

# **KANAWHA COUNTY COMMISSION**

## ***Agenda***

**Thursday, January 4, 2018**

**5:00 P.M. CALL TO ORDER**

Pledge of Allegiance  
Commissioner Kent Carper

Moment of Silence and Recognition

**MINUTES**

Approval of the Minutes of the Regular Meeting on December 14, 2017

Approval of the Minutes of the Special Meeting on December 20, 2017

**RESOLUTION/PROCLAMATION**

**NEW EMPLOYEES**

**CHANGE OF EMPLOYMENT STATUS**

**AGENDA ITEMS**

**5:00 P.M.**

Discussion regarding General and Special Meetings of 2018 and Organization of the Commission to include, but not be limited to, the selection of Commission President, President Pro Tempore, and approval of Board Appointments for the Commissioners

Commissioner Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango  
Jennifer Herrald, County Manager  
Marc Slotnick, County Attorney

Public meeting, discussion, and update regarding the Shawnee Park Multi Sport Complex, to include a discussion item and vote about issuing a contract for \$2,517,000 to Field Turf for the Turf for the 6 soccer fields and the infields for the 4 baseball fields. Discussion will also include a vote to add baseball press box building, alternate bid #2, in the amount of \$500,000

Commissioner Ben Salango  
Commissioner Kent Carper  
Commissioner Henry C. Shores  
Andrew Gunnoe, Deputy County Manager  
Katie Arthur, Facilities Director

Recognition and Discussion of Metro Emergency Medical Dispatch Procedure

Commissioner Kent Carper  
Johnny Rutherford, Director of Metro 911  
Dr. David Seidler, Medical Director  
Metro Staff

Discussion and update regarding Road Bond Referendum

Commissioner Kent Carper  
Travis Knighton, District 1, District Engineer, WV Division of Highways

Discussion regarding the 2018 Public Safety Levy scheduled for the May 2018 Primary Election and the decision on whether to seek approval for the Public Safety Levy for a four year term (2019-2022) or five year term (2019-2023)

Commissioner Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango

Discussion regarding authorizing the State Property Tax Department to continue to work with mineral values for 2017 Tax Year until Commission Sine Die on February 22, 2018

Commissioner Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango

Discussion regarding letter received from the State of West Virginia Tax Commissioner certifying that Sallie Robinson, Assessor of Kanawha County, has satisfactorily compiled with the requirements of the Farm Statistics Law which entitles her to receive compensation from the County Court according to Chapter 7, Article 7, Section 6C of the New Code of West Virginia

Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango

Discussion regarding Fiscal Year 2018-2019 Budget including deadlines

Commissioner Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango  
Kim Fleck, Director of Finance

Discussion and update on the Coalburg (\$661,300, service to 19 customers), Pentacre (\$425,000, service to 12 customers), and Standard/ Paint Creek (\$4,326,000, service to 30 customers) water projects. All projects are funded through the Abandoned Mine Lands (AML) program

Commissioner Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango  
Andrew Gunnoe, Deputy County Manager  
Paula Kaufman, Deputy Planning Director

Discussion regarding Alternate Public Safety Answering Point (PSAP) to include but not be limited to upgrade of Courthouse Generator Switch to cover entire Courthouse using budgeted Public Safety Grant Committee Funds

Commissioner Kent Carper  
Jennifer Herrald, County Manager  
Steve Neddo, Planning Director/Maintenance Director

Discussion and update regarding 2018 Legislative Agenda

Commissioner Kent Carper  
Commissioner Henry C. Shores  
Commissioner Ben Salango  
Carrie Hill, Legislative Liaison/Grant Coordinator

Kanawha County Commission meetings through February, 2018  
 Commissioner Kent Carper  
 Commissioner Henry C. Shores  
 Commissioner Ben Salango

DATE	TIME
Thursday, January 25, 2018	5:00 p.m.Δ
Thursday, February 1, 2018	5:00 p.m.≈
Tuesday, February 6, 2018	8:30 a.m.≈
Thursday, February 8, 2018	5:00 p.m. ◆
Tuesday, February 13, 2018	8:30 a.m.≈
Thursday, February 15, 2018	5:00 p.m.≈*
Tuesday, February 20, 2018	8:30 a.m.≈
Thursday, February 22, 2018	5:00 pm. ◆●

- Δ Regularly Scheduled Commission Meeting
- ≈ Board of Review and Equalization Meeting
- ◆ Board of Review and Equalization Meeting and Commission Meeting
- \* Mineral meeting
- Board of Review and Equalization– Adjourn Sine Die

**AGENDA SETTING**

**6:00 P.M. PUBLIC HEARINGS**

Application for a Building Permit by CD DG Tornado, LLC / Ray Edwards / Buddy Reese in the 8600 block of Coal River Road, located in Jefferson District Tax Map 12, Parcel 11 for a new Dollar General Store. The proposed new building is 9,100 square feet and the property is 7.14 acres

John Luoni, County Engineer  
 Nick Casey, Attorney for the building permit applicant  
 CD DG, Tornado LLC

Application by Brandon Layman for Street Closing of a portion of Cobble Lane in Cross Lanes because part of his garage is actually located inside Cobble Lane. This closing should not have any effect on access to any adjacent or nearby houses or property

John Luoni, County Engineer  
 Dave Brown, Terradon  
 Brandon Layman, Property Owner

