

KANAWHA COUNTY COMMISSION

Special Meeting Agenda

Tuesday, April 21, 2020

To be held using zoom video conferencing, call-in information and public viewing link to be provided by separate notice prior to the meeting

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting on April 2, 2020

Approval of the Minutes of the Special Emergency Meeting on April 7, 2020

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Discussion regarding Kanawha County being under a State of Emergency and any and all matters relating to COVID-19

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Ben Salango

Public Hearing to receive objections pursuant to W.Va. Code § 11-8-10a and discussion regarding the 2020-2021 Kanawha County Levy Rate at a proposed rate of 14.30 cents per \$100.00 of valuation. Said levy to be set by the Kanawha County Commission upon receipt of public comment and/or objections, if any

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Ben Salango

Andrew Gunnoe, Deputy County Manager

Kim Fleck, Director of Finance

Discussion regarding a Special Payroll for Hero Pay processed on April 20, 2020

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Ben Salango

Discussion regarding the 2020 Primary Election, to include but not limited to dates for the Public Test, Canvass, and Early Voting, and any and all other matters relating thereto. Discussion will also include preparing and passing Kanawha County Commission's Board of Canvass Rules and Regulations with special emphasis and attention to protect as much as possible County Employees, Poll Workers, and Election Workers during Canvass. In addition there will be a discussion regarding authorizing the Clerk of the County Commission authority to rehire poll workers and election officials

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Ben Salango

Discussion regarding the Governor’s block grant of \$100,000 and a match of \$100,000 from County Emergency Funds, to include potential support for municipal as well as other first responder entities, especially those providing EMS/fire service

Commission President Kent Carper
 Commissioner Henry C. Shores
 Commissioner Ben Salango

Discussion regarding paying the Jail Bill in the amount of \$309,000.
 Discussion will include the following:

Inmate Report as of 3/15/20:	As of 4/15/20:
KCSD – 68	38
WVSP – 9	6
CPD – 58	36
<u>Other – 69</u>	<u>42</u>
Total Inmates – 204	122

Commission President Kent Carper
 Commissioner Henry C. Shores
 Commissioner Ben Salango

Discussion regarding dental and vision coverage for county employees

Commission President Kent Carper
 Commissioner Henry C. Shores
 Commissioner Ben Salango

Kanawha County Commission meetings through June 2, 2020

Commission President Kent Carper
 Commissioner Henry C. Shores
 Commissioner Ben Salango

DATE	TIME
*Tuesday, May 5, 2020	5:00 p.m.
Wednesday, May 20, 2020	4:00 p.m.
Tuesday, June 2, 2020	5:00 p.m.

Discussion regarding Election and important dates
Commission President Kent Carper

DATE	TIME	EVENT/LOCATION
Wednesday, May 20, 2020	4:00 p.m.	Public Test, Early Voting, Voter's Registration Office
Wednesday, May 27, 2020 through Saturday, June 6, 2020	Mon. - Fri. 8:00am-5:00pm; & Sat. 9:00am-5:00pm	Early Voting for Primary Election
Tuesday, June 2, 2020	4:00 p.m.	Public Test, Christopher Street and Voter's Registration Office
Monday, June 8, 2020	7:00 a.m. – 4:00 p.m.	Voting Supplies, Voter's Registration Office
Tuesday, June 9, 2020	6:30 a.m. to 7:30 p.m.	Primary Election Day
Monday, June 15, 2020	7:00 a.m.	Canvass, Voter's Registration Office

AGENDA SETTING

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Jerry Edward Downey)

