

KANAWHA COUNTY COMMISSION

Agenda

Thursday, August 19, 2021

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commissioner Lance Wheeler

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting on August 5, 2021

Approval of the Minutes of the Special Commission Meeting on August 12, 2021

RESOLUTION/PROCLAMATION

Recognition of Abbi Tury for her asking for donations for the Kanawha-Charleston Humane Association instead of Birthday Gifts and providing the Animal Shelter with the contributions for the second year in a row

Commissioner Ben Salango
Bethany Hively, Director, Kanawha-Charleston Humane Association
Abbi Tury

Recognition of West Virginia District 3 Champions and Special Presentation from Elk District Little League 8-10 Boys Baseball Team

Recognition of Herbert Hoover Girls' Softball Team for Winning AA State Softball Championship

NEW EMPLOYEES

Swearing In of Ryan Dean Berry, Kanawha County Deputy Sheriff
The Honorable Mike Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Update on 2022 Redistricting which is based on Constitutional Law that requires the Legislature to redraw district lines every 10 years based on the U.S. Census to reflect any population change, this will include Legislative and Congressional Boundaries

Commissioner Lance Wheeler
Commission President Kent Carper
Commissioner Ben Salango
The Honorable Vera McCormick, Clerk of the County Commission
David Dodd, Deputy Clerk

Discussion regarding House Joint Resolution 3 (2020) and its impact to local governments

Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

Discussion and report of ARP Activity

Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Steve Rubin, ARP Facilitator

Discussion regarding All Matters Related to COVID-19 Surge

Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Jennifer Herrald, County Manager

Kanawha County Commission meetings through December 2021
Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

DATE	TIME
Thursday, September 2, 2021	5:30 p.m.
Thursday, September 23, 2021	5:00 p.m.
Thursday, October 7, 2021	5:00 p.m.*
Thursday, October 21, 2021	5:00 p.m.
Thursday, November 4, 2021	5:00 p.m.
Thursday, December 2, 2021	5:00 p.m.
Thursday, December 16, 2021	5:00 p.m.

*Regular Commission Meeting and Board of Assessment Appeals

PUBLIC HEARING

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Admitting Will to Probate (Estate of Martha B. McKee aka March Brooks McKee)

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Referring to a Fiduciary Commissioner (Estate of Eura Lorene Holtzclaw)

Order Referring to a Fiduciary Commissioner (Estate of Brenda Kincaid Beatty)

Order Declaring Re-Opened Estate Closed (Estate of Judy Prosser)

Order Declaring Re-Opened Estate Closed (Estate of Charles L. Jarrell)

Order Declaring Re-Opened Estate Closed (Estate of Mae Lena Hardman)

Order Declaring Re-Opened Estate Closed (Estate of Virginia Fay Riggs)

Order Declaring Re-Opened Estate Closed (Estate of Thomas D. Evans)

Order Declaring Re-Opened Estate Closed (Estate of Mary Lou Fields)

Order Declaring Re-Opened Estate Closed (Estate of John Lee Riggs)

Order Declaring Re-Opened Estate Closed (Estate of Barbara H. Bailey)

Order Declaring Re-Opened Estate Closed (Estate of Marion R. Kluge)

Order Declaring Re-Opened Estate Closed (Estate of Helen D. Young)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Dell Financial Services, LLC (ratify PO and supplemental check signed 8/4/21)	Kanawha Co. Comm Data Processing	\$127,807.65	Equipment lease 8/1/21 thru 7/31/21
Segra	Shawnee Sports Complex	\$150,000.00	Annual internet service for the Shawnee Sports Complex
Network Innovation Solutions Corporation	Shawnee Sports Complex	\$5,500.00	Annual subscriptions/Cloud for the Shawnee Sports Complex
Kanawha County Emergency Ambulance Authority (Commissioner Wheeler is on this board)	Shawnee Sports Complex	\$8,587.50	USYS EMT's for the Shawnee Sports Complex
WM Corporate Services, Inc.	Shawnee Sports Complex	\$6,000.00	Dumpster service for the Shawnee Sports Complex
Travelers	Kanawha Co. Commission	\$6,942.00	deductibles
Musco Finance	Kanawha Co. Commission	\$190,757.59	Contract payment #4 of 4 for lighting financing-payment in full
WV State University	Kanawha Co. Commission	\$150,000.00	Contribution for Lakin Field renovations and light system
Kanawha County Emergency Ambulance Authority (Commissioner Wheeler is on this board)	Kanawha Co. Commission	\$119,320.00	Contribution for new self-supporting communication tower at KCEAA
Software Computer Group	Prosecuting Attorney	\$9,252.00	Ten (10) annual subscriptions to WV Circuit Express

