

Wyer, Dennis

From: Whitehead, Jerie
Sent: Tuesday, November 13, 2001 1:49 PM
To: RFP Alert
Subject: Computer & Vehicle Mount Installations

KANAWHA COUNTY COMMISSION

P. O. BOX 3627
407 VIRGINIA STREET, EAST
CHARLESTON, WEST VIRGINIA 25336
(304) 357-0117

Request for Bids

Re: Computer & Vehicle Mount Installations for the Kanawha County Sheriff=s Department

Date: November 13, 2001

Fiscal Year: 2001-02

Pre-Bid: A **MANDATORY Pre-Bid Conference** will be held on Wednesday, November 28, 2001, at 11:30 a.m., in the Kanawha County Sheriff=s Department, 409 Virginia Street, East, Second Floor, Charleston, WV 25301.

Bid Opening: Bids must be received on or before Wednesday, December 5, 2001, at 11:00 a.m. in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, WV 25301 (P.O. Box 3627, Charleston, WV 25336)

INSTRUCTIONS TO BIDDERS:

***THIS FORM MUST BE THE COVER SHEET FOR YOUR BID**

1. Bids must be received in a sealed envelope with the date and time of the bid opening on the outside of the envelope. Faxed bids will not be accepted.
2. Unsigned bids will not be accepted.
3. Bid must be F.O.B. Delivery Point, unless otherwise indicated in proposal.
4. All bids should be in ink, showing all facts and the total amount of the bid.
5. The County reserves the right to accept or reject in part or in whole any bid submitted, whichever is in the best interest of the County.

Item No.	Quantity	Description	Amount
1	25 Each	Computer & Vehicle Mount Installations for the Kanawha County Sheriff=s	
Department \$			

Vendor Name: _____
Address: _____

Signature: _____
Date: _____
Telephone: _____

SPECIFICATIONS

COUNTY COMMISSION OF KANAWHA COUNTY CHARLESTON, WEST VIRGINIA

ITEM: Computer & Vehicle Mount Installations for the Kanawha County Sheriff=s Department

LOCATION: Kanawha County Commission
409 Virginia Street, East
Charleston, WV 25301

CONTACT:

Jerie Whitehead	Lt. John Johnson
Purchasing Director	Kanawha County Sheriff=s Department
Kanawha County Commission	409 Virginia street, East
407 Virginia St., East	Charleston, WV 25301
P.O. Box 3627	Telephone (304) 357-0728
Charleston, WV 25336	
Telephone (304) 357-0115	

PRE-BID: A **Mandatory Pre-Bid Conference** will be held on Wednesday, November 28, 2001, at 11:30 a.m., in the Kanawha County Sheriff=s Department, 409 Virginia Street, East, 2nd Floor, Charleston, WV 25301.

BID OPENING: Bids must be received in a sealed envelope, with the date and time of the bid opening on the outside of the envelope, on or before Wednesday, December 5, 2001, at 11:00 a.m., in the Kanawha County Commission Purchasing Office, 407 Virginia Street, East, Third Floor, Room 229, Charleston, West Virginia 25301 (P.O. Box 3627, Charleston, WV 25336). ***Faxed bids will not be accepted.***

SPECIFICATIONS: The following specifications are intended to describe computer and vehicle mount installations for the Kanawha County Sheriff=s Office and the details contained in these specifications are not designed to exclude any manufacturer from bidding, but are offered as a means of describing the needs of the Kanawha County Sheriff=s Department. Where brand names may be used, the words Aor equal@ are assumed to follow. All specifications are minimum requirements.

1. Full installation of computer, modem, antenna and all associated mounting equipment for twenty-five (25) vehicles.
2. Installation to meet or exceed manufacturers= standards.
3. Detail warranty and service availability in bid documents.

TERMS & CONDITIONS:

Real Estate and Personal Property Taxes: A No bid will be accepted or opened on any County

contract if the vendor is listed on the last published list of delinquent real or personal property taxes in Kanawha County; however, the Commission will accept bids by vendors who provide satisfactory proof of payment of current taxes or a certification from the Sheriff that no taxes are due prior to submission of said bid.@

Required Forms: Vendor shall complete and submit, or have on file with the County, a Vendor Registration and Disclosure Statement Form. A registration form is being supplied for your convenience.

Rejection of Bids: The Kanawha County Commission reserves the right to reject any and/or all bids and to waive any informalities in bidding.

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Outgoing mail is certified Virus Free.

Checked by AVG anti-virus system (<http://www.grisoft.com>).

Version: 6.0.292 / Virus Database: 157 - Release Date: 10/26/2001