commission President, President Pro Tempore, and approval of Board Appointments for the Commissioners. Discussion to include setting Christmas Eve and New Years Eve Holiday Schedule

**Commissioner Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Jennifer Herrald, County Manager
Marc Slotnick, County Attorney**

Discussion regarding update to the COVID-19 Leave Policy for Vaccinated and Unvaccinated Employees, including verification of booster vaccines

**Commissioner Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler**

Discussion regarding authorizing the State Property Tax Department to continue to work with mineral values for 2021 Tax Year until Commission Sine Die on February 17, 2022

**Commissioner Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler**

Discussion regarding letter received by the Kanawha County Sheriff from State Auditor's office stating that as a result of the creation of the Tax Loss Restoration Fund, they will be receiving a check in the amount of \$101,885.04

**Commissioner Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler**

Discussion regarding vote to award bid to Dougherty Company for HVAC system, air handling system, third floor rebuild system, and new roof for the Judicial Building. Discussion will include but not be limited to use of ARP funds for air handling system and any other eligible portions of the project. Project total is \$4,344,000.00, and the breakout is as follows:

HVAC Renovations base bid	\$3,930,000.00
Roof Replacement	375,000.00
Air Handler (ARP Funds)	1,377,000.00
HVAC Chiller	239,000.00
3 rd floor renovations	414,000.00

Commissioner Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

Discussion regarding a letter to the State of West Virginia and the Department of Transportation regarding infrastructure funding, to include requesting funding for road repairs and other infrastructure projects in Kanawha County

Commissioner Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

Discussion and vote regarding request for funding for the “Mount Marmet” project for design, engineering, and bid documents for a walking trail, to be part of the Mary Ingles Trail for community use

Commissioner Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

Discussion regarding Shawnee Welcome Center, to include but not be limited to hiring an Architect to determine the feasibility of expanding building for the redesign of the concession area, adding restrooms, and adding locker rooms

Commissioner Ben Salango

Discussion regarding Fiscal Year 2022-2023 Budget including deadlines

Commissioner Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Kim Fleck, Director of Finance

Discussion regarding 2022 Legislative Agenda
 Commissioner Kent Carper
 Commissioner Ben Salango
 Commissioner Lance Wheeler
 Jennifer Herral, County Manager
 Andrew Gunnoe, Deputy County Manager

Kanawha County Commission meetings through February 2022
 Commission President Kent Carper
 Commissioner Ben Salango
 Commissioner Lance Wheeler

DATE	TIME
Thursday, January 20, 2022	5:00 p.m.△
Tuesday, February 1, 2022	8:30 a.m.≈
Thursday, February 3, 2022	5:00 p.m.◆*
Tuesday, February 8, 2022	8:30 a.m.≈
Thursday, February 10, 2022	5:00 p.m.≈
Tuesday, February 15, 2022	8:30 a.m.≈
Thursday, February 17, 2022	5:00 p.m.◆●

- △ Regularly Scheduled Commission Meeting
- ≈ Board of Review and Equalization Meeting
- ◆ Board of Review and Equalization Meeting and Commission Meeting
- * Mineral meeting
- Board of Review and Equalization– Adjourn Sine Die

5:30 P.M. STATUS CONFERENCE

Update regarding a requested exoneration received from the West Virginia State Tax Department regarding BlackHawk Mining accounts

6:00 P.M. PUBLIC HEARING

Public hearing regarding the Cable Franchise Application submitted by CAS Cable for a new Cable Franchise in Kanawha County. Any interested party may appear before the Kanawha County Commission during regularly scheduled meeting on January 6, 2022, in the Henry C. Hoppy Shores Courtroom (Kanawha County Commission Courtroom) 409 Virginia Street, East, Charleston, WV. Any interested person may also submit comments in writing to the address above, attention CAS Cable Public Hearing

