

KANAWHA COUNTY COMMISSION

Agenda

Thursday, December 14, 2017

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Meeting on November 16, 2017

RESOLUTION/PROCLAMATION

Nitro High School Men's Soccer Team for Winning 2017 State Championship

NEW EMPLOYEES

County Clerk

Marliese Sigman, Deputy Clerk, Kanawha County Clerk's Office, Recording Department, part-time employee, \$15.00 per hour, effective January 2, 2018

The Honorable Vera J. McCormick, County Clerk

Sheriff's Law Enforcement

Devon Gregory Sparks, Court Security, Kanawha County Sheriff's Law Enforcement, full-time employee, \$30,500.00 per year, replacing Justin Ferrell, effective December 16, 2017

The Honorable Michael Y. Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

Sheriff's Law Enforcement

Robert Bruce Lilly, Evidence Officer, from sworn member to civilian position, Kanawha County Sheriff's Law Enforcement Department, full-time employee, \$35,000.00 per year, effective January 1, 2018
The Honorable Michael Y. Rutherford, Sheriff

AGENDA ITEMS

5:00 P.M.

Presentation for Deputy of the Year
The Honorable Michael Y. Rutherford, Sheriff

Presentation for Winner of the Shawnee Park Multi Sports Complex Logo Contest
Commissioner Ben Salango
Katie Arthur, Facilities Director

Discussion regarding Public Safety Levy Revenue Sharing Agreement with Kanawha County Ambulance Authority and the City of Charleston. Per the agreement, the City of Charleston will annually receive \$3 million of the \$7.7 million public safety levy funds devoted towards ambulance service
Commission President Kent Carper

Discussion regarding ratifying the Emergency Purchase Order in the amount of \$5,786.00, concerning the Extradition Transportation for Todd Wayne Boyes to the State of West Virginia from the State of Texas
Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango

Discussion regarding the Board of Public Works December 14th meeting and Appalachian Power's request to have it's 2018 property tax assessment reduced due to mild weather. The request would reduce Appalachian Power's taxes owed by approximately \$300,000.00
Commission President Kent Carper
Andrew Gunnoe, Deputy County Manager

Public meeting, discussion, and update regarding the proposed Shawnee Park Multi Sport Complex, to include a review of the bids received with the intention to award the project contract to the lowest qualified bidder, and also to include discussion regarding bond financing through Huntington Banks

Commissioner Ben Salango
Commission President Kent Carper
Commissioner Henry C. Shores
Katie Arthur, Facilities Director
Mary Jo Cleland, ZMM
James Kirby, Goodwin and Goodwin

Discussion and Approval for Kanawha County Employees to use Kanawha County Emergency Ambulance Authority Clinic

Commission President Kent Carper
Jennifer Herrald, County Manger
Joe Lynch, Executive Director, KCEAA
Monica Mason, Director of Education, KCEAA

Discussion regarding creating a new Precinct 206 with polling place at Ruthlawn Elementary School

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango
The Honorable Vera J. McCormick, County Clerk

Discussion regarding 2018 Legislative Agenda, including but not limited to the following:

- Ryan Brown Addition Prevention Recovery Fund
 - Pay for Poll Workers
 - Supplemental pay for Sheriffs and Assessors
 - Uniform Bail Schedule
 - Regional Jail Costs
 - Treats against Judges and Prosecutors
 - Coal Severance Expenditures
- Commissioner Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango
Carrie Hill, Legislative Liaison/Grant Coordinator

Discussion regarding emergency sewer pump repairs for Town of East Bank in the amount of \$10,000 to \$15,000

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Ben Salango

The Honorable Chuck A. Blair, II, Mayor, Town of East Bank

Tom Davis, Recorder, Town of East Bank

Kanawha County Commission meetings through February, 2018

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Ben Salango

DATE	TIME
Thursday, January 4, 2018	5:00 p.m.Δ
Thursday, January 25, 2018	5:00 p.m.Δ
Thursday, February 1, 2018	5:00 p.m.≈
Tuesday, February 6, 2018	8:30 a.m.≈
Thursday, February 8, 2018	5:00 p.m.◆
Tuesday, February 13, 2018	8:30 a.m.≈
Thursday, February 15, 2018	5:00 p.m.≈*
Tuesday, February 20, 2018	8:30 a.m.≈
Thursday, February 22, 2018	5:00 pm.◆●

