

KANAWHA COUNTY COMMISSION

Agenda

Thursday, January 28, 2021

This meeting will primarily be conducted via Zoom with limited staff and Commissioners present in person. Meeting may be viewed live on Kanawha County Facebook Page

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commissioner Lance Wheeler

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting on January 7, 2021

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Discussion and update regarding unstable and extreme hazard to hillside and rock slide at Blue Creek Road

Commission President Kent Carper
Commissioner Ben Salango
Commissioner Lance Wheeler
Andrew Gunnoe, Deputy County Manager

Discussion regarding a Memorandum of Understanding between the Town of East Bank and the Kanawha County Sheriff's Office for contracted Police Patrols in the Town of East Bank

Commission President Kent Carper
 Commissioner Ben Salango
 Commissioner Lance Wheeler
 The Honorable Michael Y. Rutherford, Sheriff
 Chief Greg Young

Discussion regarding 2021 Legislative Agenda

Commission President Kent Carper
 Commissioner Ben Salango
 Commissioner Lance Wheeler
 Jennifer Herrald, County Manager
 Andrew Gunnoe, Deputy County Manager

General discussion regarding Kanawha County Budget 2021

Commission President Kent Carper
 Commissioner Ben Salango
 Commissioner Lance Wheeler
 Kim Fleck, Director of Finance

Discussion regarding COVID-19 and any and all related matters

Commission President Kent Carper
 Commissioner Ben Salango
 Commissioner Lance Wheeler

Kanawha County Commission meetings through February 2021

Commission President Kent Carper
 Commissioner Ben Salango
 Commissioner Lance Wheeler

DATE	TIME
Tuesday, February 2, 2021	8:30 a.m.≈
Thursday, February 4, 2021	5:00 p.m.◆
Tuesday, February 9, 2021	8:30 a.m.≈
Thursday, February 11, 2021	5:00 p.m.≈*
Tuesday, February 16, 2021	8:30 a.m.≈
Thursday, February 18, 2021	5:00 p.m.◆•

- △ Regularly Scheduled Commission Meeting
- ≈ Board of Review and Equalization Meeting
- ◆ Board of Review and Equalization Meeting and Commission Meeting
- * Mineral meeting
- Board of Review and Equalization– Adjourn Sine Die

5:30 P.M. PUBLIC HEARING

The Kanawha County Commission is announcing it plans to apply for two projects through the Community Development Block Grant program: 1) the Kanawha County Demolition Project, for funding to demolish dilapidated, unsafe, and abandoned structures; and 2) the Cross Lanes Storm Sewer Evaluation Project, to evaluate flooding and drainage issues in the grant eligible areas. The Commission will conduct a public hearing to obtain the views and comments of the citizens of the County concerning these community development, demolition, and housing needs and the needs of low and moderate income persons. The County will consider these views and comments when it submits its block grant proposals to the State of West Virginia

AGENDA SETTING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports)

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports)

Order Declaring Re-Opened Estate Closed (Estate of John Wesley Caldwell)

Order Declaring Re-Opened Estate Closed (Estate of Gary Pierce Cole)

Order Declaring Re-Opened Estate Closed (Estate of Edgar A. Frasher)

Order Declaring Re-Opened Estate Closed (Estate of Helen Mae Harper)

Order Declaring Re-Opened Estate Closed (Estate of Frank Wade Helvey, Jr.)

Order Declaring Re-Opened Estate Closed (Estate of Mary Ellen Miles)

Order Declaring Re-Opened Estate Closed (Estate of Franklin Bruce Pelurie)

Order Declaring Re-Opened Estate Closed (Estate of Arthur M. Priddy)

Order Referring to a Fiduciary Commissioner (Estate of Helen V. Damron aka Helen Virginia Wilson Damron)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Price Law Office, LLC (ratify PO signed 1/4/21)	Kanawha Co. Planning & Community Dev.	\$318,575.00	Closing and purchase of properties for DEMA 4273-0102 and 4273-0062
Allens Auto Parts & Repair	Sheriff's Law Enforcement Div.	\$30,000.00	Miscellaneous parts and repairs for department fleet per contract of 8/16/19
ZDS Design/Consulting Services	Maintenance Annex	\$23,830.00	Judicial Building AHU replacement invoice #2021-01-03

