

KANAWHA COUNTY COMMISSION AGENDA

Thursday, August 18, 2016

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission meeting on August 4, 2016

Approval of the Minutes of the Special Commission meeting on August 10, 2016

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

CHANGE OF EMPLOYMENT STATUS

Sheriff's Law Enforcement

Timothy L. Bowe, Court Security, from Law Enforcement to Civilian, Sheriff's Law Enforcement, full-time employee, \$32,000.00 per year, replacing Anthony Caldwell, effective September 1, 2016

The Honorable John Rutherford, Sheriff

AGENDA ITEMS

5:00 P.M.

Discussion regarding curbside pickup and Clendenin Park and Ride Debris Site for flood debris to include but not be limited to discussion regarding total amount of debris collected to date, invoices received to date, reimbursement from FEMA received to date and recommendations from FEMA and the State regarding the continuation and end date of flood debris management for the Clendenin and Elkview area

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Jennifer Sayre, County Manager
David Armstrong, Economic Development Director
Chuck Grishaber, Floodplain Manager**

Discussion regarding FEMA Private Property Debris Removal and Demolition Process (PPDR) to include but not be limited to discussion regarding assessments to be completed by the County, requirements for inclusion on the voluntary list for debris removal or demolition (threat of imminent harm to life, public health or safety), Right of Entry procedures and submission of list to the State for review and then submission to FEMA by the State for final approval

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Jennifer Sayre, County Manager
Steve Neddo, Director of Planning
James Young, Deputy Director of Planning**

Discussion regarding DR4273 and the Hazard Mitigation Program, to include but not be limited to approval to submit a Notice of Intent (NOI) to apply for funding for the flood event of June 2016, to further include a discussion regarding new category of funding available for mitigation reconstruction and approval of addendum to Hazard Mitigation Plan to include mitigation reconstruction

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Jennifer Sayre, County Manager
Steve Neddo, Director of Planning
James Young, Deputy Director of Planning
Chuck Grishaber, Floodplain Manager**

Discussion regarding the West Virginia Courthouse Facilities Improvement Authority 14th Grant Cycle application with a deadline of October 7, 2016

Commission President Kent Carper
Carrie Hill, Legislative Liaison/Grant Coordinator

Kanawha County Commission meetings through September, 2016

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

DATE	TIME
Thursday, September 8, 2016	5:00 p.m.
Thursday, September 22, 2016	5:00 p.m.

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

Out of State Travel Request for Mike Oakley, September 11-16 for Emergency Management Institute, Debris Management Planning Course (per diem only to be provided by County)

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Admitting Estate to Probate (Estate of Bertha Robertson)

Order Admitting Will to Probate (Estate of Tony E. Strickland)

Order Confirming and Ratifying Supervisor's Report of Claims and Short Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Mike Joseph Costinteen)

Order Declaring Re-Opened Estate Closed (Estate of Janet Bea Jones)

Order Declaring Re-Opened Estate Closed (Estate of Lucille Skaff)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Kanawha-Charleston Soccer Foundation (ratify PO approved 8/5/16)	Kanawha Co. Commission	\$50,000.00	Additional funding for soccer fields at Trace Fork Soccer Complex
Newtech Systems Inc.	Sheriff's Law Enforcement Div.	\$5,162.00	1 each update/upgrade KCSO training room to include update/upgrade Crestron System in training room; add internal battery pack for TPMC-8X or TPMX-8X-GA; replace projector with 4000 lumen labor
Charles Ryan Associates	Emergency Services	\$13,097.54	Media for the phone app
Waste Management	Kanawha Co. Commission	\$344,424.30	Flood debris cleanup land fill July 1-31, 2016 Clendenin Flood Disaster
Software Systems Inc.	Sheriff's Tax Office	\$15,000.00	Maintenance, service and supplies
John P. Slappe Painting	Kanawha Co. Commission	\$9,897.79	Remove damaged drywall/insulation, prime and paint Elkview detachment \$9,600; Sunbelt rental \$297.79. Clendenin WV Flood Cleanup
Larch Oil & Gas Corp	Kanawha Co. Commission	\$16,545.00	Clendenin WV Flood Cleanup

City of Charleston – MDENT	Metro Drug Unit	\$14,739.01	Heat reimbursement
Electronic Communications of WV Inc.	Sheriff's Law Enforcement Div.	\$5,022.00	3 each Kenwood TK 5830 P25 mobile radios \$1,674 ea; units were ordered back when the County had a contract with Electronic Communications
EZVW Technologies LLC	Sheriff's Tax Office	\$10,400.00	Managed internet service and maintenance – renewal
Advantage Technology LLC	Assessor's office	\$12,864.00	Twelve (12) Dell Optiplex 7040 SFF PC's per quote
Rocky Fork Enterprizes LLC	Sheriff's Law Enforcement Div.	\$21,000.00	Emergency equipment installation and service of emergency equipment for the Kanawha County Sheriff's office per county contract
United Refrigeration, Inc.	Maintenance Annex	\$5,049.59	Refrigerant, supplies and recovery service fee for Judicial building compressor replacement project
Newtech Systems, Inc.	Kanawha Co. Commission	\$6,200.60	Update Prowatch System and install reader for new system at the Boulevard entrance
Cash	Sheriff's Law Enforcement Div.	\$6,000.00	Cash to be utilized for "Buy Money", etc. for undercover narcotic/heroin investigations