Order Declaring Re-Opened Estate Closed (Estate of Jake D. Price)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Zones Inc. (Ratify PO signed 3/19/20)	Kanawha Co. Commission	\$7,994.32	Eight Dell Latitude 3500's per quote KK1500443 emergency purchase
Town of Glasgow (Ratify PO signed 3/20/20)	Kanawha Co. Commission	\$62,991.50	Contribution for sewer repairs
Microception Inc.	Sheriff's Law Enforcement Div.	\$6,480.00	Three 1-year VideOversight EE Software Maintenance Agreement 5/18/20-5/18/23
Leadsonline.com	Sheriff's Law Enforcement Div.	\$5,890.00	1 each LeadsOnline PowerPlus Investigation System service package – renewal contract dates 5/1/20-4/30/21
Right Path Transportation LLC (Ratify PO signed 4/9/20)	Kanawha Co. Commission	\$10,000.00	Emergency loan
B.I. Inc.	Home Confinement	\$20,000.00	Maintenance, repair and equipment replacement for GPS monitoring equipment for Home Confinement – sole source
Johnsons Fire Equipment Company	Glasgow VFD	\$8,500.00	Twenty-eight (28) 1.75" x 50' (colored)DJ800 polyester hose with 1.5" nst couplings; forth (40) 3" x 2.5" x 50' white DJ800 polyester hose with 2.5" couplings; stencil GLASGO VFD included on hose per quote dated 3/26/20 and public safety grant letter of intent

Fifth Third Bank	Kanawha Co. Commission	\$15,729.00	Lodging at the Hampton Inn for twenty (20) first responders 3/25/20-3/31/20 and 4/1/20-4/7/20 @ \$107 per night
Malden VFD	Malden VFD	\$5,000.00	Reimbursement for payment of invoices for emergency rescue truck repairs approved by the Commission 3/5/20
Rocky Fork Enterprizes LLC	Sheriff's Law Enforcement Div.	\$45,000.00	Emergency equipment, installation and service of emergency equipment for the Kanawha County Sheriff's Office – Public Safety Grant Letter of Intent per County contract, long term project
Travelers	Kanawha County Commission	\$11,232.75	Insurance deductibles
Finley Fire Equipment		\$6,896.00	
City of Charleston		\$100,000.00	
Red Hot Fire Equipment Co.	St. Albans Fire Dept.	\$7,995.95	9.9 Dura Flow Rubber-covered through the weave thick ribbed attack hose \$2,202.95; 11 Key Fire Hose Pro-Flow LDH rubber covered supply hose 5" \$5,797.00 per public safety grant letter of intent
Finley Fire Equipment Company, Inc.	Clendenin VFD	\$6,896.00	One (1) TFLK65 NFPA Thermal Imaging Camera 320-240 60 Hz \$6,596.00; One (1) truck mount charger for camera \$300.00; per public safety grant letter of intent
City of Charleston	City of Charleston	\$100,000.00	Assistance with First Responder "Hero Pay" per Governor's BlockGrant
Pitney Bowes	Microfilm	\$54,000.00	Postage for the postage machine

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of April 21, 2020*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of April 21, 2020*)

The Honorable Vera J. McCormick, Clerk of the County Commission

Order Confirming and Approving Orders Entered by the Clerk of County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, Clerk of the County Commission

Order authorizing the Clerk of the County Commission to hire poll workers and election officials to perform duties before and during the primary election. Clerk is to advise names, pay, and any other information to the Kanawha County Commission to be ratified at the next regular meeting

Order authorizing the County Commission to submit a Grant Application for a Federal Assistance Grant from the Federal Department of Justice (DOJ) for the Covid-19 pandemic, in the amount of \$117,943 for overtime, for the Kanawha County Sheriff's Department

Kim Mallory, Grant Coordinator

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$43,294.56)

Marc Slotnick, County Attorney

Rules for the Board of Canvassers to be Observed for the June 9, 2020, Primary Election

Order approving the 2020-2021 Levy Rate of 14.30 cents per \$100.00 of valuation

Kim Fleck, Director of Finance

Order approving the 2020-2021 Excess Levy Rate of 6.09 cents per \$100 of valuation
Kim Fleck, Director of Finance

1. Fiscal Year 2019-2020 General Fund Line Item Revision

EXPENDITURES:

