

KANAWHA COUNTY COMMISSION *AGENDA*

Thursday, September 22, 2016

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence, Recognition, and Prayer

MINUTES

Approval of the Minutes of the Regular Commission meeting on
September 8, 2016

RESOLUTION/PROCLAMATION

100th Anniversary of First Baptist Church of Vandalia

Proclamation for Breast Cancer Awareness

NEW EMPLOYEES

Sheriff's Law Enforcement

Charles Edward Brown, III, Kanawha County Deputy Sheriff,
Kanawha County Sheriff's Law Enforcement Department, full-time
employee, \$37,000.00 per year, replacing Brian Reynolds, effective
October 1, 2016

The Honorable John Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

Assessor

LaShasta Bennett, Personal Property, from full-time to part-time employee, Kanawha County Assessor's office, \$12.00 per hour, replacing Samantha Randolph, effective October 1, 2016

The Honorable Sallie Robinson, Assessor

Samantha Bennett, Personal Property, from part-time to full-time employee, Kanawha County Assessor's office, \$25,000.00 per year, replacing LaShasta Bennett, effective October 1, 2016

The Honorable Sallie Robinson, Assessor

AGENDA ITEMS

5:00 P.M.

Discussion regarding setting the date for "Trick or Treat" for Halloween for Kanawha County, date of Monday, October 31, 2016, 6:00 p.m., to 8:00 p.m., to coordinate with municipal "Trick or Treat" nights from 6:00 p.m. – 8:00 p.m.

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Dave Hardy

Discussion and update regarding Metro Drug Enforcement Agency activities and annual budgeted financial support of \$50,000.00

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Dave Hardy

Lt. Eric Johnson, Metro Drug Enforcement Agency

Discussion and update on POWER grant applications for Kanawha County, to include but not limited to Charleston Area Alliance Quarterly Update

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Dave Hardy

Matt Ballard, Director, Charleston Area Alliance

Andrew Gunnoe, Deputy County Manager

AGENDA

Meeting of September 22, 2016

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**Kanawha County Commission meetings through November, 2016
Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy**

DATE	TIME
Thursday, September 22, 2016	5:00 p.m.
Thursday, October 13, 2016	5:00 p.m.
Wednesday, October 19, 2016	10:00 a.m.
Tuesday, November 1, 2016	10:00 a.m.
Monday, November 14, 2016	12:00 p.m.

**Discussion regarding Election and important dates
Commission President Kent Carper**

DATE	TIME	EVENT/LOCATION
Wednesday, October 19, 2016	9:00 a.m.	Public Test, Early Voting, Voter's Registration Office
Wednesday, October 26, 2016, through Saturday, November 5, 2016	Mon. - Fri. 8:00am-5:00pm; & Sat. 9:00am-5:00pm	Early Voting for Primary Election
Tuesday, November 1, 2016	9:00 a.m.	Public Test, Christopher Street and Voter's Registration Office
Monday, November 7, 2016	7:00 a.m. – 4:00 p.m.	Voting Supplies, Voter's Registration Office
Tuesday, November 8, 2016	6:30 a.m. to 7:30 p.m.	General Election Day
Monday, November 14, 2016	7:00 a.m.	Canvass, Voter's Registration Office

5:30 P.M. PUBLIC HEARING

Public Hearing regarding exoneration for NGK SparkPlugs
Commission President Kent Carper
Marc Slotnick, County Attorney
Andrew Gunnoe, Deputy County Manager
Representative from Kanawha Co. Assessor's office
Rob Schulenberg, Asst. Prosecuting Attorney
Leroy Butler, West Virginia State Tax Department
Representative from NGK SparkPlugs

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

Out of State Travel – C.W. Sigman – Atlanta, GA – CSX Sentinel Training, - No Funding needed by County – C.W. Secured scholarship to attend

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Confirming and Ratifying Supervisor's Report of Claims and Short Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Elco Mechanical Contractors	Kanawha Co. Commission	\$65,722.15	Recovery/cleanup Clendenin labor/generators. Clendenin Flood Disaster
County Commissioners Association of WV	Kanawha Co. Commission	\$6,000.00	Annual dues 7/1/16-6/30/17
United Refrigeration, Inc.	Maintenance Annex	\$5,107.43	Refrigerant & supplies for Judicial Building Chiller Repair
United Way	Kanawha Co. Commission	\$50,000.00	Contribution for salaries for the Greater Kanawha Long-Term Recovery Project to be paid in bi-monthly drawdowns of \$2,500 each on the 15th and 30th of each month

Clendenin 25045 Association	Kanawha Co. Commission	\$9,600.00	12 Months Rent for Greater Kanawha Long-Term Recovery Project to be paid @ \$800 per month
Galls, LLC	Sheriff's Law Enforcement Div.	\$10,000.00	Body Armor and miscellaneous accessories and Uniform supplies for KCSO Law Enforcement. State Contract from Division of Corrections COR61602
Rocky Fork Enterprizes LLC	Sheriff's Law Enforcement Div.	\$60,000.00	Emergency equipment, installation and service of emergency equipment for the Kanawha County Sheriff's Office Per County contract