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2016-2017 budget revision*):

Vendor	Department	Amount	Comments/Description
Stephens Auto Center	Legal Process	\$55,838.00	2 2017 Ford police interceptor utility vehicles, black, delete spotlight, add police interior upgrade package, wheel covers, cargo area dome lamp and remappable steering wheel switches – legal process

General Fund	Prosecuting Attorney's office	\$9,095.00	Transfer funds from 074-405-5-66, prosecuting attorney drug forfeiture to 001-428-2-30 Kanawha Co. Commission IT Department contracted services for Microsoft Online Services for the Prosecuting Attorney's office
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ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of August 18, 2016*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of August 18, 2016*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Orders Entered by the Clerk of the County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, County Clerk

Change in Status: Timothy L. Bowe, Court Security, from Law Enforcement to Civilian, Sheriff's Law Enforcement, full-time employee, \$32,000.00 per year, replacing Anthony Caldwell, effective September 1, 2016

Order approving Property Condition Checklist for Demolition and Debris Removal Program to be part of the Kanawha County Planning Department's public nuisance ordinance procedures

Steve Neddo, Director of Planning

Approval of the Erroneous Assessments submitted by the Kanawha County Assessor (decrease \$57,161.58)

Marc Slotnick, County Attorney

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia
Marc Slotnick, County Attorney

Revision to the Kanawha County Multi-Jurisdictional Hazard Mitigation Plan, Addendum 1, Project 2.5.4 Hazard Mitigation Assistance Funds, replacing Project 2.5.4 as noted

Order authorizing the President of the Kanawha County Commission to execute the lease agreement between the Kanawha County Commission and Leaf

Order authorizing the President of the Kanawha County Commission to sign the Agreement between Kanawha County Commission and Peoplework Solutions Corporation

Order Authorizing the President of the Kanawha County Commission to execute the Employee Assistance Program Services Agreement between Kanawha County and Reach Employee Assistance Program

Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title and Power of Attorney to Transfer Motor Vehicle Transferring a Vehicle Declared a Total Loss to Travelers Insurance

Order approving the Equitable Sharing Agreement and Certification

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2016-2017 General Fund Budget Revision #3

1. **Fiscal Year 2016-2017 Emergency Response Fund Line Item Budget Revision**

REVENUES:

021-366-0-00.00	Emergency Response - Refunds & Reimb	181,583
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EXPENDITURES:

021-401-00-3-41.00	Emergency Resp – Supplies	181,583
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2. Fiscal Year 2016-2017 General Fund Budget Revision #3

REVENUE:

001-388-0-00.00	Co Comm – Transfer from Other Funds	17,735
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EXPENDITURE:

001-406.00-3-53.00	Assessor - Software	(11,160)
001-428.00-2-30.00	Data Processing – Contracted Services	28,895

3. Fiscal Year 2016-2017 Prosecutor Drug Line Item Budget Revision

EXPENDITURES:

074-405.00-3-41.00	Pros Atty Drug - Supplies	-9095
074-405.00-5-66.00	Pros Atty Drug – Transfer to Other Funds	9095

Supplemental/Emergency Checks (Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission):

Cash, Sheriff’s Law Enforcement Division, in the amount of \$6,000.00 to be utilized for “Buy Money” etc. for undercover narcotic/heroin investigations

Ratification of Documents processed at the August 4, 2016, Commission Meeting:

Order authorizing the President of the Kanawha County Commission to sign the FEMA Reimbursement Agreements with the Town of Clendenin and the Clendenin Volunteer Fire Department

Order ratifying the President of the Kanawha County Commission signature on the Scope of Work for Unit Price Contract of Debris Removal Related to DR-4273-WV Kanawha County

Order Authorizing the President of the Kanawha County Commission to sign a Grant Agreement between the Kanawha County Commission and the West Virginia Department of Military Affairs and Public Safety for the EMPG Grant

F.Y. 2016-2017 Capital Fund Line Item Budget Revision

Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title & Affidavit of Transfer of Ownership without Consideration Transferring a Surplus Vehicle to the Town of Clendenin

Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title & Affidavit of Transfer of Ownership without Consideration Transferring a Surplus Vehicle to the Town of Chesapeake to Correct a Clerical Error

Purchase Order: Town of Clendenin for Kanawha County Commission, in the amount of \$25,000.00 for contribution for expenses related to the flood event of June 23, 2016

Emergency Check: Town of Clendenin for Kanawha County Commission, in the amount of \$25,000.00 for contribution for expenses related to the flood event of June 23, 2016

Purchase Order (pending budget revision): Electronic Communications (for emergency services) in the amount of \$14,980.43 for radios and accessories purchased from CAP Grant

Ratification of Emergency Check processed off the bench on August 5, 2016:

Kanawha-Charleston Soccer Foundation, in the amount of \$50,000.00, additional funding for soccer fields at Trace Fork Soccer Complex

Ratification of Orders Processed on August 10, 2016:

Order authorizing the change, alteration or modification of voting precincts, and further authorizing polling location changes, pursuant to Public Hearing held during the August 10, 2016 Special Commission meeting. Precinct and polling location changes as listed below

Order authorizing the creation of sub precinct 117A, pursuant to Public Hearings held during the August 10th 2016 Special Commission meeting. The purpose of creating 117A was to allow a large number of Malden voters to continue to vote at the Malden Elementary Polling Location