Galls, LLC	Sheriff's Legal Process	\$6,200.00	Eight (8) WVSP AXIII A w/2 Hilite Carriers and Soft Trauma Pack Male Custom Vests BY819W BLK CST 00 BP0002 @ \$775 each for Legal Process per WV State Contract
Atlantic Emergency Solutions	Charleston Fire Department	\$15,294.00	One (1) Paratech/150PSI Master Control Kit & Paratech Model 234, 7 bag lift set G2 and shipping
Newtech Systems, Inc. (ratify PO and emergency check signed 8/11/21)	Maintenance Annex	\$7,411.17	Judicial Building Security equipment repairs and purchases; camera service call for the courthouse and ticket dispenser repairs
Frost Brown Todd LLC	Kanawha Co. Commission	\$5,000.00	Legislative tracking services through 7/31/21
Cellebrite Inc.	Sheriff's Law Enforcement Div.	\$39,710.00	Premium unlimited Cellebrite system yearly fee includes: premium system premium IOS AFU adapter premium unlimited IOS (20) premium android action (2) CAS unlock for premium package remote premium training (10) premium android action
Kanawha-Charleston Health Department (ratify PO signed 8/12/21)	Kanawha Co. Commission	\$50,000.00	Contribution to assist with the costs of COVID-19 Communication Response – PSA's
Elco Mechanical Contractors	Kanawha Co. Commission	\$10,214.97	Shawnee Pool leak repairs
Town of Clendenin	Kanawha Co. Commission	\$62,031.92	Contribution for storm sewer replacement project
Lexis Nexis	Kanawha Co. Commission	\$16,416.00	Online service for Account #3222DM5JB

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of August 19, 2021*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of August 19, 2021*)

The Honorable Vera J. McCormick, Clerk of the County Commission

Order Confirming and Approving Orders Entered by the Clerk of County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, Clerk of the County Commission

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$21,950.92)

Marc Slotnick, County Attorney

Order Appointing the Board of Directors for the Emergency Operations Center-Metro 911. Per the Charter adopted on June 11, 1998 (all terms will expire in 6 years from August 18, 2021, unless otherwise noted)

Order appointing the Executive Committee for the Emergency Operations Center – Metro 911, per the Charter adopted on June 11, 1998 (all terms will expire in 6 years from August 18, 2021, unless otherwise noted)

Order authorizing the County Commission to submit a Grant Application to the Court Security Fund Grant Program under the WV Justice & Community Services (JCS) for Year 2021/2022. The Commission states that Sufficient Manpower will be used to operate and manage all equipment and other items requested

Kim Mallory, Grant Coordinator

Order authorizing submission of a Grant for FY 2022 Highway Safety Project Grant through the Governor's Highway Safety Program Grants

Kim Mallory, Grant Coordinator

Authorization for the President of the County Commission to Sign a Contract of Lease between the Kanawha County Commission and Richard Myers

Authorization for the President of the County Commission to sign a Contract of Lease between the Kanawha County Commission and Todd Bacchus

Order Authorizing the President of the County Commission to sign Letter of Credit Payment Request – Federal Emergency Management Agency Hazard Grant Program 4273-WV-0111. Request payment to pay invoice for accounts 009-442.60-500-2-30.00 (FEMA NOI Contr. Services), in the amount of \$23,552.00

Order authorizing the President of the Kanawha County Commission to Execute a State of West Virginia Department of Environmental Protection Covered Electronic Devices Takeback Grant Program of 2022 Application

Order authorizing the President of the Kanawha County Commission to sign the Resolution for the West Virginia Department of Environmental Protection Covered Electronic Devices Takeback Grant Program of 2022

Order Correcting Order No.2021-376 (Order declaring Tom Carper, Court Security Office, a Deputy Sheriff pursuant to W.Va. Code §6-3-1)

Order appointing members to the Multi-County Non-Motorized Trail Authority

Order Authorizing the Clerk of the County Commission to issue a check from the Covid-19 Fund (#206-401.00-3-41.00), in the amount of Thirteen Thousand Four Hundred Ten Dollars (\$13,410), to the Parks & Rec Fund (#013) for reimbursement of Health Command hours worked March and June 2021

Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from the Parks & Recreation Fund, #013-901.01-2-30.00, in the amount of Two Hundred Sixty One Thousand One Hundred Three Dollars (\$261,103) to the Capital Fund #090, as part of the construction costs associated with the Shawnee 2020 Pavilion

Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from the General Fund, #001-401.00-5-67.00, in the amount of Seven Hundred Eighty Two Thousand Eight Hundred Ninety Eight Dollars (\$782,898) to the Capital Fund #090, as part of the construction costs associated with the Shawnee 2020 Pavilion

Kim Fleck, Director of Finance

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2021-2022 General Fund Budget Revision #3

Kim Fleck, Director of Finance

1. F.Y. 2021-2022 Parks & Recreation Fund

REVENUE:

013-388-0-00.00	Transfers from other funds	13,410
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EXPENDITURE:

013-901.00-1-03.02	Parks & Rec - Part-time Salaries	12,450
013-901.00-1-04.00	Parks and Rec - FICA	960

2. F.Y. 2021-2022 Capital Fund Line Item Budget Revision

REVENUES:

090-299-0-00.00	CAPITAL FUND - Fund Balance	65,000
090-388-0-00.00	CAPITAL FUND - Transfers From Other Funds	1,044,001

EXPENDITURES:

090-401.00-4-50.01	CAPITAL EQUIP - Equipment	30,000
090-401.00-4-50.02	CAPITAL EQUIP - Vehicles	35,000
090-901.00.00-4-59.01	CAPITAL EQUIP - Shawnee Buildings	1,044,001

3. F.Y. 2021-2022 General Fund Budget Revision #3

REVENUES:

001-000.00-322-0-32.00	Federal Grant - Brown Fields Grant	600,000
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EXPENDITURES:

001-401.00-5-67.00	Co Comm - Transfers from other funds	130,077
001-424.00-1-03.01	Courthouse - Full-time Salaries	60,000
001-424.00-1-04.00	Courthouse – FICA	4,590
001-424.00-1-06.00	Courthouse - Retirement	6,000
001-424.00-1-05.01	Courthouse - Health Insurance	5,000
001-424.00-1-05.02	Courthouse - Dental/Optical Insurance	500
001-442.28-2-30.00	Federal Grant - USDA Contracted Services	23,987
001-442.32-2-30.00	Federal Grant- Brown Fields, Contracted Services	600,000
001-425.00-3-41.05	Annex - Supplies, Juv Drug Court	30,000

4. F.Y. 2021-2022 Home Confinement Fund Line Item Revision

REVENUE:

008-000.00-299-0-00.00	Home Conf - Fund Balance	35,000
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EXPENDITURES:

008-705.00-2-16.00	Home Conf - M & R Equipment	35,000
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LETTER OF INTENT – FISCAL YEAR 2021-22

Nitro High School Choral Boosters in the amount of \$29,000.00 for contribution for staging for Nitro Show Cats

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Musco Finance (Kanawha Co. Commission) in the amount of \$190,757.59 for contract payment #4 of 4 for lighting financing – paid in full

West Virginia State University (Kanawha Co. Commission) in the amount of \$150,000.00 for contribution for Lakin Field renovations and light system

Kanawha County Emergency Ambulance Authority (Kanawha Co. Commission) in the amount of \$119,320 for contribution for new self-supporting communication tower at KCEAA

Town of Clendenin, in the amount of \$62,031.92 for contribution for storm sewer replacement project

Ratification of Documents processed on August 5, 2021:

Order directing the excise tax collected pursuant to WV Code 11-2-2(a) to be deposited in the County Commission special fund, to be used for county purposes, including the operation of the County Clerks office. All fund disbursements shall be subject to approval by the County Commission

Ratification of Budget Revision processed on August 7, 2021:

F.Y. 2021-2022 General Fund Line Item Revision

Ratification of Emergency Check processed on August 10, 2021:

Greg S. Young in the amount of \$302.50 for attendance at conference in Mississippi

C. A. Boner in the amount of \$302.50 for attendance at conference in Mississippi

Joshua S. Cochran in the amount of \$302.50 for attendance at conference in Mississippi

Michael Knapp in the amount of \$302.50 for attendance at conference in Mississippi

Brandon Shamblin in the amount of \$302.50 for attendance at conference in Mississippi

B.S. Middleton in the amount of \$302.50 for attendance at conference in Mississippi

Michael Rutherford in the amount of \$302.50 for attendance at conference in Mississippi