

KANAWHA COUNTY COMMISSION

Special Meeting

AGENDA

Tuesday, January 3, 2017

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commissioner Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting of
December 15, 2016

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Prosecuting Attorney

Vanessa Jordan, Administrative Aide, Kanawha County Prosecuting
Attorney's office, temporary employee, \$12.00 per hour, effective
January 9, 2017

The Honorable Charles T. Miller, Prosecuting Attorney

Sheriff

Robert W. Starks, Family Court Bailiff, Kanawha County Sheriff's
Law Enforcement Department, part-time employee (20 hours per
week), \$15.00 per hour, filling new position, effective January 4,
2017

The Honorable Michael Y. Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Discussion regarding General and Special Meetings of 2017 and Organization of the Commission to include, but not be limited to, the selection of Commission President, President Pro Tempore, and approval of Board Appointments for the Commissioners

**Commissioner Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Jennifer Herrald, County Manager
Marc Slotnick, County Attorney**

Discussion and update regarding the status of tax collections to include status of the work that has been done since the law was changed giving the Kanawha County Commission authority to hire attorneys to collect delinquent taxes

**Commissioner Kent Carper
Allen Bleigh, Chief Tax Deputy**

Discussion regarding the State of West Virginia's litigation against various prescription drug distributors to include discussion regarding Kanawha County retaining counsel to commence legal action against prescription drug distributors

**Commissioner Kent Carper
Sean P. McGinley, Esq., DiTrapano Barrett DiPiero McGinley
& Simmons, PLLC**

Discussion and update regarding 2017 Legislative Agenda

**Commissioner Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Carrie Hill, Legislative Liaison/Grant Coordinator**

Discussion regarding authorizing the State Property Tax Department to continue to work with mineral values for 2016 Tax Year until Commission Sine Die on February 23, 2017

Commissioner Kent Carper

Discussion and update regarding flood damage caused by the June 23, 2016, flood, to include discussion regarding flooding issues involving the Crossing Mall at Elkview, and the decision by Federal Court Judge to appoint a receiver to fix the bridge

Commission President Kent Carper
 Commissioner Henry C. Shores
 Commissioner Dave Hardy
 James Young, Deputy Planning Director
 Andrew Gunnoe, Deputy County Manager

Discussion and update on the Kanawha County Enforcement Agency, to include the number of dilapidated structures demolished in 2016, the number of houses scheduled for demolition, and the amount of funding for demolition in the building permit fund

Commissioner Kent Carper
 Steve Neddo, Planning Director

Discussion regarding Fiscal Year 2017-2018 Budget including deadlines

Commissioner Kent Carper
 Commissioner Henry C. Shores
 Commissioner Dave Hardy
 Kim Fleck, Director of Finance

Kanawha County Commission meetings through February, 2017

Commissioner Kent Carper
 Commissioner Henry C. Shores
 Commissioner Dave Hardy

DATE	TIME
Thursday, January 19, 2017	5:00 p.m.Δ
Tuesday, January 31, 2017	8:30 a.m.≈
Thursday, February 2, 2017	5:00 p.m.◆
Tuesday, February 7, 2017	8:30 a.m.≈
Thursday, February 9, 2017	5:00 p.m.≈
Tuesday, February 14, 2017	8:30 a.m.≈
Thursday, February 16, 2017	5:00 p.m.◆
Tuesday, February 21, 2017	8:30 a.m.≈
Thursday, February 23, 2017	5:00 p.m.≈*●

- Δ Regularly Scheduled Commission Meeting
- ≈ Board of Review and Equalization Meeting
- ◆ Board of Review and Equalization Meeting and Commission Meeting
- * Mineral meeting
- Board of Review and Equalization– Adjourn Sine Die

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Admitting Estate to Probate (Estate of Ethelyn Marie Pauline)

Order Admitting Will to Probate (Estate of Elizabeth W. Good)

Order Declaring Re-Opened Estate Closed (Estate of Larry L. Mace
aka Larry Lako Mace)

Order Declaring Re-Opened Estate Closed (Estate of Hugh Duncan
Sams)

