KANAWHA COUNTY SHERIFF'S OFFICE

Tax Division

409 Virginia Street, East Room 120
Charleston, WV 25301

Request for Proposals

Date of Issue: March 11, 2013

Photo ID System

IMPORTANT NOTICE: You must register with the Kanawha County Commission, Purchasing Department in order to receive subsequent amendments and other information related to this RFP and the bid process. Failure to register may result in the rejection of your offer.

Prepared by:
H. Allen Bleigh, II
Chief Tax Deputy
Kanawha County Sheriff's Office-Tax Division

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Kanawha County Sheriff's Office
409 Virginia Street, East-Room 120
Charleston, WV 25301

Kanawha County Commission
407 Virginia Street, East-Third Floor
Charleston, WV 25301

-REQUEST FOR PROPOSAL-

Re:	PHOTO ID SYSTEM	Date:	March 11, 2013
ID:	13-RFP-PHOTOID	Fiscal Year:	2012-2013

RFP Deadline: **Proposals must be received on or before Monday, March 25, 2013, at 11:00 AM EST in the Kanawha County Commission Purchasing Office located at 407 Virginia Street, East, 3rd Floor, Room 229, Charleston, WV 25301 (PO Box 3627, Charleston, WV 25336)**

Bid Opening: **Cost quotations will be opened on Tuesday, March 26, 2013, at 10:00 AM EST in the Kanawha County Commission Purchasing Office located at 407 Virginia Street, East, 3rd Floor, Room 229, Charleston, WV 25301**

~USE THIS FORM AS YOUR COVER PAGE FOR YOUR PROPOSAL~

1. Proposals must be received in a sealed envelope with the date and time of time of the bid opening clearly marked on the outside of the envelope.
2. Proposals must be signed in ink, showing all facts and the total amount of the bid (if pertinent)
3. The Sheriff and the County Commission reserve the right to accept or reject, in part or in whole, any bid submitted, whichever is in the best interest of the County.

Item No.	Quantity	Description	Amount
1		Photo ID System	

To the Sheriff of Kanawha County and the Kanawha County Commission: *The undersigned on behalf of the entity, firm, company, partnership, or other legal entity listed below offers on its behalf to the Sheriff and Kanawha County Commission a proposal that contains all terms, conditions, specifications and amendments in the Request for Proposal issued by the Sheriff and Kanawha County Commission. Any exception to the terms contained in this Request for Proposal must be specifically indicated in writing and are subject to the approval of the Sheriff prior to acceptance. The signature below certifies your understanding and compliance with the requirements, terms and conditions contained in this Request for Proposal issued by the Sheriff and Kanawha County Commission.*

Vendor Name: _____

Authorized Signature: _____

Title: _____

Address: _____

Telephone & E-mail: _____

Date: _____

SECTION 1 – GENERAL INFORMATION

1.00

DEFINITIONS

The term "Sheriff" will be used interchangeably throughout this document to represent the elected Sheriff and his staff, as well as the Sheriff's Tax Division proper.

The term "Commission" will be used interchangeably throughout this document to represent the elected County Commission, its staff and the county Purchasing Division.

The term "Offeror" will define anyone who responds to this Request for Proposal by presenting a written response with the intent of providing the services detailed herein.

The term "County" may be used to express the interests of Kanawha County, West Virginia, The Kanawha County Commission, the Sheriff of Kanawha County and the Levying Bodies.

The term "contractor" as used in this document refers to the Offeror who is awarded the Debt Collection Service contract.

1.01

CONTACT PERSON, TELEPHONE, FAX, AND E-MAIL, MAILING ADDRESS, AND RFP CALENDAR

All inquiries and requests for additional information regarding this RFP must be sent in writing to the individual and address below. E-mail is an acceptable form of communication, and you must use the e-mail address listed below. Please refer to the RFP ID: 13-RFP-PHOTOID on all correspondence.

Contact:	**H. Allen Bleigh, II, Chief Tax Deputy**
	Kanawha County Sheriff's Office-Tax Division
	409 Virginia Street, East Room 120
	Charleston, WV 25301
Phone:	304-357-0290
Fax:	304-357-0291
E-mail:	allenbleigh@kanawhasheriff.us

Offerors must submit five (5) copies of their proposal, in writing, to the Commission at the address shown below. Your response must include a separate cost quotation in a sealed envelope. The cover page for both your response and your cost quotation must be the official cover page provided in this RFP. You may make copies of this document for your use.

