

KANAWHA COUNTY COMMISSION

Agenda

Thursday, July 23, 2020

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Special Commission Meeting on June 24, 2020

Approval of the Minutes of the Special Commission Meeting on July 9, 2020

RESOLUTION/PROCLAMATION

Resolution Honoring Vietnam Veterans

Resolution Honoring the Kanawha Valley Regional Transportation Authority, Employees, and Bus Operators for their extraordinary heroic service, continued service, and declaring them first responders on the front lines of the COVID-19 pandemic
J. Douglas Hartley, Executive Director

Kanawha County, designating the day of August 11, 2020 as “West Virginia 811 Safe Digging Day”

NEW EMPLOYEES

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

**Presentation of Growth and Progress by Belle Chemical Plant
Tom Yura, Chief Operating Officer**

**Update on the Kanawha County Commission’s COVID-19 Food
Pantry Program, to include discussion regarding partnering with
Mountaineer Food Bank to deliver 6,000 food boxes due to COVID-
19**

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango**

**Discussion regarding \$100,000 in public safety funding to support
Kanawha County VFDs for costs associated during the COVID-19
public health emergency, to be allocated by the Kanawha County
Mutual Aid Association based on costs incurred, activity, calls for
service, and other appropriate criteria**

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango**

Discussion regarding COVID-19 and any and all related matters

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango**

Kanawha County Commission meetings through September, 2020

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango**

DATE	TIME
Thursday, August 6, 2020	5:00 p.m.
Thursday, August 20, 2020	5:00 p.m.
Thursday, September 10, 2020	5:00 p.m.
Thursday, September 24, 2020	5:00 p.m.

AGENDA SETTING

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Confirming and Ratifying supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying supervisor's Report of Claims and Settlement Reports

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Price Law Office (Ratify PO signed 7/8/20)	Kanawha Co. Planning & Community Dev.	\$301,900.00	Purchase and closing of three properties DR4273-WV-0093
Price Law Office (ratify PO signed 7/8/20)	Kanawha Co. Planning & Community Dev.	\$401,675.00	Purchase and closing of three properties DR4273-WV-0096
Price Law Office (ratify PO signed 7/8/20)	Kanawha Co. Planning & Community Dev.	\$433,200.00	Purchase and closing of four properties DR4273-WV-0093
Regional Intergovernmental Council	Kanawha Co. Planning & Community Dev.	\$29,118.72	Contribution for membership in the BCKP Regional Intergovernmental Council for FY 20-21 to be paid quarterly @\$7,279.68 ea

Commercial Technology Group	Kanawha Co. Commission	\$5,607.60	SaaShr Montly usage \$277.30 ea; annual maintenance for timeclocks @ \$190 ea 7/1/2020-6/30/2021
Chemical Alliance Zone	Kanawha Co. Commission	\$10,000.00	FY 2020-2021 contribution
Thyssenkrupp Elevator Corporation	Maintenance	\$15,616.04	Elevator monthly maintenance: Courthouse \$3,123.24; Judicial Building \$6,246.40; and W. Kent Carper Justice & Public Safety Complex \$6,240.40
Charleston Area Alliance	Kanawha Co. Commission	\$100,000.00	Annual contribution to be paid quarterly
Systematic Copiers Inc.	Circuit Clerk	\$6,162.60	Monthly copier maintenance for three Lanier MP6503SP Copiers in the Circuit Clerk's office and one Lanier MP4055 in Mental Hygiene
Software Systems Inc	Sheriff's Tax Office	\$38,000.00	Tax statement processing, printing and mailing – sole source
Komax Business Systems	Sheriff's Tax Office	\$6,627.12	Monthly lease payments for BizHub Digital Press
HD Media Company LLC	Sheriff's Tax Office	\$90,000.00	Legal publications and advertisements
B.I. Inc.	Home Confinement	\$69,800.00	Maintenance, repair, equipment and services for GPS monitoring equipment
Zones Inc.	Prosecuting Attorney	\$6,229.55	Three Dell Latitude computers, 3 year support \$1,268 ea; three DW316 external USB slim DVD-RW Optical drive \$63.79 ea; two Dell computers with 3 year support \$1,099.76 ea; and Two TRIPP lite 6ft display port to DVI-D/DP to DVI adapter converter single \$17.33 ea;
Steptoe & Johnson	Kanawha Co. Commission	\$5,376.10	Legal services Xenia Hotels and Resort v. Kanawha County Commission
Network Innovation Solutions	Shawnee Sports Complex	\$5,377.92	Baracuda Software & Full Management Service for Shawnee Sports Complex

Zambelli Fireworks	Kanawha Co. Commission	\$5,000.00	Fireworks at Shawnee Sports Complex
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PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2020-2021 budget revision*):

Vendor	Department	Amount	Comments/Description
Lamination Service, Inc.	Sheriff's Tax	\$5,060.00	Custom cards for pistol permits \$4,600; custom card set up fee \$460

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of July 23, 2020*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of July 23, 2020*)

The Honorable Vera J. McCormick, Clerk of the County

Authorization for the President of the Kanawha County Commission to Sign a Letter of Understanding between the Kanawha County Commission and the South Charleston Community Center
 Jerie Whitehead, Purchasing Director

Order authorizing the President of the Kanawha County Commission to sign the Lease with Lake Erie Golf Cars

Order authorizing the President of the Kanawha County Commission to execute a Sub-Recipient Grant Agreement for the Federal Emergency Management Agency Hazard Mitigation Grant Program FEMA-DR-4273-WV-0062

