

**KANAWHA COUNTY COMMISSION**  
***Special Meeting Agenda***  
**Tuesday, June 2, 2020**  
**In the Commission Courtroom**

**5:00 P.M. CALL TO ORDER**

Pledge of Allegiance  
Commission President Kent Carper

Moment of Silence and Recognition

**MINUTES**

Approval of the Minutes of the Public Test on May 20, 2020

Approval of the Minutes of the Special Commission Meeting on May 20, 2020

**RESOLUTION/PROCLAMATION**

Recognition of Cindy Robinson, Retiring after 35 years

Recognition of the National Guard for their leadership and valuable service to the Citizens of Kanawha County and West Virginia during the COVID-19 Crisis

**NEW EMPLOYEES**

**CHANGE OF EMPLOYMENT STATUS**

**AGENDA ITEMS**

**5:00 P.M.**

Introduction of Bethany Hively, Executive Director, Kanawha-Charleston Humane Association  
Commission President Kent Carper

**Discussion regarding the Primary Election June 9, 2020, and General Election of November 3, 2020, and any other related matters**

**Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango**

**Discussion regarding approval of the FY 2020-2021 Special Funds budgets in the aggregate amount of \$31,824,044, and all other budget matters concerning the County**

**Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango  
Kim Fleck, Director of Finance**

**Discussion and update regarding Hazard Mitigation Grant Program to include the flood buyout program**

**Commission President Carper  
Chuck Grishaber, Flood Plain Manager**

**Discussion regarding Kanawha County Sheriff's Annual Commission in accordance with W.Va. Code §11A-1-17 in the amount of \$15,000**

**Commission President Kent Carper  
The Honorable Michael Y. Rutherford, Sheriff**

**Discussion and update regarding the Olcott water line extension project, Alum Creek, Kanawha County**

**Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango**

**Discussion regarding COVID-19 and any and all related matters**

**Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango**

**Kanawha County Commission meetings through August , 2020**  
**Commission President Kent Carper**  
**Commissioner Henry C. Shores**  
**Commissioner Ben Salango**

DATE	TIME
Monday, June 15, 2020 (during canvass)	8:00 a.m.
Thursday, July 9, 2020	5:00 p.m.
Thursday, July 23, 2020	5:00 p.m.
Thursday, August 6, 2020	5:00 p.m.
Thursday, August 20, 2020	5:00 p.m.

**Discussion regarding Election and important dates**  
**Commission President Kent Carper**

DATE	TIME	EVENT/LOCATION
Wednesday, May 27, 2020 through Saturday, June 6, 2020	Mon. - Fri. 8:00am-5:00pm; & Sat. 9:00am-5:00pm	Early Voting for Primary Election
Monday, June 8, 2020	7:00 a.m. – 4:00 p.m.	Voting Supplies, Voter’s Registration Office
Tuesday, June 9, 2020	6:30 a.m. to 7:30 p.m.	Primary Election Day
Monday, June 15, 2020	7:00 a.m.	Canvass, Voter’s Registration Office

**AGENDA SETTING**

**PUBLIC HEARING**

**PUBLIC COMMENT**

**COUNTY MANAGER’S REPORT**

**DIRECTOR OF FINANCE’S REPORT**

**COUNTY ATTORNEY’S REPORT**

**STAFF REPORTS**

**NEW BUSINESS**

**FIDUCIARY**

Order Declaring Re-Opened Estate Closed (Estate of John Gaskie)

Order Declaring Re-Opened Estate Closed (Estate of Mary Lee Toler)

