

UKAN

Loan Fund Application

Applications are accepted year-round by submitting the completed application to:

UKAN Program Manager

Kanawha County Commission

407 Virginia Street East

Charleston, WV 25301

For more information call 304-357-0101 or email UKAN@kanawha.us

I. APPLICANT INFORMATION

Applicant:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Individual: _____ Business Entity: _____ Non-profit: _____

Tax Identification Number and/or Social Security Number: _____

Business Information:

Name: _____

Address: _____

Type of Ownership:

___ Sole Proprietor

___ Corporation

___ LLC

___ Nonprofit

Type of Business:

Retail

Business Service

Restaurant

Manufacturing

Other _____

Provide a brief description of the business that is starting or expanding. Your attached business plan can more fully explain your products or services, so please be brief but informative.

II. FINANCING NEEDS

Total Amount of Investment: _____

Total Amount of UKAN Funding Request: _____

III. SOURCES AND USES OF FUNDING

Sources of Other Funding

Source	Amounts	Terms	Is Funding Committed Yes/Pending

Uses of Funds

Item & Description	Budget Amount	UKAN Funds Needed	
		Yes	No

IV. Number and Type of Jobs Created

Year One _____

Type(s): _____

Year Two (projected) _____

Types(s): _____

This application is being submitted with information that is correct and complete, to the best understanding of the applicant.

Applicant Signature

Date

Printed Name & Title: _____

ATTACHMENT: Your business plan MUST contain the following information:

- Description of the business and its goods and/or services
- Demand for proposed goods or services
- Target market and marketing approaches
- Amount of funding required to capitalize the business and operate with adequate cash flow
- How the UKAN funds will be used including a description of the work done or equipment purchased.
- Three year operating pro forma

The UKAN program requires, or reserves the right to ask for, the following information:

- Personal financial statement
- Personal or business tax return
- Building lease if applicable