

# **KANAWHA COUNTY COMMISSION**

## ***SPECIAL MEETING AGENDA***

### **Tuesday, November 1, 2016**

**10:00 A.M. CALL TO ORDER**

Pledge of Allegiance  
Commission President Kent Carper

Moment of Silence and Recognition

**MINUTES**

Approval of the Minutes of the Public Test on October 19, 2016

Approval of the Minutes of the Special Commission meeting on  
October 19, 2016

**RESOLUTION/PROCLAMATION**

**NEW EMPLOYEES**

**CHANGE OF EMPLOYMENT STATUS**

**AGENDA ITEMS**

**10:00 A.M.**

Discussion regarding Family Law Judge part-time Security Position,  
to include but not be limited to changing the position from a part-  
time to full-time

Commission President Kent Carper  
The Honorable Kenneth Ballard, Chief Family Law Judge  
The Honorable John Rutherford, Sheriff

**Discussion regarding a Regional Comprehensive Plan for the Upper Kanawha Valley, including areas of Kanawha County, Fayette County, Montgomery, Smithers, and Gauley Bridge, to include discussion on WVU Land Use and Sustainable Development Clinic's development of the comprehensive plan and establishment of a regional planning council for the UKV**

**Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Dave Hardy  
Jesse J. Richardson, Jr, Lead Land Use Attorney,  
WVU College of Law  
Andrew Gunnoe, Deputy County Manager**

**Discussion regarding selection and approval of audit firm to conduct Kanawha County's 2015-2016 independent audit, as bid per WV State Auditor's office**

**Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Dave Hardy  
Jennifer Sayre, County Manager  
Andrew Gunnoe, Deputy County Manager  
Kim Fleck, Director of Finance**

**Discussion regarding Crossings Mall to include but not be limited to status of construction of new bridge to entrance of property and to further include discussion regarding meeting with Department of Highways Commissioner, Pinch Fire Chief, State Fire Marshal and General Hoyer regarding Public Nuisance issues with property and potential recourse for failure to repair bridge and entrance to property**

**Commission President Kent Carper  
Jennifer Sayre, County Manager  
Andrew Gunnoe, Deputy County Manager  
Marc Slotnick, County Attorney**

Discussion regarding health insurance premiums for employees, to include but not be limited to annual discussion regarding COBRA rates and employee contribution for health insurance premiums based on 20% of COBRA rates

This is for healthcare and vision/dental;

and your coverage  
is:

If your annual salary is:	Single		Employee + 1 Non- Tobacco	Employee + 1 Tobacco	Family Non- Tobacco	Family Tobacco
	Non-Tobacco	Tobacco				
\$0 to \$30,000	\$122.76	\$141.18	\$245.52	\$282.34	\$343.72	\$395.28
\$30,001 to \$45,000	\$134.44	\$154.62	\$268.90	\$309.22	\$376.46	\$432.92
\$45,001 and above	\$146.14	\$168.06	\$292.28	\$336.12	\$409.18	\$470.56

\*Range increase from .12¢ to .40¢ per month, depending on type of coverage and salary

This is for vision/dental only (no increase from last year);

Single	Employee + 1	Family
\$1.54	\$3.92	\$4.24

Commission President Kent Carper  
 Commissioner Henry C. Shores  
 Commissioner Dave Hardy  
 Jennifer Sayre, County Manager  
 Kim Fleck, Director of Finance

Kanawha County Commission meetings through January 3, 2017  
 Commission President Kent Carper  
 Commissioner Henry C. Shores  
 Commissioner Dave Hardy

DATE	TIME
Monday, November 14, 2016	12:00 p.m.
Wednesday, December 14, 2016	5:00 p.m.
Tuesday, January 3, 2017	5:00 p.m.

Discussion regarding Election and important dates  
Commission President Kent Carper

DATE	TIME	EVENT/LOCATION
Wednesday, October 26, 2016, through Saturday, November 5, 2016	Mon. - Fri. 8:00am-5:00pm; & Sat. 9:00am-5:00pm	Early Voting for General Election
Monday, November 7, 2016	7:00 a.m. – 4:00 p.m.	Voting Supplies, Voter’s Registration Office
Tuesday, November 8, 2016	6:30 a.m. to 7:30 p.m.	General Election Day
Monday, November 14, 2016	7:00 a.m.	Canvass, Voter’s Registration Office

**PUBLIC HEARING**

**PUBLIC COMMENT**

**COUNTY MANAGER’S REPORT**

**DIRECTOR OF FINANCE’S REPORT**

**COUNTY ATTORNEY’S REPORT**

**STAFF REPORTS**

**NEW BUSINESS**

**FIDUCIARY**

Objections and Exceptions

Order (Estate of Harvey C. Woodson, Jr.)