Send response/cost quotation to:	Kanawha County Commission
	Attn: Jerie Whitehead, Purchasing Department
	407 Virginia Street, East, Third Floor, Room 229
	Charleston, WV 25301

Calendar of Events:	RFP Release	Monday, March 11, 2013
	Deadline for submission of inquiries/ Requests for additional information	Tuesday, March 19, 2013, at 5:00 pm
	Proposal Submission Deadline	Monday, March 25, 2013, at 11:00 am
	Bid Opening	Tuesday, March 26, 3013, at 10:00 am
	Evaluation	March 26, 2013, through April 2, 2013
	Contract negotiation/award	Thursday, April 11, 2013

Contract Award: A final decision regarding the contract award to the successful Offeror will be made during the County Commission's regular meeting on Thursday, April 11, 2013. A specific time cannot be given due to the nature of the Commission's public meeting. The meeting begins at 5:00pm EST, and is held in the Commission Courtroom on the first floor of the Courthouse located at 409 Virginia Street, East, Charleston, WV 25301. This meeting is open to the public, and notice of the meeting and the meeting agenda is made available to anyone online at www.kanawha.us.

1.02

RFP AMENDMENT AND ANSWERS TO OFFEROR'S QUESTIONS, RFP REGISTRATION

If it becomes necessary to amend this RFP for any reason, a copy of the amendment will be sent to anyone registered with the Commission. The Sheriff and the Commission is not obligated to send a copy of any amendment or other information to anyone who has not properly registered for this RFP.

Answers to any questions submitted relating to this RFP will be provided to everyone registered with the Commission. The Sheriff and the Commission is not obligated to send a copy of any answers to questions to anyone who has not properly registered for this RFP. Questions deemed simple in nature which may be answered by providing direction to material that already exists within the RFP may be documented, but not provided to everyone unless deemed necessary by the Sheriff or Commission.

Registration must be made through the Commission's Purchasing Department. For registration information please contact the Commission:

Contact:	Jerie Whitehead, Purchasing Director Kanawha County Commission Purchasing Department 407 Virginia Street, East Room 229 Charleston, WV 25301
Phone:	304-357-0115
Fax:	304-357-4674
E-mail:	jeriewhitehead@kanawha.us

1.03

COMMUNICATION RESTRICTIONS

Any communication regarding this RFP will be sent to the responsible party who is registered with the Commission. Responsible parties on behalf of the Sheriff and Commission is set forth in Section 1.01 of this RFP. Any contact with other County employees, elected officials, or other related entities is strictly prohibited, and may result in the rejection of your proposal.

1.04

WITHDRAWAL OF PROPOSAL

Anyone registered as a potential Offeror for this RFP, who decides to withdraw from consideration before or after submission of a formal proposal must do so in writing. Your notice of withdrawal must be sent to:

Contact:	Jerie Whitehead, Purchasing Director Kanawha County Commission Purchasing Department 407 Virginia Street, East Room 229 Charleston, WV 25301
Phone:	304-357-0115
Fax:	
E-mail:	jeriewhitehead@kanawha.us

1.05

PREPARATION COSTS

All costs associated with the preparation and submission of a proposal for this RFP is the sole responsibility of the Offeror. Neither the Sheriff nor the Commission assumes any responsibility for costs incurred by the Offeror as a result of preparing a response to this RFP.

1.06

PUBLIC RECORD NOTICE

Any documents or information gathered as a result of this RFP will remain confidential until such time as a contract award is made or other decision given regarding this RFP. After the contract award or other decision is made any material provided to the Sheriff or Commission may be subject to the Freedom of Information Act.

1.07

CONTRACT TERMS

Any contract awarded as a result of this RFP will be based upon a term of one-year (twelve months), with renewable options for three additional one-year (twelve month) periods. Contract renewal must be evidenced in writing on or before the renewal date, and renewal shall be exercised solely by the Sheriff or Commission. The vendor will be responsible for preparing and completing the renewal option document. If the original contract expires before a renewal option is signed, the Sheriff and/or the vendor may terminate the existing contract in writing by delivering said written notice of termination to the other party in the contract thirty (30) days prior to the anniversary date. If no renewal option is prepared and signed within 30 days of the expiration date, and neither party terminates the contract, both parties agree that the contract will continue as written with no modification until the next anniversary date/available renewal period.

