

# KANAWHA COUNTY COMMISSION

P. O. BOX 3627  
407 VIRGINIA STREET, EAST  
CHARLESTON, WEST VIRGINIA 25336  
(304) 357-0117

## Request for Quotations

Re: Weapon Lights for the Kanawha County Sheriff's Office  
Date: December 22, 2010  
Fiscal Year: 2010-2011  
Bid Opening: Bids must be received on or before Tuesday, January 11, 2011, at 10:15 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

### INSTRUCTIONS TO BIDDERS:

#### **\*PLEASE USE THIS FORM AS THE COVER SHEET FOR YOUR BID**

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. Bid must be F.O.B. Delivery Point, unless otherwise indicated in Proposal.
3. All bids should be signed and in ink, showing all facts and the total amount of the bid.
4. Once bids are unsealed, all bid documents become Public Record.
5. The County reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County

Vendor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

#### **\*\*\*ATTENTION VENDORS\*\*\***

Have you registered for the Kanawha County Commission Automatic Vendor E-Mail Notification System for bid specifications? Register by visiting our website @ [www.kanawhacounty.com/purchasing/alerts](http://www.kanawhacounty.com/purchasing/alerts).

# SPECIFICATIONS

## COUNTY COMMISSION OF KANAWHA COUNTY CHARLESTON, WEST VIRGINIA

**ITEM:** Weapon Lights for the Kanawha County Sheriff's Office

**LOCATION:** Kanawha County Sheriff's Office  
301 Virginia Street, East  
Charleston, WV 25301

**CONTACT:** Jerie Whitehead  
Purchasing Director  
Kanawha County Commission  
407 Virginia St., East  
P.O. Box 3627  
Charleston, WV 25336  
Telephone (304) 357-0115  
E-Mail: jeriewhitehead@kanawha.us

**Lt. Rick Rose**  
Kanawha County Sheriff's Office  
301 Virginia Street, East  
Charleston, WV 25301  
Telephone (304) 357-0200

**BID OPENING:** Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Tuesday, January 11, 2011, at 10:15 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed bids will not be accepted.*

**SPECIFICATIONS:** The following specifications are intended to describe weapon lights for the Kanawha County Sheriff's Office (KCSO) and the details contained in these specifications are not designed to exclude any vendor from bidding, but are offered as a means of describing the needs of the Kanawha County Sheriff's Office. All specifications are minimum requirements:

Quantity	Description	Model #
135	Streamlight TLR-1 LED weapon lights to fit Springfield XD or XD-M Pistol	TLR-1

Bid Amount for 135 Weapon Lights \$\_\_\_\_\_

### **REQUIREMENTS:**

**Real Estate and Personal Property Taxes:** "No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid."

**Required Forms:** Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form.

**Once bids are unsealed, all bid documents become Public Record. The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informality in bidding.**