Order Admitting Estate to Probate (Estate of Maryellen Weipper)

Order Declaring Re-Opened Estate Closed (Estate of George Belling)

Order Declaring Re-Opened Estate Closed (Estate of Judy Carolyn Jenkins)

## PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

<b>Vendor</b>	<b>Department</b>	<b>Amount</b>	<b>Comments/Description</b>
Ratify PO – United Bank	Kanawha Co. Commission	\$9,255.10	GEOWEB LLC for the Voter Precinct Mapping Project
Green Wave Computer Recycling LLC	Kanawha Co. Planning & Community Dev.	\$5,600.00	Electronic collection services for the cleanup at Herbert Hoover High School 10/28/16 and 10/29/16 – Clendenin WV
Pitney Bowes	Circuit Clerk	\$50,000.00	Postage for the Circuit Clerk's office
Stephens Auto Center	Sheriff's Law Enforcement Div.	\$188,841.00	Five (5) each 2017 Ford Police Interceptor utility AWD/black in color w/ following options not included in base price: ready for the road (67H), police engine idle (47A) red/white dome lamp in cargo area (17T), blind spot monitoring w/cross traffic alert (55B), VSO – all blue LED front/rear \$31,866.00 ea; One (1) each 2017 Ford F-150 4x4 (W1E), truck/ black in color with "special service vehicle package" \$29,511.00
Homeland Surveillance & Electronics	Sheriff's Law Enforcement Div.	\$10,000.00	Unmanned aerial vehicle pro-flight 3-day new operator training
Homeland Surveillance & Electronics	Sheriff's Law Enforcement Div.	\$29,260.60	One (1) RDASS Spyder Unmanned Aerial Vehicle (UAH) per bids received 10/13/16

Lauttamus Communications & Security	Sheriff's Law Enforcement Div.	\$73,775.00	1) Fifty (50) Kenwood TK-5330 Digital UHF P25 Portable Radio Complete w/ 5 Watts P25 Conventional Phase 1 P25 Trunking Option Three Year Warranty, unit price \$ 872.00; 2) Fifty (50)AES & DES Encryption Module unit price: \$377.00; 3) Fifty (50)Antenna unit price: \$ 9.00; 4) Fifty (50)2600 mAh Lithium Battery unit price: \$ 83.00; 5) Fifty (50)Rapid Rate Charger Unit price: \$ 44.00; 6) Fifty (50)Mil Spec IP67 Immersion Speaker Microphone unit price: \$ 80.00; 7) One (1) AES/DES Encryption Software Keyloader unit price:\$ 375.00; 8) Shipping For Radios \$ 150.00; per WV Division of Corrections Land Mobile Radio contract with JVC Kenwood USA Corporation
---	--------------------------------------	-------------	---

### **ORDERS**

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of November 1, 2016*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of November 1, 2016*)

The Honorable Vera J. McCormick, County Clerk

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$3,794.36)

Marc Slotnick, County Attorney

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Marc Slotnick, County Attorney

Order Authorizing the President of the Kanawha County Commission to sign a Grant Agreement between the Kanawha County Commission and the West Virginia Department of Military Affairs and Public Safety

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the President of the Kanawha County Commission to sign a grant agreement from the West Virginia Department of Health and Human Resources for the Kanawha County Food Stamp Employment and Training

Order Authorizing the President of the Kanawha County Commission to execute a Federal Reserve Bank of New York, JP Morgan Chase Bank, Release of Collateral Form

Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from the Stabilization Fund (#058-401.00-5-67.00), in the amount of Fifty Thousand Dollars (\$50,000.00), to the General Fund (#001), to reimburse the Sheriff's Dept. overtime budget for work during the recent flood event

Kim Fleck, Director of Finance

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2016-2017 General Fund Budget Revision #7

Kim Fleck, Director of Finance

**1. Fiscal Year 2016-2017 General Fund Budget Revision #7**

**REVENUE:**

001-323-0-27.00	State Grant - Records Management & Preservation	10,000
001-322-0-21.00	Fed Grant - Homeland Security	73,250
001-388-0-00.00	Co Comm- Transfers from other funds	50,000

**EXPENDITURE:**

001-402.00-3-41.01	County Clerk- Equipment Non - depreciable	10,000
001-973.14-4-59.01	Federal Grant- Homeland Security- equipment	73,250
001-700.00-1-08.01	Sheriff LED - Overtime wages	50,000

**2. Fiscal Year 2016-2017 Capital Fund Line Item Budget Revision**

**REVENUE:**

090-366-0-00.00                      Capital Equip – Misc Revenue                      64,241

**EXPENDITURE:**

090-401.00-4-57.01                      Capital Equip – Co Comm Capital Bldgs                      64,241

**Ratification of Documents processed at the 10/19/16 Commission Meeting:**

Order Authorizing the President of the County Commission to execute a Homeland Security Grant Program 2015 Sub-Grant Application for the Kanawha County Sheriff's Office totaling \$73,250.00 to replace special operations and command staff WV IRP SIRN radios

F.Y. 2016-2017 County Managers Fund (processed prior to the meeting)

Emergency check: Michael Oakley, in the amount of \$331.50 per diem while attending training 10/23/16-10/29/16

Purchase Order: Galls, LLC, for Sheriff's Law Enforcement Div., in the amount of \$15,000.00, for miscellaneous uniform items and services for the Kanawha County Sheriff's law enforcement division, state contract from Division of Corrections COR61602 "Catalog Contract" (see Order 2016-517)

Purchase Order: Recovery Point of Huntington for the Kanawha County Commission, in the amount of \$34,000.00, funding to assist with renovations for two beds (see Order No. 2016-517)

Emergency Check: Recovery Point of Huntington for the Kanawha County Commission, in the amount of \$34,000.00, funding to assist with renovations for two beds

**Ratification of Emergency Checks processed off the bench on October 21, 2016:**

United Bank, P-Card, totaling \$90,304.78