

KANAWHA COUNTY COMMISSION

Agenda

Thursday, June 17, 2021

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commissioner Lance Wheeler

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting on June 3, 2021

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Prosecuting Attorney

Timothy Patrick Gibson, Jr., Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$60,000.00 per year, replacing Maryclaire Akers, effective June 16, 2021

The Honorable Donald P. Morris, Assistant Prosecutor

Sheriff's Law Enforcement

Swearing-In of Joseph Lewis Barbagallo, Kanawha County Deputy Sheriff, Kanawha County Sheriff's Law Enforcement

The Honorable Mike Rutherford, Sheriff
Commissioner Lance Wheeler

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Update regarding Kanawha County Paid Parental Family Medical Leave Policy

**Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler**

Discussion and update on Elkview Commons TIF project and Bond Authorizing ordinance to be entered. Consideration of an Order authorizing the issuance of not more than \$3,534,000 in aggregate principal amount of Tax Increment Revenue Bonds (Elkview Revitalization District Project No. 1) Series 2021 (Taxable) and the execution of all documents necessary for the purposes of such Bonds and any actions necessary in order to issue such Bonds

**Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Ryan White, Bond Counsel**

Update and Discussion regarding ongoing projects at the Judicial Building, to include an update on the HVAC system replacement, necessary parking building repairs, and potential change to automated parking system. Discussion will include but not be limited to projected cost to exceed \$4 Million, and will include but not be limited to discussion regarding eligibility for ARP Funds

**Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler**

Discussion regarding new security upgrade for County Government IT System to include but not be limited to eligibility to utilize ARP funding for the project, bidding out the project, and the potential of working with outside agencies on the project

**Commission President Kent Carper
Jennifer Herral, County Manager
Andrew Gunnoe, Deputy County Manager
Marc Slotnick, County Attorney
Kim Fleck, Director of Finance
Greg Jones, IT Director**

Discussion regarding funding request from Midian Leadership Project

**Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler**

Discussion and report of ARP Activity

**Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Steve Rubin, ARP Facilitator**

Discussion regarding increased cost to local government for the Kanawha County Jail bill of over \$500,000.00 per year, being approximately a 14% increase

**Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler**

Discussion regarding allocating funds to “payoff” the bond for the W. Kent Carper Justice & Public Safety Complex. Discussion will include transferring the funds to the debt service fund. As of July 1st, the balance due is approx. \$1.9. As part of the FY 21-22 budget, payments of approx. \$800,000 were included. Therefore, the outstanding balance would be approx. \$1,145,000

**Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Kim Fleck, Director of Finance**

Discussion and update Federal Disaster Declaration due to the storms on February 28-March 2, 2021

**Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler**

Discussion and update regarding unstable and extreme hazard to hillside and rock slide at Blue Creek Road

**Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Andrew Gunnoe, Deputy County Manager**

Kanawha County Commission meetings through September 2021
Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

DATE	TIME
Thursday, July 22, 2021	5:00 p.m.
Thursday, August 5, 2021	5:00 p.m.
Thursday, August 19, 2021	5:00 p.m.
Thursday, September 2, 2021	5:30 p.m.
Thursday, September 23, 2021	5:00 p.m.

PUBLIC HEARING

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Declaring Re-Opened Estate Closed (James Dewey Eads)

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Network Innovation Solutions Corporation (revised PO – increase PO \$6,000 to apply credit)	Kanawha Co. Comm Data Processing	\$9,000.00	Cisco Umbrella 3-year renewal
Gray Television Group, Inc. WQCW	Kanawha Co. Commission	\$6,000.00	COVID-19 Vaccine Public Service Announcements
Newtech Systems, Inc.	Maintenance	\$10,364.83	Camera replacements, equipment repairs and service
Shamblin Construction, Inc.	Shawnee Sports Complex	\$14,900.00	Emergency pool floor repairs
JP Morgan Chase Bank, NA	Kanawha Co. Commission	\$409,559.59	Semi-Annual Bond Debt Service for W. Kent Carper Complex
Assured Partners of WV LLC	Kanawha Co. Commission	\$45,000.00	Consulting fee January-June, 2021
Suttle & Stalnaker, CPA	Kanawha Co. Commission	\$7,750.00	Consulting services for ARP
Stephens Auto (ratify PO signed 6/11/21)	Kanawha Co. Planning & Community Dev.	\$28,166.00	One (1) New 2021 Ford Explorer K8B color UM Agate Black per WV State Contract

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2020-2021 budget revision*):

Vendor	Department	Amount	Comments/Description
Election Systems & Software	County Clerk	\$90,972.00	Express vote and BMD hardware and firmware coverage FY 21-22

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of June 17, 2021*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of June 17, 2021*)

The Honorable Vera J. McCormick, Clerk of the County Commission

Order Confirming and Approving Orders entered by the Clerk of County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Timothy Patrick Gibson, Jr., Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$60,000.00 per year, replacing Maryclaire Akers, effective June 16, 2021

Order regarding the Commission's Transparency Policy for the American Rescue Plan (ARP) Coronavirus State and Local Fiscal Recovery Fund allocation to Kanawha County

