

KANAWHA COUNTY COMMISSION

Amended Agenda

Thursday, September 5, 2019

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting on August 22, 2019

RESOLUTION/PROCLAMATION

Proclamation for National Childhood Cancer Awareness Month

Proclamation for Emergency Preparedness Month

NEW EMPLOYEES

Assessor

Donna Mitchell, Hallway (Information Desk), Kanawha County Assessor's office, part-time employee, \$12.00 per hour, replacing Richard Connett, effective September 16, 2019

The Honorable Sallie Robinson, Assessor

Donald W. Ryan, Hallway Greeter (Information Desk), Kanawha County Assessor's office, part-time employee, \$12.00 per hour, replacing Dale Lucas, effective September 16, 2019

The Honorable Sallie Robinson, Assessor

Circuit Clerk

Tanya Caldwell, Deputy Clerk, Kanawha County Circuit Clerk's office, part-time employee, \$12.00 per hour, effective September 10, 2019

The Honorable Cathy S. Gatson, Circuit Clerk

Samantha Smith, Deputy Clerk, Kanawha County Circuit Clerk's office, full-time employee, \$25,000.00 per year, replacing Laura Fortson, effective September 9, 2019

The Honorable Cathy S. Gatson, Circuit Clerk

CHANGE OF EMPLOYMENT STATUS

Assessor

Vivian Cooper, Personal Property, Kanawha County Assessor's office, from part-time to full-time employee, \$27,000.00 per year, replacing Kristin Means, effective September 16, 2019

The Honorable Sallie Robinson, Assessor

AGENDA ITEMS

5:00 P.M.

Introduction of Allison Conley, New Director of Recovery Point, WV
Commission President Kent Carper

Discussion regarding a proposed long-term lease agreement to operate a full service restaurant at the Shawnee Sports Complex Clubhouse building

Commissioner Ben Salango

Discussion regarding Camp Virgil Tate and the distribution of the timbering funds in the total amount of \$146,474.20, between Camp Virgil Tate and Parks & Recreation - amounts to be determined by the Kanawha County Commission

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Ben Salango

Joan Baldwin, President, Camp Virgil Tate Board

Major General Allen Tacket, President, Parks & Recreation
Commission

Discussion and update from the Regional Intergovernmental Council
Commission President Kent Carper
Colt Sandoro, Executive Director
Kara Greathouse, Transportation Planning Director
Dr. Anne Cavalier, Board Member

Discussion regarding collection efforts by the Kanawha County
Sheriff's Chief Tax Deputy's office
Commission President Kent Carper
Allen Bleigh, Chief Tax Deputy

► Discussion regarding Board of Assessment Appeals Request of
Xenia Hotels & Resorts Inc and Charleston Urban Renewal Authority
for request in reduction of taxes on Parcel ID 11-4-0004-009 Marriott
Hotel Property (Leasehold: \$8,881,234 and Land \$992,640)

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango
The Honorable Sallie Robinson, Assessor
Robert Schulenberg, Assistant Prosecuting Attorney
William Bresnahan, II, Ryan Law, Pittsburgh, PA

Kanawha County Commission meetings through October, 2019
Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango

DATE	TIME
Thursday, September 5, 2019	5:00 p.m.
Thursday, September 26, 2019	5:00 p.m.
Thursday, October 10, 2019	5:00 p.m.
Thursday, October 24, 2019	5:00 p.m.

AGENDA SETTING

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Admitting Will to Probate (Estate of Evelyn S. Ingram aka Evelyn Sarah Ingram)

Order Declaring Re-Opened Estate Closed (Estate of Cecil C. Gumm, Sr.)

Order Declaring Re-Opened Estate Closed (Estate of Earl B. Mathes)

Order Declaring Re-Opened Estate Closed (Estate of Harry Randall White)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
ESI Acquisition Inc.	Kanawha Co. Commission	\$36,256.26	WEBEOC Professional Subscription
Central Glass Inc.	Maintenance Annex	\$5,700.00	Labor and materials to wet seal with high quality structural silicone all glass in storefronts on Quarrier and Court streets to stop water leakage per quote dated 8/21/19
County Commissioners Association of WV	Kanawha Co. Commission	\$6,000.00	Annual dues for fiscal year July 1, 2019-June 30, 2020
Allens Auto Parts & Repair	Sheriff's Law Enforcement	\$25,000.00	Miscellaneous parts and maintenance and repairs for department fleet per bids received 8/16/19

County Manager's Discretionary Fund	Kanawha Co. Commission	\$146,474.20	Transfer balance of Camp Virgil Tate timbering funds \$166,474.20 less \$20,000 previously paid out
Lattamus Communications & Security	Sheriff's Law Enforcement	\$10,005.00	5 Kenwood NX-5300KS Digital VHF P25 Portable Radios and accessories
Astar Abatement Inc.	Kanawha Co. Planning & Community Dev.	\$15,000.00	Asbestos abatement services for properties to be demolished per bids received 3/30/17
Rodney Loftis & Son	Kanawha Co. Planning & Community Dev.	\$50,000.00	Demolition services per bids received 7/9/18
Pinnacle Consultants LLC	Kanawha Co. Planning & Community Dev.	\$8,000.00	Asbestos inspection services for properties to be demolished
GrayShift LLC	Sheriff's Law Enforcement	\$7,500.00	GrayKey Unit license renewal (Law Enforcement's portion) – sole source
GrayShift LLC	Prosecuting Attorney	\$7,500.00	GrayKey Unit license renewal (Prosecuting Attorney's portion) – sole source
Casto & Harris	County Clerk – Election	\$6,345.53	20,000 three-section voter cards and 30,000 wallet cards
WV Radio Corporation	Sheriff's Tax Office	\$7,000.00	Tax collection PSA's and advertising
Adventures on the Gorge	Prosecuting Attorney	\$19,228.00	Lodging for Nicole Cofer and training participants 9/8/19-9/13/19
Rocky Fork Enterprizes, LLC	Day Report	\$7,148.43	6'x12' Tandem Axel V Nose Trailer delivered, vinyl lettering and stripping as per Customers sample, interior reinforcement, equipment monitoring, shelving, E-Track, materials and labor