Δ Regularly Scheduled Commission Meeting

≈ Board of Review and Equalization Meeting

◆ Board of Review and Equalization Meeting and Commission Meeting

* Mineral meeting

● Board of Review and Equalization- Adjourn Sine Die

AGENDA SETTING

5:30 P.M. PUBLIC HEARINGS

Regarding appeal of suspension of Rick Howell from the tow dispatch list

Steve Neddo, Planning Director

Rick Howell

Regarding Objection by the Prosecuting Attorney to Erroneous Assessment submitted by the Kanawha County Assessor because this application involves taxes over five (5) years old (2011) – Aaron M. Blackshire

Marc Slotnick, County Attorney

The Honorable Robert Schulenberg, Assistant Prosecuting Attorney

The Honorable Sallie Robinson, Assessor

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

Out of State Travel, Jennifer Herrald and Carrie Hill, National Association of Counties Legislative Conference, Washington, DC, March 3-7

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Final Order (Estate and Will of John V. Bagley)

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor's Reports of Claims and Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Harry Nathan Casto)

Order Declaring Re-Opened Estate Closed (Estate of Freda Mary Drennen)

Order Declaring Re-Opened Estate Closed (Estate of Lencil C. Johnson aka Claude Johnson)

Order Declaring Re-Opened Estate Closed (Estate of Mazie Keeney Minotti)

Order Declaring Re-Opened Estate Closed (Estate of Curtis O. Patterson)

Order Declaring Re-Opened Estate Closed (Estate of Elizabeth Jean Straughan)

Order to Probate Will in Solemn Form (Estate of Dreama C. Henson)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Brewer & Company of WV, Inc.	Kanawha Co. Commission	\$28,650.00	Wave Plus Duress Alarm System for the Courthouse Complex to include 2-year warranty. Sole source
Brewer & Company of WV, Inc.	Ct Admin Judges	\$5,100.00	Fifty-one (51) Duress Alarms for the Circuit Court
Appalachian Tire Products	Sheriff's Law Enforcement Div.	\$20,000.00	Tires and services for the Kanawha County Sheriff's Department per WV State Contract
JP Morgan Chase Bank, NA	Kanawha Co. Commission	\$442,225.00	Semi-annual bond debt service for the W. Kent Carper Justice & Public Safety Complex: \$381,543.34 principal, \$60,681.66 interest
Kanawha-Charleston Humane Association	Kanawha Charleston Humane Assoc.	\$52,805.14	Reimbursement for utilities, M&R Auto, professional services, supplies and materials, supplies, food and drug, and contributions
Pullin, Fowler, Flanagan, Brown & Poe	Kanawha Co. Commission	\$5,285.00	Legal services file #KCS-04191344
S&S Engineers Inc.	Kanawha Co. Commission	\$9,885.00	Discussion with WVDEP ponds, water sampling and analysis re: Shawnee Multi-Sport Complex

Morphotrak, LLC	Sheriff's Law Enforcement Div.	\$5,326.00	Annual maintenance and support for Livescan Fingerprint Station
Mid-Atlantic Rescue Systems Inc.	Pinch Volunteer Fire Dept.	\$5,564.56	Water rescue equipment for Pinch VFD per Public Safety Grant letter of intent
Allens Auto Parts & Repair	Sheriff's Law Enforcement Div	\$30,000.00	Vehicle repairs for Department Fleet per contract
Stephens Auto Center	Emergency Services	\$32,570.67	One 2018 Ford F-250 Crew Cab Blue with options. Per Class 15 WV State Contract
Axon Enterprises	Sheriff's Law Enforcement Div.	\$7,175.00	Thirty-Five (35) Taser Assurance Plan CEW Annual Payment for X2 Year 4 billing @ \$205 ea
Bailey & Wyant PLLC	Sheriff's Tax Office	\$7,000.00	Legal services for Sheriff's Fiduciary duties/accounts
Cellebrite USA Corp	Sheriff's Law Enforcement Div.	\$6,095.50	One Each UFED Touch Ultimate SW Renewal \$3,400.00; One each UFED Touch 2 Upgrade \$2,695.50, includes 10% discount if purchased by December 31, 2017. Yearly subscription for forensic software January 1, 2018-December 31, 2018. Per Quote #A-22330-2
Revised PO – change in line item number U.S. Prisoner Transport	Prosecuting Attorney	\$5,786.00	Extradition transportation for Todd Wayne Boyes, also known as Todd Boyes, also known as Todd Wayne Boyas
ZMM Architects & Engineers, Inc.	Kanawha Co. Commission	\$72,812.50	Shawnee Sports Complex services
Brewer & Company of WV	Kanawha Co. Commission	\$5,900.00	Duress Alarms: 2 Commission, 1 Fiduciary, 1 Emergency Services, 1 Planning, 1 Purchasing, 28 Magistrate Court, 4 Mental Hygiene, 8 Circuit Clerk, 7 County Clerk, 6 Prosecuting Attorney