Order reappointing John Rubin to the Kanawha Public Service District (term to expire June 30, 2027)

Order reappointing John Luoni to the Regional Intergovernmental Council (term to expire June 30, 2022)

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$2,774.08)

Marc Slotnick, County Attorney

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Marc Slotnick, County Attorney

Order authorizing the President of the Kanawha County Commission to sign an Independent Contractor Agreement between the Kanawha County Commission and John Luoni

Order authorizing the President of the Kanawha County Commission to sign the Bond Authorizing Order of the County Commission of Kanawha County

Order authorizing the President of the Kanawha County Commission to sign the engagement letter between the Kanawha County Commission and Suttle & Stalnaker

Order authorizing the President of the Kanawha County Commission to sign the Administrative Services Agreement for Kanawha County Commission between the Kanawha County Commission and THP Insurance Company (Administrator/The Health Plan)

Order authorizing the President of the Kanawha County Commission to execute a Lease Renewal for the Kanawha County Deputy Sheriff's St. Albans Detachment between Andrew C. Wooten and the Kanawha County Commission (Line Item: #001-700.00-2-19.00)

Authorization for the President of the County Commission to sign a contract of lease between the Kanawha County Commission and David Stevens

Authorization for the President of the County Commission to sign a contract of lease between the Kanawha County Commission and Mark Ash

Order reappointing Chief Harry Herald to the Kanawha County Emergency Ambulance Employee Health and Wellness Clinic Board (term to expire May 2, 2023)

Order reappointing Todd Dorcas to the Kanawha County Emergency Ambulance Employee Health and Wellness Clinic Board (term to expire May 2, 2023)

Order reappointing Ron Cole to the Kanawha County Building Commission (term to expire June 30, 2026)

Order reappointing Bryant Cyrus to the West Dunbar Public Service District (term to expire July 1, 2027)

Order appointing Mayors to the Regional Development Authority of Charleston-Kanawha County (term of office)

Order appointing Lillian Morris to the Kanawha Charleston Board of Health, replacing Stephen Weber (term to expire 6/30/26)

Order appointing John Robinson to the Kanawha County Parks & Recreation Commission (term to expire 2/10/22)

Order appointing Mayor Greg Ingram to the Hatfield-McCoy Regional Recreation Authority (term to expire 7/1/2023)

Order authorizing the President of the County Commission to sign revising the Judicial Annex Phase I Scope of Services – HVAC, Chiller, and Roof Replacement

Order authorizing the President of the County Commission to execute a Grant from the Commission on Drunk Driving Prevention (CDDP) through the West Virginia State Police, totaling not more than \$15,000 for Grant period of July 1, 2021 through September 29, 2021

Kim Mallory, Grant Coordinator

Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title & Affidavit of Transfer of Ownership without Consideration Transferring a 2011 Ford Expedition to the Kanawha County Parks & Recreation Commission

Jerie Whitehead, Purchasing Director

Order Authorizing the President of the Kanawha County Commission to sign the Bond Purchase Agreement and Investor Letter regarding the Elkview Commons TIF Bonds

Order Authorizing the Clerk of the County Commission to issue, on a recurring basis before the 28th day of each month beginning July, 2021, a check in the amount of Fifty Thousand Dollars (50,000.00), for the period July, 2021 through June, 2022, to the Kanawha County Emergency Ambulance Authority. Payments shall be made from the Public Safety Fund #029-711.00-5-68.60

Kim Fleck, Director of Finance

1. **Fiscal Year 2020-2021 Capital Fund Line Item Budget Revision**

REVENUES:

090-000.00-299-0-00.00	CAPITAL EQUIP - FUND BALANCE	90,972
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EXPENDITURES:

090-402.00-4-52.03	CAPITAL EQUIP - County Clerk Elections	90,972
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CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Network Innovation Solution Corp, in the amount of \$9,000.00, Cisco Umbrella 3-year renewal

JP Morgan Chase Bank, NA, in the amount of \$409,559.59, for semi-annual bond debt service for W. Kent Carper Complex (payment due 6/19/21)

Assured Partners of WV LLC, in the amount of \$45,000.0 for consulting fee January-June, 2021

Ratification of documents processed at the June 3, 2021, meeting:

Order authorizing the County Commission to execute a Grant Agreement for the FY2022 WV Community Corrections Grant Program for \$202,500. (Day Report) #22-CC-08

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission of West Virginia (supplemental)

New Employee: Eli M. Hughes, Seasonal Employee/Intern (Returning), Kanawha County Prosecuting Attorney's office, part-time employee, \$13.00 per hour, effective June 7, 2021

Ratification of Order processed off the bench on June 9, 2021:

New Employee: Peyton Plants, Seasonal Employee/Intern, Kanawha County Commission/Shawnee Sports Complex, part-time employee, \$12.00 per hour, effective June 10, 2021

Ratification of Order processed off the bench on June 10, 2021:

New Employee: Mason Nichols, Seasonal Employee/Intern, Kanawha County Commission, part-time employee, \$12.00 per hour, effective June 14, 2021