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of September 22, 2016*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of September 22, 2016*)

The Honorable Vera J. McCormick, County Clerk

Order authorizing the Clerk of the County Commission to issue a check payable to the Tornado Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.03 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Alum Creek Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.25 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Cedar Grove Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 002-713.00-800-5-68.04 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Davis Creek Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.26 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Frame Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.09 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Institute Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.06 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Lakewood Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.02 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Marmet Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 002-713.00-800-5-68.18 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Pinch Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 002-713.00-800-5-68.20 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the SMPG Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.08 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Tyler Mountain Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.05 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Belle Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 002-713.00-800-5-68.02 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Dunbar Community Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.07 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Glasgow Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 002-713.00-800-5-68.11 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Jefferson Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.01 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Loudendale Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.28 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Montgomery Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 002-713.00-800-5-68.19 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Pratt Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 002-713.00-800-5-68.21 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the St. Albans Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.52 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Yeager Airport in the amount of \$10,000.00 from Line Item No. 001-713.00-800-5-68.58 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Cabin Creek Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 002-713.00-800-5-68.03 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Clendenin Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 002-713.00-800-5-68.06 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the East Bank Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 002-713.00-800-5-68.09 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Handley Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 002-713.00-800-5-68.12 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Kanawha County Emergency Ambulance Authority in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.57 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Malden Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 002-713.00-800-5-68.17 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Nitro Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.56 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the Rand Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 002-713.00-800-5-68.22 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

Order authorizing the Clerk of the County Commission to issue a check payable to the St. Albans/Westside Volunteer Fire Department in the amount of \$20,000.00 from Line Item No. 001-713.00-800-5-68.04 (*FD Emergency Services*) representing Fiscal Year 2016-2017 Annual Contribution

New Employee: Charles Edward Brown, III, Kanawha County Deputy Sheriff, Kanawha County Sheriff's Law Enforcement Department, full-time employee, \$37,000.00 per year, replacing Brian Reynolds, effective October 1, 2016

Change in Status: LaShasta Bennett, Personal Property, from full-time to part-time employee, Kanawha County Assessor's office, \$12.00 per hour, replacing Samantha Randolph, effective October 1, 2016

Change in Status: Samantha Bennett, Personal Property, from part-time to full-time employee, Kanawha County Assessor's office, \$25,000.00 per year, replacing LaShasta Bennett, effective October 1, 2016

**Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia
Marc Slotnick, County Attorney**

**Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$64,006.02)
Marc Slotnick, County Attorney**

Order setting Monday, October 31, 2016, from 6:00p.m. to 8:00p.m., as the date and time for Trick-or-Treat for Halloween in the unincorporated areas of Kanawha County

**Order Authorizing the President of the Kanawha County Commission to Execute a West Virginia Courthouse Facilities Improvement Authority Grant Application for \$100,000 for the 14th Grant Funding Cycle
Carrie Hill, Legislative Liaison/Grant Coordinator**

**Order authorizing the President of the Kanawha County Commission to sign a Contract Agreement, Certifications, and Special Conditions and Assurances for the Victims of Crime Act (VOCA) Grant, Project Number 15-VA-059 for \$83,353.00
Carrie Hill, Legislative Liaison/Grant Coordinator**

**Order authorizing the President of the Kanawha County Commission to sign a Contract Agreement, Certifications, and Special Conditions and Assurances for the Victims of Crime Act (VOCA) Grant, Project Number 15-VA-060 for \$67,360.00
Carrie Hill, Legislative Liaison/Grant Coordinator**

**Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title & Affidavit of Transfer of Ownership without Consideration Transferring a 2011 Ford Expedition to the Kanawha County Parks & Recreation Commission
Jerie Whitehead, Purchasing Director**

**Order Authorizing the Clerk of the County Commission to issue a check from the General County Fund, #001-916.00-5-68.00 (Public Libraries Contribution), in the amount of Fifty One Thousand Five Hundred Thirty Seven Dollars Fifty Four Cents (\$51,537.54) to the Kanawha County Public Library, representing final reconciliation of accounts due for the period July 1, 2015 through June 30, 2016
Kim Fleck, Director of Finance**

**Order Authorizing the Clerk of the County Commission to issue a check from the General County Fund in the amount of Fifty Thousand Dollars (\$35,000 from line #001-700.00-3-41.07 and \$15,000 from line #001-401.00-5-68.00) payable to the Metro Drug Unit (PEPI), representing the annual contribution for "sting" operations
Kim Fleck, Director of Finance**

**Order Authorizing the Clerk of the County Commission to issue a check from General County, #001-696.00-5-67.00, in the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000.00) to the County Stabilization FUND #058, to replenish funds for the temporary transfer related to cash flow concerns
Kim Fleck, Director of Finance**