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of December 14, 2017*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of December 14, 2017*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Orders Entered by the Clerk of County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, County Clerk

New Employee: Marliese Sigman, Deputy Clerk, Kanawha County Clerk's Office, Recording Department, part-time employee, \$15.00 per hour, effective January 2, 2018

New Employee: Devon Gregory Sparks, Court Security, Kanawha County Sheriff's Law Enforcement, full-time employee, \$30,500.00 per year, replacing Justin Ferrell, effective December 16, 2017

Change in Status: Robert Bruce Lilly, Evidence Officer, from sworn member to civilian position, Kanawha County Sheriff's Law Enforcement Department, full-time employee, \$35,000.00 per year, effective January 1, 2018

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$37,947.98)

Marc Slotnick, County Attorney

Order authorizing the President of the Kanawha County Commission to execute the General Certificate of the County Commission of Kanawha County, West Virginia

Order authorizing the President of the Kanawha County Commission to execute the Project Fund Agreement for Shawnee Multi Sports Complex Bond

Order appointing Mayor Shana Clendenin to the Regional Development Authority of Charleston – Kanawha County (term of office)

Order appointing Mayor William Cunningham to the Regional Development Authority of Charleston – Kanawha County (term of office)

Order appointing Mayor Scott James to the Regional Development Authority of Charleston – Kanawha County (term of office)

Order appointing Mayor Jay Snodgrass to the Regional Development Authority of Charleston – Kanawha County (term of office)

Order regarding the construction, renovation, improvement and equipping said property by the Kanawha County Building Commission for use as a Multi Sports Complex by the County Commission of Kanawha County; Authorizing the execution and delivery of a Lease Agreement between the County Commission of Kanawha County, West Virginia and the Kanawha County Building Commission, a Sublease between said County Commission and the City of Dunbar, and a Bond Purchase Agreement Among the County Commission, said Building Commission and Huntington Public Capital Corporation as the original purchaser of the Lease Revenue Bonds to be issued by the Building Commission to finance said construction, renovation, improvement and equipping; approval of the Building Commission's designation of the bonds as qualified tax exempt obligation; and authorizing other necessary actions in connection with the foregoing

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Order authorizing and approving the Manual Journal Entries as set forth in 11/06/17 Memorandum from Kim Lutz, Director of Accounting

Kim Fleck, Director of Finance

Order authorizing the President of the Kanawha County Commission to sign the representation letter with Spilman Thomas & Battle, PLLC

Order ratifying the Kanawha County Commission President's signature on the Grant Application for Sub Grant Request – Waterline Improvement

Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title & Power of Attorney Transferring a Vehicle Declared a Total Loss to Travelers Insurance
Jerie Whitehead, Purchasing Director

Order Authorizing the Clerk of the County Commission to issue a check from the Emergency Response Fund (#021-401.00-5-67.00), in the amount of Six Hundred Thousand Dollars (\$600,000), to the Financial Stabilization Fund (#058-388), as partial repayment of FEMA flood reimbursement funds (DR4273)
Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from the Emergency Response Fund (#021-401.00-5-67.00), in the amount of Five Hundred Thousand Dollars (\$500,000), to the Parks & Recreation Fund (#013-388) for the Shawnee Multi-Sports Complex
Kim Fleck, Director of Finance

1. Fiscal Year 2017-2018 Journal Voucher Entry

EXPENDITURES:

001-700.00-1-08.01	Sheriff LED - Overtime	(6,169)
001-430.00-5-68.35	Comm Dev - Countywide Cleanup	4,884
001-700.00-01-08.04	Sjeriff LED - Reimb Overtime	1,285

2. Fiscal Year 2017-2018 Parks & Recreation Fund

REVENUE:

013-388-0-00.00	Parks & Recreation Fund-Transfers from other Funds	500,000
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EXPENDITURE:

013-901.00-2-30.00	Parks & Recreations Fund - Contracted Services	250,000
013-901.00-2-23.00	Parks & Recreations Fund - Professional Service	250,000