**PURCHASE ORDERS**

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

<b>Vendor</b>	<b>Department</b>	<b>Amount</b>	<b>Comments/Description</b>
Price Law Office (ratify PO signed 5/27/20)	Kanawha Co. Planning & Community Dev.	\$487,400.00	Purchase and closing of 3 properties and closing fees
Price Law Office (ratify PO signed 5/27/20)	Kanawha Co. Planning & Community Dev.	\$830,075.00	Purchase and closing of eight properties and closing fees
Price Law Office (ratify PO signed 5/27/20)	Kanawha Co. Planning & Community Dev.	\$493,175.00	Purchase and closing of three properties and closing fees
Pitney Bowes Reserve Account	Kanawha Co. Commission	\$35,109.20	Postage for absentee ballots due to COVID-19
Zones, Inc.	Sheriff's Tax Office	\$5,103.00	Fifty (50) windows remote desktop services user licenses @ \$102.06 each per WV state contract
Network Innovation Solutions	Kanawha Co. Comm Data Processing	\$6,264.00	Renewal of 174 barracuda sentinel accounts for real- time sphere phishing and cyber fraud defense (Commission, Assessor, Clerk and Prosecutors emails) @ \$522 ea
ESI Acquisition, Inc.	Kanawha Co. Commission	\$38,464.27	WEBEOC professional subscription through 5/31/21

Civil & Environmental Consultants, Inc.	Kanawha Co. Commission	\$29,895.56	UKV Consultants for Professional services through February 29, 2020, from Benedum Grant
Civil & Environmental Consultants, Inc.	Kanawha Co. Commission	\$24,330.46	UKV Consultants for professional services March 1, 2020 through April 25, 2020 from Benedum grant
WV State Bar	Prosecuting Attorney	\$6,250.00	Bar dues @ \$250 each for prosecuting attorney employees
Judicial Dialog Systems	Prosecuting Attorney	\$15,200.00	Judicial Dialog subscription for the Prosecuting Attorney's office
WVU Extension Service	WVU Kanawha Co. Extension office	\$5,149.00	Energy express summer site supervisor
WV Housing Development Fund	Kanawha Co. Commission	150,000.00	Partial payment on Promissory Note used for the Dilapidated Structures
Network Innovation Solutions	Kanawha Co. Comm Data Processing	\$11,409.00	One Cisco Umbrella one year renewal \$10,944.00 and one Cisco Smartnet Renewal \$465
Rocky Fork Enterprizes LLC	So. Charleston Police Dept.	\$20,000.00	Equipment for new police cars, paint doors and install vinyl striping on six police cars and two Raptor-RP-1 radar per Public Safety Grant letter of intent

### **ORDERS**

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of June 2, 2020*)

The Honorable Vera J. McCormick, Clerk of County the Commission

**Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of June 2, 2020*)**

**The Honorable Vera J. McCormick, Clerk of the County**

**Order authorizing the County Commission to submit a Grant Application for the STOP Violence Against Women (VAWA) Grant Program**

**Kim Mallory, Grant Coordinator**

**Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$9,229.22)**

**Marc Slotnick, County Attorney**

**Order authorizing the President of the Kanawha County Commission to execute a Lease Renewal for the Cross Lanes Detachment between Tyler Plaza, Inc., and the Kanawha County Commission (line item 001-700.00-2-19.00)**

**Order authorizing the President of the Kanawha County Commission to execute a Contract of Lease for the Kanawha County Deputy Sheriff's Sissonville Detachment between the Allen L. Haynes and the Kanawha County Commission (line item 001-700.00-2-19.00)**

**Order authorizing the President of the Kanawha County Commission to execute a Lease Agreement for the Quincy Detachment between the Quincy Center and the Kanawha County Commission (line item 001-700.00-2-19.00)**

**Order authorizing the President of the Kanawha County Commission to execute a Lease Renewal for the Kanawha County Deputy Sheriff's St. Albans Detachment between Andrew C. Wooten and the Kanawha County Commission (Line Item: #001-700.00-2-19.00)**

**Order authorizing the President of the Kanawha County Commission to execute a Lease Renewal for the Kanawha County Deputy Sheriff's Elk Detachment between Elk River Community Council, Inc., and the Kanawha County Commission (Line Item: #001-700.00-2-19.00)**

**Order approving the Employer share of PEIA Health Insurance Premiums, as budgeted for the fiscal year 2020-21  
Kim Fleck, Director of Finance**

**Order authorizing the Clerk of the County Commission to issue a check in the amount of \$5,597.75 from account #001-442.02-800-5-68.00 to the City of Charleston Police Department for reimbursement of expenses related to STOP Violence Against Women grant. Grant Number: 18-VAW-020. (July thru December 2019)**