1.08

CONTRACT NEGOTIATION

The Sheriff reserves the right to negotiate with the vendor during the renewal period option(s). Vendors must specify which components of their proposal are subject to annual price changes that may occur upon renewal, and provide projected changes that are likely to occur during the three-year renewal period. If projections are not feasible at this time, the vendor must provide a description of the methodology used to determine the changes in contract pricing. Any changes to the original contract must be made in writing, and must be made part of the renewal option documentation.

1.09

RIGHT OF RESERVATION

Notwithstanding any other provision of this Request for Proposal, the Sheriff of Kanawha County, and the Kanawha County Commission expressly reserves the right to:

a. Waive any immaterial defect or informality; or,
b. Reject any or all proposals, or portions thereof; or,
c. Reissue a Request for Proposal; or
d. Unless the vendor states otherwise, the Sheriff reserves the right to award by individual line item, by group of line items, or as a whole, whichever is deemed most advantageous to the Sheriff and County. If the vendor's offer is an "all or nothing" offer, it must be so indicated on the offer sheet.

1.10

PROPERTY TAX REQUIREMENT

Any vendor who conducts business with the Kanawha County Commission, its agencies, or affiliates and who has taxes assessed in Kanawha County, WV must have all taxes paid current prior to conducting business or being paid for goods and services. It is the responsibility of each vendor to make sure that their taxes are current.

1.11

LOCATION OF WORK

The Offeror will not be provided work space at Sheriff's office or the Commission office. You must have your own suitable work space. In addition, by signing the cover page, the Offeror agrees that:

a. all services provided by this contract will be performed inside the United States, and preferably Kanawha County, West Virginia;

b. the Offeror is established and incorporated within the United States of America

1.12

SUBCONTRACTING

Any Offeror who intends to subcontract any portion of their work must state in writing within their proposal the identity of the subcontractor(s), their office address, and state what work they will perform. If the identity of the subcontractor is not known at the time the Offeror's proposal is due for submission, the Offeror must provide the requested information to the Sheriff and Commission as soon as it becomes available. The Sheriff and Commission reserve the right to refuse the use of a subcontractor if it is in the best interest of Kanawha County, West Virginia.

1.13

BUDGET

The successful Offeror cannot be paid for their service based upon a percentage collection. Under *West Virginia State Code*, only the Sheriff can receive a commission for collection of taxes. As such, the payment arrangement must be structured in such a way to avoid commission based payments.

1.14

OFFEROR'S DUTY TO REVIEW RFP

It shall be the duty of the Offeror to carefully review this RFP and provide written comments or inquiries regarding any defects, or questionable material contained in this document. The Sheriff and Commission is not responsible for any loss that may occur as a result of any defect or Offeror's misunderstanding of items reflected in this RFP, amendments thereto, Appendices, or other material provided to the Offeror.

1.15

OFFEROR'S CERTIFICATION

By signing the cover page to this RFP, the Offeror certifies that they comply with:

a. the laws of the State of West Virginia;

b. the Equal Employment Opportunity Act and any related regulations issued by the federal government;

c. the Federal Civil Rights Act of 1964;

d. the Americans with Disabilities Act of 1990 and any related regulations issued by the federal government;

e. all terms and conditions of this RFP;

f. a condition that the proposal submitted was prepared without collusion, under penalty of perjury;

If any Offeror fails to comply with the terms set forth in items "a" through "f" above, the Sheriff or Commission reserves the right to reject the proposal, terminate the contract, or consider the Offeror in default.

1.16

CONFLICT OF INTEREST

Attached as Appendix I of this RFP is a statement indicating whether or not the Offeror, any subcontractor, or related employee has a possible conflict of interest, and if so, the nature of the conflict. The Sheriff or Commission reserves the right to cancel an award or reject any proposal if any interest disclosed from any source could either give the appearance of a conflict or cause speculation about the integrity of this bid process.

1.17

RIGHTS RELATED TO INFORMATION PROVIDED BY THE SHERIFF OR COMMISSION

The Sheriff of Kanawha County is the legal owner/guardian of all property tax information for Kanawha County, West Virginia. Any information provided to the Offeror during the bid process or after award of a contract remains the property of the Kanawha County Sheriff, not the Offeror. The Sheriff implicitly grants permission to the Offeror who is awarded the contract to use any data provided by the Sheriff to perform their duties relating to the scope of this RFP. Conversely, any data obtained by the Offeror as a result of work performed on behalf of the Sheriff may not be withheld. The Sheriff reserves the right to revoke his permission to use this information in the event it is not being used for its intended purpose, or other significant reason is brought to light during the term of this contract.

