

# **KANAWHA COUNTY COMMISSION**

## ***Agenda***

### **Thursday, February 22, 2018**

#### **5:00 P.M. CALL TO ORDER**

Pledge of Allegiance  
Commission President Kent Carper

Moment of Silence and Recognition

#### **MINUTES**

Approval of the Minutes of the Special Commission Meeting on February 6, 2018

Approval of the Minutes of the Regular Commission Meeting on February 8, 2018

Approval of the Minutes of the Special Commission Meeting on February 13, 2018

Approval of the Minutes of the Special Commission Meeting on February 15, 2018

Approval of the Minutes of the Special Commission Meeting on February 20, 2018

#### **RESOLUTION/PROCLAMATION**

#### **NEW EMPLOYEES**

##### **Prosecuting Attorney**

Nigel Evan Jeffries, Assistant Prosecutor, Kanawha County Prosecuting Attorney's office, full-time employee, \$62,000.00 per year, replacing Ashlee Hunter, effective February 26, 2018  
The Honorable Charles T. Miller, Prosecuting Attorney

## **CHANGE OF EMPLOYMENT STATUS**

### **AGENDA ITEMS**

**5:00 P.M.**

**Discussion regarding 2018-2019 Budget to include but not be limited to budget presentations from:**

- **The Honorable Cathy Gatson, Circuit Clerk**
- **The Honorable Sallie Robinson, Assessor**
- **The Honorable Vera McCormick, County Clerk**
- **The Honorable Charles Miller, Prosecutor**
- **The Honorable Michael Rutherford, Sheriff**

**Commission President Kent Carper**

**Commissioner Henry C. Shores**

**Commissioner Ben Salango**

**Kim Fleck, Director of Finance**

**Jennifer Herrald, County Manager**

**Andrew Gunnoe, Deputy County Manager**

**Further discussion regarding any and all matters related to the Fiscal Year 2018-2019 Budget, to include outside agencies' budget requests received from:**

- **Kanawha Valley Senior Services**
- **WVU Extension Service**
- **Kanawha-Charleston Board of Health**
- **Camp Virgil Tate**
- **Kanawha-Charleston Humane Association**
- **Kanawha County Parks & Recreation**
- **Charleston Area Alliance**

**Commission President Kent Carper**

**Commissioner Henry C. Shores**

**Commissioner Ben Salango**

**Kim Fleck, Director of Finance**

**Jennifer Herrald, County Manager**

**Andrew Gunnoe, Deputy County Manager**

**Discussion regarding independent audit for County records by Perry and Associates for the fiscal period ended June 30, 2017**

**Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango  
Jennifer Herrald, County Manager  
Kim Fleck, Director of Finance**

**Discussion and approval of an amount up to \$38,000 in funding to the West Virginia State Police, \$25,000 for Overtime Patrols in Kanawha County and \$13,000.00 for the purchase of Air Cards and Booster Equipment, from the Public Safety Grant account**

**Commission President Kent Carper  
Jennifer Herrald, County Manager**

**Further discussion regarding the Community Voting, to begin Wednesday, April 25, 2018, through Saturday, May 5, 2018, 8:00 a.m. to 5:00 p.m. (weekdays) and 9:00 a.m. to 5:00 p.m. (two Saturdays), to include the Kanawha County Commission's designation of the locations for Community Voting as follows:**

**Elkview Sheriff's Detachment  
Sissonville Library  
Cross Lanes Sheriff's Detachment  
Belle Town Hall  
Marmet Town Hall  
Voter's Registration office in Charleston  
Commission President Kent Carper  
The Honorable Vera McCormick, County Clerk**

**Discussion and Update from the Hatfield McCoy Trails**

**Commission President Kent Carper  
Jeff Lusk, Executive Director, Hatfield McCoy Trails**

**Discussion regarding the status of the renovations for temporary Clendenin Library location**

**Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango  
Steve Neddo, Planning Director**

Update regarding "Project Last Shot" to include but not be limited to number of influenza vaccinations given and locations for clinics

Commission President Kent Carper  
Jennifer Herral, County Manager

Public meeting, discussion, and update regarding the Shawnee Park Multi Sport Complex

Commissioner Ben Salango  
Commissioner Kent Carper  
Commissioner Henry C. Shores  
Andrew Gunnoe, Deputy County Manager  
Katie Arthur, Facilities Director

Discussion and update regarding 2018 Legislative Agenda

Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango  
Carrie Hill, Legislative Liaison/Grant Coordinator

Kanawha County Commission meetings through May, 2018

Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango

DATE	TIME
Thursday, March 8, 2018	5:00 p.m.
Thursday, March 22, 2018	5:00 p.m.
Tuesday, April 17, 2018	5:00 p.m. *
Tuesday, May 1, 2018	5:00 p.m.
Monday, May 14, 2018	12:00 p.m.