**PUBLIC COMMENT**

**COUNTY MANAGER'S REPORT**

**DIRECTOR OF FINANCE'S REPORT**

**COUNTY ATTORNEY'S REPORT**

**STAFF REPORTS**

**NEW BUSINESS**

**FIDUCIARY**

Objections and Exceptions

**PURCHASE ORDERS**

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

<b>Vendor</b>	<b>Department</b>	<b>Amount</b>	<b>Comments/Description</b>
Metro Emergency Operations Center of Kanawha County	Emergency Services	\$11,666.65	Reimbursement of Swiftreach Reverse 911 July-November 2017 per Public Safety Grant letter of intent
Stephens Auto Center	South Charleston Police Department	\$25,000.00	Partial payment for one (1) 2018 Ford Police Utility Vehicle per Public Safety Grant letter of intent
Kanawha Co. Parks & Recreation Commission	Kanawha Co. Commission	\$26,713.62	Reimbursement for Big Bend cart track paving
Gibbons & Kawash CPA's	Kanawha Co. Planning & Community Dev.	\$5,000.00	Process billing for Regional Development Authority Audit for FY ending 6/30/17
City of Charleston	Kanawha Co. Commission	\$171,000.00	Final payment to the City of Charleston for Power Park
John Poffenbarger	Shawnee Park Multi-Sport Complex	\$10,000.00	Representation for Building Commission Shawnee Park Multi-Sport Complex Bond

PNC Equipment Finance, LLC	Shawnee Park Multi-Sport Complex	\$12,702.00	Golf Cart Lease payment (6 monthly installments of \$2,117.00)
Champion Industries	County Clerk	\$5,722.88	Postage for the mailing of NCOA cards, .34/16,832 cards

**ORDERS**

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of January 4, 2018*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of January 4, 2018*)

The Honorable Vera J. McCormick, County Clerk

Organization of the Commission  
 Commissioner Kent Carper  
 Commissioner Henry C. Shores  
 Commissioner Ben Salango  
 Jennifer Herrald, County Manager

Notice of General and Special Meetings of the County Commission of Kanawha County

Marc Slotnick, County Attorney

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$38,031.64)

Marc Slotnick, County Attorney

Demolition Order: In the matter of the property owned by Davis Properties of WV, LLC (Union District Tax Map 22F Parcel 85)

Order reappointing Manfred Holland to the KVRTA (term to expire 9/30/2020)

Order Denying the Erroneous Assessment for Aaron Blackwell as Submitted by the Kanawha County Assessor  
Marc Slotnick, County Attorney

1. Fiscal Year 2017-2018 General Fund Line Item Revision

**EXPENDITURES:**

001-701.00-1-03.01	LEGAL PROCESS - FULLTIME	(11,000)
001-701.00-2-19.00	LEGAL PROCESS - BLDG/EQUIP RENTAL	(1,000)
001-701.00-1-09.00	LEGAL PROCESS - TEMPORARY	12,000
001-700.00-1-03.01	SHERIFF LED- FULLTIME	(35,000)
001-700.00-3-43.00	SHERIFF LED - GAS/OIL/TIRES	(30,000)
001-700.00-1-09.00	SHERIFF LED - TEMPORARY	35,000
001-700.00-2-17.00	SHERIFF LED - M & R AUTO	30,000
001-406.00-1-03.01	ASSESSOR- FULLTIME	(15,000)
001-406.00-1-08.01	ASSESSOR - OVERTIME	15,000

2. Fiscal Year 2017-2018 Special Health Fund Line Item Budget Revision

**EXPENDITURES:**

372-423.00-1-05.01	Special Health- Health Insurance	(\$139,500)
372-423.00-1-05.04	Special Health - KCEAA	\$139,500

**CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:**

Kanawha Co. Parks & Recreation Center in the amount of \$26,713.62 for reimbursement for Big Bend cart track paving

PNC Equipment Finance, LLC, in the amount of \$2,117.00 for golf cart lease for Shawnee Park Multi-Sport Complex

**Ratification of Documents processed at the December 14, 2017, Commission meeting:**

Publication of the Notice of Changing the Location of Precinct Number 206

Purchase Order and Supplemental Check: Radford University for Sheriff's Law Enforcement Div., in the amount of \$10,000.00, for reimbursement to Radford University on behalf of Deputy Dorsey, for training and associated costs

**Ratification of Documents processed off the bench on December 15, 2017:**

Purchase Order and Emergency check: Town of East Bank in the amount of \$25,000.00 for emergency sewer pump repairs

**Ratification of documents processed at the December 20, 2017, Special Commission meeting:**

F.Y. 2017-2018 Public Safety Grant Fund Line Item Budget Revision

Purchase Order and Emergency Check: Dinsmore and Shohl for Kanawha County Commission, in the amount of \$7,500.00 for professional services through 12/15/17 Shawnee Multi-Sport Complex Project

Purchase Order and Emergency Check: Goodwin & Goodwin, for Shawnee Park Multi-Sport Complex, in the amount of \$50,000, for bond counsel fee

Purchase Order and Emergency Check: GAI Consultants, for the Planning office, in the amount of \$14,291.90, for engineering services for Flood Mitigation Project. 3-day turnaround

**Ratification of emergency checks processed off the bench on December 26, 2017:**

United Bank in the total amount of \$167,060.00, P-card payments