

KANAWHA COUNTY COMMISSION AGENDA

Thursday, August 24, 2017

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Meeting of August 3, 2017

RESOLUTION/PROCLAMATION

Proclamation for Emergency Preparedness Month
C. W. Sigman, Director, Department of Homeland Security
and Emergency Management
Mike Oakley, Law Enforcement Liaison, Department of
Homeland Security and Emergency Management

NEW EMPLOYEES

Sheriff's Law Enforcement

Matthew Adam Wolfe, Kanawha County Deputy Sheriff, Kanawha
County Sheriff's Law Enforcement, full-time employee, \$38,000.00
per year, replacing Robert D. Evans
The Honorable Mike Rutherford, Sheriff

Prosecutor's Office

Rachel J. Cornell, Kanawha County Prosecutor's Office,
Administrative Aide, part-time employee, \$15.00 per hour.
The Honorable Charles T. Miller, Prosecutor

CHANGE OF EMPLOYMENT STATUS

Assessor's Office

Allison Winfree, Personal Property Division, Kanawha County
Assessor's Office, from part-time to full-time employee, \$25,000 per
year, replacing Ibrahim Matias
The Honorable Sallie Robinson, Assessor

AGENDA ITEMS

5:00 P.M.

Public hearing, discussion, and update regarding the proposed
Shawnee Park Multi Sport Complex
Commissioner Ben Salango
Commission President Kent Carper
Commissioner Henry C. Shores

Discussion regarding contract employment of Katie Arthur, Facilities
Director for Shawnee Sports Complex, Effective September 1, 2017
Commissioner Ben Salango
Jennifer Herrald, County Manager
Katie Arthur

Discussion regarding the Special Election of October 7, 2017, to
include discussion and update on the New Voting Machines
purchased by the Kanawha County tax payers in the total amount of
\$3,426,376.89, including carts
Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango
The Honorable Vera McCormick, County Clerk
David Dodd, Deputy County Clerk
Kim Holmes, Administrative Assistant, County Clerk
Mac Beeson, ES&S

Cam Wilson, ES&S

Discussion and vote regarding the Thomas Hospital-Stonerise PILOT (Payment in Lieu of Taxes) Project to include but not be limited to agreement to include proposed PILOT arrangement of \$50,000 for 15 years. This project will create 100 new jobs in Kanawha County.

Commission President Kent Carper

Jennifer Herrald, County Manager

Marc Slotnick, County Attorney

Steve White, Esquire

Dan Lauffer, CEO and President, Thomas Hospital

The Honorable Frank Mullens, Mayor of South Charleston

Discussion regarding allocation to the Town of Clendenin in the amount of \$10,000 for equipment for the Police Department including radio equipment and MDT equipment from Public Safety Grant Committee Funds

Commission President Kent Carper
 Jennifer Herrald, County Manager
 Andrew Gunnoe, Deputy County Manager
 The Honorable Shana Clendenin, Mayor of Clendenin

Discussion regarding funding request from Riverside High School for scoreboards as follows: Football scoreboards ranging from \$25,880.47 to \$69,000.00 (boosters have raised \$2,424.16) and Baseball scoreboards ranging from \$12,421.69 to \$25,278.00 (boosters have raised \$2,968.56)

Commission President Kent Carper
 Commissioner Henry C. Shores
 Commissioner Ben Salango
 Valery Harper, Principal
 Matthew Crouch, AD Director
 Teri Douglas, President of Athletic Boosters
 John Phalin, Head Baseball Coach
 Zac Davis, Head Football Coach

Discussion regarding setting the date for “Trick or Treat” for Halloween for Kanawha County, date of Tuesday, October 31, 2017, 6:00 p.m., to 8:00 p.m., to coordinate with municipal “Trick or Treat” nights from 6:00 p.m. – 8:00 p.m.