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2018-2019 budget revision*):

Vendor	Department	Amount	Comments/Description
General Fund (001-388)	Sheriff's Tax	\$150,710.00	Transfer from Public Safety Grant Fund to cover cost of Special Deputies transferred into General Fund Line Item #001-708.00-Kanawha Co. Sheriff's Tax Office

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of September 5, 2019*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of September 5, 2019*)

The Honorable Vera J. McCormick, Clerk of the County Commission

► Order Confirming and Approving Orders Entered by the Clerk of County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Tanya Caldwell, Deputy Clerk, Kanawha County Circuit Clerk's office, part-time employee, \$12.00 per hour, effective September 10, 2019

New Employee: Samantha Smith, Deputy Clerk, Kanawha County Circuit Clerk's office, full-time employee, \$25,000.00 per year, replacing Laura Fortson, effective September 9, 2019

► Change of Employment Status, Bruce White, Maintenance Supervisor

**Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$162,091.28)
Marc Slotnick, County Attorney**

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

New Employee: Donna Mitchell, Hallway (Information Desk), Kanawha County Assessor's office, part-time employee, \$12.00 per hour, replacing Richard Connett, effective September 16, 2019

New Employee: Donald W. Ryan, Hallway Greeter (Information Desk), Kanawha County Assessor's office, part-time employee, \$12.00 per hour, replacing Dale Lucas, effective September 16, 2019

Salary Adjustment for Andrew Gunnoe, effective September 1, 2019

Change in Status: Vivian Cooper, Personal Property, Kanawha County Assessor's office, from part-time to full-time employee, \$27,000.00 per year, replacing Kristin Means, effective September 16, 2019

Order authorizing the President of the Kanawha County Commission to Execute a Sub-Recipient Grant Agreement for the Federal Emergency Management Agency Hazard Mitigation Grant Program WV-DR4273-WV-0088

Order accepting the changes to the Shawnee Regional Park Sports Complex Baseball Field Use Agreement between the Kanawha County Commission and Charleston Catholic High School

Order Authorizing the Clerk of the County Commission to issue a check from General County, #001-401.00-5-67.00, in the amount of Four Hundred Forty Thousand Dollars (\$440,000) to the Capital FUND #090, representing the funding of capital line items for FY 2019-20

Order Establishing the Kanawha County Courthouse Construction Committee

Order Authorizing the Clerk of the County Commission to issue a check from the General Fund (#001-401.00-5-67.00), in the amount of One Million Eight Hundred Fifty Thousand Dollars (\$1,850,000), to the Debt Service Fund (#244), representing funding of the County's annual debt service payments through September, 2019

Authorization for the Clerk of the County Commission to issue a check from the General Fund Line Item #001-401.00-5-67.00 in the amount of Forty Thousand (\$40,000.00) Dollars payable to the Unemployment Fund (068)

Order authorizing the President of the Kanawha County Commission to sign the Region III Workforce Investment Board of Kanawha County Board Member Nominations

1. **Fiscal Year 2019-2020 Public Safety Grant Fund Line Item Budget Revision**

EXPENDITURES:

029-711.00-5-68.00	Public Safety- Contributions other entity	(500,000)
029-711.01-5-68.00	Public Safety- Dedicated to KCSO	500,000

2. **Fiscal Year 2019-2020 County Managers Fund**

REVENUE:

019-000.00-366-0-00.00	Co Manager's Fund-Misc Revenue	400,000
019-000.00-388-0-00.00	Co Manager's Fund - Transfers from other funds	146,475

EXPENDITURE:

019-401.00-5-68.00	Co Manager's Fund - Contributions	546,475
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CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

ESI Acquisition, Inc., in the amount of \$36,256.26, for WEBEOC Professional Subscription

Adventures on the Gorge, in the amount of \$19,228.00, for lodging for Nicole Cofer and training participants 9/8/19-9/13/19 (Prosecuting Attorney's office)

Ratification of Emergency checks processed off the bench on August 22, 2019:

Fifth Third Bank, in the total amount of \$20,194.20 for p-card payments

Ratification of Documents processed at the August 22, 2019 meeting:

Purchase Order: Crede Tractor Sales & Service, for the Day Report Center, in the amount of \$5,240.37 for weed eaters, chainsaws, and miscellaneous equipment

Supplemental check: Town of Pratt in the amount of \$5,020.00 for reimbursement for police vehicle repairs per Public Safety Grant

Purchase Order and Emergency check: Mining Motors, Inc. in the amount of \$10,000.00 for UKAN Loan/Grant Program

Purchase Order and Emergency check: Right Path Transportation, LLC in the amount of \$10,000.00 for UKAN Loan/Grant Program

Purchase Order and Emergency check: Heavenly Flavored Cupcakes & Cobbler in the amount of \$5,000.00 for UKAN Loan/Grant Program

Revised Purchase Order: Software Systems, Inc. in the amount of \$39,100.82 (increase PO for additional processing fees and additional postage)

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▶ **AND BOLD PRINT DENOTES EMERGENCY ITEM**