1.18

LEGAL ADVERTISEMENT

Public notice regarding this RFP has been provided as required by W. Va. Code

1.19

PUBLIC RELEASE OF INFORMATION

News releases or other public announcements related to this RFP may not be made without the prior approval of the Sheriff and Commission.

1.20

CONTRACT ASSIGNMENT

The successful Offeror or subcontractor may not transfer or assign any portion of this contract without the written approval of the Sheriff and Commission.

1.21

DISPUTES

Any dispute arising out of this contract will be resolved under the laws of the State of West Virignia.

1.22

SEVERABILITY

If any provision of this contract or agreement is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected; and, the rights and obligations of the parties to the contract will be construed and enforced as if the contract did not contain the particular provision held to be invalid.

SECTION 2 – STANDARD PROPOSAL TERMS AND CONDITIONS

2.00

AUTHORIZED SIGNATURE

All proposals must be signed by an individual authorized to bind the Offeror to the provisions of the RFP. Proposals must remain open and valid for at least ninety (90) days from the opening date.

2.01

PRE-PROPOSAL CONFERENCE

There is no pre-proposal conference scheduled at the present time. However, if the need presents itself based upon the requests of the Offerors, or if the Sheriff or Commission believe that a pre-proposal conference is necessary at a future time, written notice of the pre-proposal conference will be provided to anyone who is properly registered with the Commission for this RFP.

2.02

SITE INSPECTION

Site inspection will not be required for this RFP.

2.03

AMENDMENTS TO PROPOSALS

Amendments or withdrawals of proposals will only be allowed if acceptable requests are received prior to the submission deadline. No amendments or withdrawals will be accepted after this deadline.

2.04

CLARIFICATION OF OFFERS

In order to determine if a proposal is reasonably acceptable for award, communications by the Sheriff is permitted with an Offeror to clarify uncertainties or eliminate confusion concerning the contents of a proposal. Clarifications may not result in a material or substantive change to the proposal. The evaluation by the Sheriff may be adjusted as a result of a clarification under this section.

2.05

DISCUSSIONS WITH OFFERORS

The Sheriff or Commission may conduct discussions with the offerors during the proposal process for the purpose of ensuring full understanding of the requirements of this RFP. Discussions will be limited to specific sections of the RFP or proposal identified by the Sheriff or Commission. Discussions will only be held with Offerors who have properly registered with the Commission. Any oral modification or agreement made during a discussion must be made in writing by the Offeror.

2.06

PRIOR EXPERIENCE

The Offeror must demonstrate in their proposal that they possess the ability to effectively and efficiently perform the requirements of this RFP

References:

The Offeror's response must include the name, address, phone number, and e-mail address (if possible) of at least three (3) references who are currently using your system in a manner consistent with this RFP. The references must be located in the United States, preferably in the state of West Virginia.

The Sheriff reserves the right to investigate any and all references whether or not furnished by the Offeror. This includes reviewing the past performance of any Offeror with respect to its successful completion of similar projects, compliance to specifications and contractual obligations.

2.07

DISCLOSURE OF PENDING OR FINAL JUDGMENTS AGAINST OFFEROR

Not required for this RFP.

2.08

EVALUATION OF PROPOSALS

The Sheriff and Commission, or evaluation committee comprised of staff members from both offices will evaluate the proposals. The evaluation process will consider, but not be limited to the following:

a. Does the proposal in question provide a complete response to the requirements of the RFP?
b. Is the vendor that provided the response financially secure, and have there been any legal or regulatory issues with the vendor in the past ten (10) years?
c. Will the vendor provide the best service to the Sheriff and County?
d. Is the cost structure fair, and does it provide the best value to the Sheriff/County?
e. Is the vendor capable of assisting us in achieving our operational goals?

Based upon the evaluation criteria, the Sheriff and Commission will rank the proposals in order of preference.