Commission President Kent Carper
 Commissioner Henry C. Shores
 Commissioner Ben Salango
 Leslie Koepsel, Administrative Assistant to Henry C. Shores

Discussion regarding FY 2016-2017 Public Safety Grant Committee grant applications and recommendation for funding

Commission President Kent Carper
 Carrie Hill Legislative Liaison/Grant Coordinator

Agency	Recommendation	Purpose
Belle Fire Department	\$10,000	1. 2 Dewalt 60-volt Max Lithium – Ion Cordless – reciprocating saws 2. 5 complete sets of PPE coats, pants, boots, and helmets 3. 8 Elkhart Brass Chief Nozzles 4. Blow hard compact Positive Pressure Ventilation Fan

Cabin Creek Volunteer Fire Department	\$8,000	1.7 Sets of Turnout Gear 2. 10 Stream light Survivor LED Lights
Cedar Grove Volunteer Fire Department	\$8,000	1.10 Scott 2216 PSI Bottles 2.4 Scott AV-3000 Superseal Full Face pieces 3.20 pairs of firefighting gloves 4.2 fire attack line Nozzles
Charleston Fire Department	\$15,000	1. Radio upgrades
Clendenin Volunteer Fire Department	\$13,000	1.Replacing 14 air packs with spare cylinders
Dunbar Fire Department	\$7,000	1.9KW Standby generator with transfer switch and accessories 2.Public Safety-Rescue Diver training and certification for 3 firefighters3.Purchase 3 IRP handheld radios 4. Purchase 1 complete SCBA unit
East Bank Volunteer Fire Department	\$10,000	1. Personal Protective Equipment Gloves, Pants Hoods, Coat, Boots 2.Nozzles 3. Cylinders for SCBA 4. Foam Paks
Glasgow Volunteer Fire Department	\$10,000	1. Boat Motor 2. Thermal imaging camera
Institute Fire Department	\$10,000	1.Holmated Rescue Tools: Double Hose Reel for core Rescue Pumps model HR5520, 50ft hoses, @7000 2. Ready Rack Bunker Gear storage racks 25 set locker system @8000
Jefferson Fire Department	\$5,000	1. Positive pressure Ventilation Fas. 2. Thermal Imaging Camera
Kanawha County OEM	\$20,000	1. Smoke Alarm Program 2. Fire disaster preparedness programs 3. Tools for training agencies 4. Cover cost of county-wide mass notification system, Swiftreach
Loudendale Volunteer Fire Department	\$12,000	1. 4 MSA G-1 SCBAs;2216 PSI; 4 MSA Spare Bottles 2216 PSI
Malden Volunteer Fire Department	\$18,000	1. Eight complete sets of bunker gear (coats, pants, boots, helmets, gloves, and hoods) 2. Assistance with annual truck payment \$28,099

Marmet Fire Department	\$2,500	1.2 complete SCBAs and 2 spare tanks
Metro 911 Center	\$7,000	1.Funds would be used for the maintenance – manufacture and installation – of street signs for private roads throughout Kanawha County
Montgomery Volunteer Fire Department	\$5,000	1.1500’ of 3” hose \$265 each \$7,950 total 2. 4 Ladder belts (size XL) \$170.00 each @\$680 total 3. 4 NY Hooks (5’) \$80 each @\$320 total, 4 NY Hooks (3’) with claw \$170 each @ \$680 total 4. 30 Mayday SCBA Air Tubes 30 each @ \$900 total
Nitro Fire Department	\$3,500	1.Upgrade Radio Equipment Antenna Repeater, Coax and portables Antenna & misc. parts \$2338.00, 150’ Coax Cable \$514.00, 2 – X10DR-EX2 \$2885
Pinch Volunteer Fire Department	\$10,000	1.5 sets Bunker Gear (Coats & Pants) replace 10+ year old gear 2. Water Rescue PPE, 6 throw bags (70’ x 4”) rope, 6 Alms work boots, 6 Princeton strobe light, 6 PED Force 6 Rescue, 2 NRS Ext Dry Suit, 6 SAN Helmet WRSI, 6 CMC water rescue bag, 6 NRS Tactical water rescue gloves, 6 Knives NRS Co-Pilot
Pratt Volunteer Fire Department	\$8,000	1.17 SCBA Bottles to finish replacing all bottles 2. 10 SCBA mask 3. 4 sets of bunker gear to replace new guys gear that is over 10 years old
Saint Albans Fire Department	\$5,000	1. Upgrades to existing radio / antenna and coax cable 2. Acquire 6 “rescue style” wetsuits and six PFDs to be used by water rescue 3. Secure funds to repair / replace SCUBA communication equipment
Sissonville – Millertown – Pocatlico & Guthrie Volunteer Fire Department	\$5,000	1.Purchase and installation of 9 fire rated steel doors for station

