

KANAWHA COUNTY COMMISSION

Agenda

Thursday, April 11, 2019

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting on
March 21, 2019

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Commission

David Moore, Custodial, Kanawha County Commission, part-time
employee, salary to be set by the commission, replacing Candy
Baldwin, effective April 16, 2019

Jennifer Herrald, County Manager

David Workman, Field Deputy, Planning Office, Kanawha County
Commission, full-time employee, salary to be set by the commission,
replacing John Shelton, effective May 1, 2019

Jennifer Herrald, County Manager

Prosecuting Attorney

Heather N. Brightwell, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$28,000.00 per year, replacing Rhonda Glass, effective April 16, 2019

The Honorable Charles T. Miller, Prosecuting Attorney

Jonathan M. Calhoun, Assistant Prosecutor, Kanawha County Prosecuting Attorney's office, full-time employee, \$70,000.00 per year, replacing Donna Taylor, effective April 16, 2019

The Honorable Charles T. Miller, Prosecuting Attorney

Amanda LeeAnn Honaker, Legal Assistant/Victim Advocate, Kanawha County Prosecuting Attorney's office, full-time employee, \$28,000.00 per year, replacing Deborah Rogers, effective April 19, 2019

The Honorable Charles T. Miller, Prosecuting Attorney

Nickolas D. Miller, Clerk/Runner, Kanawha County Prosecuting Attorney's office, part-time employee, \$12.00 per hour, effective April 16, 2019

The Honorable Charles T. Miller, Prosecuting Attorney

Sheriff's Law Enforcement

William D. Jenkins, Family Court Bailiff, Kanawha County Sheriff's Law Enforcement, part-time employee, \$15,00 per hour, replacing Robert Starks, effective April 16, 2019

The Honorable Michael Y. Rutherford, Sheriff

Zachary S. Russell, Court Security, Kanawha County Sheriff's Law Enforcement, full-time employee, \$30,992.00 per year, replacing Edsil Prunty, effective April 16, 2019

The Honorable Michael Y. Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

Commission

Candy Baldwin, Custodial, Kanawha County Commission, from part-time to full-time employee, salary to be set by the commission, replacing Gail Henderson, effective April 16, 2019

Jennifer Herrald, County Manager

AGENDA ITEMS

5:00 P.M.

Discussion and update on the RISE program, to include but not be limited to the Riverview 25045 Building

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango
Jennifer Herrald, County Manager
Steve Neddo, Planning Director

Discussion regarding 2019 Legislative Agenda Recap

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango
Lesli Forbes, Legislative Liaison
Jonathan Adler, Executive Director, WVaCo
Jennifer Piercy, CCAWV
Steve Kominar, CCAWV Lobbyist

Discussion and Proclamation regarding Sound the Alarm, Save a Life, Program of the American Red Cross

Commission President Kent Carper
Erica Mani, American Red Cross

Discussion regarding funding request in the amount of \$10,000.00 from Point Harmony Elementary to finish a walking trail and also to replace two dilapidated basketball hoops on the playground

Commissioner Ben Salango
Commission President Kent Carper
Commissioner Henry C. Shores

Discussion regarding Cyber Liability Joint Insurance Policy for the Kanawha County Commission, Metro 911, Parks and Recreation, Yeager Airport, and Kanawha County Emergency Ambulance Authority through Beazley Insurance Company, coverage limits in the amount of \$6M, cost of policy in the amount of \$39,380, Agent of Record, Commercial Insurance/AssuredPartners

Commission President Kent Carper
Jennifer Herrald, County Manager
Frank Baer, III, Chairman, CEO
Brent Burton, Executive Vice President

Discussion regarding funding request in the amount of \$6,000.00 from Saint Albans Little League to finish a new batting cage. Total cost of project is \$21,000.00

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango

Kanawha County Commission meetings through June, 2019

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango

DATE	TIME
Tuesday, April 16, 2019	11:00 a.m. *
Thursday, April 25, 2019	5:00 p.m.
Thursday, May 2, 2019	5:00 p.m.
Thursday, May 16, 2019	5:00 p.m.
Thursday, June 6, 2019	5:00 p.m.
Thursday, June 27, 2019	5:00 p.m.