2.09

CONTRACT NEGOTIATION

The Sheriff and Commission, after final evaluation, may negotiate with the Offeror of the highest ranked proposal. Negotiations, if held shall be within the scope of this RFP, and limited to those items which would not have an effect on the ranking or proposals. If the highest-ranked Offeror fails to provide necessary information for negotiations in a timely manner, or fails to negotiate in good faith, the Sheriff or Commission may terminate negotiations and negotiate with the offeror of the next highest-ranked

proposal. If contract negotiations are held, they may be held during a regular meeting of the County Commission which are conducted in the old Courthouse, 409 Virginia Street, East, First Floor, Charleston, WV 25301.

2.10

NOTICE OF AWARD

The Commission will provide written confirmation to award a contract to the successful Offeror and all others who are properly registered with the Commission.

SECTION 3 – STANDARD CONTRACT TERMS AND CONDITIONS

3.00

CONTRACT TYPE

Any contract resulting from this RFP shall be a firm, fixed price contract. No fees, or other costs will be paid outside of the contract stipulations.

3.01

CONTRACT APPROVAL

This RFP does not, by itself, obligate the Sheriff or Commission. The obligation will commence upon written notice to the contractor of a successful award and the contractor accepts the terms and conditions of the contract. The Sheriff will not be responsible for any work done by the contractor, even work done in good faith, if it occurs prior to the contract start date set by the Sheriff.

3.02

PROPOSAL AS A PART OF THE CONTRACT

All or part of this RFP, any amendments thereto, or attachments herewith, and the successful proposal may be incorporated into the contract.

3.03

ADDITIONAL TERMS AND CONDITIONS

The Sheriff reserves the right to add terms and conditions during contract negotiations. These terms and conditions will be within the scope of the RFP and will not affect the proposal evaluation.

3.04

INSURANCE REQUIREMENTS

Not required for this RFP.

3.05

CONTRACT FUNDING

Approval or continuation of a contract is contingent upon approval of an annual budget appropriation. If the appropriation is not funded, the contract will be terminated. The County is not responsible for, and will not pay local, state, or federal taxes. All costs associated with the contract must be stated in U.S. currency.

3.06

INVOICING AND STATEMENTS

The contractor shall send all invoices to the Clerk of the County Commission, with a copy to the Sheriff for services rendered, etc.

3.07

CONTRACT PERSONNEL

Any change of the project team members named in the contract must be made in writing by the contractor.

3.08

TERMINATION FOR CONVENIENCE

Not applicable to this RFP

3.09

TERMINATION FOR DEFAULT

If the Sheriff or Commission determines that the contractor has refused to perform the work, or has failed to perform the work with such diligence as to ensure its timely and accurate completion, the Sheriff or Commission may, by providing written notice to the contractor, terminate the contractor's right to proceed with part or all of the remaining work.

3.10

CONTRACT CHANGES – UNANTICIPATED AMENDMENTS

During the course of this contract, it may become necessary to modify the work being performed within the general scope of the initial contract. If additional work is required, the Sheriff will provide the contractor a written description of the additional work and request that the contractor confirm in writing that they agree to perform said work and state a firm price for the change order.

The contractor will not commence additional work until the Sheriff has issued a written contract amendment reflecting changes in work and pricing.

3.11

CONTRACT INVALIDATION

If any provision of this contract is found to be invalid, such invalidation will not be construed to invalidate the entire contract.

SECTION 4 – PROJECT OVERVIEW

4.00

BACKGROUND INFORMATION

The Sheriff's Office is responsible for processing, creating and collecting fees from pistol permits. Currently we have a half-sheet size permit that is manually reduced to wallet size and laminated for durability. Since the beginning of the year we are averaging between 30-50 permits a day. This volume is considerable higher that past experience, and we believe that it is due to increased exposure of gun control laws and highly publicized crimes involving guns.

The Tax Office is responsible for intake of the permit application and associated fees, while LED maintains the permit database, background check, and approval/creation of the actual permit. A database is maintained using proprietary software used for records management in law enforcement. It is possible to extract data in a variety of file types for import to a separate database.

Our current permit does not include any photo of the license holder.

SECTION 5 – SCOPE OF WORK

5.01

SCOPE

We would like to implement a photo ID card system that we can customize to include on the front, a picture of the licensee along with relevant personal information (i.e. address, term of license, etc.). On the reverse of the card we would like to recreate the permit as prescribed by state law and include a digital signature from the licensee. In addition, this system may be used to create internal IDs for the Sheriff's Office or other programs as we deem appropriate. Therefore, the ID system should be able to accommodate multiple card types and designs.