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

Fiduciary Supervisor 2021 Annual Report

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
CIMCO, Inc. (ratify emergency PO signed 12/23/21)	Maintenance Annex	\$6,763.00	Repair refrigerant leaks on Circuit #1 of the Parking garage Chiller
Mountaineer Custom Cartridge	Sheriff's Law Enforcement	\$19,940.00	10 each CCI 9mm 124g G.D.H.P. ; 30 each CCI 9mm 124g TMJ; 30 each Federal AE223-223R 55g FMJ; 18 each CCI .223 R 55g SP. Contract pricing
BBL Carlton LLC	Kanawha Co. Commission	\$442,462.41	Shawnee Pavilion Application #1 9/20/21-11/4/21 (replaces PO #S221118 to correct a clerical error \$137,415.92 and Shawnee Pavilion Application #2 11/5/21-12/10/21 \$305,046.49

Casto & Harris	County Clerk – Elections	\$17,890.26	100,000 3-section Voter Cards with signature \$13,490.26; 120,000 wallet cards with Clerk's signature \$4,400.00
Town of Clendenin	Kanawha Co. Commission	\$10,846.88	Storm sewer replacement project
Smith Brothers Window Cleaning	Maintenance	\$2,750.00	Interior and exterior window cleaning for Courthouse, Judicial Building, Parking Garage, W. Kent Carper Justice & Public Safety Complex
ZDS Design/Consulting Services	Kanawha Co. Commission	\$87,980.08	Engineering services for Judicial Building AHU replacement Project #KCC-201-C invoice #2021-12-07
Kanawha County Emergency Ambulance (Commissioner Wheeler is on this board)	Shawnee Sports Complex	\$5,637.50	EMT for games
Sissonville Multipurpose Community	Kanawha Co. Commission	\$47,940.00	ARPA funds to assist with revenue loss and various community facilities, Cabin Creek Health Center and Kanawha Valley Senior Services
BCM Electronic Services Inc.	Sheriff's Law Enforcement Div.	\$18,438.00	Tower Radio Project per State Contract
Riverside High School E-Sport Club	Kanawha Co. Commission	\$10,000.00	Team vaccinate
Bitco Software LLC	Kanawha Co. Planning & Community Dev.	\$15,000.00	Purchase of new Planning permitting system software per bids received 7/22/21

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon approval and posting of a pending Fiscal Year 2021-2022 budget revision*):

Vendor	Department	Amount	Comments/Description
Iron Mountain	Circuit Clerk	\$26,000.00	File storage for Circuit Clerk's office

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of January 6, 2022*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of January 6, 2022*)

The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Robert W. Maupin, IT Coordinator, Kanawha County Commission IT Department, salary to be determined and set by the Commission, replacing Aaron Ooten, effective January 7, 2022

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$9,549.90)

Marc Slotnick, County Attorney

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Marc Slotnick, County Attorney

Organization of the Commission

Commissioner Kent Carper

Commissioner Ben Salango

Commissioner Lance Wheeler

Jennifer Herrald, County Manager

**Notice of General and Special Meetings of the County Commission
of Kanawha County**

**Commissioner Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Jennifer Herrald, County Manager
Marc Slotnick, County Attorney**

**Order appointing Dave Waggoner to the Kanawha County
Emergency Ambulance Health and Wellness Clinic Board, filling the
unexpired term of Chief Larry Herald (term to expire 5/2/2023)**

**Order reappointing Major General (Ret.) Allen E. Tackett to the
Central West Virginia Regional Airport Authority (term to expire
January 10, 2025)**

**Order reappointing Michael C. Clowser to the Regional Development
Authority of Charleston-Kanawha County (term to expire January
10, 2025)**

**Order reappointing Mike Reed to the Regional Development
Authority of Charleston-Kanawha County (term to expire January
10, 2025)**

**Order appointing Kim Fleck to EnAct, Inc. (term expiring January 1,
2023)**

**Order adopting updated COVID Vaccination Leave Policy which
includes need for Booster Vaccine**

**Order ratifying the signature of the President of the Kanawha
County Commission on the DataMax Service Agreement**

**Demolition Order: In the matter of the property owned by Calvin D.
Haynes**

**Demolition Order: In the matter of the property owned by Jerry
Armes Jr and Amber Armes secured by Hansel R. Smith**

**Demolition Order: In the matter of the property owned by Brent
Alexander Saunders and Benjamin Gallagher Saunders**

Demolition Order: In the matter of the property owned by Loretta L. Williams and Kennedy R. Carver

