

KANAWHA COUNTY COMMISSION AGENDA

Tuesday, April 18, 2017

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting of
March 30, 2017

Approval of the Minutes of the Special Commission Meeting of April
5, 2017

RESOLUTION/PROCLAMATION

Proclamation for National Public Safety Telecommunications Week,
April 10 - April 14, 2017
Telecommunicator of the Year, Metro 911

Resolution Honoring Eric Eyre at Charleston Gazette-Mail for
Winning Pulitzer Prize

NEW EMPLOYEES

Sheriff's Day Report Center

Chris Pratt, Drug Court Case Manager, Kanawha County Sheriff's
Day Report Center, full-time employee, \$27,000.00 per year, filling a
vacancy, effective May 1, 2017

The Honorable Michael Y. Rutherford, Sheriff

Sheriff's Law Enforcement

Edsil H. Prunty, Court Security, Sheriff's Law Enforcement Department, full-time employee, \$28,828.80 per year, replacing Keith Kent, effective May 1, 2017

The Honorable Michael Y. Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

Sheriff's Legal Process

Keith A. Kent, from Law Enforcement to Kanawha County Sheriff's Legal Process, \$31,990.00 per year, replacing Brandon E. Holstine, effective May 1, 2017

The Honorable Michael Y. Rutherford, Sheriff

AGENDA ITEMS

5:00 P.M.

Public Hearing to receive objections pursuant to W.Va. Code § 11-8-10a and discussion regarding the 2017-2018 Kanawha County Levy Rate at a proposed rate of 14.30 cents per \$100.00 of valuation. Said levy to be set by the Kanawha County Commission upon receipt of public comment and/or objections, if any

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango
Andrew Gunnoe, Deputy County Manager
Kim Fleck, Director of Finance

Discussion regarding Kanawha County Sheriff's Annual Commission in accordance with W.Va. Code §11A-1-17 in the amount of \$15,000

Commission President Kent Carper
The Honorable Michael Y. Rutherford, Sheriff

Discussion regarding YMCA occupying space in the vacant West Virginia University Tech facility

Commission President Kent Carper
Monty Warner, YMCA

Discussion and quarterly update of Charleston Area Alliance, and introduction of Chris Ferro, VP of Economic Development

Commissioner Ben Salango
Matthew G. Ballard, President/CEO, Charleston Area Alliance

Annual Report from Department of Homeland Security and
Emergency Management

Commission President Kent Carper
C.W. Sigman, Director/Fire Coordinator

Discussion and update regarding 2017 Legislative Session

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango
Carrie Hill, Legislative Liaison/Grant Coordinator

Kanawha County Commission meetings through May, 2017

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango

| DATE | TIME |
|-----------------------|-----------|
| Thursday, May 4, 2017 | 5:00 p.m. |
| Tuesday, May 23, 2017 | 5:00 p.m. |

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Confirming and Ratifying Supervisor's Report of Claims and
Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and
Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Etherel W. Keffer)

Petition for Appointment of Committee of Estate of Jamie Andre Casto, A Convict

Order Appointing Committee of Estate of Jamie Andre Casto, A Convict

Order regarding Hearing on the Objections to the Recommendations of the Fiduciary Commissioner (Estate of Frances H. Casdorff, et. al.)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

| Vendor | Department | Amount | Comments/Description |
|---------------------------------------|----------------------------------|---------------|--|
| Stephens Auto Center | Marmet Police Dept. | \$25,000.00 | 2017 Ford Police Interceptor per WV State Contract – Public Safety Grant Letter of Intent |
| Charleston Marine Inc. | Dunbar Community VFD | \$8,054.90 | Rescue boat motor and accessories 50 HP for Dunbar Fire Department per Public Safety Grant Letter of Intent |
| Malden Volunteer Fire Department | Malden Volunteer Fire Dept. | \$12,000.00 | Reimbursement for Turnout Gear per Public Safety Grant Letter of Intent |
| Dill's Fire & Safety Equipment Co. | Institute Volunteer Fire Dept. | \$6,528.00 | Twelve (12) fire equip 5"x100' LDH Nitrile Red Rubber hose w/ Storz Couplings @ \$544 ea. Public Safety Grant Letter of Intent |
| Kanawha-Charleston Humane Association | Kanawha Charleston Humane Assoc. | \$48,999.17 | Reimbursement of utilities \$12,285.36; supplies and materials \$1,950.77; gas, oil and tires \$2,029.52 and contributions \$33,733.52 |
| WV Conservation Agency | Kanawha Co. Commission | \$78,824.12 | FEMA reimbursement for costs associated with the June 2016 flooding |

| | | | |
|----------------------|--------------------------------------|-------------|---|
| Stephens Auto Center | So. Charleston Police Dept. | \$25,000.00 | Partial payment for one (1) 2017 Ford Police Utility Vehicle per WV State Contract. South Charleston will be responsible for the difference. Per Public Safety Grant Letter of Intent |
| Knight Fabricating | Clendenin Volunteer Fire Dept. | \$12,500.00 | 2-level boat trailer per specs for water rescue boats. Public Safety Grant Letter of Intent |
| Astar Abatement | Kanawha Co. Planning & Community Dev | \$20,000.00 | Asbestos abatement services per bids received March 30, 2017 |

