KANAWHA COUNTY COMMISSION
Agenda
Thursday, May 20, 2021

This meeting will primarily be conducted via Zoom with limited staff and Commissioners present in person. Meeting may be viewed live on Kanawha County Facebook Page

5:00 P.M. **CALL TO ORDER**

Pledge of Allegiance
Commissioner Lance Wheeler

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting on May 6, 2021

RESOLUTION/PROCLAMATION

Resolution honoring 42-year KCEAA paramedic/firefighter Kevin "Wrap" Bess

Resolution recognizing May as "Foster Care Awareness" Month

NEW EMPLOYEES

Commission

Andrew Ballard, Seasonal Employee/Intern, Kanawha County Commission, part-time employee, $12.00 per hour, effective May 25, 2021
Jennifer Herrald, County Manager

Kyria Jones, Seasonal Employee/Intern, Kanawha County Commission, part-time employee, $12.00 per hour, effective May 24, 2021
Jennifer Herrald, County Manager

Sheriff's Law Enforcement

John B. Carper, Seasonal Summer Intern, Kanawha County Sheriff's Law Enforcement, part-time employee, $12.00 per hour, effective June 14, 2021
The Honorable Mike Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Special Presentation
The Honorable Doug Skaff, Jr., West Virginia House of Delegates

Discussion regarding the Commission's July 23, 2020, order that required facial coverings in county buildings and modified the public courthouse hours to 11:00 a.m. to 4:00 p.m., in light of new CDC guidelines regarding fully vaccinated individuals
Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

Discussion Regarding the 2022 Public Safety Levy
Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

Discussion regarding approval of the FY 2021-2022 Special Funds budgets in the aggregate amount of $41,951,281
Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Kim Fleck, Director of Finance

Discussion regarding growth of N3 and the new ownership
Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Kenneth Boggs, Vice President of Operations

Discussion regarding Kanawha County Sheriff's Annual Commission in accordance with W.Va. Code §11A-1-17 in the amount of $15,000
Commission President Kent Carper
The Honorable Michael Y. Rutherford, Sheriff

Discussion regarding Summer County-Wide Clean-ups
Commissioner Lance Wheeler

Discussion regarding funding request from MultiFest in the amount of $25,000.00
Commission President Kent Carper

Discussion regarding proposed rate increase by West Virginia American Water
Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

Discussion and update on Appalachian Power Company Petition for Implementation of an Experimental Infrastructure Investment Tracker and Surcharge matter (20-1012-E-P)
Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

Discussion and update regarding unstable and extreme hazard to hillside and rock slide at Blue Creek Road
Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Andrew Gunnoe, Deputy County Manager

Discussion regarding COVID-19 and any and all related matters
Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Jennifer Herrald, County Manager

Kanawha County Commission meetings through September 2021
Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler

DATE	TIME
Thursday, June 3, 2021	5:00 p.m.
Thursday, June 17, 2021	5:00 p.m.
Thursday, July 8, 2021	5:00 p.m.
Thursday, July 22, 2021	5:00 p.m.
Thursday, August 5, 2021	5:00 p.m.
Thursday, August 19, 2021	5:00 p.m.
Thursday, September 2, 2021	5:30 p.m.
Thursday, September 23, 2021	5:00 p.m.

PUBLIC HEARING

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Shelba Reed Childers)

Order Declaring Re-Opened Estate Closed (Estate of William H. Price)

Order Declaring Re-Opened Estate Closed (Estate of Arden Leon Stull)

Recommended Order of Fiduciary Commissioner (Estate of Tami Wayne Storage)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of $4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
B.I. Inc. (revised PO)	Home Confinement	$38,100.00	Maintenance and repair GPS monitoring equipment $9,100.00; revised PO: maintenance repair GPS monitoring equipment sole source $12,000.00; revised PO: increase PO for GPS monitoring equipment $17,000.00
Kanawha County Board of Education (ratify PO signed 5/7/21)	Kanawha Co. Board of Education	$40,000.00	Contribution for new running track at Sissonville High School
WV Health Rights, Inc. (ratify PO signed 5/7/21)	Kanawha Co. Commission	$30,000.00	Contribution for start-up costs for West Side Office located at 511 Central Avenue, Charleston
GAI Consultants, Inc.	Kanawha Co. Planning & Community Dev.	$9,000.00	Consultation fees for Kanawha County FEMA Map review