**Order Authorizing the President of the Kanawha County Commission to execute a Federal Reserve Bank of New York, JP Morgan Chase Bank, Release of Collateral Form
Kim Fleck, Director of Finance**

**The Revision of the Levy Estimate (Budget) for the County of Kanawha - F.Y. 2016-2017 General Fund Budget Revision #5
Kim Fleck, Director of Finance**

1. Fiscal Year 2016-2017 General Fund Budget Revision #5

REVENUE:

001-388-0-00.00 Transfers from other funds 1,350,000

EXPENDITURE:

001-696.00-5-67.00 Transfer to Stabilization 1,350,000

LETTERS OF INTENT:

Charleston Fire Department in the amount of \$20,000.00 for contribution for fiscal year 2016-2017

Chesapeake Volunteer Fire Department in the amount of \$20,000.00 for contribution for fiscal year 2016-2017

South Charleston Fire Department in the amount of \$20,000.00 for contribution for fiscal year 2016-2017

United Way of Central WV in the amount of \$50,000.00 for volunteer coordination efforts for Greater Kanawha Long-Term Flood Recovery Committee

CHECK REGISTERS/SUPPLEMENTALS (Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha County)

United Way of Central WV, in the amount of \$2,500.00, contribution for salaries for the Greater Kanawha Long-Term Recovery Project to be paid in bi-monthly drawdowns of \$2,500 each on the 15th and 30th of each month

Clendenin 24045, in the amount of \$800.00, monthly rent, Greater Kanawha Long-Term Recovery Project

Fiscal Year 2016-2017 Annual Contribution:

Tornado Volunteer Fire Department in the amount of \$20,000.00
Alum Creek Volunteer Fire Department in the amount of \$20,000.00
Cedar Grove Volunteer Fire Department in the amount of \$20,000.00
Davis Creek Volunteer Fire Department in the amount of \$20,000.00
Frame Volunteer Fire Department in the amount of \$20,000.00

Institute Volunteer Fire Department in the amount of \$20,000.00
Lakewood Volunteer Fire Department in the amount of \$20,000.00
Marmet Volunteer Fire Department in the amount of \$20,000.00
Pinch Volunteer Fire Department in the amount of \$20,000.00
SMPG Volunteer Fire Department in the amount of \$20,000.00
Tyler Mountain Volunteer Fire Department in the amount of \$20,000.00
Belle Volunteer Fire Department in the amount of \$20,000.00
Dunbar Community Volunteer Fire Department in the amount of \$20,000.00
Glasgow Volunteer Fire Department in the amount of \$20,000.00
Jefferson Volunteer Fire Department in the amount of \$20,000.00
Loudendale Volunteer Fire Department in the amount of \$20,000.00
Montgomery Volunteer Fire Department in the amount of \$20,000.00
Pratt Volunteer Fire Department in the amount of \$20,000.00
St. Albans Fire Department in the amount of \$20,000.00
Yeager Airport in the amount of \$10,000.00
Cabin Creek Volunteer Fire Department in the amount of \$20,000.00
Clendenin Volunteer Fire Department in the amount of \$20,000.00
East Bank Volunteer Fire Department in the amount of \$20,000.00
Handley Volunteer Fire Department in the amount of \$20,000.00
Kanawha County Emergency Ambulance Authority in the amount of \$20,000.00
Malden Volunteer Fire Department in the amount of \$20,000.00
Nitro Fire Department in the amount of \$20,000.00
Rand Volunteer Fire Department in the amount of \$20,000.00
St. Albans/Westside Volunteer Fire Department in the amount of \$20,000.00

**Ratification of Documents Processed at the September 8, 2016,
Commission meeting:**

Order Authorizing the President of the Kanawha County Commission to execute a grant application for the West Virginia Department of Military Affairs and Public Safety Grant Program on behalf of the Institute Volunteer Fire Department

Order Admitting Will to Probate (Estate of James C. Shaffer)

Purchase Order: Waste Management (Kanawha Co. Commission), in the amount of \$57,240.20, for Clendenin Flood Disaster, flood debris cleanup (See Order No. 2016-422)

Purchase Order: United Bank (PCard) for GEOWEB, LLC, Voter Precinct Mapping Project \$3,171.30. Needed before 9/21/16 (see Order No. 2016-422)

Emergency Check: United Bank (PCard) for GEOWEB, LLC, Voter Precinct Mapping Project \$3,171.30. Needed before 9/21/16

Ratification of Emergency Checks processed off the bench on September 13, 2016:

Rodney Loftis & Son (Kanawha Co. Commission), in the amount of \$176,420.10 for flood debris cleanup, Clendenin Flood Disaster

K&N Contracting, Inc. (Kanawha Co. Commission), in the amount of \$491,031.26, for flood debris cleanup, Clendenin Flood Disaster