001-404.00-1-03.01	Sheriff Tax – Fulltime	(18,000)
001-404.00-1-08.01	Sheriff Tax – Overtime	18,000
001-902.00-3-43.00	Camp Virgil Tate - Gas, Oil & Tires	(4,034)
001-902.00-2-17.00	Camp Virgil Tate - M & R Auto	(100)
001-902.00-2-30.00	Camp Virgil Tate- Contracted Services	(5,454)
001-902.00-2-13.00	Camp Virgil Tate – Utilities	9,588
001-700.00-1-03.01	Sheriff LED – Fulltime	(150,000)
001-700.00-2-14.00	Sheriff LED – Travel	(12,000)
001-700.00-2-16.00	Sheriff LED - M & R Equipment	(20,000)
001-700.00-2-23.00	Sheriff LED - Investigative Expense	(5,000)
001-700.00-3-41.02	Sheriff LED - Operating Grant	(20,000)
001-700.00-3-41.06	Sheriff LED - Mental Health Supplies	(4,800)
001-700.00-3-43.00	Sheriff LED - Gas/Oil/Tires	(40,000)
001-700.00-1-08.01	Sheriff LED - Overtime Wages	229,800
001-700.001-09.00	Sheriff LED - Temporary Salaries	18,000
001-700.00-2-11.00	Sheriff LED – Telephone	3,000
001-700.00-2-19.00	Sheriff LED - Building/Equipment Rental	1,000

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

City of Charleston, in the amount of \$100,000.00 for assistance with First Responder “Hero Pay” per Governor Block Grant

Pitney Bowes, in the amount of \$54,000.00 for postage for the postage machine

Ratification of Documents processed at the April 2, 2020, Commission meeting:

Order Declaring Kanawha County in a State of Emergency

Order Adopting the Emergency Paid Family and Medical Leave Policy and Emergency Paid Leave Policy (COVID-19)

Ratification of Emergency Checks processed off the bench on April 7, 2020:

Emergency checks to Fifth Third Bank for p-card payments in the total amount of \$11,999.53

Ratification of Emergency Checks processed off the bench on April 8, 2020:

Westside/St. Albans VFD, in the amount of \$3,000 for COVID-19 emergency

Tyler Mountain VFD, in the amount of \$3,000 for COVID-19 emergency

Tornado VFD, in the amount of \$3,000 for COVID-19 emergency

Smithers VFD, in the amount of \$3,000 for COVID-19 emergency

Sissonville VFD, in the amount of \$3,000 for COVID-19 emergency

Rand VFD, in the amount of \$3,000 for COVID-19 emergency

Pratt VFD, in the amount of \$3,000 for COVID-19 emergency

Pinch VFD, in the amount of \$3,000 for COVID-19 emergency

Montgomery VFD, in the amount of \$3,000 for COVID-19 emergency

Marmet VFD, in the amount of \$3,000 for COVID-19 emergency

Malden VFD, in the amount of \$3,000 for COVID-19 emergency

Loudendale VFD, in the amount of \$3,000 for COVID-19 emergency

Lakewood VFD, in the amount of \$3,000 for COVID-19 emergency

Jefferson VFD, in the amount of \$3,000 for COVID-19 emergency

Institute VFD, in the amount of \$3,000 for COVID-19 emergency

Handley VFD, in the amount of \$3,000 for COVID-19 emergency

Glasgow VFD, in the amount of \$3,000 for COVID-19 emergency
Frame VFD, in the amount of \$3,000 for COVID-19 emergency
East Bank VFD, in the amount of \$3,000 for COVID-19 emergency
Dunbar VFD, in the amount of \$3,000 for COVID-19 emergency
Davis Creek VFD, in the amount of \$3,000 for COVID-19 emergency
Clendenin VFD, in the amount of \$3,000 for COVID-19 emergency
Cedar Grove VFD, in the amount of \$3,000 for COVID-19 emergency
Cabin Creek VFD, in the amount of \$3,000 for COVID-19 emergency
Belle VFD, in the amount of \$3,000 for COVID-19 emergency
Alum Creek VFD, in the amount of \$3,000 for COVID-19 emergency
Emergency Response Fund (021) in the amount of \$500,000 transfer
from Financial Stabilization to Emergency Response Fund for
assistance with expenses associated with the COVID-19 pandemic

Ratification of Documents processed off the bench on April 9, 2020:

Emergency Check: Right Path Transportation in the amount of
\$10,000.00 for emergency loan