Network Innovation Solutions Corporation	Kanawha Co. Comm Data Processing	$7,920.00	Twelve (12) 174 barracuda Sentinel accounts for real-time spear phishing and cyber fraud defense (commission, assessors, clerk and prosecutors emails $522.00 each (renewal); and twelve (12) Forty-six (46) barracuda Sentinel accounts for real-time spear phishing and cyber fraud defense prosecutors emails $138.00 each (renewal)
Pitney Bowes	Microfilm	$50,000.00	Postage for the postage machine
Metro Emergency Operations Center of Kanawha Co.	Emergency Services	$14,336.82	Monthly Swiftreach Reverse 911 $2,333.33 per month; and monthly data updates provided by Frontier @ $56.14 per month
Hissam Forman Donovan Ritchie PLLC	Kanawha Co. Commission	$6,195.00	Legal services for Blue Creek Road slide
John Poffenbarger	Kanawha Co. Commission	$5,000.00	Professional services in connection with WVSU
Zones, Inc.	Sheriff's Tax Office	$13,900.00	One (1) Dell Server per Quote #K1569451 for the Kanawha Co. Sheriff's Tax office
Van Imaging Systems, LLC	Sheriff's Tax Office	$14,576.00	One SMART support renewal $4,698; One SMART Connect Package 2 (renewal) $2,498; One Books SMART Integration (renewal) $1,998; and Thirty-nine Books SMART User Annual (renewal) $138 each
Capitol Conservation District	Kanawha Co. Commission	$6,000.00	Elk Two Mile Dam Sites Cost Share as per Agreement for FY 2021

Tyler Technologies, Inc.	Sheriff's Law Enforcement Div.	$67,000.00	New World Software Annual Maintenance $67,000.00 Yearly Maintenance Agreement for New World System Partial Pre-Payment for 2021/2022 Annual Maintenance Contract
Rodney Loftis & Son (ratify PO signed 5/14/20)	Kanawha Co. Planning & Community Dev.	$24,332.00	Demolition of 17 Lee Street, St. Albans, WV DR4331-WV-004
ZDS Design/Consulting Services	Maintenance Annex	$42,678.75	Progress billing for Judicial Building AHU replacement project
Advanced Turf Solutions Inc.	Shawnee Sports Complex	$5,788.60	Fertilizer and seasonal applications for contract for the Shawnee Sports Complex
Shawnee Foundation	Kanawha Co. Commission	$50,000.00	Contribution to assist with the costs of USYS President's Cup
Riverside High School	Riverside High School	$5,000.00	Archery World Championship 2021

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of May 20, 2021)*
The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of May 20, 2021*)
The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Andrew Ballard, Seasonal Employee/Intern, Kanawha County Commission, part-time employee, $12.00 per hour, effective May 25, 2021

New Employee: Kyria Jones, Seasonal Employee/Intern, Kanawha County Commission, part-time employee, $12.00 per hour, effective May 24, 2021

New Employee: John B. Carper, Seasonal Summer Intern, Kanawha County Sheriff's Law Enforcement, part-time employee, $12.00 per hour, effective June 14, 2021

New Employee (returning): Austin White, Seasonal Employee/Intern, Kanawha County Commission, part-time employee, $12.00 per hour, effective May 17, 2021

Change of Status – Olivia Montgomery, from Seasonal Employee to Part-time Shawnee Complex Manager, from $12/hour to $15/hour, effective May 24, 2021

Transfer of Departments – Tina Meadows, from Custodial to Maintenance, Salary from $26,938 to $35,000, effective May 24, 2021

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease $7,518.56)
Marc Slotnick, County Attorney

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia
Marc Slotnick, County Attorney

Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title Transferring a Vehicle Declared a Total Loss to Travelers Insurance
Jerie Whitehead, Purchasing Director

Authorization for the President of the County Commission to Sign a Contract of Lease between the Kanawha County Commission and Mike Farry

Authorization for the President of the County Commission to Sign a Contract of Lease between the Kanawha County Commission and April Basham

Authorization for the President of the County Commission to Sign a Contract of Lease between the Kanawha County Commission and Kenneth Mosley (Dunbar Subarea Planning Committee)

Authorization for the President of the County Commission to Sign a Contract of Lease between the Kanawha County Commission and Gwendolyn L. Smith

Authorization for the President of the County Commission to sign a Contract of Lease between the Kanawha County Commission and Todd Bacchus

Authorization for the President of the County Commission to sign an engagement letter with Suttle & Stalnaker, Certified Public Accountants

Order authorizing submission of application to the Commission on Drunk Driving Prevention through the West Virginia State Police, in the amount of $15,000. From July 1, 2021 through September 29, 2021

Kim Mallory, Grant Coordinator

Order reappointing Kenna J. Parsons, III, to EnAct, Inc. (term to expire June 30, 2022)

Order appointing Richard Maddox to the Board of the Kanawha County Enforcement Agency (Term to expire June 30, 2023)

Order reappointing Dr. Sherry Young to the Board of the Kanawha County Enforcement Agency (Term to expire June 30, 2023)

Order reappointing C.W. Sigman to the Board of the Kanawha County Enforcement Agency (Term to expire June 30, 2023)

Order reappointing Marc Slotnick to the Board of the Kanawha County Enforcement Agency (Term to expire June 30, 2023)

Order reappointing David Armstrong to the Board of the Kanawha County Enforcement Agency (Term to expire June 30, 2023)

Order reappointing Steve Neddo to the Board of the Kanawha County Enforcement Agency (Term to expire June 30, 2023)

Order reappointing David Workman to the Board of the Kanawha County Enforcement Agency (Term to expire June 30, 2023)