*The 2019-2020 Kanawha Co. Levy Rate will be set at this meeting

AGENDA SETTING

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Declaring Re-Opened Estate Closed (Estate of Neva Louise Wickline Ramsey Ferguson)

Order Declaring Re-Opened Estate Closed (Estate of Lovell Huffman)

Order Declaring Re-Opened Estate Closed (Estate of Howard Franklin O'Neal)

Order Declaring Re-Opened Estate Closed (Estate of George A. Russell)

Order Declaring Re-Opened Estate Closed (Estate of Leonard O. Sloan)

Order Re-Referring to a Fiduciary Commissioner (Oliver Leo Pettry, Jr.)

PURCHASE ORDERS:

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
B.I. Inc.	Home Confinement	\$68,700.00	Revised PO: increase PO \$13,000 for additional maintenance, repair and GPS monitoring equipment- sole source
Galls LLC	Sheriff's Law Enforcement Div.	\$15,000.00	Miscellaneous items and services for the Kanawha County Sheriff's Office Law Enforcement Division Sate Contract from Division of Corrections COR61602 "Catalog Contract"
Nelson Mullins Riley & Scarborough	Kanawha Co. Commission	\$11,284.35	Legal services #058263/09000
Musco Sports Lighting LLC	Shawnee Sports Complex	\$1,757,644.00	Lighting project for Shawnee Sports Complex Two Phases

Travelers	Kanawha Co. Commission	\$20,099.10	Account #5695CO6087 for Claim Nos: E9E2195 \$478.50; E9E7356 \$1,353.00; FAY9844 \$9,819.60; FCM9108 \$3,349.50; FCM9198 \$2,062.50; FEA3642 \$2,689.50; FEA5124 \$346.50
Advantage Technology LLC	Sheriff's Law Enforcement Div.	\$51,615.57	1 each dell EMC SCv320 \$117,875.70; 1 each Dell EMC SCv3020 \$30,136.47; 2 each Ethernet Converged Network Adapter 4 port \$599.00 ea; 12 each 10' CAT6A \$12.95 ea.; 15 each Computer Department LVL 4 Labor hours \$150.0 ea; per quote #10999. Sole Source
Interstate Rescue LLC	Chesapeake Volunteer Fire Dept.	\$9,999.45	Five SC-Gold Spec coat and pants \$1,991.89; shipping \$40
CDW Government Inc.	Sheriff's Law Enforcement Div.	\$5,670.40	40 each Microsoft 365 Business Premium \$141.76 ea; 1 year subscription license. Per Quote #KLVK321. Pricing per National Joint Powers Alliance Contract #100614
Fifth Third Bank	Sheriff's Law Enforcement Div.	\$6,941.28	1 each SnugPro CHU Truck Topper purchase made through Atomic Custom Truck \$6,941.28 – invoice #S191625-4
RM Huffman Company	Shawnee Sports Complex	\$7,204.00	Ratify Emergency PO approved 4/3/19; 8444 Scoreboard with Ad for Shawnee Sports Complex
St. Albans Police Dept.	St. Albans Police Dept.	\$10,000.00	Reimbursement for the purchase of ten portable P-25 radios per Public Safety Grant Letter of Intent
Allens Auto Parts & Repair	Sheriff's Law Enforcement Div.	\$20,000.00	Vehicle maintenance, repairs and parts

S&S Worldwide	Shawnee Sports Complex	\$101,502.56	Ratify Emergency PO approved 4/3/19; 100 seat enclosed bleachers for Shawnee Sports Complex
Paint Creek Watershed	Kanawha Co. Commission	\$5,000.00	Contribution for Take a Kid Fishing Day 5/18/19
Stephens Auto Center	Sheriff's Law Enforcement Div.	\$195,275.00	Five (5) 2020 Ford Police Interceptor Utility SUV \$39,055.00 black in color with options. Per county bids opened March 28, 2019
Johnson Controls Fire Protection LP	County Clerk	\$6,363.60	Repair door access Kanawha Boulevard entrance \$1,1757.60; upgrade door access software \$5,206. Sole source
Stephens Auto Center	Sheriff's Law Enforcement Div.	\$156,220.00	Fourt (4) each 2020 Ford Police Interceptor Utility SUV @ \$39,055.00 ea. Black in color with options. Per county bids opened March 29, 2019
Kanawha County 4-H Foundation	Kanawha County Commission	\$20,000.00	Ratify Emergency PO signed 4/5/19. Materials to replace the roof on the Boone Lodge; labor to be provided by the National Guard
Town of Chesapeake	Kanawha Co. Commission	\$15,000.00	Ratify Emergency PO signed 4/5/19. Contribution for emergency storm sewer repair work

