

KANAWHA COUNTY COMMISSION

P. O. BOX 3627
407 VIRGINIA STREET, EAST
CHARLESTON, WEST VIRGINIA 25336
(304) 357-0117

Request for Bids

Re: Furnish and Install a 150,000 btu Gas Heating /5 Ton
Electric Cooling Unit for the Loudendale
Community Center

Date: June 19, 2001

Fiscal Year: 2000-01

Bid Opening: Bids must be received on or before Friday, July 6, 2001, at
11:00 a.m. in the Kanawha County Commission Purchasing
Office, 407 Virginia Street, East, Third Floor, Room 229,
Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

INSTRUCTIONS TO BIDDERS:

***THIS FORM MUST BE THE COVER SHEET FOR YOUR BID**

1. Bid must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. Unsigned bids will not be accepted.
3. Bid must be F.O.B. Delivery Point, unless otherwise indicated in proposal.
4. All bids should be in ink, showing all facts and the total amount of the bid.
5. The County reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County.

Item No.	Quantity	Description	Amount
1	1	Furnish & Install a 150,000 btu Gas Heating /5 Cooling Unit for the Loudendale Community Center per the Attached Specifications	\$

Vendor Name: _____

Signature: _____

Address: _____

Date: _____

Telephone: _____

Total	Bid	in	Words:
<hr/>			
<u>Dollars</u>			

SPECIFICATIONS

COUNTY COMMISSION OF KANAWHA COUNTY
CHARLESTON, WEST VIRGINIA

ITEM: Furnish and Install a 150,000 btu Gas Heating/5 Ton Electric Cooling Unit for the Loudendale Community Center

LOCATION: Kanawha County Commission
409 Virginia Street, East
Charleston, WV 25301

CONTACT: Jerie Whitehead Jeffrey Blount
Purchasing Director Loudendale Community Center

Kanawha County Commission Rt. 2, Box 319E
407 Virginia St., East Charleston, WV 25314
P.O. Box 3627 Telephone (304) 343-3569
Charleston, WV 25336
Telephone (304) 357-0115

BID OPENING: Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Friday, July 6, 2001, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). *Faxed bids will not be accepted.*

SPECIFICATIONS: The following specifications are intended to describe the purchase and installation of a 150,000 btu gas heating/5 ton 10 SEER electric air conditioning unit and matching evaporator coil for the Loudendale Community Center and the details contained in these specifications are not designed to exclude any manufacturer from bidding, but are offered as a means of describing the needs of the Loudendale Community Center. Where brand names may be used, the words A or equal @ are assumed to follow. All specifications are minimum requirements.

1. Furnish and install a rooftop 150,000 btu gas heating/5 ton 10 SEER electric air conditioning unit with roof curb, indoor thermostat, supply and return ductwork, grills and registers.

Six (or eleven) supply registers are to be located in the meeting room and kitchen and four **(or five)** supply registers are to be located in the garage area and are to be installed directly on the duct. Three filter return intake grills are to be located in the meeting room.

2. Furnace is to be mounted on a platform suspended from the ceiling. The outdoor unit is to be placed on a preformed plastic pad.
3. Connect to the existing gas line and electrical panel. Gas piping and wiring.
4. Main supply duct over the meeting room is to be galvanized metal and insulated internally with ½" acoustical duct liner.
5. Furnace is to be vented through the roof. Vent termination is to be sealed when the new roof is installed.
6. Roofing contractor is responsible for sealing of curb.
7. **Please contact Jeff Blount at 343-3569 to schedule a time to visit the site.**
8. Please include your West Virginia Contractor's Number with bidding documents.

Heating/Air Conditioning Unit for Loudendale Community Center
Specifications
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9. State of West Virginia Prevailing Wage Rates, as established by the most recent publication of those rates, are required to be paid by the Contractor and all Sub-Contractors. The Kanawha County Commission reserves the right to request any and all payroll records.
10. Proof of a minimum one million dollar per occurrence commercial general liability insurance policy is to be provided by successful bidder.
11. Worker's Compensation and Unemployment Premiums: Successful bidder must provide satisfactory certification from the Commissioner of Employment Security as to the current status of vendor's Worker's Compensation and Unemployment Security premiums.
12. Please state warranty terms.

TERMS & CONDITIONS:

Real Estate and Personal Property Taxes: A No bid will be accepted or opened on any County contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid. @

Required Forms: Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form. A registration form is being supplied for your convenience.

Rejection of Bids: The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informalities in bidding.