Order Authorizing the President of the County Commission to sign Letter of Credit Payment Request – Federal Emergency Management Agency Hazard Grant Program DR4331-WV-0004. Request payment to pay invoice for account 009-442.60-500-2-30.00 (FEMA NOI Contr. Services), in the amount of \$29,500.00

Authorization for the President of the County Commission to Sign a Contract of Lease between the Kanawha County Commission and Frank Ciordia

Authorization for the President of the County Commission to Sign a Contract of Lease between the Kanawha County Commission and John Ellithorp

Order authorizing the President of the County Commission to execute a Grant Agreement for the Victims of Crime Act (VOCA) SUPPLEMENTAL Grant Program, (Prosecutor’s Office) Project #21-SVA-066

Kim Mallory, Grant Coordinator

Order authorizing the President of the County Commission to execute a Grant Agreement for the Victims of Crime Act (VOCA) SUPPLEMENTAL Grant Program, (Prosecutor’s Office) Project #21-SVA-066

Kim Mallory, Grant Coordinator

Order authorizing the President of the Kanawha County Commission to execute a Grant Contract Agreement with the West Virginia Justice and Community Services (JCS) Court Security Grant Program, totaling \$71,121. Project #21-CS-09

Kim Mallory, Grant Coordinator

Order authorizing the President of the Kanawha County Commission to execute a Grant Contract Agreement with S & S Engineers for engineering services for Coonskin Park and Big Bend Golf Course Damage repairs project, which may be paid in part by FEMA

Kim Mallory, Grant Coordinator

Order regarding Active Network Schedule dated April 19, 2021

Authorization for the President of the Kanawha County Commission to Sign a Notice of Intent to Award Contract and Contract to Dougherty Company, Inc., for the Kanawha County Judicial Building Phase I HVAC Renovation Project per Bids Received 12/16/21

Jerie Whitehead, Purchasing Director

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2021-2022 General Fund Budget Revision #10

Kim Fleck, Director of Finance

1. **Fiscal Year 2021-2022 General Fund Budget Revision #10**

REVENUES:

001-000.00-366-01.00	Misc Revenue - Insurance Claims	3,203
001-000.00-323-00.00	Other State Grants	71,121

EXPENDITURES:

001-403.00-2-18.00	Circuit Clerk - Postage	(26,000)
001-403.00-2-19.00	Circuit Clerk - Building & Equipment Rental	26,000
001-700.00-2-17.00	Sheriff LED - M & R Auto	3,203
001-974.19-4-59.00	State Grant - Court Security, Capital Outlay	71,121

LETTER OF INTENT

Town of Chesapeake in the amount of \$45,000.00 from the Public Safety Grant Fund, for a Police Cruiser and equipment

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

BBL Carlton, LLC, in the amount of \$442,462.41, for Shawnee Pavilion

Town of Clendenin, in the amount of \$10,846.88, for storm sewer replacement project

Smith Brothers Window Cleaning, in the amount of \$20,750.00, for interior and exterior windows for courthouse complex

ZDS Design/Consulting Services, in the amount of \$87,980.08, for engineering services for Judicial Building AHU replacement project

Sissonville Multipurpose Community, in the amount of \$47,940.00, for ARPA funds to assist with revenue loss and various community facilities

BCM Electronic Services Inc., in the amount of \$18,438.00, for tower radio project

Riverside High School E-Sport Club, in the amount of \$10,000.00 for team vaccinate

Ratification of Documents processed at the December 16, 2021 Commission meeting:

F.Y. 2021-2022 ARPA 2021 Fund Line Item Budget Revision

Purchase Order: CIMCO, Inc. for emergency purchase of compressor for the Judicial Building. \$31,454.00

Emergency check: DC Elevator in the amount of \$10,606.00

Ratification of Documents processed on December 21, 2021:

Emergency Check: Elk Valley PSD, in the amount of \$44,625.00, for engineering feasibility study

Emergency checks to Fifth Third Bank, in the total amount of \$30,790.26 for p-card payments