\* The 2018-2019 Kanawha Co. Levy Rate will be set at this meeting

**Discussion regarding Election and Important Dates  
Commission President Kent Carper**

<b>DATE</b>	<b>TIME</b>	<b>EVENT/LOCATION</b>
Wednesday, April 18, 2018	8:30 a.m.	Public Test, Early Voting, Voter's Registration Office
Wednesday, April 25, 2018 through Saturday, May 5, 2018	Mon. - Fri. 8:00am-5:00pm; & Sat. 9:00am-5:00pm	Early Voting for Primary Election
Tuesday, May 1, 2018	3:00 p.m.	Public Test, Christopher Street and Voter's Registration Office
Monday, May 7, 2016	7:00 a.m. – 4:00 p.m.	Voting Supplies, Voter's Registration Office
Tuesday, May 8, 2018	6:30 a.m. to 7:30 p.m.	Primary Election Day
Monday, May 14, 2018	7:00 a.m.	Canvass, Voter's Registration Office

**AGENDA SETTING**

**PUBLIC HEARINGS**

**PUBLIC COMMENT**

**COUNTY MANAGER'S REPORT**

**DIRECTOR OF FINANCE'S REPORT**

**COUNTY ATTORNEY'S REPORT**

**STAFF REPORTS**

**NEW BUSINESS**

**FIDUCIARY**

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Dana Scott Harris)

Order Declaring Re-Opened Estate Closed (Estate of Edith L. Robertson)

Order Declaring Re-Opened Estate Closed (Estate of Charles C. Simpson aka Charles Carson Simpson)

Order Declaring Re-Opened Estate Closed (Estate of William Harold Wickline)

**PURCHASE ORDERS**

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

<b>Vendor</b>	<b>Department</b>	<b>Amount</b>	<b>Comments/Description</b>
United Refrigeration (Revised)	Kanawha Co. Commission	\$15,950.00	Increase PO \$11,000 for additional HVAC supplies and equipment for the Clendenin Library Build-out
Graybar Electric Company, Inc. (Revised)	Kanawha Co. Commission	\$15,950.00	Increase PO \$11,000 for additional electrical supplies and equipment for the Clendenin Library Build-out
Pinnacle Technical Solutions	Kanawha Co Comm Data Processing	\$7,950.40	Six (6) Data Center Colo (full rack) @ \$571.95 ea; one (1) Eaton 9PX UPS @ \$3,900
Network Innovation Solutions	Kanawha Co Comm Data Processing	\$11,214.30	Six (6) Ethernet 100 Mbps pt-pt E-access Lumos Ethernet 100mbps private-uni Lumos @ \$327.38 ea. Six (6) Lumos Ethernet 100Mbps – Private @ \$797.62 ea. Six (6) Lumos Direct Internet Access Circuit @ \$744.05 ea
American Geotech Inc.	Shawnee Park Multi- Sport Complex	\$18,297.00	Professional services for Shawnee Park Multi-Sport Complex 12/26/17-1/27/18 reviewing files, contractor meetings, Geotechnician, equipment charge, mileage, proctor sample, secretary

Saint Francis Hospital Industrial	Kanawha Co. Commission	\$12,750.00	102 mammograms
S&S Engineers Inc.	Kanawha Co. Commission	\$24,000.00	Coonskin Park Flood Damage Repairs
John P. Slappe Painting	Maintenance Annex	\$19,339.60	Labor and supplies to remodel Probation Offices per contract
Waste Management	Kanawha Co. Planning & Community Dev.	\$17,000.00	Tipping fees for 2018 Spring Cleanups
BCM Electronic Services Inc.	Emergency Services	\$6,780.48	One (1) TPL -250 or 500 watt VHF high band (136-174 MHz) w/antenna relay
Perry & Associates	Kanawha Co. Commission	\$42,900.00	Audit year ended 6/30/17
Allens Auto Parts & Repair	Sheriff's Law Enforcement Div.	\$30,000.00	Miscellaneous parts and repairs for department fleet per contract
ZMM Architects & Engineers Inc.	Shawnee Park Multi-Sport Complex	\$11,796.63	Shawnee Sport Complex architectural/engineering services 11/1/18-1/31/18
Kanawha Valley Radiologists Inc.	Kanawha Co. Commission	\$5,200.00	104 Mammogram screenings @ \$50 ea
State Electric Supply Company	Kanawha Co. Commission	\$19,527.00	Eaton Automatic Transfer Switch for the PSAP build-out per bids received 2/15/18

### ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of February 22, 2018*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of February 22, 2018*)

The Honorable Vera J. McCormick, County Clerk

New Employee: Nigel Evan Jeffries, Assistant Prosecutor, Kanawha County Prosecuting Attorney's office, full-time employee, \$62,000.00 per year, replacing Ashlee Hunter, effective February 26, 2018

Order appointing Paul Saluja to the Shawnee Park Youth Development Foundation, Inc. (term expiring August 3, 2018)

Order appointing Terrell Ellis to the Shawnee Park Youth Development Foundation, Inc. (term expiring August 3, 2018)

Order appointing Evette Underdue Murph to the Shawnee Park Youth Development Foundation, Inc. (term expiring August 3, 2018)

Order appointing Mayor Bill Cunningham to the Shawnee Park Foundation, Inc. (term expiring August 3, 2018)

Proclamation in Honor of Julian Sockman's 95<sup>th</sup> Birthday

Order authorizing the President of the Kanawha County Commission to sign the Water Easement between the Kanawha County Commission and Regional Development Authority of Charleston-Kanawha County West Virginia Metropolitan Region

**1. Fiscal Year 2017-2018 Fiduciary Fund Line Item Budget Revision**

**REVENUES:**

016-000.00-299-0-00.00	Fiduciary – Fund Balance	1,271
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**EXPENDITURES:**

016-411.00-2-19.00	Fiduciary – Building & Equipment Rental	1,271
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**2. Fiscal Year 2017-2018 Journal Voucher Entry**

**EXPENDITURES:**

001-700.00-1-08.01	Sheriff LED - Overtime	(716)
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001-700.00-1-08.04	Sheriff LED - Reimb Overtime	716
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