

KANAWHA COUNTY COMMISSION

Agenda

Thursday, June 21, 2018

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting on June 7, 2018

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Circuit Clerk

Laura Fortson, Deputy Clerk, Kanawha County Circuit Clerk's office, full-time employee, \$25,000.00 per year, replacing Sharon Sefton, effective June 25, 2018

The Honorable Cathy S. Gatson, Circuit Clerk

Commission

Joseph Kyle Jenkins, Custodial Department, Kanawha County Commission, Salary to be Set and Determined by the Commission, Effective July 1, 2018, Non-Exempt Employee

Jennifer Herrald, County Manager

Prosecuting Attorney

Tabitha N. Carter, Administrative Aide, Kanawha County Prosecuting Attorney's office, part-time employee, \$12.00 per hour, effective July 2, 2018

The Honorable Charles T. Miller, Prosecuting Attorney

Sheriff's Law Enforcement

Jess Inclenrock, Courthouse Security, Kanawha County Sheriff's Law Enforcement, full-time employee, \$34,000.00 per year, replacing Brian Reynolds, effective July 1, 2018

The Honorable Michael Y. Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

Sheriff's Law Enforcement

Debra L. Walters, Warrants Division, Kanawha County Sheriff's Law Enforcement Department, from full-time Sworn Member to full-time Civilian, \$34,000.00 per year, replacing Jason Settle, effective July 1, 2018

The Honorable Michael Y. Rutherford, Sheriff

AGENDA ITEMS

5:00 P.M.

Discussion regarding annual renewal of Health Insurance to include but not be limited to report from Assured Partners regarding proposal from Highmark Blue Cross Blue Shield

Commission President Kent Carper
Jennifer Herral, County Manager
Andrew Gunnoe, Deputy County Manager
Kim Fleck, Director of Finance
Kathryn Simmons, Assured Partners
Paul White, Assured Partners

Discussion regarding annual renewal of Liability Insurance with Travelers and Workers Compensation with Brickstreet Insurance

Commission President Kent Carper
Jennifer Herral, County Manager
Andrew Gunnoe, Deputy County Manager

Discussion regarding funding request in the amount of \$15,000.00 from EnAct to assist Group Workcamp Youth with providing materials for 75 homes of flood victims they will be working on within a 20- mile radius of Elkview Middle School

Commission President Kent Carper
Brent Pauley, CEO, EnAct

Discussion regarding funding request in the amount of \$3,000.00 from Upper Kanawha Valley Sports & Activity Center (UKVSAC) to start up a soccer program to include: goals, flags, portable benches, paint, and striping machine etc., for the fields

Commissioner Ben Salango

Discussion and update regarding the Shawnee Sports Complex

Commissioner Ben Salango
Commission President Kent Carper
Commissioner Henry C. Shores
Andrew Gunnoe, Deputy County Manager
Katie Arthur, Facilities Director

Discussion regarding purchasing security equipment for Shawnee Sports Complex (bids will be received prior to Commission meeting)

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango
Katie Arthur, Facilities Director
Jennifer Herral, County Manager
Kim Fleck, Finance Director

Kanawha County Commission meetings through September, 2018

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango

DATE	TIME
Thursday, July 12, 2018	5:00 p.m.
Thursday, July 26, 2018	5:00 p.m.
Thursday, August 9, 2018	5:00 p.m.
Thursday, August 23, 2018	5:00 p.m.
Thursday, September 6, 2018	5:00 p.m.
Thursday, September 20, 2018	5:00 p.m.

AGENDA SETTING

6:00 P.M. PUBLIC HEARING

Public Hearing regarding Hud-Community Development Block Grant Application Proposal. The Kanawha County Commission will be applying up to \$1,500,000.00 of HUD-Small Cities Block Grant Funding for the Kanawha Public Service District Lens Creek Phase I Project to provide sanitary sewer service to residents along Route 94. The Commission will conduct a public hearing to obtain the views and comments of the citizens on this or any other worthwhile project that benefits low and moderate income families. The Commission will consider these views and comments when it submits its block grant proposal to the State of West Virginia

Paula Kaufman, Deputy Planning Director

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Admitting Will to Probate (Estate of Dorothy Lee Dykeman aka Dorothy Leona Dykeman)

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Alma H. Hogue)

Order Declaring Re-Opened Estate Closed (Estate of Ernest L. White, Sr.)