Information used to fill in the variable data will include an extracted file from the records management database used by LED. We need an ID card system that can accept an imported file, take a photograph of the licensee, accept their digital signature, and generate an ID card that is durable and difficult to forge.

It is also our desire to have a card with a holographic image on the front of the ID card. We would like to have a customized hologram of our patch or badge; however, we are amenable to other solutions if this item is cost prohibitive. Please include a cost estimate for customization and/or other options that are available through your company.

5.02

COORDINATION AND COMMUNICATION

It is the contractor's responsibility to coordinate and communicate with the Sheriff's office to ensure that the project meets the requirement of this RFP.

5.03

POPULATION SUMMARY AND STATISTICS

As previously mentioned our current intake of applications ranges from between 30-50 a day, with the most received in one day being just over 100 applications. This means that we process about 250 permits a week. Any system we use must be able to meet and exceed this demand.

SECTION 6 – PROPOSAL FORMAT AND CONTENT

6.00

OVERVIEW

Proposals must include a complement of hardware/software that we can utilize to customize and generate photo IDs for pistol permits and other IDs as we may deem necessary in the future. The proposal should include all products necessary to fulfill our operational requirement for a photo and digital signature.

6.01

CONFIRMATION OF PROJECT GOALS AND OBJECTIVES

Offerors must provide a narrative statement that illustrates their understanding of the project goals and objectives. The narrative must clearly demonstrate that the Offeror has a thorough understanding of the project that will ensure the required services/products are delivered.

6.02

COST QUOTATION

The cost quotation should include itemizations for each of the following. Please include other items as you require or see fit based upon your proposal:

1. Printer
2. Software
3. Professional Service/Support
4. Image Capture/Camera
5. Digital signature tablet
6. Cleaning kit for printer
7. Printer ribbons
8. Printer Laminations
9. Cards
10. Customization supplies, etc.

6.03

PROPOSAL FORMAT AND CONTENT

The Sheriff and Commission discourage overly lengthy and costly proposals. However, in order for the Sheriff and Commission to evaluate proposals fairly and completely, Offerors must address the required items set forth in this RFP. There is no intent to limit the contents of a proposal; however, proposals that merely state that they "will meet the general or specific requirements of the RFP" will not be considered responsive and may not be given further consideration.

The following summary is provided to demonstrate the required items for each proposal. An Offeror's failure to include these items at a minimum may cause their proposal to be determined non-responsive and the proposal may be rejected:

1. Cover Page with authorized signature;
2. Separate cost quotation in a sealed envelope labeled, "Photo ID System-Cost Quotation;"
3. The written proposal which specifies the Offeror's understanding of the project goals and objectives
5. Appendix I –signed
6. Appendix II—signed
7. List of references as required under Section 2.06

APPENDIX I – Conflict of Interest Statement

1	Name of person/entity doing business with Kanawha County, WV
2	Describe each affiliation or business relationship with an employee of the Sheriff of Kanawha County or Kanawha County Commission who makes recommendations or decisions regarding the expenditure of money. If none exist simply write "N/A."
3	Describe each affiliation or business relationship with a person who is a local government officer and who appoints or employs a local government officer of Kanawha County, WV that is the subject of this RFP. If none exist simply write "N/A."
4	If an affiliation or business relationship does exist as specified in section 2 or 3 of this Conflict of Interest Statement, you must name the employee or local government officer with whom a relationship exists. For each instance that a relationship exists, please describe the nature of the relationship and whether or not the employee or local government officer receives taxable income from the person/entity listed in section 1 of this form.
5	Describe any other affiliation or business relationship that might cause a potential conflict of interest.
6	By signature below you attest that the information provided above is complete and truthful to the best of your knowledge. _____ _____ Signature of person or authorized individual doing business with Kanawha Co., WV Date

APPENDIX II – Competitive Bidding Statement

1	By signing below, the Offeror certifies that:
A	The submission of their proposal/offer did not involve collusion or anti-competitive practices;
B	The Offeror has not given, offered to give, nor intends to give any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer/proposal;
C	The Offeror acknowledges that failure to sign this document, or signing it with a false pretense shall void the submitted offer or any resulting contracts, and the Offeror may be barred from future competitive bidding with Kanawha County, WV.
2	By signature below you attest that the information provided above is complete and truthful to the best of your knowledge. _____ _____ Signature of person or authorized individual doing business with Kanawha Co., WV Date