South Charleston Fire Department	\$15,000	1.1 Drone Aircraft 2. Certified FAA Training and Drone Operation Class
Tornado Volunteer Fire Department	\$15,000	1.Reconditioned Replacement Breathing Air Compressor for Mobile Cascade Air Unit at Tornado Fire Department
Tyler Mountain Volunteer Fire Department	\$7,000	1. Purchase of 15 G1 fire pagers and chargers needed: replace 5 – 1988 pagers, 2 – 2011 pagers 6 – 2004 pagers and 2 – 2005 pagers 2. Purchase of 1 roll n rack
Westside Volunteer Fire Department	\$16,000	1.Annueal Lease Payment for 24 Air pack and Rut pack
Kanawha County OEM	\$35,000	Fire Coordinator Salary
Kanawha County Commission	\$100,000	EOC upgrades
Donnie Adkins Memorial Training Fund	\$5,000	Training Funds
WV Public Safety Expo	\$30,000	Speaker and Conference Fees
Chesapeake Police Department	\$3,000	1. Point Blank Level 3A body Armor vests, with carrier trauma pack and Speed plate.
Dunbar Police Department	\$25,000	1.2017/18 Ford Explorer Police Interceptor
East Bank Police Department	\$7,000	1.Car to be given by Sheriff's Department 2.Four new handheld Kenwood TKS5330 radios 3.Kenwood TKS5830 Base Control Station
Handley Police Department	\$2,500	1. All Dept. members have 24 hr. access to NCIC, warrant-searches, stolen veh. And local data searches of individuals 2. All department members and police dept. have a printer for day to day tasks while on duty. Send + receive faxes from Metro LIC Checks and wanted persons, also warrants on file
Kanawha County OEM	\$14,325	1.Cover cost of county-wide mass notification system, Swift reach
Kanawha County Parks and Recreation	\$13,000	1. Portable radar speed sign 2.Traffic Control Signs 3. Desktop Computer
Kanawha County Sheriff's Office	\$120,075	1. County-wide Mobile Data Terminal System 2. Kanawha County Sheriff's Office S.W.A.T Unit 3. Kanawha County Sheriff's Office

		Bomb/Hazmat Unit 4. Investigate equipment and expenses the Kanawha Bureau of Investigation needs for investigation of major crime in all small incorporated cities and the city of St. Albans 5. Project G.P.A
Law Enforcement Metro	\$10,000	1. Street Sign Maintenance
Marmet Police Department	\$11,500	1. Funding to purchase 8 UHF TRUNKED Portable Radios compatible with the State of West Virginia SIRN System 2. Mobile data equipment for 2 vehicles
Pratt Police Department	\$3,600	1. Car to be given by Sheriff's Department 2.4 Handheld radios
Saint Albans Police Department	\$25,000	1. new vehicle for road patrol
South Charleston Police Department	\$25,000	1. 2017 Ford Police Interceptor Sedan
Yeager police Department	\$25,000	1. Enhance and replace (3) – 2mp cameras, (3) Electric Strikes, (3) Card Readers with (3) Pin Pads in the Tug Area, and ARCC Hallway for Security Surveillance System / Access Control @ Airport. Labor cost included 2. Enhance and Install (4) – 2mp Dome Cameras and (1) 180-degree camera from Avigilon in the Baggage and Tug area, labor cost included 3. Un-interrupted Power supply and the engineering cost is included in bid
Total:	\$700,000	

Kanawha County Commission meetings through October 13, 2017
Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango

DATE	TIME
Thursday, September 14, 2017	5:00 p.m.
Thursday, September 28, 2017	5:00 p.m.
Friday, October 13, 2017	8:30 a.m.

**Discussion regarding Election and important dates
Commission President Kent Carper**

DATE	TIME	EVENT/LOCATION
Friday, September 22, 2017, through Wednesday, October 4, 2017	Mon. - Fri. 8:00am-5:00pm; & Sat. 9:00am-5:00pm	Early Voting for Special Election
Thursday, September 28, 2017	3:00 p.m.	Public Inspection, Voter's Registration Office
Friday, October 6, 2017	7:00 a.m. – 4:00 p.m.	Voting Supplies, Voter's Registration Office
Saturday, October 7, 2017	6:30 a.m. to 7:30 p.m.	Special Election Day
Friday, October 13, 2017	7:00 a.m.	Canvass, Voter's Registration Office

AGENDA SETTING

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Admitting Will to Probate (Estate of Dolores Legg)