Recommended Order of Fiduciary Commissioner (Estate of Alease Beverly)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
YMCA of Upper Kanawha Valley	YMCA of Kanawha Valley	\$21,130.00	Reimbursement for Ten (10) workstations and monitors \$10,540; PFScense Router/Firewall materials and labor \$590; and Avaya IP Office PBX phone system materials and labor; \$10,000. Per Coal Severance Fund letter of intent
Benchmark Construction Company Inc.	Shawnee Park Multi-Sport Complex	\$8,800.00	Shawnee Multi-Sport Complex off-site storm drainage, 104 Lincoln Avenue, Dunbar, WV per quote # 180507
ZMM Architects & Engineers Inc.	Shawnee Park Multi-Sport Complex	\$10,500.00	Shawnee Sports Complex Services 5/1/18-5/31/18
Kanawha County Sheriff's Department	Sheriff's Law Enforcement Div.	\$6,389.28	Prom & Graduation details 4/14/18-5/19/18
T.C. Boggess	Shawnee Park Multi-Sport Complex	\$7,000.00	Replacement PO for PO #S181816; moving golf cart building at Shawnee (vendor invoiced under the incorrect business name. Void check #645
American Geotech, Inc.	Shawnee Park Multi-Sport Complex	\$21,722.00	Professional services for pond fill compaction, cement, stabilization, stone compaction, rebar and concrete testing
	Shawnee Sports Complex		Purchase Order's for security equipment at Shawnee Sports Complex
Comodo Group Inc.	IT	\$7,000.00	One hundred licenses for Comodo IT & Security

			Management (three years @ \$26 per endpoint) \$70 each
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ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of June 21, 2018*)

The Honorable Vera J. McCormick, Clerk of the County Commission

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of June 21, 2018*)

The Honorable Vera J. McCormick, Clerk of the County Commission

Order Confirming and Approving Orders Entered by the Clerk of the County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, Clerk of the County Commission

New Employee: Laura Fortson, Deputy Clerk, Kanawha County Circuit Clerk's office, full-time employee, \$25,000.00 per year, replacing Sharon Sefton, effective June 25, 2018

New Employee: Joseph Kyle Jenkins, Custodial Department, Kanawha County Commission, Salary to be Set and Determined by the Commission, Effective July 1, 2018, Non-Exempt Employee

New Employee: Tabitha N. Carter, Administrative Aide, Kanawha County Prosecuting Attorney's office, part-time employee, \$12.00 per hour, effective July 2, 2018

New Employee: Jess Inclenrock, Courthouse Security, Kanawha County Sheriff's Law Enforcement, full-time employee, \$34,000.00 per year, replacing Brian Reynolds, effective July 1, 2018

Change in Status: Debra L. Walters, Warrants Division, Kanawha County Sheriff's Law Enforcement Department, from full-time Sworn Member to full-time Civilian, \$34,000.00 per year, replacing Jason Settle, effective July 1, 2018

Resolution Authorizing the Submission of a HUD Community Development Block Grant Application for the Kanawha Public Service District, Chelyan, West Virginia

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$865,507.66)
Marc Slotnick, County Attorney

Order Adopting the Kanawha County Volunteer Fire Department's Billing Rate Schedule for 2018

Order reappointing John Luoni to the Regional Intergovernmental Council (term to expire June 30, 2019)

Order reappointing Mike Stump to the Kanawha County Building Commission replacing Doug Stump (term to Expire June 30, 2023)

Order Reappointing of Vaughn Shafer to the Kanawha County Building Commission (term to expire June 30, 2023)

Order Reappointing David Armstrong to the Kanawha County Solid Waste Authority (term to expire July 1, 2022)

Authorization for the President of the Kanawha County Commission to Sign an Affidavit of Transfer of Ownership without Consideration Transferring a Surplus Vehicle to the West Side VFD

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Benchmark Construction Co., Inc., in the amount of \$8,800.00 for Shawnee Sports Complex, Shawnee Multi-Sport Complex off-site storm drainage, 104 Lincoln Avenue, Dunbar, WV per quote # 180507

ZMM Architects & Engineers Inc., in the amount of \$10,500.00 for Shawnee Sports Complex Services 5/1/18-5/31/18

T.C. Boggess, in the amount of \$7,000.00, for moving golf cart building at Shawnee

Ratification of Documents processed at the June 7, 2018, commission meeting:

Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha (supplemental)

New Employee: Jacob Levenson, Kanawha County Commission, Seasonal Employee/Intern, part-time employee, \$12.00 per hour, effective June 7, 2018

Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha (supplemental #3)

F. Y. 2017-2018 Deputy Sheriff's Retirement Fund

Ratification of Documents processed off the bench on June 8, 2018:

Purchase Order: University of Charleston, in the amount of \$20,000.00, for swimming pool maintenance

Emergency Check: University of Charleston, in the amount of \$20,000.00, for swimming pool maintenance