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2018-2019 budget revision*):

Vendor	Department	Amount	Comments/Description
Kanawha County Emergency Ambulance Authority	Shawnee Sports Complex	\$6,500.00	Paramedic and EMT coverage for Shawnee Sports Complex March 2019 – Public Safety Grant

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of April 11, 2019*)

The Honorable Vera J. McCormick, Clerk of County the Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of April 11, 2019*)

The Honorable Vera J. McCormick, Clerk of the County Commission

Order Confirming and Approving Orders Entered by the Clerk of County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, Clerk of the County Commission

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$17,616.26)

Marc Slotnick, County Attorney

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Marc Slotnick, County Attorney

New Employee: David Moore, Custodial, Kanawha County Commission, part-time employee, salary to be set by the commission, replacing Candy Baldwin, effective April 16, 2019

New Employee: David Workman, Field Deputy, Planning Office, Kanawha County Commission, full-time employee, salary to be set by the commission, replacing John Shelton, effective May 1, 2019

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Change in Status: Candy Baldwin, Custodial, Kanawha County Commission, from part-time to full-time employee, salary to be set by the commission, replacing Gail Henderson, effective April 16, 2019

Order Amending the Charter for the Board of Directors for the Emergency Operations Center

Order authoring the President of the Kanawha County Commission to sign the Kanawha County Flood Control Dam and Channel Operation, Maintenance Funding Agreement

Appointment of Grant Gunnoe to the Metro 911 Board of Directors filling the position of retired Fire or Law Enforcement

Order appointing Jeremy Nelson to the Metro 911 Board of Directors replacing Brenda Isaac as the Health Department Appointee

Order forming the KCEAA Health and Wellness Board

Order appointing Harry Miller to the KCEAA Health and Wellness Board

Order appointing Jennifer Herrald to the KCEAA Health and Wellness Board

Order appointing Johnny Rutherford to the KCEAA Health and Wellness Board

**Authorization for the President of the Kanawha County Commission to Sign a Service Agreement between the Kanawha County Commission and Waste Management
Jerie Whitehead, Purchasing Director**

**Authorization for the President of the Kanawha County Commission to Sign a Lease Agreement between the Kanawha County Commission and Leaf Capital Funding, LLC
Jerie Whitehead, Purchasing Director**

Order authorizing the President of the Kanawha County Commission to sign the Professional Services for Review of FEMA Map Update proposal with GAI Consultants

Order authorizing the President of the Kanawha County Commission to sign the Request for Additional WIOA Funding for Region 3 Workforce Investment Board

Demolition Order: In the matter of the property owned by Twila Tucker (Tax Map 14 Parcel 103, Dunbar District)

Demolition Order: In the matter of the property owned by NR Deed, LLC secured by The Christiana Trust, as Custodian and Collateral Agent for The Piedmont Bank, under Custodial Agreement dated as of May 27, 2016 (Tax Map 13 Parcel 43, St. Albans District)

Demolition Order: In the matter of the property owned by Robin Wendell (Tax Map 10 Parcel 402, St. Albans District)

Demolition Order: In the matter of the property owned by Charleston Welding Company LLC (Tax Map 1 Parcel 174, Chesapeake District)

Demolition Order: In the matter of the property owned by Veronica Edens also known as Veronica Heaton (Tax Map 4, Parcel 35, Dunbar District)

Demolition Order: In the matter of the property owned by Donald R. Lovejoy, Helen Jean Waldron and the Heirs and Devisees of Vada Christine Campbell (Tax Map 29 Parcel 5, Nitro District)

Demolition Order: In the matter of the property owned by Heirs and Devisees of John C. Edwards (Tax Map 7 Parcel 392.1, Dunbar District)

Demolition Order: In the matter of the property owned by Heirs and Devisees of Charles E. Workman, Sr. (Tax Map 7E Parcel 54.1, Washington District)

