

KANAWHA COUNTY COMMISSION

P. O. BOX 3627
407 VIRGINIA STREET, EAST
CHARLESTON, WEST VIRGINIA 25336
(304) 357-0117

Request for Bids

Re: Roof Replacement and Related Work for Various Buildings Located at Camp Virgil Tate

Date: February 2, 2001

Fiscal Year: 2000-01

Mandatory Pre-Bid Conference: A Mandatory Pre-Bid Conference will be held on Friday, March 2, 2001, at 10:00 a.m. at the Camp Virgil Tate Dining Hall, located at Rt. 4, Box 141-B, Charleston, WV 25312

Bid Opening: Bids must be received on or before Friday, March 9, 2001, at 11:00 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

INSTRUCTIONS TO BIDDERS:

***THIS FORM MUST BE THE COVER SHEET FOR YOUR BID**

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. **Unsigned bids will not be accepted.**
3. Bid must be F.O.B. Delivery Point, unless otherwise indicated in proposal.
4. All bids should be in ink, showing all facts and the total amount of the bid.
5. The County reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County.

Item No.	Quantity	Description	Amount
1	1 Lot	Roof Replacement and Related Work for Various Buildings Located at Camp Virgil Tate	\$

Vendor Name: _____
Address: _____

Signature: _____
Date: _____
Telephone: _____

Total Bid Price in Numbers: \$ _____

Total Bid Price in Words: _____

(Dollars)

SPECIFICATIONS

COUNTY COMMISSION OF KANAWHA COUNTY CHARLESTON, WEST VIRGINIA

ITEM: Roof Replacement and Related Work for Various Buildings Located at Camp Virgil Tate

LOCATION: Camp Virgil Tate
Rt. 4, Box 141-B
Charleston, WV 25312

CONTACT:	Jerie Whitehead	Judy Bastian
	Purchasing Director	Manager
	Kanawha County Commission	Camp Virgil Tate
	407 Virginia St., East	Rt. 4, Box 141-B
	P.O. Box 3627	Charleston, WV 25312
	Charleston, WV 25336	Telephone (304) 984-3311
	Telephone (304) 357-0115	

MANDATORY PRE-BID: A mandatory pre-bid conference will be held on Friday, March 2, 2001, at 10:00 a.m. in the Camp Virgil Tate Dining Hall, located at Rt. 4, Box 141-B, Charleston, WV 25312

BID OPENING: Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Friday, March 9, 2001, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed bids will not be accepted.*

SPECIFICATIONS: The following specifications are intended to describe roof replacement and related work for various buildings located at Camp Virgil Tate and the details contained in these specifications are not designed to exclude any vendor from bidding, but are offered as a means of describing the needs of Camp Virgil Tate. Where brand names may be used, the words "or equal" are assumed to follow. All specifications are minimum requirements.

1. Replacement of roof and support beams for picnic shelter located near the swimming pool. Replacement will require a gabled and shingled roof using 24' trusses with a 4/12 pitch, all new sheeting and felt paper, no ceiling, drip edge, rafter ties, autumn brown, 25-year shingles, brown guttering and downspouts, brown 6" aluminum facial and all other lumber needed. Support beams are to be 6x6x12 treated beams to be anchored to existing concrete pad.
2. Replacement of roof and guttering at assistant manager's residence. Job will require installation of any new lumber as needed and soffit repair as needed. A green, 25-year shingle is desired with coordinated guttering, downspouts, drip edge and facial.

3. Replacement of roof and guttering of the Dining Hall, excluding the existing rubber roof, which is not in need of replacement. A desert tan or brownish type, 25-year shingle is desired. Replacement of guttering and downspouts are to be brown. New drip edge and facial are to be included.
4. Replacement of the roof on the Lodge. Guttering and downspouts are **NOT** to be included, however, any new lumber and soffit work is to be done as well as facial and drip edge. A desert tan or brownish type 25-year shingle is desired.
5. Bid all work as one unit.
6. A 5% Bid Bond is required to be submitted with bid.
7. A 100% Performance and a 100% Payment Bond and certification that Workers' Comp and Unemployment premiums are current are required by the successful bidder prior to commencement of work.
8. State of West Virginia Prevailing Wage Rates are required to be paid. The County Commission reserves the right to request any and all payroll records.
9. Insurance: A minimum one million dollar per occurrence commercial general liability insurance policy with the Kanawha County Commission as named insured is to be provided by the successful bidder prior to the award of the contract.
10. Provide time frame for completion from date contract is awarded.
11. Removal and disposal of old materials and clean-up of job site is required.

TERMS & CONDITIONS:

Real Estate and Personal Property Taxes: "No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid."

Worker's Compensation and Unemployment Premiums: Certification from the Commissioner of Employment Security as to current status of vendor's Workers Compensation and Unemployment Security premiums is required to be submitted with the bid documents.

Insurance, Licenses and Permits: Successful Bidder is to provide to the Owner proof of insurance and is responsible for obtaining all necessary licenses and permits

Prevailing Wage Rates: State of West Virginia Prevailing Wage Rates are required to be paid to contractor employees and all subcontractors. The Kanawha County Commission reserves the right to request payroll records.

OSHA Regulations: All Federal Occupational Safety & Health Administration Regulations must be followed by all contractor personnel while performing work for the Kanawha County Commission.

Required Forms: Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form. A registration form is being supplied for your convenience.

Rejection of Bids: The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informalities in bidding.