Order Confirming and Ratifying Supervisor's Report of Claims and
Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and
Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Ralph W.
Blevins)

Order Declaring Re-Opened Estate Closed (Estate of Lexton Lee Pfost)

Order Declaring Re-Opened Estate Closed (Estate of Calvin L. Searls)

Recommended Order of Fiduciary Commissioner (Estate of Maxie Elizabeth Keiffer)

Recommended Order of Fiduciary Commissioner (Estate of Annie Mundy)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
(Ratify PO) CDW Government Inc.	Sheriff's Law Enforcement Div.	\$16,660.00	49 each ProLine DDR4-32GB – LRDIMM 288 pin Mfg Part # PRO-2133D4QR4LRP/32G @ \$340 ea. Contract NJPA 100614#CDW Technology Catalog. Per quote # JCFM981
Kanawha County Emergency Ambulance	Kanawha Co. Emergency Ambulance	\$100,000.00	Contribution for the purchase of new ambulances
Walker Express	Maintenance	\$8,700.00	Weekly rental of 150' articulating lift per quote dated 8/4/17
Pretera Center for Mental Health Services	Pretera Ctr for Mental Health Services	\$120,000.00	PI Services and Involuntary Emergency Medical Commitments
Capitol Conservation District	Kanawha Co. Commission	\$6,000.00	Elk Two Mile Dam Sites Cost Share as per Agreement for FY 2017
Waste Management	Kanawha Co. Planning & Community Dev.	\$17,000.00	Tipping fees for 2017 Cleanups

NewTech Systems Inc.	Maintenance	\$9,767.00	Three (3) outdoor cameras for the Courthouse Virginia Street, Fiduciary and Kanawha Boulevard entrances per Quote #NSIQ20517
Town of Clendenin	Kanawha Co. Commission	\$10,000.00	Contribution for radio & MDT equipment for the Clendenin Police Department
Underwater Services	Kanawha Co. Commission	\$11,803.60	Inspection of storm sewer system at Shawnee Park

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending Fiscal Year 2017-2018 budget revision*):

Vendor	Department	Amount	Comments/Description
Kanawha County Emergency Ambulance Authority	Kanawha Co. Commission	\$200,000.00	Contribution for the purchase of new ambulances
State Tax Commission Property Tax Division	Kanawha Co. Commission	\$136,000.00	Charges for the State Computer System FY 2017-2018

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of August 24, 2017*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of August 24, 2017*)

The Honorable Vera J. McCormick, County Clerk

**Order Confirming and Approving Orders Entered by the Clerk of County Commission of Kanawha County, West Virginia
The Honorable Vera J. McCormick, County Clerk**

New Employee: Matthew Adam Wolfe, Kanawha County Deputy Sheriff, Kanawha County Sheriff's Law Enforcement, full-time employee, \$38,000.00 per year, replacing Robert D. Evans

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

**Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$79,378.65)
Marc Slotnick, County Attorney**

Order appointing Mayor Scott James to the Kanawha County Emergency Ambulance Authority replacing Dick Callaway (term to expire June 30, 2020)

Order authorizing the Clerk of the County Commission to issue check payable to Keith Jones, in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

**Order authorizing the President of the Kanawha County Commission to sign the Interlocal Agreement between the City of Charleston and County of Kanawha, West Virginia, 2017 Byrne Justice Assistance Grant (JAG) Program Award
Carrie Hill, Legislative Liaison/Grant Coordinator**

Order Authorizing the President of the County Commission to sign "Letter of Credit Payment – Federal Emergency Management Agency Hazard Grant Program WV-DR4273-WV-002. Request payment to pay invoices from account 009-442.60-500-2-30.00 (FEMA NOI Contr. Services), in the amount of \$12,806.10 from GAI Consultants

Order reappointing Todd Goldman to the Kanawha Valley Regional Transportation Authority (term expiring September 30, 2020)

Order for acceptance of the Kanawha County Sheriff's Settlement reports for the period ending December 31, 2017 and June 30, 2017

Order accepting donation of civil service radios from Civil Air Patrol

Order Authorizing the Clerk of the County Commission to issue a check from the General Fund (#001-401.00-5-67.00), in the amount of Two Hundred Dollars (\$200,000), to the County Manager's Fund (#19), to be allocated for county recreation projects

