

Request for Quotations

KANAWHA COUNTY COMMISSION FOR THE PINCH VOLUNTEER FIRE DEPARTMENT CHARLESTON, WEST VIRGINIA

Re: Request for Quotations to Modify Two (2) Garage Doors for the Pinch Volunteer Fire Department

Date: August 26, 2011

Fiscal Year: 2011-2012

Site Visit: To Schedule a site visit, please contact David Wagoner at 304-542-992 or Sonny Wagoner at 304-541-5287

Bid Opening: Bids must be received on or before Wednesday, September 7, 2011, at 11:00 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

INSTRUCTIONS TO VENDORS:

***PLEASE USE THIS FORM AS THE COVER SHEET FOR YOUR BID**

1. Bids must be received in a sealed envelope with the date and time bids are due on the outside of the envelope. Faxed bids will not be accepted.
2. Bid must be F.O.B. Delivery Point, unless otherwise indicated in bid.
3. All bids should be signed and in ink, showing all facts and the total amount of the bid.
4. The Kanawha County Commission reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the Kanawha County Commission.

Item No.	Description	Bid Amount
1	Modify Two (2) Garage Doors for the Pinch Volunteer Fire Department per the Attached Specifications	\$

Written Bid Amount: _____ Dollars

Vendor Name: _____ Signature: _____

Address: _____ Date: _____

_____ Telephone: _____

E-Mail Address: _____

WV Contractor's License Number: _____

*****ATTENTION VENDORS*****

Have you registered for the Kanawha County Commission Automatic Vendor E-Mail Notification System for bid specifications?
Register by visiting our website @ www.kanawhacounty.com/purchasing/alerts.

SPECIFICATIONS

KANAWHA COUNTY COMMISSION FOR THE PINCH VOLUNTEER FIRE DEPARTMENT CHARLESTON, WEST VIRGINIA

ITEM: Modify Two (2) Garage Doors for the Pinch Volunteer Fire Department

LOCATION: Pinch Volunteer Fire Department
216 Pinch Road, North
Pinch, WV 25156

CONTACT:

Jerie Whitehead	David Wagoner – (304) 542-9922
Purchasing Director	Sonny Wagoner - (304) 541-5287
Kanawha County Commission	Pinch VFD
407 Virginia St., East	216 Pinch Road
P.O. Box 3627	Pinch, WV 25156
Charleston, WV 25336	
Telephone (304) 357-0115	

BID OPENING: Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Wednesday, September 7, 2011, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed bids will not be accepted.*

SITE VISIT: To schedule a site visit, please contact David Wagoner at 304-542-9922 or Sonny Wagoner at 304-541-5287

SPECIFICATIONS: The following specifications are intended to describe the modification of two (2) garage doors for the Pinch VFD and the details contained in these specifications are not designed to exclude any vendor from bidding, but are offered as a means of describing the needs of the Pinch Volunteer Fire Department. Where brand names may be used, the words "or equal" are assumed to follow. All specifications are minimum requirements.

1. The existing Firehouse garage doors are 12'-0" wide by 10'-6" tall. This project has two major components: Increasing the opening height of the two (2) existing masonry garage door openings by 2'-0" and installing two (2) new sectional overhead garage doors 12'-0" wide by 12'-6" tall.
2. Increase the height of the existing masonry garage door openings which includes, but is not limited to, the following:
 - A. Temporarily support the existing brick & block above the opening prior to starting modifications to prevent structural damage to the remaining masonry during modifications.
 - B. Remove the brick & block as required.
 - C. Jack the existing lintels into position.

- D. Install brick & block to permanently support the ends of the raised lintels. Install the removed brick on the exterior to match the existing.
3. Installation of two (2) new sectional overhead garage doors 12'-0" by 12'-6" tall which includes, but is not limited to, the following:
- A. Raise the existing electric operators and drive rail.
 - B. Install lumber framing around the opening and secure it to the masonry as required for mounting.
 - C. Install the two (2) new garage doors.
 - D. Replace the exterior trim and weather stripping to match the existing doors.
 - E. The existing sectional overhead garage doors were originally installed by Stepp & Sons, 3403 Piedmont Road, Charleston, WV (304) 925-3800.
4. **State of West Virginia Prevailing Wage Rates**, as established by the most recent publication of those rates, are required to be paid by the Contractor and all Sub-Contractors. A copy of the certified payroll is to be submitted with the invoice for payment.
5. Standards of Quality and Codes: All work, labor, materials and equipment specified, constructed and installed are to be of first class quality. To help insure this occurs, all work and equipment designed and specified shall conform to the latest applicable codes and standards:
- A. Building Officials & Code Administrators (BOCA)
 - B. American Society of Testing Materials (ASTM)
 - C. American National Standards Institute (ANSI)
 - D. National Fire Protection Association (NFPA)
 - E. National Electric Code (NEC)

All work must also have the approval of all WV governmental authorities and agencies having jurisdiction over the project:

For the Owner's Record, submit copies of permits, licenses, certifications, inspection reports, releases, notices, receipt for fee payments, correspondence and records established in conjunction with compliance with standards and regulations bearing upon performance of work.

6. Safety & Job Site Requirements: All Federal Occupational Safety & Health Administration Regulations must be followed by all contractor personnel while performing work for the Pinch Volunteer Fire Department. All work as described or required shall be executed in a neat, skillful, workmanlike manner in accordance with the best recognized trade practices. Only competent workmen who satisfactorily perform their duties shall be employed on this project. Contractor shall discharge and shall not re-employ on this project, any person who is disorderly, dangerous, insubordinate, incompetent or otherwise objectionable or who uses alcohol or illicit drugs on the job site.

7. Real Estate and Personal Property Taxes: "No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that "no taxes are due prior to submission of said bid."
8. **Successful bidder is required to submit the following prior to commencement of work:**
 - A. Provide a copy of a current West Virginia Contractor's License.
 - B. Proof of a minimum one million dollar per occurrence commercial, general liability insurance policy with the Pinch Volunteer Fire Department named as additional insured, and proof Workers' Compensation coverage is current.
 - C. References of previous commercial work from three Charleston area businesses are required.
 - D. Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form and a No Debt Affidavit.
9. Rejection of Bids: The Pinch Volunteer Fire Department reserves the right to accept or reject, in part or in whole, any and/or all bids submitted, whichever is in the best interest of the Pinch Volunteer Fire Department, and to waive any informality in bidding.