**Kim Mallory, Grant Coordinator**

**Order authorizing the Clerk of the County Commission to issue a check in the amount of \$8,779.45 from account #001-442.02-800-5-68.00 to Beginning Community Outreach Program (BMEEK) for reimbursement of expenses related to STOP Violence Against Women grant. (July 2019 thru Dec. 2019) Grant Number: 18-VAW-020**

**Kim Mallory, Grant Coordinator**

**Order approving the execution by the Kanawha County Commission of the Oath and Certificates for the 2020 Real Estate and Personal Property Tax Books**

**Order reappointing David Anderson to the Kanawha Public Service District filling (term to expire June 30, 2026)**

**Order reappointing Kenna J. Parsons, III, to EnAct, Inc. (term to expire June 30, 2021)**

**Order reappointing Mayor Bill Cunningham to the Kanawha County Emergency Ambulance Authority (term to expire 6/30/23)**

**Order reappointing Mayor Scott James to Kanawha County Emergency Ambulance Authority (term to expire 6/30/23)**

**Order reappointing Kay Summers to the West Virginia Solid Waste Management Board (term to expire June 30, 2024)**

**Order reappointing Damron Bradshaw to the Board of Appeals under the Adult Entertainment Ordinance of 2003 (term to expire April 1, 2023)**

Order reappointing John Luoni to the Regional Intergovernmental Council (term to expire June 30, 2021)

Order Approving Special Funds Budgets for FY2020-2021 per the attached schedule

Kim Fleck, Director of Finance

**1. Fiscal Year 2019-2020 Capital Fund Line Item Budget Revision**

**EXPENDITURES:**

090-401.00-4-51.00	CAPITAL FUND - County Comm Capital	26,500
090-401.00-4-50.05	CAPITAL FUND - Christopher Street Bldg	(26,500)

**2. Fiscal Year 2019-2020 Special Health Fund Line Item Budget Revision**

**EXPENDITURES:**

372-423.00-1-05.01	Special Health – Health Claims	-150,000
372-423.00-0-10.10	Special Health – Wellness	-11,500
372-423.00-2-23.01	Special Health – Administration	6,000
372-423.00-1-05.02	Special Health – Prescription Claims	\$155,500

**CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:**

Pitney Bowes, in the amount of \$35,109.20 for postage for absentee ballots due to COVID19

Civil & Environmental Consultants, in the amount of \$29,895.56 for UKV Consultants for professional services through February 29, 2020, from Benedum Grant

Civil & Environmental Consultants, in the amount of \$24,330.46 for UKV Consultants for professional services March 1, 2020 through April 25, 2020 from Benedum Grant

Rocky Fork Enterprizes LLC, in the amount of \$20,000.00 for Equipment for new police cars, paint doors and install vinyl striping on six police cars and two Raptor-RP-1 radar per Public Safety Grant letter of intent

**Ratification of Documents processed at the May 20, 2020, meeting:**



Order authorizing submission of application to the Commission on Drunk Driving Prevention through the West Virginia State Police, in the amount of \$15,000. From July 1, 2020 through September 29, 2020

Order authorizing the President of the Kanawha County Commission to execute the "Customer Agreement," "Statement of Responsibility," and "Application Data" with Metlife

Order approving the Employee Travel Policy During the ongoing COVID-19 Pandemic

Fiscal Year 2019-2020 Enhanced 911 Fund

Purchase Order: DormaKaba, in the amount of \$8,917.88, to modify existing ADA handicap automatic door openers to touchless push plates by providing and installing seventeen (17) touchless push plates on the existing automatic door openers

Purchase Order: Fifth Third Bank, in the amount of \$24,435.13, COVID-19 credit card expenses

**Ratification of documents processed off the bench on May 26, 2020:**

Fiscal Year 2019-2020 Federal Grant Fund Budget Revision

Fifth Third Bank in the amount of \$107,446.40

**Ratification of documents processed off the bench on May 27, 2020:**

Supplemental Checks to Price Law Office, LLC, in the amounts of \$493,900.00, \$830,075.00, and \$487,400.00 for purchase and closing of 4 properties -DR4273-WV-0099, 8 properties -DR4273-WV-0106, and 3 properties- DR4273-WV0099