Order reappointing John Luoni to the Board of the Kanawha County Enforcement Agency (Term to expire June 30, 2023)

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2020-2021 General Fund Budget Revision #14
Kim Fleck, Director of Finance

1. **Fiscal Year 2020-2021 General Fund Budget Revision #14**

EXPENDITURES:		
001-401.00-5-67.00	Commission - Transfers to other Funds	(129,492)
001-401.00-1-05.02	Commission - Dental	2,835
001-401.00-1-08.01	Commission - Overtime	26,000
001-402.00-1-05.02	Co Clerk - Dental	2,860
001-403.00-1-05.02	Circuit Clerk - Dental	4,240
001-404.00-1-05.02	Sheriff Tax - Dental	3,660
001-405.00-1-05.02	Pros Atty - Dental	6,010
001-406.00-1-08.01	Assessor - Overtime	39,952
001-418.00-1-05.02	Purchasing - Dental	290
001-420.00-1-05.02	Custodial - Dental	1,430
001-424.00-1-05.02	Courthouse - Dental	1,055
001-424.00-1-08.01	Courthouse - Overtime	3,000
001-425.03-1-05.02	Parking Garage - Dental	330
001-428.00-1-05.02	Data Processing - Dental	410
001-430.00-1-03.02	Planning - Part-time	4,225
001-442.03-1-05.02	Federal Grant , VOCA - Dental	285
001-443.35-1-05.01	State Grant, Day Report - Dental	1,175
001-700.00-1-05.02	Sheriff LED - Dental	19,375
001-701.00-1-05.02	Sheriff Legal Process - Dental	2,440
001-711.00-1-05.02	Emer Services - Dental	420
001-711.00-1-08.01	Emer Services - Overtime	9,500

2. **Fiscal Year 2020-2021 Journal Voucher Entry**

EXPENDITURES:		
001-700.00-1-08.01	Sheriff LED - Overtime	(2,017)
001-700.00-1-08.04	Sheriff LED - Reimb Overtime	2,017

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Pitney Bowes in the amount of $50,000.00 for postage for the postage machine

Hissam Forman Donovan Ritchie PLLC in the amount of $6,195.00 for legal services for Blue Creek Road slide

John Poffenbarger in the amount of $5,000.00 for professional services in connection with WVSU

Shawnee Foundation in the amount of $50,000.00 for contribution to assist with the costs of USYS President's Cup

Ratification of Documents processed on May 6, 2021:

Purchase Order and Emergency Check: Skateland of Campbells Creek LLC in the amount of $10,000.00 UKAN loan/Grant program

Purchase Order and Emergency Check: First Rise WV in the amount of $10,000.00 UKAN Loan

Purchase Order and Emergency Check: American Red Cross Central WV Chapter in the amount of $10,000.00 for contribution

Order appointing Mayor Scott Elliott to the Kanawha County Emergency Ambulance Authority Board of Directors, term to expire June 30, 2023

Ratification of Documents processed at the 05/06/21 Commission meeting:

Order appointing Mayor Scott Elliott to the Kanawha County Emergency Ambulance Authority Board of Directors, term to expire June 20, 2023

Purchase Order and Emergency Check: American Red Cross of Central WV in the amount of $10,000.00 for funding for fire safety education, volunteer training, smoke alarms and home fire family assistance (see Order No. 2021-282

Purchase Order and Emergency Check: First Rise WV in the amount of $10,000.00 UKAN loan/grant program (see Order No. 2021-182)

Purchase Order and Emergency Check: Skateland of Campbells Creek LLC in the amount of $10,000.00 for UKAN loan/grant program (See Order No. 2021-182)

Purchase Order: WSAZ in the amount of $25,000.00 airing PSA for COVID vaccinations (See Order No. 2021-182)

Purchase Order: WCHS in the amount of $25,000.00 airing PSA for COVID vaccinations (See Order No. 2021-182)

Purchase Order: WOWK in the amount of $25,000.00 airing PSA for COVID vaccinations (See Order No. 2021-182)

Purchase Order: Fifth Third Bank in the amount of $5,000.0 for online advertising for COVID-19 PSA (See Order No. 2021-182)

Amount changed on Purchase Order on the agenda: Galls, LLC from $13,000 to $10,000 (See Order No. 2021-182)

Amount changed on Purchase Order on the agenda: Filmanatix LLC – from $8,500 to $9,500 (See Order No. 2021-182)

<u>Ratification of Documents processed on May 7, 2021</u>:

Emergency Check: Kanawha County Board of Education in the amount of $40,000.00 for contribution for new running track at Sissonville High School

Emergency Check: West Virginia Health Right Inc. in the amount of $30,000.00 for contribution for start-up costs for West Side Office located at 511 Central Avenue, Charleston

Ratification of Emergency Checks processed on May 14, 2021:

Pinnacle Consultants LLC, in the amount of $447.00 for asbestos inspection

Rodney Loftis & Son, in the amount of $24,332.00 for demolition of 17 Lee Street, St. Albans WV

Astar Abatement Inc., in the amount of $3,395.84 for removal of asbestos