Demolition Order: In the matter of the property owned by Jennifer McNeal Cavender Sisson, secured by Pioneer West Virginia Federal Credit Union (Tax Map 4 Parcel 110, East Bank)

Demolition Order: In the matter of the property owned by Joseph Andrew Pullins (Tax Map 6 Parcel 190, Clendenin)

Demolition Order: In the matter of the property owned by Frances Ann Keiffer and Tony Wayne Keiffer, devisees under the Last Will and Testament of Charles F. Hailer (Tax Map 2 Parcel 105, Clendenin)

Demolition Order: In the matter of the property owned by Immobilien, L.P. (Tax Map 1 Parcel 101, Cedar Grove)

Demolition Order: In the matter of the property owned by Jason Means and Shelly Means (Tax Map 29 Parcel 117, Nitro)

Demolition Order: In the matter of the property owned by Lin Tech International, L.L.C. (Tax Map 42 Parcel 50, Poca District)

Order Authorizing the President of the Kanawha County Commission to execute the "Section 147(f) Approval and Written Agreement" between the Kanawha County Commission and the Institute Volunteer Fire Department, Inc.

Order increasing the Employer share of Health Insurance Premiums, as budgeted for the fiscal year 2019-20
 Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from General County, #001-696.00-5-67.00, in the amount of Six Hundred Thousand Dollars (\$600,000.00) to the County Financial Stabilization Fund #058, resulting in a Stabilization Fund balance of \$4,000,000
 Kim Fleck, Director of Finance

Order Authorizing the Sheriff of the County of Kanawha to transfer \$1,890,554 (One Million Eight Hundred Ninety Thousand Five Hundred Fifty Four Dollars) from the Shawnee Sports Complex Bond 2 Fund to the Parks & Recreation Fund #013 for related construction costs
 Kim Fleck, Director of Finance

The Revision of the Levy Estimate (Budget) for the County of Kanawha - F. Y. 2018-2019 General Fund Budget Revision #11
 Kim Fleck, Director of Finance

1. Fiscal Year 2018-2019 General Fund Line Item Revision

EXPENDITURES:

001-404.00-1-03.01	Sheriff Tax - Fulltime	(40,000)
001-404.00-1-09.00	Sheriff Tax - Temporary	7,000
001-404.00-2-16.00	Sheriff Tax - M & R Equipment	3,000
001-404.00-2-23.00	Sheriff Tax - Professional Services	5,000
001-404.00-2-30.00	Sheriff Tax - Contracted Services	5,000
001-404.00-3-41.00	Sheriff Tax - Supplies & Materials	20,000
001-711.00-2-11.00	Emer Management - Telephone	(2,000)
001-711.00-2-14.00	Emer Management - Travel	(1,500)
001-711.00-2-19.00	Emer Management - Building & Equipment Rental	3,500
001-406.002-30.00	Assessor - Contracted Service	(6,000)
001-406.00-3-41.00	Assessor - Supplies & Materials	6,000
001-420.00-1-05.01	Custodial - Health Insurance	(4,500)
001-420.00-1-08.01	Custodial - Overtime	2,000
001-420.00-2-30.00	Custodial - Contracted Services	2,500
001-425.00-2-15.00	Christopher Street - M & R Buildings/Grounds	(10,000)
001-425.02-2-13.00	Project 301- Utilities	(17,500)
001-425.00-2-13.00	Courthouse - Utilities	26,500
001-425.01-2-13.00	Christopher Street - Utilities	1,000

2. **Fiscal Year 2018-2019 Emergency Response Fund Line Item Budget Revision**

REVENUES:

021-382-0-00.00 Emergency Response - Refunds & Reimb 62,435

EXPENDITURES:

021-401-00-3-41.00 Emergency Response - Transfer to other Funds 62,435

3. **Fiscal Year 2018-2019 Federal Grant Fund Budget Revision**

REVENUE:

009-322-0-60.00 Fed Grt FEMA NOI 630,000

EXPENDITURE:

009-442.60-2-30.00 Fed Grt FEMA NOI Contracted Services 630,000

4. **Fiscal Year 2018-2019 Building Demolition Fund Line Item Revision**

REVENUE:

023-299-0-00.00 Building Demo Assigned Fund Balance 100,000

EXPENDITURE:

023-814.00-2-30.00 Building Demo – Contracted Services 100,000

5. **Fiscal Year 2018-2019 Public Safety Grant Fund Line Item Budget Revision**

REVENUES:

029-000.00-301-0-01.02 Public Safety - Property tax -Public Utility 16,200

EXPENDITURES:

029-711.00-5-68.00 Public Safety- Contributions other entity 16,200

6. Fiscal Year 2018-2019 Parks & Recreation Fund

EXPENDITURE:

013-901.00-3-43.00	Parks & Recreation Fund - Gas, Oil & Tires	(2,000)
013-901.00-2-21.00	Parks & Recreation Fund - Training and Education	(2,199)
013-901.00-2-14.00	Parks & Recreation Fund - Travel	(2,151)
013-901.00-2-18.00	Parks & Recreation Fund - Postage	(560)
013-901.00-1-03.01	Parks & Recreation Fund - Full-time Salaries	(10,000)
013-901.00-3-41.00	Parks & Recreation Fund - Supplies & Materials	2,560
013-901.00-2-13.00	Parks & Recreation Fund - Utilities	4,000
013-901.00-1-03.02	Parks & Recreation Fund - Part-time	4,000
013-901.00-3-41.02	Parks & Recreation Fund - Concessions food/drink	2,000
013-901.00-2-30.00	Parks & Recreations Fund - Contracted Services	2,199
013-901.00-3-41.01	Parks & Recreation Fund - Equipment, non-depr	2,151

7. Fiscal Year 2018-2019 General Fund Budget Revision #11

REVENUE:

001-382-0-00.00	Co Commission - Refunds & Reimbursements	20,000
001-322-0-24.00	Federal Grant - VAWA	5,000

EXPENDITURE:

001-401.00-5-67.00	Co Commission - Transfers to other funds	(9,193)
001-401.00-2-26.00	Co Commission - Insurance	20,000
001-442.02-5-68.00	Federal Grant - VAWA Contributions	14,193

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Travelers, in the amount of \$20,099.10, for claim deductibles

Ratification of order and emergency check processed off the bench on March 21, 2019:

Order Authorizing the Clerk of the County Commission to issue a check from the Table Games Fund (#053-401.00-5-68.00), in the amount of One Hundred Thousand Dollars (\$100,000.00), to The Clay Center, representing a contribution for the purpose of funding free youth admissions to the Avampato Museum and Clay Center for the Arts and Sciences

Ratification of Emergency Checks processed off the bench on March 21, 2019:

Fifth Third Bank in the total amount of \$5,619.82, p-card payments

Ratification of Documents processed at the March 21, 2019, commission meeting:

Order reappointing Charles Layton Cooper, II, to the Kanawha Public Service District (term to expire June 30, 2025)

Revised Purchase Order: Travelers CL Remittance Center, in the amount of \$1,173,620.70 for CGL premium for FY 2018-2019. (increase PO for injunctive relief coverage \$493.70)

Supplemental Check: Travelers CL Remittance Center in the amount of \$292,711.95

Ratification of Emergency Checks processed off the bench on March 26, 2019:

State of West Virginia Purchasing Division Surplus Property, in the amount of \$7,800.00, for 2012 Ford F-350 4x4 truck for Shawnee Sports Complex

Nitro Shade and Awning, in the amount of \$500.00, for awning for Concession area at Shawnee Sports Complex

Ratification of Order processed off the bench on March 28, 2019:

Order authorizing the County Commission to submit a Grant Application to the Court Security Fund Grant Program under the WV Division of Justice & Community Services (DJCS)

Ratification of Emergency checks processed off the bench on April 4, 2019:

Herbert Hoover High School, Nitro High School, Riverside High School, George Washington High School, Capital High School, South Charleston High School, Sissonville High School, St. Albans, High School, in the amount of \$2,000.00 each for after prom events 2019

Ratification of Emergency checks processed off the bench on April 5, 2019:

Kanawha County 4-H Foundation, in the amount of \$20,000.00 for materials to replace the roof on the Boone Lodge; labor to be provided by the National Guard

Town of Chesapeake, in the amount of \$15,000.00 for contribution for emergency storm sewer repair work