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department, *contingent upon the approval and posting of a pending fiscal year 2016-2017 budget revision:*

| Vendor | Department | Amount | Comments/Description |
|---|------------------------|----------------|--|
| (Revised PO) Kanawha-Charleston Health Department | Kanawha Co. Commission | \$160,000.00 | Increase PO \$17,000 to bring PO to the to the total annual contribution; PO was short when processed in July 2016 due to an invoice being processed for payment from the previous Fiscal Year |
| (Revised PO) WV Regional Jail Authority | Kanawha Co. Commission | \$5,300,000.00 | Increase PO \$600,000 to pay invoices through 6/30/17 |
| Kanawha Co. Parks & Recreation Commission | Kanawha Co. Commission | \$419,838.75 | FEMA Reimbursement for Costs Associated with the June 2016 flooding |

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of April 18, 2017*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of April 18, 2017*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Orders Entered by the Clerk of County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, County Clerk

New Employee: Chris Pratt, Drug Court Case Manager, Kanawha County Sheriff's Day Report Center, full-time employee, \$27,000.00 per year, filling a vacancy, effective May 1, 2017

New Employee: Edsil H. Prunty, Court Security, Sheriff's Law Enforcement Department, full-time employee, \$28,828.80 per year, replacing Keith Kent, effective May 1, 2017

Change in Status: Keith A. Kent, from Law Enforcement to Kanawha County Sheriff's Legal Process, \$31,990.00 per year, replacing Brandon E. Holestine, effective May 1, 2017

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$11,730.68)

Marc Slotnick, County Attorney

Order Approving Purchasing Procedures Manual

Jerie Whitehead, Purchasing Director

The Revision of the Levy Estimate (Budget) for the County of Kanawha - F.Y. 2016-2017 General Fund Budget Revision #14

Kim Fleck, Director of Finance

Order approving the 2017-2018 Levy Rate of 14.30 per \$100.00 of valuation

Order approving the 2017-2018 Excess Levy Rate of 6.09 center per \$100.00 of valuation

1. Fiscal Year 2016-2017 Capital Fund Line Item Budget Revision

EXPENDITURES:

| | | |
|--------------------|------------------------------------|-------------|
| 090-401.00-4-52.03 | Capital Equip – Co Clerk Elections | (3,126,377) |
| 090-402.00-4-52.03 | Capital Equip – Co Clerk Elections | 3,126,377 |

2. Fiscal Year 2016-2017 Emergency Response Fund Line Item Budget Revision

REVENUES:

| | | |
|-----------------|--------------------------------------|---------|
| 021-382-0-00.00 | Emergency Response - Refunds & Reimb | 498,663 |
|-----------------|--------------------------------------|---------|

EXPENDITURES:

| | | |
|--------------------|---------------------------|---------|
| 021-401-00-3-41.00 | Emergency Resp - Supplies | 498,663 |
|--------------------|---------------------------|---------|

3. Fiscal Year 2016-2017 General Fund Line Item Revision

EXPENDITURES:

| | | |
|--------------------|--------------------------|---------|
| 001-420.00-3-41.01 | Custodial – Equipment | (2,500) |
| 001-420.00-1-08.01 | Custodial – Overtime | 2,500 |
| 001-424.00-1-05.01 | Maintenance – Health Ins | (4,800) |
| 001-424.00-2-11.00 | Maintenance - Telephone | 4,800 |

4. Fiscal Year 2016-2017 General Fund Budget Revision #14

EXPENDITURE:

| | | |
|--------------------|---------------------------------------|-----------|
| 001-401.00-5-67.00 | Commission – Transfers to other funds | (250,000) |
| 001-424.00-2-11.00 | Courthouse - Telephone | 100,000 |
| 001-704.00-2-30.00 | Regional Jail – Contracted Services | 150,000 |

Ratification of Purchase Order and Emergency Check signed off the bench on March 31, 2017:

Charleston Northeast Little League in the amount of \$5,100.00, contribution for concession stand roof repairs

Ratification of Order and Emergency Check processed at the April 5, 2017, Commission Meeting:

Order authorizing the Clerk of the County Commission to issue a check in the amount of \$500.00 to the West Virginia Development Fund for the application fee of their West Virginia Property Rescue Initiative loan program. The funds will come out of the Building Permit Demo Fund (Account #023-814-2-30)