

Dennis Wyer

From: Whitehead, Jerie
Sent: Thursday, October 11, 2001 10:29 AM
To: RFP Alert
Subject: Elevator Maintenance Contract

KANAWHA COUNTY COMMISSION

P. O. BOX 3627
407 VIRGINIA STREET, EAST
CHARLESTON, WEST VIRGINIA 25336
(304) 357-0117

Request for Bids

Re: Three Year Elevator Maintenance Contract (to be Renewed Annually)

Date: September 28, 2001

Fiscal Year: 2001-02

Bid Opening: Bids must be received on or before Thursday, October 25, 2001, at 11:00 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

INSTRUCTIONS TO BIDDERS:

***THIS FORM MUST BE THE COVER SHEET FOR YOUR BID**

- Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.**
- Unsigned bids will not be accepted.**
- Bid must be F.O.B. Delivery Point, unless otherwise indicated in proposal.
- All bids should be in ink, showing all facts and the total amount of the bid.
- The County reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County.

Item No.	Quantity	Description	Amount		
1	12 Months	Elevator Maintenance Contract per the Attached Specifications for One (1)			
Thyssen Krupp LMT/AC Microprocessor Traction Elevator			1 st Year \$		2 nd
Year \$			3 rd Year \$		
2	12 Months	Elevator Maintenance Contract per the Attached Specifications for Four (4) Dover			
Geared Passenger Elevators			\$	\$	\$
3	12 Months	Elevator Maintenance Contract per the Attached Specifications for One (1)			
Schindler Hydraulic Passenger Elevator			\$	\$	\$
4	12 Months	Elevator Maintenance Contract per the Attached Specifications for Two (2)			

Montgomery KONE Hydraulic Passenger Elevators

\$

\$

\$

Vendor Name: _____
Address: _____

Signature: _____
Date: _____
Telephone: _____

SPECIFICATIONS

COUNTY COMMISSION OF KANAWHA COUNTY CHARLESTON, WEST VIRGINIA

ITEM: Three-Year Maintenance Contract (to be Renewed Annually) for the Elevators
Located in the Kanawha County Courthouse, Judicial Annex & Parking Facility

LOCATION: One (1) Thyssen Krupp LMT/AC Microprocessor Traction Elevator
Kanawha County Courthouse
409 Virginia Street, East
Charleston, WV 25301

Four (4) Dover Geared Passenger Elevators
Kanawha County Judicial Annex Building
111 Court Street
Charleston, WV 25301

One (1) Schindler Hydraulic Passenger Elevator
Kanawha County Commission Offices
407 Virginia Street, East
Charleston, WV 25301

Two (2) Montgomery KONE Hydraulic Passenger Elevators
Kanawha County Parking Facility
111 Court Street
Charleston, WV 25301

CONTACT:	Jerie Whitehead Purchasing Director Kanawha County Commission 407 Virginia St., East P.O. Box 3627 Charleston, WV 25336 Telephone (304) 357-0115	Darrell Savage Maintenance Supervisor Kanawha County Commission 111 Court Street Charleston, WV 25301 Telephone (304) 357-0106
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BID OPENING: Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Thursday, October 25, 2001, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed bids will not be accepted.*

SPECIFICATIONS: The following specifications are intended to describe an elevator maintenance contract for the Kanawha County Commission and the details contained in these specifications are not designed to exclude any manufacturer from bidding, but are offered as a means of describing the needs of the Kanawha County Commission. Where brand names may be used, the words "or equal" are assumed to follow. All specifications are minimum requirements.

1. Following are the elevators covered by this maintenance contract:

One (1) Thyssen Krupp LMT/AC Microprocessor Traction Elevator
Kanawha County Courthouse
409 Virginia Street, East
Charleston, WV 25301

Four (4) Dover Geared Passenger Elevators
Kanawha County Judicial Annex Building
111 Court Street
Charleston, WV 25301

One (1) Schindler Hydraulic Passenger Elevator
Kanawha County Commission Offices
407 Virginia Street, East
Charleston, WV 25301

Two (2) Montgomery KONE Hydraulic Passenger Elevators
Kanawha County Parking Facility
111 Court Street
Charleston, WV 25301

2. Trained personnel directly employed and supervised by successful bidder will perform regular examinations of equipment to maintain proper operating condition to include necessary adjustments & lubrication of all of the above referenced elevator equipment. Successful bidder will be required to replace any defective parts, including, **but not limited to**, pumps, pump motors, operating valves, valve motors, motor windings, leveling valves, plunger packing, exposed piping, hydraulic fluid tanks, controllers, leveling devices, cams, all relays, magnet frames, resistors, condensers, transformers, contacts, leads, timing devices, resistance for operating and motor circuits, and operating circuit rectifiers. Automatic power door operator, auxiliary door closing devices, hoist way door interlocks, car door contacts, door protective devices, car frames, platforms, guide rails, guide shoes, gibbs or rollers, and hoist way switches. Machine motors, generators, and controller parts, worn gears, thrusts, bearings, brake magnet coil, brake motors, brake shoes, brushes, motor windings, commutators, rotating elements, contracts, coils, resistance for operating and motor circuits, magnet frames, and all other mechanical parts. Elevator signal light bulbs are to be replaced during regular service calls.
3. Equipment **excluded** from this contract include the finishing, repairing or replacement of the cab enclosures, hoistway door panels, door frames, sills, car flooring, floor covering, lighting fixtures, light bulbs and tubes, main line

power switches, breaker, feeders to controller, hydraulic elevator jack outer casing, underground piping, alignment of elevator guide rails, smoke and fire sensors, fire service reports, and air conditioners.

4. Governor and safety tests on traction elevators and annual relief pressure tests on hydraulic elevators per local and state codes are to be performed on each of the above listed elevators. Vendor will be required to periodically examine all safety devices and perform safety tests in accordance with the requirements of the American Standard Safety Code for Elevators. Vendor will be required to furnish all lubricants of the proper type for each application.
5. Vendor will be required to furnish emergency call-back service during any hour of the day or night including weekends and holidays. The Kanawha County Commission will pay only the difference between regular and overtime hours for labor required after hours and on holidays. Other than the difference between regular and overtime labor, no labor is to be billed outside of the maintenance contract.
6. Vendor is required to submit a copy of a current business license.
7. Successful bidder is required to submit proof of a minimum one million dollar per occurrence commercial general liability insurance policy. Successful bidder is also required to provide certification from the Commissioner of Employment Security as to the current status of vendor's Workers' Compensation and Unemployment premiums.
8. State of West Virginia Prevailing Wage Rates, as established by the most recent publication of those rates, are required to be paid by the successful bidder. The Kanawha County Commission reserves the right to request any and all payroll records.
9. Either party may cancel this contract with thirty days written notice to the other party. The Kanawha County Commission will be responsible for balances due through the end of the 30-day written notice of cancellation period.

1.

TERMS & CONDITIONS:

Real Estate and Personal Property Taxes: "No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid."

Required Forms: Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form. A registration form is being supplied for your convenience.

Rejection of Bids: The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informalities in bidding.

Outgoing mail is certified Virus Free.
Checked by AVG anti-virus system (<http://www.grisoft.com>).
Version: 6.0.282 / Virus Database: 150 - Release Date: 9/25/2001