Kim Fleck, Director of Finance

Order Authorizing Stephen Neddo, Planning Community Development Director to Request and Sign Disbursement Forms on Demolition Project with West Virginia Housing Development Fund on behalf of the Kanawha County Commission. Also Authorizing Stephen Neddo to endorse on behalf of the Kanawha County Commission Dual Party Checks from West Virginia Housing Development Fund to Pay Vendor Invoices for Services Rendered on Demolition Project

Authorization for the President of the Kanawha County Commission to Sign Certificates of Title for Vehicles Declared Surplus Property

Jerie Whitehead, Purchasing Director

Authorization for the President of the Kanawha County Commission to Sign Certificate of Title Transferring a Surplus Vehicle to the City of Chesapeake

Jerie Whitehead, Purchasing Director

Order appointing Gus Saunders to the Shawnee Park Foundation Incorporated Board (for a term expiring August 3, 2018)

Order approving the Equitable Sharing Agreement and Certification

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2017-2018 General Fund Budget Revision #3

Kim Fleck, Director of Finance

Order Authorizing the President of the Kanawha County Commission to Execute Grant Applications for the Federal Emergency Management Agency Hazard Mitigation Grant Programs WV-DR4273

Order Authorizing the President of the Kanawha County Commission to sign a resolution for the West Virginia Hazard Mitigation Grant Program.

Order hiring Katie Arthur, Facilities Director, Shawnee Sports Complex, contract employee, effective September 1st 2017, compensation to set by the County Commission.

1. Fiscal Year 2017-2018 Emergency Response Fund Line Item Budget Revision

REVENUES:

021-299-0-00.00	Emergency Resp - Fund Balance	1,200,000
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EXPENDITURES:

021-401.00-5-67.00	Emergency Resp - Transfers to other Funds	1,000,000
021-401.00-5-68.00	Emergency Resp - Contributions	200,000

2. Fiscal Year 2017-2018 General Fund Line Item Revision

EXPENDITURES:

001-404.00-2-20.00	SHERIFF TAX - LEGAL PUBLICATION	(15,000)
001-404.00-2-23.00	SHERIFF TAX - CONTRACTED SERVICES	15,000

3. Fiscal Year 2017-2018 Public Safety Grant Fund Line Item Budget Revision

EXPENDITURES:

029-711.00-5-68.48	Public Safety - Kan Co Parks Police	2,464
029-711.00-5-68.74	Public Safety- Alt PSAP Courthouse	(2,464)

4. Fiscal Year 2017-2018 General Fund Budget Revision #3

REVENUE:

001-000.00-323-0-31.00	STATE GRANT - LITTER CONTROL	3,000
001-000.00-382-0-00.00	REFUNDS/ REIMB	7,413
001-000.00-366-0-00.00	MISC REVENUE	8,834

EXPENDITURE:

001-401.00-5-67.00	CO COMM - TRANSFERS TO OTHER FUNDS	(80,900)
001-401.00-2-23.00	CO COMM - PROFESSIONAL SERVICES	7,413
001-401.00-2-38.00	CO COMM - REFUNDS/REIMB	8,834

001-430.00-5-68.35	COMM DEV - CONTRIBUTIONS, CLEANUP	3,000
001-711.00-2-16.00	EMER SERV - M & R EQUIPMENT	4,900
001-408.00-2-30.00	REAPPRAISAL - CONTRACTED SERVICES	76,000

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

Emergency Check: Town of Clendenin, in the amount of \$10,000.00, for contribution for radio & MDT equipment for the Clendenin Police Department

Ratification of Documents processed at the August 3, 2017, meeting:

Fiscal Year 2017-2018 General Fund Budget Revision #2

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2017-2018 General Fund Budget Revision #2

Order authorizing the President of the Kanawha County Commission to execute a Community Corrections Grant Agreement between the Kanawha County Commission and the West Virginia Division of Justice and Community Services. Grant Number 18-CC-09

Purchase Order and Emergency check: S&S Engineers, Inc., in the amount of \$7,413.00 for review of groundwater sampling and testing for Shawnee Park and WVSU

Emergency check: Applied Emergency Management Services, LLC, in the amount of \$4,293.75, for Clendenin, WV Flood Contract for Assistance with Flood FEMA reimbursement

Ratification of Emergency Checks processed off the bench on August 18, 2017:

United Bank, P-card payments, in the total amount of \$500,500.72

BB&T, Sheriff's Credit Card payment, in the amount of \$2,098.59