Order reappointing David Anderson to the Kanawha Public Service Commission (term to expire June 30, 2026)

Order reappointing Todd Goldman to the Kanawha Valley Regional Transportation Authority (term to expire September 30, 2023)

Order reappointing Jay Snodgrass to the Kanawha Valley Regional Transportation Authority (term to expire September 30, 2023)

Order reappointing Manfred Holland to the Kanawha Valley Regional Transportation Authority (term to expire September 30, 2023)

Order reappointing Bobbie Legg to the Malden Public Service District (term to expire August 1, 2026)

Order authorizing the Clerk of the County Commission to issue a check in the amount of \$871.29 from account #001-442.02-800-5-68.00 to the City of Charleston Police Department for reimbursement of expenses related to STOP Violence Against Women grant. Grant Number: 18-VAW-020. (March 2020)

Kim Mallory, Grant Coordinator

Order authorizing the President of the Kanawha County Commission to sign the contract between the Kanawha County Commission and Robert Koleske from the USDA Grant, not to exceed \$17,500

Kim Mallory, Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check from the Covid-19 Fund (#206-401.00-5-67.00), in the amount of Nine Hundred Eighty Five Thousand Five Hundred Seventy Four Dollars (\$985,574), to the General Fund (#001), as partial reimbursement for expenses related to the COVID-19 pandemic

Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from the Covid-19 Fund (#206-401.00-5-67.00), in the amount of Nine Hundred Thousand Dollars (\$900,000), to the Financial Stabilization Fund (#058), as partial reimbursement for expenses related to the COVID-19 pandemic

Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from the Day Report Fund, #072-443.35-5-67.00, in the amount of Ten Thousand Eight Hundred Thirty One Dollars (\$10,831), the balance on June 30, 2020 to the General County Fund #001, as reimbursement for budgetary expenses.

Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from the Covid-19 Fund (#206-401.00-5-67.00), in the amount of Fifty Thousand Dollars (\$50,000), to the County Manager Fund (#019), as partial reimbursement for expenses related to the COVID-19 pandemic

Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from the Covid-19 Fund (#206-401.00-5-67.00), in the amount of Two Hundred Fifty Thousand Dollars (\$250,000), to the Emergency Response Fund (#021), as partial reimbursement for expenses related to the COVID-19 pandemic

Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from the Magistrate Court I Fund (005-415.00-5-67.00) in the amount of Thirty Six Thousand Six Hundred Ninety Nine Dollars (\$36,699), the eligible June 30, 2020 balance, to the General Fund, pursuant to West Virginia Code §50-3-4

Kim Fleck, Director of Finance

The Revision of the Levy Estimate (Budget) for the County of Kanawha - F.Y. 2020-2021 General Fund Budget Revision #1

Kim Fleck, Director of Finance

1. Fiscal Year 2020-2021 COVID-19 Fund Line Item Budget Revision

REVENUES:

206-000.00-322-0-64.00	COVID 19- CARES GRANT	2,185,574
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EXPENDITURES:

206-401.00-5-67.00	COVID 19 - TRANSFERS TO OTHER FUNDS	2,185,574
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2. Fiscal Year 2020-2021 COVID-19 General Fund Budget Revision #1

REVENUES:

001-000.00-299-0-00.00	GENERAL FUND - FUND BALANCE	5,246,750
001-000.00-298-0-00.00	GENERAL FUND - ASSIGNED FUND BALANCE	65,114

EXPENDITURES:

001-401.00-5-67.00	Co Comm - Transfers to other Funds	5,288,750
001-406.00-2-30.00	Assessor- Contracted Services	4,634
001-413.00-2-30.00	Elections - Supplies & Materials	21,000
001-425.00-2-15.00	Annex- M & R Building & Grounds	10,710
001-425.02-2-30.00	Project 301- Contracted Services	4,000
001-425.02-3-41.00	Project 301- Supplies & Materials	4,446
001-428.00-3-53.00	Data Processing - Software	324
001-713.00-5-68.50	FD Emergency Services - Charleston FD	20,000

3. Fiscal Year 2020-2021 Sheriff's Accident Photo Fund Line Item Revision

REVENUE:

020-299-0-00.00	FUND BALANCE	14,415
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EXPENDITURE:

020-700.00-3-41.00	ACCIDENT PHOTO SUPPLIES & MATERIALS	14,415
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CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Regional Intergovernmental Council, in the amount of \$7,279.68 for quarterly contribution FY 20-21

Chemical Alliance Zone, in the amount of \$10,000.00 for FY 2020-2021 contribution

Zambelli Fireworks, in the amount of \$5,000.00 for fireworks for Shawnee Sports Complex

Ratification of Budget Revision processed off the bench on July 7, 2020:

F.Y. 2020-2021 Federal Grant Fund Budget Revision

Ratification of Emergency check processed off the bench on July 8, 2020:

Price Law Office, LLC, in the amount of \$1,136,775.00 for purchase and closings of FEMA properties

Ratification of Documents processed at the July 9, 2020 meeting:

Salary Increase for Kimberly Mallory, Grant Coordinator/Executive Assistant from \$45,720 to \$55,000, effective July 15, 2020

Salary Increase for Jennifer Herrald Oakley, County Manager from \$128,519 to \$145,000, effective July 15, 2020

Salary Increase for Kimberly Fleck, Director of Finance from \$72,644 to \$90,000, effective July 15, 2020

Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title and an Affidavit of Transfer of Ownership without Consideration Transferring a Vehicle Declared Surplus Property to the Town of Chesapeake

Resolution Honoring Dr. Kathy D'Altoni