Order Declaring Re-Opened Estate Closed (Estate of Dannie Bruce
Taylor)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
(Ratify PO) Good Dog! Autism Companion	Kanawha Co. Commission	\$13,000.00	Funding to assist with the purchase of service dog "Sully" for Dunbar Intermediate School
AT&T Mobility	Sheriff's Law Enforcement Div.	\$11,439.67	Twenty-six (26) iPhone 7's @ \$219.99 ea. For Law Enforcement; and Seven (7) iPhone 7 Plus' @ \$519.99 ea for Law Enforcement
Kanawha Co. Board of Education	County Clerk – Elections	\$21,059.73	Custodial services for General Election 11/8/16
West Side/St. Albans VFD	West Side/ St. Albans VFD	\$15,000.00	Reimbursement for payment on lease/purchase of self-contained breathing apparatus
Lexis Nexis	Prosecuting Attorney	\$5,400.00	Legal publications for the Prosecuting Attorney's office January through June 2017
Charleston Newspapers	Kanawha Co. Commission	\$6,200.00	Advertising for APP
WV Radio Corporation	Sheriff's Tax Office	\$8,500.35	Tax Collection PSA's
Stephens Auto Center	Dunbar Police Department	\$25,000.00	One (1) 2016 Ford Police Sedan for Dunbar Police Department per Public Safety Grant letter of intent – WV State Contract
Newtech Systems, Inc.	Maintenance Annex	\$6,698.50	Replace two (2) cameras in the Judicial Building indoor second floor and exterior Virginia Street side per quote #NSIQ18810

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2016-2017 budget revision*):

Vendor	Department	Amount	Comments/Description
Kanawha County 4H Foundation (Camp Virgil Tate)	Kanawha Co. Commission	\$55,491.40	Reimbursement of funds received for timbering

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of January 3, 2017*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of January 3, 2017*)

The Honorable Vera J. McCormick, County Clerk

New Employee: Vanessa Jordan, Administrative Aide, Kanawha County Prosecuting Attorney's office, temporary employee, \$12.00 per hour, effective January 9, 2017

New Employee: Robert W. Starks, Family Court Bailiff, Kanawha County Sheriff's Law Enforcement Department, part-time employee (20 hours per week), \$15.00 per hour, filling new position, effective January 4, 2017

Organization of the Commission

Commissioner Kent Carper

Commissioner Henry C. Shores

Commissioner Dave Hardy

Jennifer Herrald, County Manager

Notice of General and Special Meetings of the County Commission of Kanawha County

Marc Slotnick, County Attorney

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor

Marc Slotnick, County Attorney

Order appointing Tera Salango to the Kanawha County Building Commission filling the unexpired term of Lera VanMeter (term to expire June 30, 2017)

Demolition Order: In the matter of the property owned by James A. Parsons secured by Monsanto Federal Credit Union (Tax Map 27A, Parcel 45, Union District
Marc Slotnick, County Attorney

Order ratifying the President of the Kanawha County Commission's signature on a Letter of Support for the Regional Intergovernmental Council's application to the EPA Brownfields Assessment Grant for Hazardous Substances and Petroleum

Order ratifying the President of the Kanawha County Commission's signature on a Letter of Support for the Town of Clendenin's application to the WV Development Office's FY: 2016 FLEX-E grant program

Order appointing James Matthew Lyons to the Board of Directors for the Emergency Operations Center-Metro 911 (At-Large Member), filling the unexpired term of Chris Gautier (term to expire September 6, 2018)

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2016-2017 General Fund Budget Revision #10
Kim Fleck, Director of Finance

1. Fiscal Year 2016-2017 General Fund Budget Revision #10

REVENUE:		
001-366-0-00.00	Misc Revenue	55,492
EXPENDITURE:		
001-401.00-2-38.00	Co Comm - Refunds/Reimbursement	55,492

CHECK REGISTERS/SUPPLEMENTALS (Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha)

Kanawha County Board of Education, in the amount of \$21,059.73, for custodial services for General Election 11/8/16

Ratification of documents processed at the December 15, 2016, meeting:

Purchase Order: Nevco Scoreboard Company, for Stonewall Jackson Middle School, in the amount of \$9,664.28, two indoor basketball/volleyball/wrestling LED scoreboards and related equipment for Stonewall Jackson Middle School per bids received by Kanawha Co. Schools

Supplemental check: Kanawha-Charleston Humane Association, in the amount of \$67,389.22 for Reimbursement for utilities \$15,446.44; M&R Auto \$1,500.00; professional services \$1,000; supplies & material \$1,838.80; gas, oil & tires \$382.84; supplies, and food & drug \$20,000.00

Ratification of emergency check processed off the bench on December 19, 2016:

Travelers CL Remittance Center, in the amount of \$212,639.11, for insurance premium

Ratification of emergency check processed off the bench on December 20, 2016:

Good Dog! Autism Company, in the amount of \$13,000.00, for Sully Autism Service Dog

Ratification of document processed off the bench on December 21, 2016:

Ratification of the President of the Kanawha County Commission's signature on a one year contract with LexisNexis for online legal research subscription service for the Prosecutor's office (adding them to the Kanawha County Commission plan signed on 12/15/16, for better combined rate)