

# KANAWHA COUNTY COMMISSION

P. O. BOX 3627  
407 VIRGINIA STREET, EAST  
CHARLESTON, WEST VIRGINIA 25336  
(304) 357-0117

## Request for Quotations

Re: Eaton Automatic Transfer Switch for the Kanawha County Commission  
Date: January 24, 2018  
Fiscal Year: 2017-2018  
Bid Opening: Bids must be received on or before Thursday, February 15, 2018, at 11:15 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

### INSTRUCTIONS TO BIDDERS:

**\*PLEASE USE THIS FORM AS THE COVER SHEET FOR YOUR BID**

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed or electronically transmitted bids will not be accepted.
2. Bid must be F.O.B. Delivery Point, unless otherwise indicated in proposal.
3. All bids should be signed and in ink, showing all facts and the total amount of the bid.
4. The Kanawha County Commission reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County.

Item No.	Quantity	Description	Bid Amount
1	1 Each	Eaton Automatic Transfer Switch per the attached Specifications	\$ _____
Bid Amount in Words: _____			_____ Dollars

Vendor Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Telephone: \_\_\_\_\_

WV Contractor's License No.: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

\*\*\*ATTENTION VENDORS\*\*\*

Have you registered for the Kanawha County Commission Automatic Vendor E-Mail Notification System for bid specifications? Register by visiting our website at [www.kanawha.us/purchasing/rfpalerts](http://www.kanawha.us/purchasing/rfpalerts)

# SPECIFICATIONS

## COUNTY COMMISSION OF KANAWHA COUNTY CHARLESTON, WEST VIRGINIA

**ITEM:** Eaton Automatic Transfer Switch for the Kanawha County Commission

**LOCATION:** Kanawha County Commission  
409 Virginia Street, East  
Charleston, WV 25301

**CONTACT:**

Jerie Whitehead Purchasing Director Kanawha County Commission 407 Virginia St., East P.O. Box 3627 Charleston, WV 25336 <a href="mailto:jeriewhitehead@kanawha.us">jeriewhitehead@kanawha.us</a>	Steve Neddo Maintenance Supervisor Kanawha County Commission P.O. Box 3627 407 Virginia Street, East Charleston, WV 25301 Telephone (304) 357-0122 <a href="mailto:steveneddo@kanawha.us">steveneddo@kanawha.us</a>
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**SPECIFICATIONS:** One (1) Eaton Automatic Transfer Switch as follows:

Brand: EATON  
Model: ATV9MGB32000BSU  
Type: Automatic Transfer switch, 2000 amp, 208/120v  
Particulars:  
Product Family: Floor Standing Magnum  
Switch Type: Automatic 200A thru 5000A (Fixed)  
208/120v, 60hz, 3 Phase, 4 Wire, 3 poles  
Transition Mode: Open  
Controller Type: ATC-900  
Continuous Current: 2000 Amps  
Withstand: 100kA (0.05 sec) and 85kA (0.5 sec)  
Normal Source Terminals: (6) 3/0-750MCM CU/AL  
Emergency Source Terminals: (6) 3/0-750MCM CU/AL  
Load Side Terminals: (6) 3/0-750MCM CU/AL  
Neutral Terminals: (24) 4/0-500 CU/AL

Standard Features: 1b, 2a, 3b, 4b, 5h, 5j, 5k, 5l, 5m, 6b, 7a, 8e, 10b, 10d, 12c, 12d, 12g, 12h, 14e, 14f, 15e, 15f, 23m, 26h, 26j, 26k, 26l, 26m, 32a, 42, 48f, 48u, 49c, 59a, 80b, 80c,  
Optional Features: 12l, 12m, 16b, 37b,

**TERMS & CONDITIONS:**

1. No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid.
2. For the Owners Record, submit copies of permits, licenses, certifications, inspection reports, releases, notices, receipt for fee payments, correspondence and records established in conjunction with compliance with standards and regulations bearing upon performance of work.
3. Form Requirements: Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form, Internal Revenue Service Form W9 and a State of West Virginia "No Debt Affidavit".
4. Rejection of Bids: The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informality in bidding.