

KANAWHA COUNTY COMMISSION

P.O. Box 3627
Charleston, WV 25336
(304) 357-0115

Request for Quotations

Re: Thirty-Cycle Washer for the Clendenin Volunteer Fire Department

Date: December 9, 2011

Bid Opening: Bids must be received on or before Friday, December 23, 2011, at 11:45 a.m. in the Kanawha County Commission Purchasing Department located at 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301

INSTRUCTIONS TO BIDDERS:

***PLEASE USE THIS COVER SHEET FOR YOUR BID**

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. Bid must be F.O.B. Delivery Point, unless otherwise indicated in proposal.
3. All bids should be signed and in ink, showing all facts and the total amount of the bid.
4. The Kanawha County Commission reserves the right to accept or reject, in part or in whole any bid submitted, whichever is in the best interest of the Kanawha County Commission.

Item #	Description	Amount
1	30-Cycle Washer for the Clendenin Volunteer Fire Department per the Attached Specifications	\$

Vendor Name: _____
Address: _____

Signature: _____
Date: _____
Telephone: _____

SPECIFICATIONS

KANAWHA COUNTY COMMISSION
CHARLESTON, WEST VIRGINIA

ITEM: Thirty Cycle Washer for the Clendenin Volunteer Fire Department

LOCATION: Clendenin Volunteer Fire Department
Clendenin, WV 25045

CONTACT: Jerie Whitehead Purchasing Director Kanawha County Commission P.O. Box 3627 Charleston, WV 25336 (304) 357-0115 jeriewhitehead@kanawha.us	C.W. Sigman Fire Coordinator Kanawha County Commission 407 Virginia Street, East Charleston, WV 25301 (304) 357-0101
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BID OPENING: Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Friday, December 23, 2011, at 11:45 a.m., at the Kanawha County Commission Purchasing Department, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed bids will not be accepted.*

SPECIFICATIONS: The following specifications are intended to describe a 30-cycle washer for the Clendenin VFD and the details contained in these specifications are not designed to exclude any vendor from bidding, but are offered as a means of describing the needs of the Clendenin VFD. Where brand names may be used, the words "or equal" are assumed to follow. All specifications are minimum requirements.

1. 30-cycle washer
2. 40 lb dry weight capacity
3. Stainless steel cylinder
4. 25" cylinder diameter
5. 21.13" cylinder depth
6. 6.0 cu. Ft. cylinder volume
7. 220v electrical
8. Wash at .9G
9. Extract at 60G
10. Include shipping & installation charges

TERMS & CONDITIONS:

Real Estate and Personal Property Taxes: "No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid."

Required Forms: Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form.

Once bids are unsealed, all bid documents become Public Record. The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informality in bidding.