

# KANAWHA COUNTY COMMISSION

P. O. BOX 3627  
407 VIRGINIA STREET, EAST  
CHARLESTON, WEST VIRGINIA 25336  
(304) 357-0117

## Request for Bids

Re: Riding Lawn Mower for Mountain State Little  
League

Date: May 29, 2001

Fiscal Year: 2000-01

**Bid Opening:** Bids must be received on or before Monday, June 11, 2001, at 11:00 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

### INSTRUCTIONS TO BIDDERS:

#### ***\*THIS FORM MUST BE THE COVER SHEET FOR YOUR BID***

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. Unsigned bids will not be accepted.
3. Bid must be F.O.B. Delivery Point, unless otherwise indicated in proposal.
4. All bids should be in ink, showing all facts and the total amount of the bid.
5. The County reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County.

Item No.	Quantity	Description	
1	1 Each	Riding Lawn Mower per the Attached Specifications	

Vendor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_

Total Bid Price in Numbers: \$ \_\_\_\_\_  
Total Bid Price in Words: \_\_\_\_\_  
\_\_\_\_\_  
(Dollars)

## **SPECIFICATIONS**

**COUNTY COMMISSION OF KANAWHA COUNTY  
CHARLESTON, WEST VIRGINIA**

**ITEM:** Riding Lawn Mower for Mountain State Little League

**LOCATION:** Kanawha County Commission  
409 Virginia Street, East  
Charleston, WV 25301

**CONTACT:** Jerie Whitehead                      Larry Green  
Purchasing Director                      Mountain State Little League  
Kanawha County Commission              P.O. Box 96  
407 Virginia St., East                      Hansford, WV 25103  
P.O. Box 3627                                  Telephone (304) 595-4178  
Charleston, WV 25336  
Telephone (304) 357-0115

**BID OPENING:** Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Monday, June 11, 2001, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed bids will not be accepted.*

**SPECIFICATIONS:** The following specifications are intended to describe a riding lawn mower for Mountain State Little League and the details contained in these specifications are not designed to exclude any manufacturer from bidding, but are offered as a means of describing the needs of Mountain State Little League. Where brand names may be used, the words Aor equal@ are assumed to follow. All specifications are minimum requirements.

1. Exmark, or equivalent, zero turn rider mower, 27 HP diesel, liquid cooled diesel, 60" cut, 7 gage side skirts, 10 gage top of mower, continuous weld, ability to accept bagger.
2. Please specify warranty period.

***TERMS & CONDITIONS:***

**Real Estate and Personal Property Taxes:** A No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid. @

**Required Forms:** Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form. A registration form is being supplied for your convenience.

**Rejection of Bids:** The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informalities in bidding.