Network Innovation Solutions	Kanawha Co. Comm Data Processing	\$11,214.30	6 ethernet 100Mbps pt-pt E-access Lumos ethernet 100mbps private-uni Lumos \$327.38 ea; 6 Lumos Ethernet 100Mbps-Private \$797.62 ea; 6 Lumos Direct Internet access Circuit \$744.05 ea; Jan-June 2021
Alpha Technologies	Sheriff's Law Enforcement Div	\$10,621.31	1 each Sophos SG330 Full Guard XG 330 36 month renewal firewall renewal
Lauttamus Communications & Security	Sheriff's Law Enforcement Div	\$14,762.00	11 each Kenwood MX-5800 Digital UHF P25 Mobile Radio tier 1 Rated WV DIRN Radio single Band P25 Conventional P25 Phase 1 Trunking AES Encryption Module Installed Internal Speaker 1024 Channels 3 year warranty
City of St. Albans	St. Albans Fire Department	\$10,000.00	Reimbursement for four sets of bunker gear with funds from PSG
Thyssenkrupp Elevator Corporation	Maintenance	\$6,300.00	Elevator monthly maintenance for 2 elevators located in the courthouse @ \$75 each per month; 4 elevators located in the Judicial building @ \$75 per month; 2 elevators and 3 lifts located in the W. Kent Carper Justice & Public Safety Complex @ \$75 ea per month; 2 parking garage elevators @ \$75 per elevator per month; and 1 freight elevator located at 900 Christopher Street @ \$75 per month. Per bids received 11/25/20
Galls, LLC	Sheriff's Law Enforcement Div	\$20,000.00	Miscellaneous items and services for the Kanawha County Sheriff's Office Law Enforcement Division. State Contract from Division of Corrections COR61602 "Catalog Contract"

AGENDA
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Active Network	Shawnee Sports Complex	\$6,300.00	Booking software for the Shawnee Sports Complex
Federal Signal Corporation	Kanawha Co. Commission	\$108,641.00	Provide and install three new outdoor warning sirens – sole source
Comodo Group Inc.	Kanawha Co. Data Processing	\$13,237.60	175 license renewals for Comodo Advanced Endpoint Protection. sole source
Kanawha - Charleston Humane Association	Kanawha Charleston Humane Assoc.	\$18,588.00	Reimbursement for December 2020: utilities \$5,671.00 and contributions \$12,917.00

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of January 28, 2021*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of January 28, 2021*)

The Honorable Vera J. McCormick, Clerk of the County Commission

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$28,542.56)

Marc Slotnick, County Attorney

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Order ratifying submission of a Grant from the Homeland Security Grant Program (HSPG) for period January 2021 to August 2023 for Regional Planning Workshops to review and revise standards for Emergency Operations and EOP's (\$10,000)

Kim Mallory, Grant Coordinator

Order authorizing submission of application to the Commission on Drunk Driving Prevention through the West Virginia State Police, in the amount of \$15,000. From February 23, 2021 through May 26, 2021

Kim Mallory, Grant Coordinator

Order appointing Bill Cunningham to the Regional Development Authority of Charleston – Kanawha County replacing Brenda Thomas (term to expire January 28, 2024)

Order appointing the following citizens to the Community Corrections (Day Report) Board of Directors: Dr. Tim Saar, Mr. Edie Ivey and Stacie Archer

Order appointing Scott Elliott to Regional Development Authority of Charleston-Kanawha County (term of office)

Order approving 2021 Services Agreement for Employee Health and Wellness Clinic, between KCEEA and Kanawha County Commission (Commissioner Wheeler is on the KCEEA board)

Order ratifying signing of a Grant from the Homeland Security Grant Program (HSPG) for period January 2021 to August 2021 for the Bomb Squad for equipment in the amount of \$107,500

Kim Mallory, Grant Coordinator

Authorization for the President of the Kanawha County Commission to Sign an Equipment Lease Agreement between the Kanawha County Commission & Superior Office Service, Inc.

Jerie Whitehead, Purchasing Director

Authorization for the President of the Kanawha County Commission to Sign a Notice of Intent to Award Contract to DC Elevator for the Modernization of One Elevator Located in the Kanawha County Courthouse

Jerie Whitehead, Purchasing Director

Order Authorizing the Sheriff of the County of Kanawha to transfer all remaining receipts received through December 31, 2020, from the Special Revenue FUND #004 (GENERAL SCHOOL FUND) to the General Fund #001-394-0-00.00

Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from the Covid-19 Fund (#206-401.00-5-67.00), in the amount of Sixty One Thousand One Hundred Thirty Two Dollars (\$61,132), to the Parks & Rec Fund (#013) for reimbursement of Health Command hours worked

Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from the Covid-19 Fund (#206-401.00-5-67.00), in the amount of Four Hundred Ninety Nine Thousand One Hundred Eighty Six Dollars (\$499,186), to the Financial Stabilization Fund (#058), as partial reimbursement for expenses related to the COVID-19 pandemic

Kim Fleck, Director of Finance

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2020-2021 General Fund Budget Revision #9

1. **Fiscal Year 2020-2021 Cable Franchise Fund Line Item Budget Revision**

EXPENDITURES:

054-401.00-5-68.00	Cable Franchise - Contributions	(108,571)
054-401.00-5-67.00	Cable Franchise – Transfers to Other Funds	108,571

2. **Fiscal Year 2020-2021 County Managers Fund**

REVENUE:

019-000.00-388-0-00.00	Co Manager's Fund - Transfers from other funds	500,000
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EXPENDITURE:

019-401.00-5-68.00	Co Manager's Fund - Contributions	500,000
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3. **Fiscal Year 2020-2021 Capital Fund Line Item Budget Revision**

REVENUES:

090-388-0-00.00	CAPITAL EQUIP - Transfers from other Funds	500,000
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EXPENDITURES:

090-401.00-4-57.01	CAPITAL EQUIP - Co Comm Capital Buildings	500,000
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4. **Fiscal Year 2020-2021 Parks & Recreation Fund**

REVENUE:

013-388-0-00.00 Transfers from other funds 61,132

EXPENDITURE:

013-901.00-1-03.02 Parks & Rec - Full-time Salaries 56,787

013-901.00-1-04.00 Parks and Rec - FICA 4,345

5. **Fiscal Year 2020-2021 General Fund Budget Revision #9**

REVENUES:

001-322-0-21.00 FEDERAL GRANT- HOMELAND SECURITY \$ 107,500

EXPENDITURES:

001-401.00-2-24.00 COMMISSION - AUDIT COSTS 42,000

001-401.00-5-67.00 COMMISSION - TRANSERS TO OTHER FUNDS (59,513)

001-405.00-2-22.00 PROS ATTY - DUES & SUBSCRIPTIONS (11,040)

001-428.00-2-30.00 DATA PROCESSING - CONTRACTED SERVICES 11,040

001-900.00-5-68.00 PARKS & RECREATION - CONTRIBUTIONS 17,513

001-972.13-4-59.00 FEDERAL GRANT - HOMELAND SECURITY,
EQUIPMENT 107,500

6. **Fiscal Year 2020-2021 General Fund Line Item Revision**

EXPENDITURES:

001-413.00-2-20.00 ELECTIONS - PUBLICATIONS (7,000)

001-413.00-2-30.00 ELECTIONS - CONTRACTED SERVICES 7,000

7. **Fiscal Year 2020-2021 COVID-19 Fund Line Item Budget Revision**

REVENUES:

206-000.00-322-0-64.00 COVID 19- CARES GRANT 499,186

EXPENDITURES:

206-401.00-5-67.00 COVID 19 - TRANSFERS TO OTHER FUNDS 499,186

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Kanawha-Charleston Humane Association in the amount of \$18,588.00 for reimbursement to December 2020 utilities and contributions

Ratification of Emergency Check processed on January 4, 2021:

Price Law Office in the amount of \$318,575.00 for closing and purchase of properties for FEMA 4273-0102 and 4273-0062 – three-day turn around check

Ratification of Emergency Check processed on January 6, 2021:

PEM Properties, Inc., in the amount of \$1,472.00 for deposit and rent for Fallyn Tryon (juvenile drug court participant's family)

Ratification of Documents processed at the January 7, 2021 meeting:

The Revision of the Levy Estimate (Budget) for the County of Kanawha - F.Y. 2020-2021 General Fund Budget Revision #8

F.Y. 2020-2021 General Fund Budget Revision #8

Purchase Order: Rocky Fork Enterprizes LLC, \$100,000.00 for emergency equipment, installation and service of emergency equipment for the Kanawha County Sheriff's office, total of eleven vehicles per county contract

Ratification of Emergency Check processed on January 8, 2021:

West Virginia Housing Development Fund in the amount of \$18,836.58 for final payment on promissory note used for the demolition of dilapidated structures

Ratification of order processed on January 22, 2021:

New Employee: Grace Mason, Kanawha County Commission, part-time employee, \$12.00 per hour, effective January 1, 2021

Ratification of emergency checks processed on January 25, 2021:

Fifth Third Bank in the total amount of \$20,633.59 for p-card payments